

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, December 20, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:05am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman “Bud” Cuffel, Chairman
Jon Kaino, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
David Burke, Prosecuting Attorney
Mike Collins, Public Works Director/County Engineer
Tom Gradt, Road Supervisor
Faith Eldred, Community Development Director
Mary Goelz, Health & Human Services Director
Virginia Leach, County Clerk
Bruce Walker, Assessor
Curt Marsh, Fair Manager

GENERAL PUBLIC IN ATTENDANCE

Hugh Fleet

APPROVAL OF MINUTES - Not completed

YEARS OF SERVICE AWARDS

5 Years: Megan McNelly (DCD)
15 Years: Ed Heffernan (Sheriff's Office)

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Agreement with Shoalwater Bay Indian Tribe to conduct Food
Handlers Classes**

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ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Adopt Resolution 2011-048 creating a new position/job description entitled Community Health Worker which will be represented by Local 367C, at Salary Grade 10 *(originally adopted as Resolution 2011-047 which was duplicate)*

Approve posting, advertising (if necessary) and filling of the new Community Health Worker position, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Acknowledged reassignment of Sign Technician I & II and Drainage Maintenance Technician I positions to Road Maintenance Technician II

Approve Amendment B to WA State Military Department Grant #E08-774 pertaining to the Winter Storm Event of 2007

Approve Memorandum of Understanding with Local 367C providing a stipend of \$400 to member Glen McCully to perform intermittent non-represented duties and responsibilities

Approve Collective Bargaining Agreement with Local 367, effective July 1, 2011 through June 30, 2014

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Award of Request for Quotes to Ford Electric for the installation of electrical for new AHAB sirens and authorize Chair to sign acceptance of quote *(It was noted that no other RFQs were received)*

ITEMS REGARDING COUNTY CLERK

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve request to purchase five ergonomic chairs from Creative Office Supply; four for Clerk's Office and one for the courtroom, subject to adequate budget appropriations *(It was noted that two other estimates were received from Office Depot and BlueHen Office Furniture)*

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ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve disposal of copy machine in Long Beach Office in accordance with Pacific County Personal Property Inventory Procedures and authorize purchase of Sharp copier from Aberdeen Office Equipment in the amount of \$250, subject to adequate budget appropriations

Approve disposal of coat rack in accordance with Pacific County Personal Property Inventory Procedures

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0
Kaino abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Pacific County EDC - \$644.25

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

Approve modified 2012 work schedule for Kelli Buchanan and Marie Guernsey, effective January 1, 2012

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2011-049 to define and adopt all county funds for accounting standards GASB54 (*originally adopted as Resolution 2011-048 which was duplicate*)

Consider adoption of Resolution regarding the Fair Board membership and any other conflicting resolutions

DEFERRED

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve November 2011 payroll, subject to adequate budget appropriations

Approve 2012 Board and Committee appointments for Board of Commissioners

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It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations

Warrants Numbered 105339 through 105531 - \$63,016.05

ITEMS REGARDING SUPERIOR COURT

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Amendment #1 to Indigent Defense Contract with Thomas Keehan and David Hatch

Approve Amendment #1 to Professional Services Agreement for Drug Court Coordination with William Weiss, noting an RFQ will be required for these services in 2013

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve purchase of date/time stamp, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations and review by the Clerk of the Board

Warrants Numbered 105597 through 105278 - \$196,221.78

ITEMS REGARDING COMMISSIONERS OFFICE

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve purchase of new computer workstation for Clerk of the Board, subject to adequate budget appropriations and authorize transfer of old workstation to Computer Services once the new one arrives *(Commissioners Office has decided to retain this computer for future use)*

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Authorize the Chair to sign the Face Sheet regarding the WA State Office of Public Defense Agreement #ICA 12203, subject to review by Prosecutor

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

Approve October 2011 payroll, subject to adequate budget appropriations

Chairman Cuffel acknowledged workshops and meetings as listed

EXECUTIVE SESSION - None held

There being no other business to come before the Board, the meeting was adjourned.

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Norman B. Cuffel, Chairman



Jon C. Kaino, Vice-Chairman



Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Deputy Clerk of the Board