

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

**PROCEEDINGS**

**9:00 AM**  
**Tuesday, June 28, 2011**

**1216 W. Robert Bush Drive**  
**South Bend, Washington**

**CALL TO ORDER - 9:03 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon C. Kaino, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey-Deputy Clerk of the Board  
Bryan Harrison-County Administrative Officer  
Paul Plakinger-Management & Fiscal Analyst  
Mike Collins-Public Works Director  
Tom Gradt- Road Crew Supervisor  
Todd Fosse-UnderSheriff  
Debbie Allison- Chief Civil Deputy Sheriff/Fiscal Analyst  
Faith Eldred-Community Development Interim Director  
David Burke-Prosecuting Attorney  
Pat Gardner-Auditor  
Rachel Patrick-Chief Accountant  
Mike Nordin-Vegetation Management Director  
Sheryl Crose-Administrative Asst. II  
Connie Williams-Sr. Appraiser  
Loni Hooper-Chief Appraiser  
Lisa Olsen-Sr. Appraiser  
Virginia Leach-County Clerk  
Sharon Horne-Records Clerk/Evidence Room Officer  
Sarah Vaughn-Administrative Asst. II  
Wayne Leonard-Juvenile Court Administrator  
Steve Harbell-WSU Extension  
Stephanie Fritts-E911 Director  
Denise Rowlett-E911 Deputy Director  
Bruce Walker-Assessor  
Amy Dennis-Civil Service Clerk

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**GENERAL PUBLIC IN ATTENDANCE**

Nadia Gardner-Columbia Land Trust  
David Caton-Civil Service Board  
Two members of the general public  
Representative of the Willapa Harbor Herald

**APPROVAL OF MINUTES**

Not ready for approval.

**PUBLIC COMMENT**

Nadia Gardner from the Columbia Land Trust presented her request for a letter of “no objection” pertaining to their intent to purchase 120 acres of upland and 300 acres of submerged tidelands near Knappton on the Columbia River.

Following discussion, the Board requested confirmation that the land would be open for public access, would not pursue exemption status and would continue to pay property taxes under the County’s open space program. Once the confirmation is received; the Board would then make a decision on issuing a letter of “no objection” for this purchase.

**YEARS OF SERVICE AWARDS**

Presented to Mike Stevens (DCD) and Sharon Horne (PCSO) for 15 years of service; to Teena Salme (HEALTH) for 25 years of service and to Lisa Olsen (ASSR) for 30 years of service

**ITEMS REGARDING SHERIFF’S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Contract for Services with Sarah Vaughn regarding the Target Zero Task Force Project, subject to review regarding liability by David Burke and Bryan Harrison and submission of a Certificate of Liability Insurance**

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**ITEMS REGARDING PUBLIC WORKS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Intergovernmental Cooperative Agreement with the Port of Willapa Harbor regarding the Taylor Park site**

**Approve request to solicit proposals for culvert replacement on Lynn Point Road and replace existing cross culvert on Lagergren Road**

**Approve issuance of Public Notice and Call for Bids regarding the Monohon Landing Road Improvement Project**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Professional Services Agreement with Julie Soderberg as the WCN Parent Enrichment Programs Consultant**

**Approve release of two (2) Request for Applications (RFA) on behalf of WellSpring Community Network**

**ITEMS REGARDING COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve hire of Ryan Crater for vacant Planner position; Grade 13 Step 3, effective July 18, 2011**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve appointment of Cindy Howard to the vacant Appraiser position; Grade 10 Step 6, effective June 9, 2011**

**ITEMS REGARDING CLERK'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Lease Agreement for copier with Ikon and authorize Clerk to sign**

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**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve appointment of Maggie Stamper to Administrative Assistant I  
1.0 FTE, effective July 1, 2011**

**Approve filling vacant Administrative Assistant I position at 0.5 FTE**

**Denied request to reduce the Chief Deputy to 0.75 FTE**

**Approve request for FMLA and authorize Leave Credit Transfers**

**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledge Claim for Damages #2011-06-005 and refer to Risk Manager**

**Acknowledge Claim for Damages #2011-06-006 and refer to Risk Manager**

**ITEMS REGARDING GENERAL BUSINESS**

No action taken on the Limited Annexation of One Lot into the City of Long Beach

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Adopt Resolution 2011-012 establishing the fy2012 Budget Calendar**

