

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, January 11, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:17 am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman "Bud" Cuffel, Chairman
Jon C. Kaino, Vice Chairman
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board
Bryan Harrison-County Administrative Officer
Kathy Spoor-Health & Human Services Director
Mike Collins-Public Works Director/County Engineer
Tom Gradt- Public Works Road Supervisor
Joe Camenzind-Telecommunications Engineer
Mike DeSimone-Community Development Director
Faith Taylor-Eldred-Community Development Asst. Director
Stephanie Fritts-E911 Director
Tim Crose-Vegetation Management Director
David Burke-Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Representative of the Willapa Harbor Herald

PUBLIC COMMENT

None presented.

GENERAL BUSINESS

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Elect Commissioner Cuffel as Chair and Commissioner Kaino as Vice Chair
for 2011**

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

APPROVAL OF MINUTES

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

December 21, 2010 regular meeting minutes

ITEMS REGARDING PUBLIC WORKS

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve:

- **Continuation Certificate No. 6264725 regarding Road Haul Permit No. 2011-4 with Green Diamond Resource Company**
- **Continuation of Haul Route Performance Bond Surety Rider No. 3 Bond No. 5993498 regarding Permit No. 2011-6 with Rayonier Forest Resources LP**
- **Continuation of Cash Bond regarding Road Haul Permit No. 2011-5 with Longview Timberlands, LLC**
- **Continuation of Cash Bond No. 55125 regarding Road Haul Permit No. 2011-3 with Port Blakely Tree Farms LP**
- **Increased Surety Rider No. 929379236 regarding Road Haul Permit No. 2011-1 with Hampton Tree Farms, Inc.; authorize Chair to sign**

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Rural Arterial Program Project Agreement for Construction Proposal Supplement No. 1 regarding the Monohon Landing Road Improvement Project and authorize Chairman Cuffel to sign

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve 2010 County Road Safety Program Run-Off Road & Intersection Safety Project update and authorize Chairman Cuffel to sign

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve purchase of small equipment and capital equipment for the ER&R Communications Division as listed on the memo from Joe Camenzind dated January 11, 2011, subject to adequate budget appropriations

Approval extension of Contract for Engineering Services with Kilowatt Engineering through December 31, 2011, subject to adequate budget appropriations

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to advertise for Chip Rock Bid No. 2011-01 and set bid opening for Friday, February 18, 2011 at 9:00am

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

Mike Collins, Director of Public Works provided an update on flood control issues

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve recommendations of Director and authorize the award of Call for Bids held January 7, 2011 regarding purchase of Air Boat to American Airboat Corporation *(other bids received from Panther Air Boat Corporation and Diamondback Manufacturing LLC)*

Approve request to dispose of computer workstation, in accordance with Pacific County Personal Property Inventory Procedures

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve updated E911 Contract #E11-195 with WA State Emergency Management Division and authorize Emergency Management Director to sign Contract and authorize Chairman Cuffel to sign Signature Authorization Form

Approval of Master Services Agreement for Call Management System with Securus and authorize Sheriff to sign

Approve Instructional Service Plan Contract with South Bend School District to comply with RCW 28A

Approval of Contracts for Boarding Prisoners with the Cities of Raymond, South Bend and Long Beach deferred until a workshop can be held with the Sheriff for further discussion

Confirm Sheriff's signature on Amendment 1 to WSP Agreement No. C100891FED

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BOARD OF COMMISSIONERS
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ITEMS REGARDING TREASURER'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Accept Public Official Bond for Renee Goodin, Treasurer

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to purchase new laptop computer and computer workstation, subject to adequate budget appropriations

ITEMS REGARDING SUPERIOR COURT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to transfer unused Leave Credit Transfers received in 2010 to employee and approve additional Leave Credit Transfers received and assign an expiration date of December 31, 2011

ITEMS REGARDING RISK MANAGEMENT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve removal of Quasar VCR from inventory, in accordance with Pacific County Personal Property Inventory Procedures

Acknowledge receipt of Petition for Review filed by Futurewise, before the Growth Management Hearings Board

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Sunday Afternoon Live - \$1,408.08

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It was moved by Ayers seconded by Cuffel and carried by a vote of 2-0.
Kaino abstained.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

