

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #47

PROCEEDINGS

9:00 AM  
Tuesday, July 12, 2011

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER - 9:04 am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Norman "Bud" Cuffel, Chairman  
Jon C. Kaino, Commissioner  
Lisa Ayers, Commissioner

Kathy Noren-Clerk of the Board  
Bryan Harrison-County Administrative Officer  
Paul Plakinger-Management & Fiscal Analyst  
Mike Collins-Public Works Director  
Todd Fosse-UnderSheriff  
Pat Gardner-County Auditor  
David Burke-Prosecuting Attorney  
Kathy Spoor-Public Health & Human Services Director  
Curt Marsh-Fair Manager

**GENERAL PUBLIC IN ATTENDANCE**

Stan Smith, Fair Board member  
Marcy Olsen-Walden  
Lorraine Watts  
Frank Porembski  
Alana Kujala, Astoria Chamber of Commerce  
Representative of the Willapa Harbor Herald

**APPROVAL OF MINUTES**

It was moved by Ayers, seconded by Cuffel, Kaino abstained. Motion carried by a vote of 2-0

**Approve June 14, 2011 meeting minutes**

It was moved by Ayers, seconded by Kaino, motion carried by a vote of 3-0

**Approve June 28, 2011 meeting minutes**

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**PUBLIC COMMENT**

No public comment.

**YEARS OF SERVICE AWARDS**

No years of service awards at this time.

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

It was moved by Kaino subject to adequate budget appropriations, seconded by Ayers and carried by a vote of 3-0

**Authorize purchase of refrigerator for vaccine storage.**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approval of School Nurse Contract with Willapa Valley School District for 2011 - 2012 school year**

**ITEMS REGARDING PUBLIC WORKS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Approve of energy saving recommendations in accordance with the July 12, 2011 memorandum from Joe Camenzind pertaining to the Energy Efficiency Scoping Report, subject to not to exceeding \$6,000 without prior Board approval.**

**Award of Lynn Point Road and Lagergren Road Culvert and Tidegate Replacement Project to Ashley Construction Inc. of South Bend, WA in the amount of \$36,551.74 including sales tax. (one other bid received from Lodestone Construction of Bay Center, WA in the amount of \$55,754,16).**

**Approve Waiver and Consent to Collateral Assignment with General Electric Capital Corporation regarding the Communications Facility for the Megler and KO Communication Sites, subject to change on page 2, #8 Governing Law "State of New York" to "State of Washington" and that it be initialed by the Chair.**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Mike Collins provided an update on flood control projects

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approve request to purchase eight (8) Stalker Radars with WA Traffic Safety Commission School Zone Grant Funds in the amount of \$20,000.00.**

**Approval of Community Facilities Program Grant in the amount of \$11,300 pertaining to a Sheriff Patrol vehicle and confirm Chairman's signature on documents.**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approval of Leave Credit Transfers and assign expiration date of December 31, 2011**

**Acceptance of resignation from Janel Flemetis as Chief Deputy**

- **authorize advertising of Chief Deputy position**
- **approve appointment of Ms. Flemetis to vacant Administrative Assistant II; Grade 9 Step 5, 0.5 FTE; effective once new Chief Deputy has been hired.**

**ITEMS REGARDING JUVENILE COURT SERVICES**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approval of Interagency Agreement #IAA12043 with Administrative Office of the Courts to process Becca Bill programs and services; authorize Juvenile Court Administrator to sign.**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approval of request to appoint *temporary part-time* positions for Summer Building Repair/Grounds Maintenance, Office Staff, and Fairgrounds Maintenance as approved on May 10, 2011 subject to adequate budget appropriations and successful completion of background checks**

**Approval to allow the assignment of badges to Fair Board members and staff in regards to access to the Pacific County Fair.**

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**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Cuffel. Kaino abstained. Motion carried by a vote of 2-0

**Approval of Tourism Development Claims Vouchers:  
World Kite Museum - \$1,166.66**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Ayers. Carried by a vote of 3-0 to

**appoint Frank Wolfe to the position vacated by Lori Fanoni-Scott,  
leaving the Alternate position vacant at this time.**

**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Acknowledge Claim for Damages #2011-06-007 and refer to Risk Manager**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Ayers and carried by a vote of 3-0

**Confirm letter signed by Chair to Columbia Land Trust regarding no  
objections to their land purchase subject to the assurances as described in  
their letter of June 29, 2011**

**Issue a revised Order originally issued on April 26, 2011 pertaining to  
distributing 2011 PUD Excise Tax**

**Approval of Facility Use Agreement with Coastal Community Action  
Program (CCAP) for use of space at the Willapa Harbor Senior Center,  
subject to successful negotiation of rent for space**

Notice received from State Auditor regarding increase in audit rates of 6.5 percent effective July 1, 2011

Workshops and Meetings acknowledged as listed on agenda.

