

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, December 13, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:05am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman “Bud” Cuffel, Chairman
Jon Kaino, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
David Burke, Prosecuting Attorney
Mark McClain, Deputy Prosecuting Attorney
Mike Collins, Public Works Director/County Engineer
Tom Gradt, Road Supervisor
Faith Eldred, Community Development Director
Wayne Leonard, Juvenile Court Administrator
Mary Goelz, Health & Human Services Director
Pat Matlock, Chief Criminal Deputy
Curt Marsh, Fair Manager

GENERAL PUBLIC IN ATTENDANCE - None

APPROVAL OF MINUTES

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

November 22, 2011
November 29, 2011 *continued meeting*

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Coordinated Prevention Grant Agreement #G1200191 with State of Washington Department of Ecology and authorize Chair to sign

Acknowledged receipt of resignation from Dale Little, Building Inspector, effective December 31, 2011

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ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Memorandum of Understanding with Willapa Valley, South Bend and Raymond School Districts for use of facilities during disaster response and authorize Chair to sign

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Accept Cash Bond from Quinault Logging Corporation for hauling on South Bend Palix Road pertaining to Road Haul Permit #2011-18

Adopt Resolution 2011-041 authorizing and directing the investment of county funds

Adopt Resolution 2011-042 modifying and establishing rates for payment of certain service and/or equipment rental and revolving fund

Approve transfer of computer workstation to the Health Department in accordance with Pacific County Personal Property Inventory Procedures

Accept renewal of County Engineer's bond

Approve Amendment #2 to Contract for Professional Electrical Engineering Services with Kilowatt Engineering, noting in 2013 will need to issue a Request for Proposal (RFP) for these services

Approve Family Medical Leave, effective December 19, 2011 in accordance with policy

Adopt Resolution 2011-043 designating Public Works Director as Applicant Agent and County Administrative Officer as Alternate Applicant Agent and authorize Signature

Approve request to obtain quotes for the HVAC system for the Courthouse Annex and submit results to the Commissioners for approval prior to purchase

Approve purchase of Network Switch replacement project, subject to adequate budget appropriations

Approve renewal of Volume Licensing Contract with Microsoft Corporation

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It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve purchase of vehicles as outlined in request dated December 5, 2011 from Director, subject to adequate budget appropriations. Authorize Director to obtain quotes for the trailer and generator and submit the results to the Commissioners for approval prior to purchase. It was noted the vehicles being purchased were from state bid.

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

Flood Control Zone District update provided by Tom Gradt

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Consolidated Contract FY12-13 #1263-42511 with WA State Department of Social and Health Services and authorize Juvenile Court Administrator to sign

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Confirm Chair's signature on Release and Hold Harmless for use of property owned by Weyerhaeuser for pursuit driving training

Approve request to surplus meth clean-up vehicle, in accordance with Pacific County Personal Property Inventory Procedures

Acknowledged notice of Reduction in Force given to Deputy Ryan Tully and Deputy Justin Kangas, effective January 31, 2012

Accept resignation of Correction Officer Scott Amacher and authorize advertising and filling of vacant position

Adopt Resolution 2011-044 pertaining to Drug Task Force bank accounts

Approve Jail Communications Contract with Consolidated Telecom, Inc. (CTEL), subject to review and approval by the Prosecutor

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve request for Family Medical Leave and authorize Leave Credit Transfers and assign an expiration date of February 29, 2012

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It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Distribution Agreement #E10-225/A with South Bend Police Department

Award of the Mobile Law Enforcement Plate Recognition System to PIPS, subject to successful contract negotiation and review by the Prosecutor prior to signing

ITEMS REGARDING SOUTH DISTRICT COURT

Consider approval of appointment of Jeannie Weyl to Deputy Clerk Grade 9, Step 9, effective January 1, 2012; approve supplemental budget request
WITHDRAWN

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Acknowledge resignation of Janel Flemetis, effective December 30, 2011 and approve posting, advertising (*if necessary*) and filling Administrative Asst. I, Grade 7, 0.49FTE position

Approve appointment of Scott Turnbull to vacant Chief Deputy position, Grade 12 Step 1, effective January 1, 2012

Consider adoption of Resolution to define and adopt all county funds for accounting standards GASB54
DEFERRED

Confirm the receipt of Grant #G-12/015 from Help America Vote Act and installation of entrance doors with ADA push buttons at the South County Administration Facility

ITEMS REGARDING WSU COOPERATIVE EXTENSION

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve advertising and filling of vacant Administrative Asst. II, Grade 9 Step 1, 0.80 FTE, subject to adequate budget appropriations

Approve 2012 Memorandum of Agreement in the amount of \$17,000 for professional services