World Kite Museum - \$1,166.74

It was moved by Ayers seconded by Kaino and carried by a vote of 2-0.
Cuffel abstained.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Ocean Park Area Chamber of Commerce - \$3,166.67

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Long Beach Peninsula VB - \$9,391.74

Northwest Carriage Museum - \$1,250

Columbia Pacific Heritage - \$1,666.74

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Acknowledge and confirm voluntary reduction in work hours by Administrative Assistant II; from 1.0 FTE to 0.80 FTE effective January 1, 2011

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Proclamation regarding Support of Canada-US Pacific Albacore Tuna Treaty

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approval of December, 2010 payroll, subject to adequate budget appropriations

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 98582 through 98677 - \$149,901
Warrants Numbered 98774 through 98852 - \$102,464.38

Workshops and Meetings were acknowledged by Chairman Cuffel as listed on the January 11, 2011 agenda

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Authorize Auditor to post an Administrative Assistant position, 0.50 FTE, subject to adequate budget appropriations

ITEMS REGARDING CLERK'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to dispose of Jury Management System Software, in accordance with Pacific County Personal Property Inventory Procedures

ITEMS REGARDING COUNTY FAIR

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to remove items from inventory in accordance with Pacific County Personal Property Inventory Procedures

EXECUTIVE SESSION - None

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Authorize Chairman Cuffel to sign the General Purpose CDBG Grant documents pertaining to the Seaview Sewer project once they are received

SESSION CONTINUED TO 1:30PM (or as soon thereafter as possible)

RECONVENE - 1:50PM

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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ITEMS REGARDING PUBLIC WORKS

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to hire Cindy Johnson to fill the position of Traffic Control/Maintenance Technician, effective January 18, 2011, subject to adequate budget appropriations; noting Ms. Johnson is the most senior qualified employee on the layoff list

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve hire of Scott Amacher to fill vacant Corrections Officer position, effective January 17, 2011 subject to adequate budget appropriations

Approve Contracts for Boarding Prisoners with the Cities of Raymond, South Bend and Long Beach, subject to review by the Sheriff

OTHER BUSINESS FOR FILING

Authorization of Canvassing Board Representatives Bi-Partisan Processing Boards

Veteran's Relief Applications filed on behalf of Frances Jensen in the amount of \$400

Notice of appointment of Lisa Ayers to the LEOFF Disability Board

Memo filed by David Burke, Prosecuting Attorney regarding "At Will" Employment pertaining to Vicki Flemetis, Michael Rothman, David Bustamante and Christopher Wade, effective January 2, 2011

Notice received from FEMA regarding entities eligible for hazard mitigation project grants and Flood Mitigation Assistance project grants through August 17, 2015: Pacific County, City of Raymond; Ocean Beach Hospital, Ocean Beach School District No. 101, North Beach Water District, Surfside Homeowners Association, Willapa Valley Water District, Pacific Transit System, City of South Bend and Port of Willapa Harbor

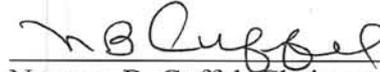
Notice of Liquor License Application: Seaview Texaco, J&B's Red and White, Tombstone Willey's Saloon & Grill

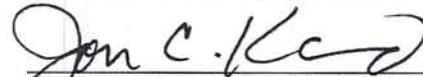
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Notice of Liquor License Application Expirations: Galey's Grocery, Georgetown Station, Bluto's Pizza, Moby Dick Hotel, Oysterville Store and the Shelburne Restaurant & Pub

There being no further business to come before the Board, the meeting was adjourned.

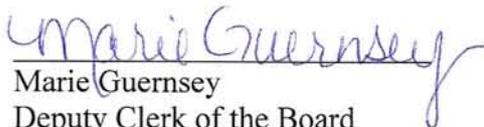
PACIFIC COUNTY
BOARD OF COMMISSIONERS


Norman B. Cuffel, Chairman


Jon C. Kaino, Vice-Chairman


Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Deputy Clerk of the Board

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #29

PROCEEDINGS

9:00 AM
Tuesday, January 25, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:02 am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman "Bud" Cuffel, Chairman
Jon C. Kaino, Vice Chairman
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board
Bryan Harrison-County Administrative Officer
Kathy Spoor-Health & Human Services Director
Mike Collins-Public Works Director/County Engineer
Tom Gradt- Public Works Road Supervisor
Faith Taylor-Eldred-Community Development Asst. Director

