

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, February 22, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:04 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon C. Kaino, Vice Chairman  
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board  
Bryan Harrison-County Administrative Officer  
Mike Collins-Public Works Director/County Engineer  
Tom Gradt- Public Works Road Supervisor  
Mike DeSimone-Community Development Director  
Faith Taylor-Eldred- Community Development Asst. Director  
Kathy Spoor-Health & Human Services Director

**GENERAL PUBLIC IN ATTENDANCE**

Representative of the Willapa Harbor Herald

**PUBLIC COMMENT**

None received.

**APPROVAL OF MINUTES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**February 22, 2011 *regular meeting***

**YEARS OF SERVICE AWARDS**

**5 Years: Brad Roberts (DPW)**  
**15 Years: Stephanie Fritts (E911)**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING PUBLIC HEALTH & HUMAN SERVICES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approved Facilities Use Agreement with Naselle School District regarding mass distribution/mass vaccination center**

**Approve disposal of one computer workstation and transfer one computer workstation to the County Fair Office in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve disposal of two computer workstations and the transfer of various inventory items per memo dated February 10, 2011 in accordance with Pacific County Personal Property Inventory Procedures**

**Approve Contract Amendment with Public Works pertaining to Land Alteration & Drainage Ordinance and Road Approach Program & Sand Haul Program**

**Approve Agreement with Shoalwater Bay Indian Tribe for Household Hazardous Waste Collection and authorize Director to sign**

**Approve Agreements with Shoalwater Bay Indian Tribe and Naselle Youth Camp for Food Handling Classes**

**Approve removal of copy machine from inventory (*leased from Aberdeen Office and was returned*) in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve acceptance of Cash Bond from International Forestry Consultants Inc pertaining to Road Haul Permit No. 2011-10**

**Approve release of Road Use Permit Bond 929478279 to The Campbell Group regarding Road Haul Permit Nos. 2010-8 & 2009-11**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve acceptance of Cash Bond from ENB Logging & Construction Inc. pertaining to Road Haul Permit No. 2010-13**

**Approve refund of partial payment to Schermer Construction Inc. pertaining to Road Haul Permit No. 2010-14**

**Award of Contract for Chip Rock Bid No. 2011-01 with Northwest Rock, Inc. in the amount of \$43,400, including site delivered (*bid held Friday, February 18, 2011; one other bid received from Naselle Rock in the amount of \$48,610*)**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Perpetual Non-Exclusive Stormwater System Easement from John Enyart for replacement of two failed pipes and tidegates in the vicinity of 126<sup>th</sup> Lane**

**Approve General Surety Application for \$10,000 bond for Franchise U1711 with WA State Department of Transportation for a crossing on State Route 103 and authorize Chair to sign**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve the hire of Noy Zeigler to fill Administrative Assistant 1; effective March 1, 2011, Grade 7 Step 3, 0.50 FTE, subject to adequate budget appropriations**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Accept 2010 Winter Storage Rental Agreements and authorize Chair to sign:**

**BURLSON, Max  
WILSON, Gary & Jan**

**2006 Camper Trailer  
1991 Mazda Miata**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Amendment A to Contract #E10-225 with Washington State Military Department regarding interoperable communications, Emergency Operation Center enhancements and back-up communications system. (It was noted this Contract was included in the fy2011 budget)**

Commissioner Kaino stated a workshop had been held with Sheriff Johnson regarding the purchase of Automated Vehicle Locators (AVL), relocating security entrance and replacement vehicles. Following review,

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Authorize Sheriff's Office to purchase Automated Vehicle Locators in the amount of \$1,700 and use of Fund 531 for the purchase**

An additional workshop will be needed to further discuss vehicle replacement for the Sheriff's Office

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Authorize the Sheriff's Office in the Public Safety Building to install and relocate the door into the Sheriff's Office for security purposes; costs are to be incurred from the contingency Fund 197 at an anticipated cost of \$8,000**

**ITEMS REGARDING TREASURER'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve disposal of five computer workstations and one laserjet printer in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

