

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, March 22, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:01 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon C. Kaino, Vice Chairman  
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board  
Bryan Harrison-County Administrative Officer  
David Burke-Prosecuting Attorney  
Paul Plakinger-Management & Fiscal Analyst  
Mike Collins-Public Works Director/County Engineer  
Tom Gradt- Public Works Road Supervisor  
Faith Taylor-Eldred- Community Development Asst. Director  
Kathy Spoor-Director of Health & Human Services  
Katie Lindstrom- Human Services Programs Manager  
Judy Jones- Human Services Program Asst.  
Curt Marsh-County Fair Manager  
Scott Johnson-Sheriff  
Todd Fosse-Undersheriff  
Cindy Howard-Administrative Asst./WSU Extension

**GENERAL PUBLIC IN ATTENDANCE**

Seven members of the general public  
Representative of the Willapa Harbor Herald

**YEARS OF SERVICE AWARDS**

5 - Years: Cindy Howard (WSU Extension)

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**PUBLIC COMMENT**

Mary Jean Grimes was in attendance and addressed the Commissioners regarding a request to widen the shoulder of the road in Tokeland for pedestrians. She also presented a petition with approximately 122 signatures in support of the project.

Mike Collins stated that this could be accomplished through repositioning the lanes without reducing their required width. It would not be considered a pathway, but a wide shoulder that pedestrians could use.

Charlene Nelson, representing the Shoalwater Bay Indian Tribe, stated the tribe is in support of the expansion as well as the redevelopment of the marina.

Following discussion, Mike Collins was directed to prepare the total cost of the project to present at the next Commissioners meeting on April 12, 2011.

**APPROVAL OF MINUTES** - Not completed

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

A workshop will be scheduled to discuss request for placement of Vending Machines at county buildings by the Developmental Disabilities Program

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve Facility Membership Agreement with the Minnesota Multistate Contracting Alliance for Pharmacy and authorize Chair to sign**

**Approve Facilities Use Agreement with Ocean Beach School District for mass vaccination site if needed.** Kathy Spoor stated she will contact Stephanie Fritts to consider use of this agreement as a template for a possible evacuation site agreement.

**Approve Amendment #4 to Contract #0963-68051 with DSHS-Division of Behavioral Health & Recovery and authorize Chair to sign**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Amendment #1 to Contract #DFC-WBH-2010-11 with Willapa Behavioral Health to provide Youth Coalition Coordinator Services for the WellSpring Community Network**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve modification of RIF notice and reinstate the employee at 0.8 FTE through April 30, 2011**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve appointment of Joey Sturgill, Patti Lignoski and Dianne Wallin to the Human Services Advisory Council**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve release of Retainage Bond to Lakeside Industries and return of Performance and Payment Bond to Public Works pertaining to the Smith Creek Road Resurface Project**

**Approve Memorandum of Understanding with Local 367PW adjusting regular work hours to four consecutive ten hour days beginning April 4, 2011 and ending September 29, 2011**

**Approve Design Concurrence Letter as submitted by WA State DOT regarding US 101 Middle Nemah Bridge Replacement Project and authorize Chair to sign**

**Approve request from Audubon Washington to install signs at Bush Pioneer Park and Chinook Park for the Great Washington State Birding Trail**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve Right of Entry Permit No. P443013PAC1 with WA State Parks and Recreation Commission and authorize County Engineer to sign on behalf of Flood Control Zone District No. 1 pertaining to Skating Lake State Park (Surfside Golf Course). Noting the permit will allow cleaning of the drainage ditch from the Deer Lake overflow to Skating Lake.**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING TREASURER'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve transfer of Dell computer workstation to Computer Services in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve request to fill vacant Civil Clerk position, subject to adequate budget appropriations and submittal of a New Employee Information Sheet noting FTE, salary and start date for confirmation by the Board**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve request to fill vacant Cook position subject to adequate budget appropriations and submittal of a New Employee Information Sheet noting FTE, salary and start date for confirmation by the Board**

**Confirmed appointment of Pat Matlock to Chief Criminal Deputy, effective March 4, 2011; Management Grade 16, Step 8, subject to adequate budget appropriations**

**Confirmed appointment of Ryan Pearson to vacant Sergeant position effective March 14, 2011, subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Accept resignation of Nan Malin from the Civil Service Commission, effective immediately, and send a thank you letter for her time and service on the commission**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve appointment of David Caton to the vacant Civil Service Commission position, effective immediately**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING COUNTY FAIR**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Agreement for Operation of Carnival and Related Facilities at the 2011 Pacific County Fair with Haworth Family Shows Inc. Carnival Company**

**Approve Agreement with Cramer's Classics/Tim Cramer for viewing of Percheron Draft Horses and providing free horse drawn trolley rides at the 2011 Pacific County Fair and direct Fair Manager to coordinate with Department of Public Works for use of the county roads for the trolley rides**

**Approve Fair Use Agreement with Willapa Harbor Boys Baseball Association for use of fairgrounds for practice March 2011 through June 2011 at no cost**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve reappointment of Weed Board members Doug Camenzind-District #3, Bob Rose-District #4 and Malcolm McPhail-District #5**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve Tourism Development Claims Vouchers:  
Columbia Pacific Heritage - \$1,666.66  
Long Beach Peninsula VB - \$9,433.37  
Willapa Harbor COC - \$1,667  
Pacific County Historical Society - \$1,666.67**

It was moved by Kaino, seconded by Ayers and carried by a vote of 2-0.  
Cuffel abstained.

