

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**PROCEEDINGS**

9:00 AM  
Tuesday, November 8, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:06 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon Kaino, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Faith Eldred, Community Development Director  
Mike Collins, Public Works Director  
David Burke, Prosecuting Attorney

**GENERAL PUBLIC IN ATTENDANCE**

Mark Perez  
Joe Devin  
Mayor Bob Jungar  
Karen Farrell  
Carole Halson  
Scott McDougall

**PUBLIC COMMENT**

Representatives from Willapa Harbor Hospital and Ocean Beach Hospital were in attendance and presented information pertaining to the proposed state budget reductions. Specifically noted was their opposition to and concerns regarding Medicaid reimbursement for services provided to Medicaid patients at Critical Access Hospitals.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Authorize the Commissioners to submit a letter to the 19<sup>th</sup> District Legislatures and Governor's Office in regards to support of Critical Access Hospitals**

**APPROVAL OF MINUTES – Not completed**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

Request for Leave Credit Transfers - **WITHDRAWN**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve hiring Patricia Doran to the vacant Registered Dietician position Grade 13, Step 7, effective November 14, 2011, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Contract for Services for an Emergency Short Term Project with the City of Raymond/O.R. Nevitt Swimming POOL with 0.09% Local Sales Tax Reserve Funds, not to exceed \$30,000, subject to the project being listed on the City's facilities plan or the WA-CERT list**

**ITEMS REGARDING COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve issuance of Request for Quotation for Moderate Risk Waste Transport & Disposal, Recycling Drop boxes, Appliance Day, and Use Oil Transport & Recycling services**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Authorize FMLA and approve request for Leave Credit Transfers and assign expiration date of December 31, 2011 for two employees**

**Adopt Resolution 2011-036 establishing organization of the department policy**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Flood Control Zone District update provided by Mike Collins, County Engineer/Director of Public Works

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**ITEMS REGARDING PUBLIC WORKS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledged one year extension of Employment Agreement with Mike Collins, County Engineer/Director of Public Works**

**ITEMS REGARDING SOUTH DISTRICT COURT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve posting and advertising for 0.60 FTE Grade 9 Step 1 position funded for fy2012, to be effective January 1, 2012**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-035A amending Resolution 2011-035 (adopted at the October 25, 2011 meeting increasing the Auditor's imprest fund) noting the amount was incorrect**

**Acknowledge resignation of Chief Deputy and authorize posting of the vacant position**

**Approve request to purchase laptop computer, subject to adequate budget appropriations**

**Approve the disposal of a computer workstation in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve award to Sunset Air regarding the purchase and installation of a generator and transfer switch for Pacific County Fire District #3 Lebam Station**

**Authorize FMLA and approve request for Leave Credit Transfers and assign expiration date of December 31, 2011**

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**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Long Beach Peninsula VB - \$9433.37  
NW Carriage Museum - \$1,250**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0  
Kaino abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Pacific County EDC - \$4,887.82**

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0  
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Ocean Park Area COC - \$3,166.67**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Columbia Pacific Heritage Museum - \$1,666.66  
Pacific County Historical Society - \$1,666.67**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0  
Kaino abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**World Kite Museum - \$1,166.66**

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It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Peninsula Saddle Club - \$1,500**

**Approve disposal of portable projection screen in accordance with Pacific County Personal Property Inventory Procedures**

**Approve purchase of Dell OptiPlex computer workstation, subject to adequate budget appropriations and to dispose of computer workstation Fixed Asset #2731, in accordance with Pacific County Personal Property Inventory Procedures**

**Approve recommendations from Lodging Tax Advisory Committee regarding fy2012 funding and approve Tourism Service Contracts**

