

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, November 22, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:06 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon Kaino, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Faith Eldred, Community Development Director  
Mike Collins, Public Works Director  
Joe Camenzind, Telecommunications Engineer  
Mary Goelz, Public Health & Human Services Director  
Katie Lindstrom, Public Health & Human Services Deputy Director  
Wayne Leonard, Juvenile Court Administrator  
Curtis Marsh, Fair Manager  
Todd Fosse, Undersheriff

**GENERAL PUBLIC IN ATTENDANCE - None**

**PUBLIC COMMENT - None**

**APPROVAL OF MINUTES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0  
Ayers abstained

**October 11, 2011**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**October 25, 2011**

**November 8, 2011**

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Leave Credit Transfers and assign expiration date of December 31, 2011**

Consider award of License Plate Recognition Systems (*Call for bids held Wednesday, November 16, 2011 at 10:00am*) - **WITHDRAWN**

**Approve COPS Grant with the U.S. Department of Justice on the preface that a modification will be submitted in order to retain one deputy for fy2012 and not obligating ourselves to increase 1.0 FTE Deputy by signing the grant**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve request to issue Request for Applications for millage mini-grants**

Results of the Request for Qualifications submitted for chemical dependency which was a condition of approval of the contract from the September 27, 2011 meeting. It was noted that there is only one provider for each these services in the county.

**Approve Contract #DFC WBH 2011-13 with Willapa Behavioral Health on behalf of Wellspring for coordination services**

**Approve request to begin the process to sale/trade the Youth Adventure van and purchase a smaller more economical vehicle and submit a specific proposal for consideration when completed**

**ITEMS REGARDING COMMUNITY DEVELOPMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Interlocal Agreement with the cities of Raymond, South Bend, Long Beach and Ilwaco pertaining to the Urban Growth Area and compliance with RCW 36.70A**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve request to surplus five vehicles as listed by Phebe Porter dated November 14, 2011, noting the PACCOM vehicle will be retained until litigation issues are resolved**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve the appointment of Kathleen Ogilvie to vacant Administrative Assistant II position; Grade 9 Step 2 effective December 1, 2011, subject to adequate budget appropriations**

**Approve placement of a park bench on Bay Avenue Beach approach, subject to approval of the location and conditions by Public Works, and approval of State Parks**

No action was taken on the Communications Facility Use Agreement with McDaniel Telephone (US Cellular) regarding KO, Megler and Holy Cross sites. Joe Camenzind will further negotiate the Agreement and resubmit for consideration.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Local Agency Agreement with WA State Department of Transportation for the 2010 Safety Program-Guardrail & Intersection Improvement and authorize Chairman to sign**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Amendment #1 to the Intergovernmental Agreement with State of WA Department of General Administration and authorize Director to sign**

**Approve Leave Credit Transfers and assign expiration date of December 31, 2011**

**Approve lease of Ricoh copier noting it will be obtained through state contract**

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**ITEMS REGARDING FAIR**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Winter Storage Rental Agreements as listed and authorize Chair to sign**

APPERSON, Tom  
BARNUM, Robert D.  
BOGAR, Cal  
FAUVER, Craig  
FRASIER, Dave  
HARDEN, Brad  
KIDD, Mark  
MOFFITT, Steven  
NISSELL, Chris  
ROBINSON, Gary  
SPOOR, Kathy  
SPRAY, Gary  
TOEPELT, Elijah  
WILSON, Gary

**ITEMS REGARDING WSU COOPERATIVE EXTENSION**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Accept resignation from Kathleen Ogilvie, Administrative Assistant II and approve request to post/advertise and fill the vacant AA II Grade 9 position, 0.8FTE**

**ITEMS REGARDING JUVENILE COURT ADMINISTRATION**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Agreement for Use of Juvenile Detention Facility with Clatsop County**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Willapa Harbor COC - \$1,666.67  
Long Beach Peninsula VB - \$9,433.37**

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**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Confirm County Administrative Officer's signature on Legal Services Agreement with William P. Harris, P.S., subject to obtaining the Prosecuting Attorney's approval**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-038 pertaining to the closure of Fund 306**

**Approve Amendment #1 to the Contract for Services with Port of Ilwaco pertaining to the boat yard project**

**Confirm extension of Fair Manager and Fair Maintenance Employment Agreements, noting new expiration date of October 31, 2012**

**Approve Contract for Services with the Joint Pacific County Housing Authority pertaining to homelessness and affordable housing, based on the adopted fy2012 budget Fund 127**

Brief discussion was held regarding policies and procedures of the Joint Pacific County Housing Authority specifically the ability to help in emergency situations.

**Approve Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 104820 through 104906 - \$88,023.06**  
**Warrants Numbered 104915 through 105052 - \$184,977.58**

Adoption of Resolution regarding amendment to the Personnel Policy pertaining to direct electronic deposit - **WITHDRAWN**

**YEARS OF SERVICE AWARD**

**25 Years - Mike Sullivan (Superior Court)**

**EXECUTIVE SESSION – None held**

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**PUBLIC HEARING – 10:03am**

Chairman Cuffel opened the public hearing regarding levy certification. There were no members of the general public in attendance. Staff included Paul Plakinger-Management & Fiscal Analyst, Kathy Noren-Clerk of the Board and Kathy Spoor-County Administrative Officer.

Those wishing to testify were sworn in by the Deputy Clerk.

After closing the public comment portion, it was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-039 certifying taxes levies upon the property in the county for county purposes, and for each taxing district within or coextensive with the county for district purposes**

Chairman Cuffel closed the public hearing.

**RECESS – 10:08am**

**PUBLIC HEARING – 10:31am**

Chairman Cuffel opened the public hearing regarding the Commissioners Redistricting Plan. He noted for the record there were no members of the general public in attendance. Staff in attendance included Kathy Spoor, County Administrative Officer.

Commissioner Kaino reviewed the proposed redistricting plan and noted that the plan is in compliance with all requirements and the redistricting is based on the 2010 census.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Continue the public hearing to November 29, 2011 at 11:30am**