

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, May 24, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:04 am

Vice-Chairman Kaino opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Jon C. Kaino, Vice-Chairman
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board
Bryan Harrison-County Administrative Officer
Paul Plakinger-Management & Fiscal Analyst
Tom Gradt-Public Works Road Supervisor
Kathy Spoor-Director of Health & Human Services
David Burke-Prosecuting Attorney

ABSENT

Norman "Bud" Cuffel, Chairman

GENERAL PUBLIC IN ATTENDANCE

Mike Johnson-Pacific Conservation District
Cathy Russ – Pacific County EDC
Representative of the Willapa Harbor Herald

PUBLIC COMMENT

None

APPROVAL OF MINUTES

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve May 10, 2011 meeting minutes

YEARS OF SERVICE AWARDS

15 Years: Janet Murray (Sheriff's Office)
20 Years: Ruth Rutherford (E911)

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Confirm amendment to Resolution # adopting the new Travel Policy to Resolution 2011-006 (*Resolution 2011-005 has already been assigned*)

ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve Contract for Service with Beachdog.com for web design

Approve Program Agreement #1163-23158 with Department of Social & Health Services for WorkFirst-Children with Special Needs

Confirm acquisition of two Samsung camcorders and one utility cargo trailer

Approve purchase of an Avaya 1692 IP Speakerphone, subject to adequate budget appropriations

Approve intermittent FMLA for employee and authorize the hire of a *temporary* RN to provide coverage for clinics in Long Beach, subject to adequate budget appropriations

Acknowledged notice received from National Association of County Officials for the Community Assessment TA Award. Pacific County was one of three in the nation to be awarded this grant.

ITEMS REGARDING COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve Amendment #1 to the WA Coast Sustainable Salmon Partnership with Grays Harbor County which adds approximately \$2,000 to the Agreement

Approve Amendment #3 to the WA State Department of Fish & Wildlife Contract regarding Coastal Marine Resource Committee activities

Brief discussion held regarding the Marine Resource Committee. The Board requested a brief synopsis from Mike Johnson on the accomplishments of the Committee and any recommendations he may have for continuing the MRC.

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ITEMS REGARDING PUBLIC WORKS

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Adopt Resolution 2011-007 pertaining to the *temporary* closure of Monohon Landing Road for Slide Repair Project

Approve request to hire *temporary* Engineering Aides, subject to budget appropriations; noting these positions will not last more than five months

Vice-Chairman Kaino presented the Certificate of Good Practice to County Engineer, Mike Collins

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Accept Cash Bonds from Hancock Forest Management regarding Road Haul Permit No. 2011-11 for hauling on North Nemah, Salmon Creek, Chinook Dike and Dixon Roads

Approve refund of Cash Bond to Hancock Forest Management regarding Road Haul Permit No. 2010-4

Approve request to purchase two utility trailers for transport of portable toilets utilizing Vendor's Roster, subject to adequate budget appropriations

ITEMS REGARDING JUVENILE COURT ADMINISTRATION

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve Lease Agreement with Xerox regarding new copier and authorize Juvenile Court Administrator to sign, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve the hire of John Muth to fill vacant Telecommunicator position, Step 1, effective June 5, 2011

Approve Services Contract with Absolute Plumbing, subject to approval of the payment terms and authorize Sheriff to sign

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ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve Master Agreement and Product Schedule with IKON for lease of copier, subject to adequate budget appropriations and authorize Auditor to sign

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Accept recommendations from Mike Nordin for appointment of *temporary* Spartina crew members, subject to adequate budget appropriations and successful background checks

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0
It was noted Commissioner Kaino is voting out of necessity.

Consider approval of Tourism Development Claims Vouchers:
Ocean Park Area Chamber of Commerce - \$3,166.67
Pacific County Historical Society - \$1,666.67
Long Beach Peninsula Visitors Bureau - \$9,433.37
World Kite Museum - \$1,166.66
Willapa Harbor COC - \$1,666.60

ITEMS REGARDING BOARDS & COMMISSIONS

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Accept resignations from Jerry Porter from the Human Services Advisory Council and from Jason McVey from the Pacific County Fair Board

ITEMS REGARDING COMMISSIONERS OFFICE

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

Approve disposal of computer workstation in accordance with Pacific County Personal Property inventory Procedures

Approve Annual Maintenance / Technical Agreement with Efficiency, Inc. for the FTR Recording Systems in Superior Court, North and South District and the Commissioners Meeting Room, subject to adequate budget appropriations

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0

**Adopt Resolution 2011-008 annexing certain properties into Pacific County
Fire Protection District #4-Naselle area**

Letter received from The Olympus International Rally regarding the 2011 Rally;
no action required

Approve Vendor Claims

Warrants Numbered 101204 through 101302 - \$240,267.81

Warrants Numbered 101353 through 101421 - \$94,165.48

Workshops and Meetings acknowledged as listed on agenda

**Approve designation of the Pacific County Economic Development Council
as the Associate Development Organization for 2011-2013**

EXECUTIVE SESSION – 9:59AM

RECONVENE – 11:21AM

No action taken on the executive session

OTHER BUSINESS FOR FILING

2009 Non-Discrimination Agreement (NDA) Annual Accomplishment and
Update Report received from WA State Department of Transportation

2007-2011 Consolidated Contract # C14959 Amendment #32 filed this date

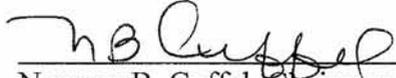
Certificate of Liability Insurance received from Kilowatt Engineering and Larry
Helligso Construction Co.

There being no further business to come before the Board, the meeting was adjourned at
11:22 a.m.

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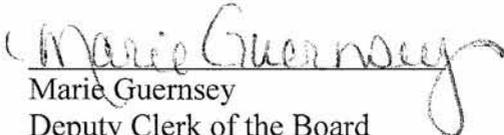
PACIFIC COUNTY
BOARD OF COMMISSIONERS


Norman B. Cuffel, Chairman

absent during signing
Jon C. Kaino, Vice-Chairman


Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Deputy Clerk of the Board