<b>Finnish-American Folk Fest.</b>	<b>\$1,000.00</b>
<b>Peninsula Saddle Club</b>	<b>\$1,500.00</b>
<b>Long Beach PVB-Naselle Promotion</b>	<b>\$1,500.00</b>
<b>Water Music Festival</b>	<b>\$1,800.00</b>
<b>Sunday Afternoon Live</b>	<b>\$2,500.00</b>
<b>Pacific County Fair</b>	<b>\$1,000.00</b>
<b>NW Carriage Museum</b>	<b>\$5,000.00</b>
<b>Tokeland NC Chamber</b>	<b>\$2,000.00</b>
<b>Pacific County EDC</b>	<b>\$10,000.00</b>
<b>LBPVB - State Travel Planner</b>	<b>\$9,000.00</b>
<b>PC Historical Society/Museum</b>	<b>\$20,000.00</b>
<b>World Kite Museum</b>	<b>\$14,000.00</b>
<b>Columbia Pacific Heritage Museum</b>	<b>\$20,000.00</b>
<b>Willapa Harbor Chamber</b>	<b>\$20,000.00</b>
<b>Ocean Park Area Chamber</b>	<b>\$38,000.00</b>
<b>LB Peninsula Visitors Bureau</b>	<b>\$112,700.00</b>
<b>Contingency/Unassigned*</b>	<b>\$20,000.00</b>

Kaino abstained from Pacific County EDC and World Kite Museum  
Cuffel abstained from Ocean Park Area Chamber of Commerce

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve rescheduling regular meeting of December 27, 2011 to  
December 20, 2011**

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 104542 through 104649 - \$272,002.62  
Warrants Numbered 104715 through 104770 - \$205,190.40**

**EXECUTIVE SESSION – None held**

**RECESS – 9:53AM**

**BACK IN SESSION – 10:03AM**

**PUBLIC HEARING**

Chairman Cuffel opened the public hearing to regarding CDBG Funding Availability.

Notice of the Public Hearing and announcing the CDBG Funding Availability was published in the Chinook Observer on October 26, 2011. Resolution 98-016 which adopted a citizen participation strategy related to possible CDBG funding, along with CDBG Program handouts both in English and Spanish were provided.

Staff in attendance included, Kathy Spoor-County Administrative Officer, David Burke-Prosecuting Attorney and Paul Plakinger-Management & Fiscal Analyst.

There were two members of the general public in attendance.

Those wishing to testify were sworn in by the Deputy Clerk.

Chairman Cuffel stated that two applications for funding were received, one from Seaview Sewer District to extend their service and one for improvements to the North Pacific County Senior Center.

Mark Perez stated he would like to also submit an application to extend the second floor of the fire department to construct a dormitory. Mr. Perez was referred to planning only grants that may be available for his project.

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It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-037 authorizing submission of a 2012 General Purpose CDBG Application by the Seaview Sewer District to the State of WA Department of Commerce and certifying compliance with applicable grant submittal requirements**

Chairman Cuffel closed the public hearing.

There being no further business to come before the Board, the meeting was adjourned.

**OTHER BUSINESS FOR FILING**

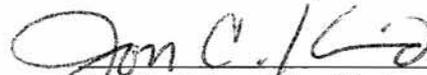
Veteran's Relief Application submitted on behalf of John Burner in the amount of \$215

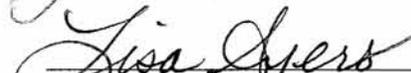
Certificate of Liability Insurance filed by Charter Communications, Inc. effective November 1, 2011 through November 1, 2012

Notice received from WA State Liquor Control Board of expiring licenses for the Tokeland Hotel, Inc., Columbia River Trading Co. Inc., Fraternal order of Eagles Ocean Park Aerie No. 3602, Surfside Mini Mart/Video, Jack's Country Store and The Depot Restaurant

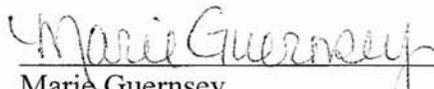
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Norman B. Cuffel, Chairman

  
Jon C. Kaino, Vice-Chairman

  
Lisa Ayers, Commissioner

ATTEST:

  
Marie Guernsey  
Deputy Clerk of the Board