

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, June 14, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:04 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board  
Bryan Harrison-County Administrative Officer  
Paul Plakinger-Management & Fiscal Analyst  
Mike Collins-Public Works Director  
Todd Fosse-UnderSheriff  
Kathy Spoor-Director of Health & Human Services  
Katie Lindstrom-Program Specialist  
Faith Eldred-Community Development Interim Director  
Tim Crose-Community Development Asst. Director  
David Burke-Prosecuting Attorney  
Curt Marsh-Fair Manager

**ABSENT**

Jon C. Kaino, Vice-Chairman

**GENERAL PUBLIC IN ATTENDANCE**

Bethany Porter -Pacific County EDC  
Rebecca Chaffee-Port of Willapa Harbor  
Three members of the general public  
Representative of the Willapa Harbor Herald

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve May 24, 2011 meeting minutes**

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**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve "corrected" Request for Application #WCN-PET Consultant on behalf of WellSpring Community Network in the amount of \$4,200; acknowledging numbers were transposed in the original request of May 24, 2011**

**Approve purchase of equipment to accommodate video conferencing between South Bend and Long Beach offices, noting the purchase will be funded through H1N1, subject to adequate budget appropriations**

**Approve Personal Services Contract for Interpretive Services with Carolyne Perez**

**Approve recommendations received from Katie Lindstrom pertaining to appointments to the 0.01% Task Force Membership**

**ITEMS REGARDING COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Authorize Director to advertise and hire for summer Litter Pickup Lead and Crew, subject to funding being received from WA State Department of Ecology**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Adopt Resolution 2011-009 in the matter of authorizing and directing the investment of county funds**

**Approve Full and Final Release of Claims from Weyerhaeuser pertaining to the hardboard siding warranty claim at the Courthouse Annex and authorize Chair to sign**

**Approve purchase of 2-way reflective pavement markers, butyl pads and plastic stop bars, subject to adequate budget appropriations**

**Approve Assignment and Assumption of License to Federal Bureau of Investigations from the Internal Revenue Service regarding the Facility Use Agreement for Naselle Ridge**

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Consider approval of Traffic Policing Agreement; no action taken, item was deferred to June 28, 2011 meeting

**Authorize refund of Cash Bond in the amount of \$840 to W.T. Timber, LLC pertaining to Road Haul Permit No. 2009-10**

**Approve the hire of *temporary* Engineering Aides at a rate of \$9.50 per hour for not more than five months, subject to adequate budget appropriations**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Mike Collins provided an update on flood control projects

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Authorize hiring of two *temporary* Spartina crew members to work with Department of Agriculture, subject to adequate budget appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Confirm Sheriff's signature on Mutual Interstate Law Enforcement Assistance Agreement with Clatsop, Columbia, Cowlitz and Wahkiakum Counties**

**Confirm Sheriff's signature on Interagency Agreement #C110858FED with the WA State Patrol regarding Marijuana Eradication 2011**

**Approve Memorandum of Understanding and Assurances and Certifications with WA Service Corps regarding VISTA Program and authorize Chair to sign**

**ITEMS REGARDING GENERAL BUSINESS**

Rebecca Chaffee was in attendance and spoke on behalf of Port of Willapa Harbor's request to fund the Tokeland Marina Commercial Dock & Breakwater Project.

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve recommendations from Pacific Council of Governments pertaining to the 0.09% Local Sales Tax Funds Allocations as outlined in their letter dated May 27, 2011, subject to the successful negotiations of contracts**

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**ITEMS REGARDING SUPERIOR COURT**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve disposal of Dell computer workstation, in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING CLERK'S OFFICE**

Discussion held regarding request to Notice of Contract Changes and Techline Acceptance of Assignment and authorize Clerk to sign the Customer Consent to Assignment. No action was taken and will be discussed in executive session due to the possibility of litigation issues.

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Accept resignation from Kathleen Ogilvie, Administrative Assistant II and authorize Auditor to post and fill vacant position**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Deny appointment of Charles Booth and Douglas Penttila for *temporary* part-time Summer Building Repair/Grounds Maintenance and authorize Fair Manager to re-advertise for these positions**

**ITEMS REGARDING WSU COOPERATIVE EXTENSION**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Accept resignation from Cindy Howard, Administrative Assistant II and approve the appointment of Kathleen Ogilvie to the vacant position effective June 21, 2011 Grade 9 Step 1 through June 30, 2011 and Grade 9 Step 2 effective July 1, 2011, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Consider approval of Tourism Development Claims Vouchers:  
Columbia Pacific Heritage Museum - \$1,666.66  
World Kite Museum - \$1,166.66**

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**ITEMS REGARDING BOARDS & COMMISSIONS**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Accept resignation of Ross Barkhurst from the Marine Resource Committee and send a thank you letter for his service**