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ITEMS REGARDING FAIR

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Winter Storage Rental Agreements as listed and authorize Chair to sign

Approve Open Horse Event hosted by the 4-H Horse Volunteers to be held at the fairgrounds at no charge, authorize the Fair to retain the revenue generated from rental fees of the horse stalls and rv spaces

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Accept resignation from Shelly Flemetis Fair Board member and send a certificate of appreciation for her service

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve the reappointment of Dean Farrell, Stan Smith and Lori Ashley for another three year term on the Fair Board

Approve appointment of Mary Doubek to vacant Fair Board position

Reappoint Steve Holland, to another three year term on the Workforce Development Council

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

**Sunday Afternoon Live - \$1,242.41
Columbia Pacific Heritage - \$1,666.66
Pacific County Historical Society - \$1,666.63
Willapa Harbor COC - \$1,666.67**

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It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0
Kaino abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

World Kite Museum - \$1,166.66

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2011-045 amending the Personnel Policies and Rules modifying Section 4.14 Annual Leave pertaining to the maximum hours of accrued annual leave allowed

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0
Kaino abstained

Approve Contract for Technical Services with Pacific County EDC in the amount of \$5,000, effective January 1, 2012

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2011-046 approving a new Equal Opportunity Commission Form (EEO-4) pertaining to the administration of community development block grants

Approve renewal of Underground Storage Tank (UST) Pollution Liability Policy with Colony Insurance, noting they were the best responsible bid

PUBLIC HEARING – 10:00am

Chairman Cuffel opened the public hearing pertaining to supplemental budget requests. Kathy Spoor, Faith Eldred, Paul Plakinger, and Mike Nordin were sworn in.

Paul Plakinger reviewed the requests as submitted by the departments/offices.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2011-047 allowing certain expenditures for fy2011 as outlined in Exhibit A, noting the total requests will be reduced by \$3,400

Chairman Cuffel closed the public hearing

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It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations

Warrants Numbered 105105 through 105175 - \$293,710.49

Warrants Numbered 105229 through 105259 - \$124,284.33

Warrants Numbered 105275 through 105338 - \$137,510.03

Chairman Cuffel acknowledged workshops and meetings held as listed

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0
Cuffel abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Ocean Park Area COC - \$3,166.67

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Long Beach Peninsula Visitors Bureau - \$9,432.93

ITEMS REGARDING RISK MANAGEMENT

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Acknowledged receipt of Claims for Damages #2011-12-007 and approve Claim in the amount of \$4,074.90, subject to Release of All Claims being signed and returned

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Interlocal Agreement with WA Counties Insurance Pool

RECESS - 10:16am

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PUBLIC HEARING - 10:29am

Chairman Cuffel opened the public hearing to consider Timberland Classification Application submitted by the Willapa Seventh Day Adventist Church. There were two members of the general public in attendance; one was sworn in.

After discussion, it was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Timber Land Classification Agreement with Willapa Seventh Day Adventist Church for property described as Tax Lot 16, Section 26, Township 15N Range 9W, for a total of 8.03 acres; Assessor's Parcel #15092634016

Chairman Cuffel closed the public hearing

RECESS - 10:35am

PUBLIC HEARING - 10:45am

Chairman Cuffel opened the public hearing to consider adopting Ordinance 161 issuing a temporary moratorium on Urban Growth Areas. Faith Eldred, Tim Crose, and David Burke were sworn in.

Tim Crose provided an overview of the moratorium. Discussion was held regarding options provided by the Growth Management Hearings Board.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Adopt Ordinance 161 issuing a temporary moratorium restricting the urban growth areas of the cities of Long Beach, Raymond, South Bend, Ilwaco and unincorporated Seaview, including Appendix A and B. Also adopting Findings of Fact #1-20

Chairman Cuffel closed the public hearing

EXECUTIVE SESSION - None held

RECESS - 10:57am

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BACK IN SESSION - 1:22pm

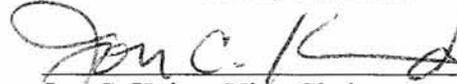
Chairman Cuffel acknowledged workshops were held but no action will be taken.

There being no other business to come before the Board, the meeting was adjourned.

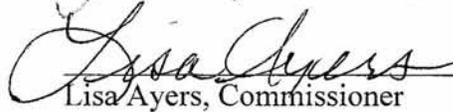
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Norman B. Cuffel, Chairman

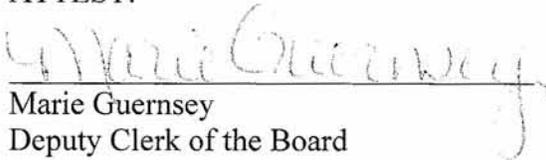


Jon C. Kaino, Vice-Chairman



Lisa Ayers, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board