**Approve Contract for Services with Port of Peninsula, Port of Willapa Harbor and Pacific County EDC regarding 0.09% Local Sales Tax Funds Allocations as approved on June 14, 2011**

**Approve extension of Helligso Construction Contract regarding the North Pacific County Senior Center project**

**Approve Veterans' Assistance Fund Policies & Procedures**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve June 2011 payroll, subject to adequate budget appropriations**

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It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 101901 through 101992 - \$169,275.27**  
**Warrants Numbered 102031 through 102099 - \$92,994.68**

**RECESS – 10:00 AM**

**RECONVENE – 10:05AM**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve Interagency Agreement Contract Number K723 with WA State Department of Agriculture for the survey and eradication of Spartina and authorize Director to sign**

**PUBLIC HEARING-10:06AM**

Chairman Cuffel opened the public hearing to consider amendment to fy2011 Budget. Paul Plakinger was sworn in.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Continue public hearing to July 12, 2011 at 10:00am**

**PUBLIC MEETING-10:12AM**

Chairman Cuffel opened the public meeting to consider Supplemental Budget Requests.

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-013 authorizing supplemental budget requests for the Assessor's Office (WA State Annual Reval Grant) in the amount of 14,833.07, Civil Service (Fund Balance) in the amount of \$1,200 and the Auditor's Office (Handicap Accessible Grant) in the amount of \$6,293**

Chairman Cuffel closed the public meeting.

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**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve School Nurse Contract with South Bend School District for the 2011-2012 school year**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve Amendment #2 to Contract #1063-93587 for a one year extension with WA State Department of Social & Health Services for Early Intervention Services and authorize Chair to sign**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Kaino and carried by a vote of 2-0  
Cuffel abstained

**Consider approval of Tourism Development Claims Vouchers:  
Ocean Park Area COC - \$3,166.67**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Consider approval of Tourism Development Claims Vouchers:  
Willapa Harbor COC - \$1,666.66  
Pacific County Historical Society - 1,666.67  
Columbia Pacific Heritage - \$1,666.66  
Long Beach Peninsula VB - \$9,433.37**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2011-014 establishing a short term intergovernmental loan with the Pacific County Conservation District #640 to provide interim cash flow in anticipation of grant receipts**

Workshops and Meetings acknowledged as listed on agenda

**NO EXECUTIVE SESSION HELD**

**RECESS – 10:27AM**

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**DE NOVO PUBLIC HEARING – 10:31AM**

Chairman Cuffel opened the De Novo Public Hearing pertaining to the appeal filed by Columbia River Alliance for Nurturing the Environment regarding the WA State Patrol's Application for new cell tower & building at Radar Ridge in Naselle.

Chairman Cuffel announced that a formal notice has been received that the Columbia River Alliance for Nurturing the Environment has withdrawn their appeal and have reached a settlement with the WA State Patrol.

Chairman Cuffel closed the public hearing.

**OTHER BUSINESS FOR FILING**

Notice of Liquor License Application for Willabay filed this date.

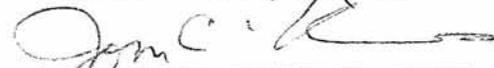
Incident that occurred on March 18, 2008 involving Rose Twining filed this date (statute of limitations expired for potential claim)

Potential windshield claim from Glenda Pine that occurred in April, 2008 filed this date (statute of limitations expired for potential claim)

There being no further business to come before the Board, the meeting was adjourned at 11:25 a.m.

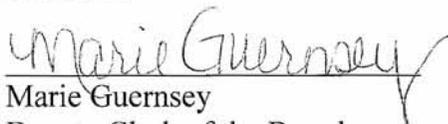
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Norman B. Cuffel, Chairman

  
Jon C. Kaino, Vice-Chairman

  
Lisa Ayers, Commissioner

ATTEST:

  
Marie Guernsey  
Deputy Clerk of the Board