

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, January 25, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:03 am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman "Bud" Cuffel, Chairman
Jon C. Kaino, Vice Chairman
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board
Bryan Harrison-County Administrative Officer
Kathy Spoor-Health & Human Services Director
Mike Collins-Public Works Director/County Engineer
Tom Gradt- Public Works Road Supervisor
Faith Taylor-Eldred-Community Development Asst. Director

GENERAL PUBLIC IN ATTENDANCE

Ron Barker, Olympus Rally
Representative of the Willapa Harbor Herald

PUBLIC COMMENT

None presented.

APPROVAL OF MINUTES - *Not ready*

YEARS OF SERVICE AWARDS

15 - Years: Judy Indermark (E911); Angela Gilbert (SUPR CRT)
20 - Years: Jack Fauver (DPW), David Burke (PROS)
30 - Years: Doug Goelz (SDC JUDGE)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING PUBLIC WORKS

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve/accept

- **Cash Bond from The Nature Conservancy regarding Road Haul Permit No. 2011-7**
- **Continuation of Cash Bond from Sierra Pacific Industries regarding Road Haul Permit No. 2011-8**
- **Continuation Certificate Bond No. 213040 with Manke Lumber Company, Inc. regarding Road Haul Permit No. 2011-9**

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve signatures on Amendment #1 of Contract for Professional Electrical Engineering Services with Kilowatt Engineering

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve Perpetual Non-Exclusive Stormwater System Easement with Jason and Elisha Sansom and Mary Sheary for the purpose of maintenance of a drainage ditch adjacent to Larson Road

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Facility Use Agreement with Centurylink of Washington, Inc. for two DS1 circuits

Approve Facility Use Agreement with Grays Harbor College for nine PBX extensions

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request to dispose of office chair, in accordance with Pacific County Personal Property Inventory Procedures

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING NORTH DISTRICT COURT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve transfer of desk and cabinets to South Bend School District and disposal of lateral file cabinet and office chair, in accordance with Pacific County Personal Property Inventory Procedures

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Confirm appointment of Todd Fosse as Undersheriff, effective January 1, 2011

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve reappointment of Civil Service Commission member, Carol McLean

Approve appointments to Marine Resource Committee as recommended by Mike Nordin's memo dated January 11, 2011

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

**Pacific County Historical Society - \$1,663.63
Willapa Harbor COC - \$1,665.63**

Approve appointment of Paul Plakinger to vacant Management & Fiscal Analyst position; Grade 14 Step 1, 0.90 FTE, effective February 1, 2011

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING GENERAL BUSINESS

Ron Barker, Clerk of the Court for The Olympus International Rally was in attendance and submitted a request to use the Brooklyn Road, the Smith Creek Road and the South Bend/Palix Road for this year's Olympus International Rally.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve request from The Olympus International Rally for use of county roads during Doo Wop Rally and Olympus Rally, subject to the concurrence and requirements of Department of Public Work and the Sheriff's Office, as well as submitting a final schedule when it becomes available and a Certificate of Liability Insurance

It was moved by Ayers seconded by Kaino and carried by a vote of 3-0.

Accept Public Official Bonds:

- **Doug Goelz, South District Court Judge**
- **Pat Gardner, Auditor & Registrar of Titles**
- **Virginia Leach, Ex-Officio Clerk of Superior Court**
- **Bruce Walker, Assessor**
- **Betsy Penoyar, North District Court Judge**
- **David Burke, Prosecuting Attorney** *(It was noted for the record that David Burke's bond had not arrived as of the date of the meeting)*

Approve of Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 98944 through 98975 - \$121,712.68
Warrants Numbered 98853 through 98943 - \$208,468.41
Warrants Numbered 99041 through 99088 - \$50,421.24

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Interlocal Agreement Amendment with Thurston County regarding HIV partner notification

Approve Agreement with National Association of County and City Health Officials Contract # MRC 11 1955 and authorize Director of Health & Human Services to sign

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve staffing changes in Law Enforcement, Corrections, Traffic & Fund 132 pertaining to the following employees, Ron Clark, Pat Matlock, Jim Bergstrom, Mike Ray, Scott Ferguson and Vance Johnson; subject to Civil Service Rules and adequate budget appropriations

Approve temporary hire of Joyce Kidd, as Civil Clerk due to vacancy and authorize Paul Plakinger to work one day a week in the Sheriff's Office, effective February 1, 2011, noting that the first four hours will be paid straight time and the second four will be paid as overtime, subject to adequate budget appropriations

Accept resignation of Judy Indermark from position of Lead Telecommunicator, effective January 31, 2011 and approve appointment of Tim Martindale to the vacant position effective February 1, 2011, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve purchase of computer workstation and bar code scanner, subject to adequate budget appropriations

It was moved by Ayers seconded by Cuffel and carried by a vote of 3-0.

Approve transfer of copier and two computer workstations

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers seconded by Cuffel and carried by a vote of 3-0.

Acknowledge purchase of computer workstation

Approve disposal of scanners and Compaq UPS, in accordance with Pacific County Personal Property Inventory Procedures

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve transfer of computer workstations to Computer Services and purchase of computer workstations, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

Consider award of Kitchen Equipment regarding the North Pacific County Senior Center project (*Call for Bids held January 14, 2011*) **-DEFERRED to February 8, 2011 meeting**

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Intergovernmental Cooperation Agreement with Pacific Conservation District regarding resource conservation management Practices

Approve letter being sent to Charlie Stenvall, Willapa National Wildlife Refuge Complex regarding input to their Draft Comprehensive Conservation Plan and Environmental Impact Statement

Workshops and Meetings were acknowledged by Chairman Cuffel as listed on the January 25, 2011 agenda

RECESS - 9:29 AM

RECONVENE - 10:15 am

Chairman Cuffel opened the public hearing regarding the Timber Application submitted by Ron & Marsha Sparks. The applicant was not in attendance and there were no members of the general public in attendance.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Approve Timber Land Classification Agreement with Ron & Marsha Sparks for property described as Tax Lot 39 Section 33 (14-8), for a total of 9.49 acres; Assessor's Parcel #14083332039

Chairman Cuffel closed the hearing.

RECESS - 10:17 AM

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

RECONVENE - 10:31 AM

Chairman Cuffel opened the public hearing regarding the Joint Pacific County Housing Authority CDBG - Housing Enhancement Grant Project Performance. There were no members of the general public in attendance.

Bryan Harrison, County Administrative Officer, reviewed the project and stated the project was designed to serve the low and moderate income residents of Pacific County.

Commissioner Kaino commended staff for their work on the project.

It was moved by Kaino seconded by Ayers and carried by a vote of 3-0.

Public Hearing be closed

EXECUTIVE SESSION - None

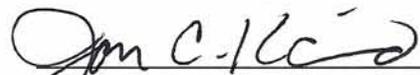
OTHER BUSINESS FOR FILING

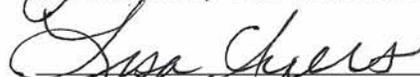
Veteran's Relief Applications filed on behalf of Ruth Lentz in the amount of \$216.25.

There being no further business to come before the Board, the meeting was adjourned.

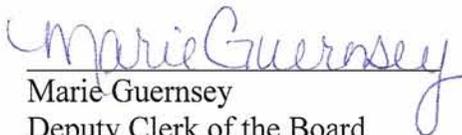
PACIFIC COUNTY
BOARD OF COMMISSIONERS


Norman B. Cuffel, Chairman


Jon C. Kaino, Vice-Chairman


Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Deputy Clerk of the Board