**Adopt Resolution 2011-010 establishing new procedures for the Pacific County Law & Justice Council, specifically changing their bi-monthly meetings to quarterly meetings**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Confirm letter signed by Chair regarding Pacific County All Hazards Guide**

**Confirm letter sent to Governor regarding Section 3112 of the State Capital Budget (HB 1497), Replacing State Forest Lands with Productive Forests**

**Approve dance permit for Lewis Pacific Swiss Society Inc. to be held July 1, 2, and 3, 2011 for their annual Schwingfest celebration**

**Approve WA State Department of Commerce Local Government Certification regarding Project Sponsor of Housing Opportunities for Persons with AIDS and authorize Chair to sign**

**Approve Printing Contract with Chinook Observer for Official County Newspaper and Area Specific Newspaper and accept Corporate Guarantee in lieu of Performance Bond**

**Approve Change Order Proposals #3-#14 with Helligso Construction pertaining to the North Pacific County Senior Center**

**Approve May 2011 payroll, subject to adequate budget appropriations**

**Approval of Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 101534 through 101624 - \$91,973.41**  
**Warrants Numbered 101641 through 101741 - \$228,032.74**  
**Warrants Numbered 101750 through 101853 - \$106,716.87**

**Adopt Resolution 2011-011 designating Bryan Harrison as the Americans with Disabilities Act (ADA) Compliance Coordinator for Pacific County and rescinding Resolution 2006-053**

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Notice received from the WA State Department of Commerce regarding the Seaview Sewer project not being funded for a Community Development Block Grant.

Request received from the WA State Patrol to expedite the hearing process pertaining to the appeal filed for the Naselle Ridge Communications project, no action taken. A De Novo hearing is scheduled for Tuesday, June 28, 2011 at 10:00am.

**ITEMS REGARDING SHERIFF'S OFFICE**

Discussion held regarding a Contract for Services with Sarah Vaughn, in conjunction with the WA State Traffic Safety Commission Target Zero Task Force Project. Prosecutor David Burke requested an executive session to further discuss the contract.

**RECESS – 9:57AM**

**PUBLIC HEARING – 10:06AM**

Chairman Cuffel opened the public hearing to consider two Timberland Applications submitted by Dana Freeland and Scott & Brandy Ferguson. Staff in attendance included Bryan Harrison-County Administrative Officer and David Burke-Prosecuting Attorney. A representative of the Willapa Harbor Herald was in attendance also. It was noted for the record that neither of the applicants nor any members of the general public were in attendance.

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve Timber Land Classification Agreement with Dana Freeland for property described as Tax Lot 7 Section 15 (13-10), for a total of 5.03 acres; Assessor's Parcel #13101521007**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approve Timber Land Classification Agreement with Scott & Brandy Ferguson for property described as Tax Lot 29 & 30 in 31-11-9, for a total of 10.11 acres; Assessor's Parcel #'s 11093133029 and 11093133030**

Chairman Cuffel closed the public hearing at 10:10am.

Workshops and Meetings acknowledged as listed on agenda

**EXECUTIVE SESSION – 9:59AM**

To discuss possible litigation issues

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**RECONVENE – 11:21AM**

No action taken on the executive session.

**ITEMS REGARDING CLERK'S OFFICE**

It was moved by Ayers, seconded by Cuffel and carried by a vote of 2-0

**Approved Notice of Contract Changes and Techline Acceptance of Assignment and authorize Clerk to sign the Customer Consent to Assignment** (*Agreement with Eagle Information Systems approved 6/22/2010*)

**OTHER BUSINESS FOR FILING**

Educational Affiliation Agreement with Seattle Pacific University School of Health Sciences filed this date.

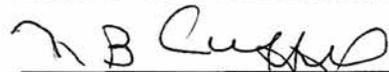
Letter received from Davis, Arneil Law Firm, LLP regarding the Sunset View Resort – Site Conversion to Alcohol and Drug Recovery Center. An Application for Certification as a new Chemical Dependency Service Provider attached.

Certificate of Liability Insurance filed on behalf of Coast Rehabilitation Services and Cummins Northwest, LLC.

Special Occasion Liquor License for Lewis Pacific Swiss Society filed this date.

There being no further business to come before the Board, the meeting was adjourned at 11:25 a.m.

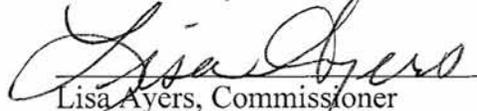
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Norman B. Cuffel, Chairman

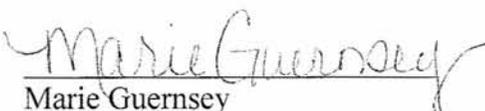
absent

Jon C. Kaino, Vice-Chairman



Lisa Ayers, Commissioner

ATTEST:



Marie Guernsey  
Deputy Clerk of the Board