GENERAL PUBLIC IN ATTENDANCE

Ron Barker, Olympus Rally
Representative of the Willapa Harbor Herald

APPROVAL OF MINUTES - *Not ready*

APPROVAL OF RAINBOW VALLEY LANDFILL CLAIMS VOUCHERS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

Broadband Environmental Services - \$750
Dragon Analytical Laboratory - \$2,240
City of Raymond - \$2,890

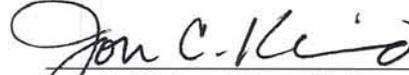
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PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #29

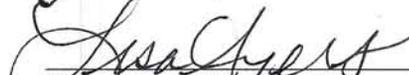
PACIFIC COUNTY
BOARD OF HEALTH



Norman B. Cuffel, Chairman

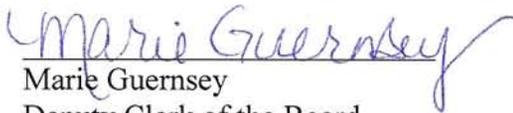


Jon C. Kaino, Vice-Chairman



Lisa Ayers, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, January 25, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:03 am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman "Bud" Cuffel, Chairman
Jon C. Kaino, Vice Chairman
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board
Bryan Harrison-County Administrative Officer
Kathy Spoor-Health & Human Services Director
Mike Collins-Public Works Director/County Engineer
Tom Gradt- Public Works Road Supervisor
Faith Taylor-Eldred-Community Development Asst. Director

GENERAL PUBLIC IN ATTENDANCE

Ron Barker, Olympus Rally
Representative of the Willapa Harbor Herald

PUBLIC COMMENT

None presented.

APPROVAL OF MINUTES - *Not ready*

YEARS OF SERVICE AWARDS

15 - Years: Judy Indermark (E911); Angela Gilbert (SUPR CRT)
20 - Years: Jack Fauver (DPW), David Burke (PROS)
30 - Years: Doug Goelz (SDC JUDGE)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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ITEMS REGARDING PUBLIC WORKS

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve/accept

- **Cash Bond from The Nature Conservancy regarding Road Haul Permit No. 2011-7**
- **Continuation of Cash Bond from Sierra Pacific Industries regarding Road Haul Permit No. 2011-8**
- **Continuation Certificate Bond No. 213040 with Manke Lumber Company, Inc. regarding Road Haul Permit No. 2011-9**

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve signatures on Amendment #1 of Contract for Professional Electrical Engineering Services with Kilowatt Engineering

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve Perpetual Non-Exclusive Stormwater System Easement with Jason and Elisha Sansom and Mary Sheary for the purpose of maintenance of a drainage ditch adjacent to Larson Road

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Facility Use Agreement with Centurylink of Washington, Inc. for two DS1 circuits

Approve Facility Use Agreement with Grays Harbor College for nine PBX extensions

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to dispose of office chair, in accordance with Pacific County Personal Property Inventory Procedures

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING NORTH DISTRICT COURT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve transfer of desk and cabinets to South Bend School District and disposal of lateral file cabinet and office chair, in accordance with Pacific County Personal Property Inventory Procedures

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Confirm appointment of Todd Fosse as Undersheriff, effective January 1, 2011

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve reappointment of Civil Service Commission member, Carol McLean

Approve appointments to Marine Resource Committee as recommended by Mike Nordin's memo dated January 11, 2011

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

**Pacific County Historical Society - \$1,663.63
Willapa Harbor COC - \$1,665.63**

Approve appointment of Paul Plakinger to vacant Management & Fiscal Analyst position; Grade 14 Step 1, 0.90 FTE, effective February 1, 2011

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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ITEMS REGARDING GENERAL BUSINESS

Ron Barker, Clerk of the Court for The Olympus International Rally was in attendance and submitted a request to use the Brooklyn Road, the Smith Creek Road and the South Bend/Palix Road for this year's Olympus International Rally.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request from The Olympus International Rally for use of county roads during Doo Wop Rally and Olympus Rally, subject to the concurrence and requirements of Department of Public Work and the Sheriff's Office, as well as submitting a final schedule when it becomes available and a Certificate of Liability Insurance

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Accept Public Official Bonds:

- **Doug Goelz, South District Court Judge**
- **Pat Gardner, Auditor & Registrar of Titles**
- **Virginia Leach, Ex-Officio Clerk of Superior Court**
- **Bruce Walker, Assessor**
- **Betsy Penoyar, North District Court Judge**
- **David Burke, Prosecuting Attorney** *(It was noted for the record that David Burke's bond had not arrived as of the date of the meeting)*

Approve of Vendor Claims, subject to adequate budget appropriations

Warrants Numbered 98944 through 98975 - \$121,712.68

Warrants Numbered 98853 through 98943 - \$208,468.41

Warrants Numbered 99041 through 99088 - \$50,421.24

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Interlocal Agreement Amendment with Thurston County regarding HIV partner notification

Approve Agreement with National Association of County and City Health Officials Contract # MRC 11 1955 and authorize Director of Health & Human Services to sign

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve staffing changes in Law Enforcement, Corrections, Traffic & Fund 132 pertaining to the following employees, Ron Clark, Pat Matlock, Jim Bergstrom, Mike Ray, Scott Ferguson and Vance Johnson; subject to Civil Service Rules and adequate budget appropriations

Approve temporary hire of Joyce Kidd, as Civil Clerk due to vacancy and authorize Paul Plakinger to work one day a week in the Sheriff's Office, effective February 1, 2011, noting that the first four hours will be paid straight time and the second four will be paid as overtime, subject to adequate budget appropriations

Accept resignation of Judy Indermark from position of Lead Telecommunicator, effective January 31, 2011 and approve appointment of Tim Martindale to the vacant position effective February 1, 2011, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve purchase of computer workstation and bar code scanner, subject to adequate budget appropriations

It was moved by Ayers seconded by Cuffel and carried by a vote of 3-0.

Approve transfer of copier and two computer workstations

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers seconded by Cuffel and carried by a vote of 3-0.

Acknowledge purchase of computer workstation

Approve disposal of scanners and Compaq UPS, in accordance with Pacific County Personal Property Inventory Procedures

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve transfer of computer workstations to Computer Services and purchase of computer workstations, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

Consider award of Kitchen Equipment regarding the North Pacific County Senior Center project (*Call for Bids held January 14, 2011*) -**DEFERRED to February 8, 2011 meeting**

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Intergovernmental Cooperation Agreement with Pacific Conservation District regarding resource conservation management Practices

Approve letter being sent to Charlie Stenvall, Willapa National Wildlife Refuge Complex regarding input to their Draft Comprehensive Conservation Plan and Environmental Impact Statement

Workshops and Meetings were acknowledged by Chairman Cuffel as listed on the January 25, 2011 agenda

RECESS - 9:29 AM

RECONVENE - 10:15 am

Chairman Cuffel opened the public hearing regarding the Timber Application submitted by Ron & Marsha Sparks. The applicant was not in attendance and there were no members of the general public in attendance.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Timber Land Classification Agreement with Ron & Marsha Sparks for property described as Tax Lot 39 Section 33 (14-8), for a total of 9.49 acres; Assessor's Parcel #14083332039

Chairman Cuffel closed the hearing.

RECESS - 10:17 AM

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
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RECONVENE - 10:31 AM

Chairman Cuffel opened the public hearing regarding the Joint Pacific County Housing Authority CDBG - Housing Enhancement Grant Project Performance. There were no members of the general public in attendance.

Bryan Harrison, County Administrative Officer, reviewed the project and stated the project was designed to serve the low and moderate income residents of Pacific County.

Commissioner Kaino commended staff for their work on the project.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Public Hearing be closed

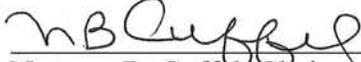
EXECUTIVE SESSION - None

OTHER BUSINESS FOR FILING

Veteran's Relief Applications filed on behalf of Ruth Lentz in the amount of \$216.25.

There being no further business to come before the Board, the meeting was adjourned.

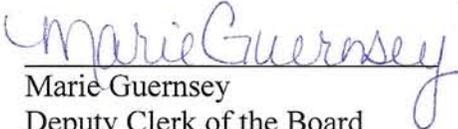
PACIFIC COUNTY
BOARD OF COMMISSIONERS


Norman B. Cuffel, Chairman


Jon C. Kaino, Vice-Chairman


Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Deputy Clerk of the Board