

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, May 10, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:03 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon C. Kaino, Vice Chairman  
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board  
Bryan Harrison-County Administrative Officer  
Paul Plakinger-Management & Fiscal Analyst  
Tom Gradt-Public Works Road Supervisor  
Faith Eldred-Community Development Interim Director  
Tim Crose-Community Development Asst. Director  
Mike Nordin-Vegetation Management Director  
Kathy Spoor-Director of Health & Human Services  
Katie Lindstrom-Program Specialist  
David Burke-Prosecuting Attorney  
Pat Gardner-County Auditor

**GENERAL PUBLIC IN ATTENDANCE**

Mike Cassinelli-City of Ilwaco Mayor  
Don Berger-Ilwaco  
Brian Cole-Medix Representative

**PUBLIC COMMENT**

Mayor Cassinelli was in attendance and spoke to the Board regarding his request for the appointment of two members to the Ilwaco City Council in accordance with RCW 42.12.070. Mayor Cassinelli stated both nominees are willing to serve and meet the state requirements.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Appoint to the Ilwaco City Council Donald Berger to Position #4 and Al "Butch" Smith to Position #2.** (Mr. Berger was in attendance and sworn in by Chairman Cuffel)

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**APPROVAL OF MINUTES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve April 12, 2011 meeting minutes**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve of General Terms and Conditions Agreement #1183-25388 with Department of Social & Health Services and authorize Chair to sign**

**Approve posting of a *temporary* increase of 0.2 FTE for the months of May and June, 2011, subject to adequate budget appropriations**

**Authorize appointment of Tara Hano to fill the *temporary* 0.2 FTE for the months of May and June, 2011, subject to adequate budget appropriations**

**Approve release of Request for Application (RFA) #WCN-PET for Parent Enrichment Team Consultant on behalf of WellSpring Community Network**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Appoint Mike Nordin to Vegetation Management Director, non-represented Management Grade 14 Step 1, effective May 11, 2011**

Brian Cole, representative of Medix presented the Board with a plaque recognizing their continued support of Emergency Medical Services personnel in Pacific County.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Proclamation designating May 15-21, 2011 as Emergency Medical Services Week**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Waste Collection and Management Agreement with Royal Heights Transfer Station Inc. for the Household Appliance Collection Day to be held May 21, 2011**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledge and accept the resignation of Brian O'Connor from the Human Services Advisory Council**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Accept Cash Bond from Inman Logging LLC regarding Road pertaining to Haul Permit No. 2011-17 for hauling on the Upper Naselle Road**

**Approve release of Bid Bonds to Northwest Rock Inc. regarding Chip Rock Bid #2011-01 and to Naselle Rock and Asphalt regarding Chip Rock Bid #2010-01**

**Accept Road Use Permit License Agreement Bond No. CA2044022 from Murphy Plywood regarding Road Haul Permit No. 2011-16 for hauling on the Udell Hansen Road**

**Approve Facility Use Agreement for the North Cove Site with the Seattle District of the Army Corps of Engineers, Lease #DACW 67-5-11-145**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Tom Gradt provided an update regarding Flood Control projects

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Interagency Agreement #E11-267 with WA State Military Department for installation of All Hazards Alert Broadcast (AHAB) siren in North Cove**

Approval of Services Contract with Absolute Plumbing was deferred until further negotiations of contract terms

**ITEMS REGARDING CLERK'S OFFICE**

It was moved by Ayers, seconded by Kaino for purposes of discussion.

Brief discussion held regarding the JURY+ Jury Management System Software Maintenance Agreement Renewal and the budget allocations for the request.

Following discussion, motion carried.

**Approve Annual JURY+ Jury Management System Software Maintenance Agreement Renewal, subject to adequate budget appropriations and authorize Clerk to sign**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Confirm posting of *temporary* Spartina Field Crew I members**

**Approve release of Bid Bond to American Airboat pertaining to the purchase of an Airboat which was awarded on January 11, 2011**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve posting for *temporary* part-time positions, subject to adequate budget appropriations and return of recommendations to the Board**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0  
Cuffel abstained.

**Consider approval of Tourism Development Claims Vouchers:  
Ocean Park Area Chamber of Commerce - \$3,166.67**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Consider approval of Tourism Development Claims Vouchers:  
Willapa Harbor Chamber of Commerce - \$1,666.60**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0  
Kaino abstained, Cuffel voted out of necessity.

**Consider approval of Tourism Development Claims Vouchers:  
Northwest Carriage Museum - \$1,250**

**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledge Claim for Damages #2011-04-004 received and refer to Risk  
Manager for further investigation**

Notice received from WA State Parks and Recreation Commission regarding  
Skating Lake State Park

Notice received from US Department of the Interior, Fish and Wildlife Service  
regarding Midway and Warrenton Cannery Beach Access Roads

Notice received from Attorney Scott Harmer regarding termination of juvenile  
indigent defense cases from his contract. Discussion was held regarding  
compensation and Commissioner Kaino stated he would contact Superior Court  
Judge Sullivan for further discussion.

It was moved by Ayers, seconded by Cuffel and carried by a vote of 3-0

**Approve April 2011 payroll, subject to adequate budget appropriations**

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 101057 through 101111 - \$56,640.24  
Warrants Numbered 101142 through 101203 - \$240,211.90**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

Workshops and Meetings held were acknowledged by Chairman Cuffel.

Brief discussion held regarding Travel & Expense Policy. No action taken.

Request for lease of a new copy machine by Juvenile Court Administration deferred until additional information can be obtained.

**EXECUTIVE SESSION - 9:58AM**

**RECONVENE - 10:38AM**

Chairman Cuffel announced the Board is still in executive session and will continue to be for an additional 40-60 minutes.

**EXECUTIVE SESSION - 10:38AM**

**RECONVENE - 11:44AM**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledge and accept resignation from John Limitone in the Assessor's Office and authorize Assessor to post for an Entry Level Appraiser Grade 10 Step 1, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-005 adopting the Travel and Expense Policy, Regulations and allowance for reimbursements**

(It was noted that 2011-005 was a duplicate Resolution number; Travel & Expense Policy was assigned 2011-006 at the meeting of May 24, 2011)

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**OTHER BUSINESS FOR FILING**

Notice of potential reduction in force given to Prosecuting Attorney's Office employees, Elaine Fosse, Brandi Huber, Attorney Chris Wade, Vicki Fletmetis and Attorney Michael Rothman

Veteran's Relief Applications filed on behalf of John Macaras

Notice of Amended Liquor License Application for Serious Pizza Plus

Notice of Liquor License expirations for Minit Market North Cove, Hunters Inn, Johnson Arco & One Stop Market, Pilot House, Jimella's Seafood Market, and Rods Lamplighter Restaurant

There being no further business to come before the Board, the meeting was adjourned at 11:51 a.m.

PACIFIC COUNTY  
BOARD OF COMMISSIONERS

*Absent during signing*  
Norman B. Cuffel, Chairman

*Jon C. Kaino*  
Jon C. Kaino, Vice-Chairman

*Lisa Ayers*  
Lisa Ayers, Commissioner

ATTEST:

*Marie Guernsey*  
Marie Guernsey  
Deputy Clerk of the Board