Acceptance of resignation from Fair Board member-**DEFERRED**

**ITEMS REGARDING BOARD OF COMMISSIONERS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve disposal of recorder and transfer of inventory items in accordance with the memo dated February 15, 2011 from Kelli Buchanan and Pacific County Personal Property Inventory Procedures**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Adopt Resolution 2011-003 pertaining to the 2010 Inventory Certification**

**Approve Customer Service Agreement with WA State Department of Personnel, DOP Contract #K814 and authorize Chair to sign**

**Consider approval of Tourism Development Claims Vouchers:  
Columbia Pacific Heritage Museum - \$1,666.74**

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0.  
Cuffel abstained.

**Consider approval of Tourism Development Claims Vouchers:  
Ocean Park Area COC - \$3,166.67**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0.  
Kaino abstained

**Consider approval of Tourism Development Claims Vouchers:  
World Kite Museum - \$1,166.66**

**Approve disposal of Sharp AR-407 copier and transfer of inventory items in accordance with the memo dated February 15, 2011 from Kelli Buchanan and with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Agreement for Use of School Facilities with Willapa Valley School District for use of the Lebam Elementary School for the Sanitary Survey Community Meeting**

**Approve Contract with Douglas Equipment for the Commercial Kitchen Project Contract pertaining to the North Pacific County Senior Center.**  
*(Douglas Equipment was awarded the project at the meeting of February 8, 2011)*

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING NORTH DISTRICT COURT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve request to remove built in bookcase from inventory (demolished during remodel)**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 99642 through 99780 - \$140,784.47  
Warrants Numbered 99486 through 99614 - \$104,068.77**

**Approve Facility Use Agreement with South Pacific County Humane Society regarding use of vacant modular office building in Long Beach, as amended**

**Approve Facility Use Agreement with Crisis Support Network regarding use of vacant office complex (referred to as "the blue building") in Long Beach, as amended**

**Approve renewal of Lease of Premises with Coast Seafoods Co., which extends the current lease for an additional five years (through 2016) at an increased rate of \$25 per year**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve a live fire training burn being conducted on April 9, 2011 by Pacific County Fire District #1 on Sandridge Road, subject to the Fire District obtaining approval from Department of Public Works and the Sheriff's Office, as well as the necessary permits from ORCAA**

Workshops and Meetings were acknowledged by Chairman Cuffel as listed on the February 22, 2011 agenda

**EXECUTIVE SESSION - None**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**OTHER BUSINESS FOR FILING**

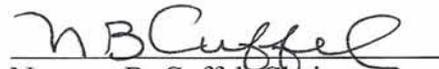
Veteran's Relief Applications filed on behalf of Ruth Lentz in the amount of \$216.25.

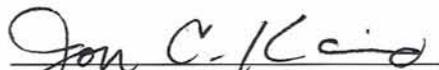
Notice received from WA State Liquor Control Board regarding liquor license expirations for Fort Canby Store and Doc's Tavern.

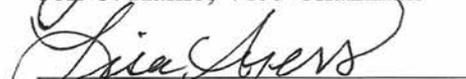
Pacific County Mitigation Plan approved by Federal Emergency Management Agency (FEMA); jurisdictions eligible to apply for grants: Pacific County PUD #2, Port of Ilwaco, South Bend School District, Pacific County Fire District #1, City of Long Beach, Pacific County fire District #4, Pacific County Fire District #5, Naselle Water Company and Naselle-Grays River Valley School District.

There being no further business to come before the Board, the meeting was adjourned.

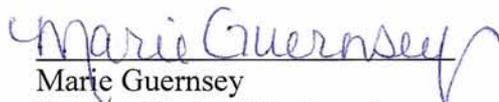
PACIFIC COUNTY  
BOARD OF COMMISSIONERS

  
Norman B. Cuffel, Chairman

  
Jon C. Kaino, Vice-Chairman

  
Lisa Ayers, Commissioner

ATTEST:

  
Marie Guernsey  
Deputy Clerk of the Board