**Approve Tourism Development Claims Vouchers:  
Ocean Park Area COC - \$3,166.67**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0.  
Kaino abstained.

**Approve Tourism Development Claims Vouchers:  
World Kite Museum - \$1,166.66**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING GENERAL BUSINESS**

FYI – Notice received from Ocean Park Area COC regarding their 30<sup>th</sup> Annual Northwest Garlic Festival

FYI – Notice received regarding the potential closure of the South Bend DSHS Office

Consider adoption of Resolution regarding annexation of property into Fire District #4-deferred until a public hearing can be scheduled

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve submittal of Application for Elective Coverage of Excluded Employments with the Department of Labor & Industries; specifically Volunteer Law Enforcement Officers (Reserves)**

**Approve Vendor Claims**

**Warrants Numbered 100127 through 100200 - \$124,000.85**

**Warrants Numbered 100219 through 100307 - \$298,701.13**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Authorize payment of assessment by WA Counties Insurance Fund from Fund 522 in the amount of \$38,183.08**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve appointment of Noy Zeigler to Election Deputy; effective March 17, 2011, Grade 7 Step 3, subject to adequate budget appropriations**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve submittal of support letter regarding the Tokeland Marina Redevelopment Plan grant application by the Port of Willapa Harbor**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING SOUTH DISTRICT COURT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0.

**Approve Software Maintenance Agreement and Software License Agreement with Jury Systems Incorporated for JURY+ Jury Management System for South and North District Court**

**ITEMS REGARDING GENERAL BUSINESS**

Workshops and Meetings were acknowledged by Chairman Cuffel as listed on the March 22, 2011 agenda

**RECESS - 9:54am**

**PUBLIC HEARING - 10:03am**

Chairman Cuffel opened the public hearing regarding Assembly Permit application as submitted by the Beach Barons for their annual Rod Run to the End of the World. The Clerk swore in those wishing to testify.

Staff in attendance included: Scott Johnson-Sheriff, Bryan Harrison-County Administrative Officer and Faith Eldred-Interim DCD Director.

Also in attendance were representatives of the Beach Barons and a representative of the Willapa Harbor Herald.

Faith Eldred stated the Beach Barons have met all of the environment health requirements.

Dan Gove from the Beach Barons stated that ten of their members will be participating in a flagger course prior to the event. He also presented a check in the amount of \$2,500 to assist with the cost associated with having additional law enforcement available during the event.

Sheriff Johnson stated that assistance will be provided by other law enforcement agencies and that Pacific County Deputies will be onsite as well as an additional six reserves. Staffing should be adequate to maintain public safety.

Commissioner Kaino thanked the Beach Barons for agreeing to assist with the financial cost of the event and is looking forward to another great event.

Chairman Cuffel closed the public input portion of the public hearing.

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0.

**Approve the Assembly Permit application as submitted by the Beach Barons for their annual Rod Run to the End of the World to be held in Ocean Park September 10-11, 2011**

**EXECUTIVE SESSION** - None held

**OTHER BUSINESS FOR FILING**

Veteran's Relief Applications filed on behalf of Norman L. Carlson in the amount of \$400 and Robert D. Caconnet in the amount of \$400.

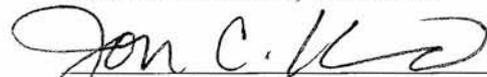
Letter received from Alden and Barbara Fielding regarding the Sunset View Resort/Drug Rehabilitation Center.

Amendments #28, #29, and #30 to the 2007-2011 Consolidated Contract with WA State Department of Health filed this date.

There being no further business to come before the Board, the meeting was adjourned.

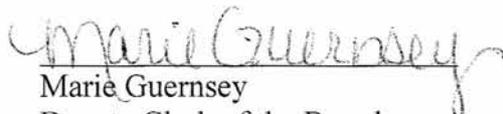
PACIFIC COUNTY  
BOARD OF COMMISSIONERS

  
Norman B. Cuffel, Chairman

  
Jon C. Kaino, Vice-Chairman

  
Lisa Ayers, Commissioner

ATTEST:

  
Marie Guernsey  
Deputy Clerk of the Board