It was moved by Ayers, seconded by Kaino and carried by a vote of 3-0

**Approval of Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 102283 through 102387 - \$227,533.83**

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At 9:54 a.m. the Chairman recessed the meeting until 10 a.m.

Chairman Cuffel reconvened the meeting at 10:03 a.m. and opened public hearing pertaining to the Assembly Permit filed by the Astoria Chamber of Commerce for its annual "Great Columbia Crossing" event to be held on Sunday, October 2, 2011. Clerk of the Board presented the Oath to those wishing to speak. Alana Kujala-Event Coordinator for the Astoria Chamber of Commerce advised they have reached 3000 participants and will keep it at those numbers. The event will start at Dismal Nitch and finish up across the Astoria Bridge in Oregon. Faith Eldred advised the Chamber has indicated they will have more than enough sanitary facilities and the Sheriff also noted his approval of the event.

Kaino moved to **approve of the Assembly Permit Application as submitted.** Ayers seconded, motion carried by vote of 3-0.

Chairman closed public hearing.

At 10:07 a.m. Chairman Cuffel opened Continued Public Hearing for the purpose of considering amendment to fy2011 Budget and advised the hearing would again be continued to this date at 2:30 p.m. in order to continue review on the budget.

Chairman recessed the meeting.

At 2:56 p.m. Chairman again opened the continued public hearing and advised that a discussion was held with the Sheriff regarding Drug Task Force funding and advised that the funding had been cut by the State. After discussion held, the Chairman closed the public input portion of the hearing.

Kaino moved to reduce the appropriation from the Prosecutor's Office commensurate with the amount that the Prosecutor was scheduled to receive in the second half of 2011 from the Drug Task Force funding and move the entire \$33,000 plus dollars of remaining revenue from the drug task force funding for the 2<sup>nd</sup> half 2011 into Fund 132.

Following further discussion, Kaino withdrew his motion

**Kaino moved to transfer all drug task force funding for the 2<sup>nd</sup> half of 2011 into Fund 132 in support of a Sheriff's Deputy for the Drug Task Force and direct the Prosecutor to make whatever cuts are necessary to accommodate his reduction in revenue. Ayers seconded the motion, motion carried by a vote of 3-0.**

Sheriff Johnson asked the Board's authorization to purchase 4 Tahoes in addition to the vehicle authorized to purchase under the USDA Grant,

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Sheriff Johnson asked the Board's authorization to purchase 4 Tahoes in addition to the vehicle authorized to purchase under the USDA Grant,

**Ayers moved to approve the purchase of 4 Tahoes and 1 Charger in the total amount of approximately \$162,476. After deducting the grant for \$11,300 and \$17,518 in depreciation for vehicle #930 that will be replaced, the remaining amount of approximately \$132,000 to be paid out of contributed capital from ERR Fund 502. Kaino seconded.**

Sheriff Johnson advised that the balance would be approximately \$134,176.

**Ayers amended the amount to approximately \$135,000. Kaino amended his second to \$135,000. Motion carried by voice vote of 3-0.**

Sheriff Johnson request authorization to hire 2 entry level Deputy using the current entry level list provided by Civil Service and do so as soon as possible. These positions are currently funded in the Sheriff's Office Budget.

**Kaino moved to authorize the Sheriff to open and fill two funded vacant Deputy positions** as requested. Ayers seconded. Motion carried by a vote of 3-0.

**NO EXECUTIVE SESSION HELD**

**OTHER BUSINESS FOR FILING**

Thank you letter received from Sustainable Tokeland thanking Pacific County and the Department of Public Works for the widening of the shoulder along Kindred Road in Tokeland.

Notice of Liquor License Application filed by the Menlo Store.

**Chairman recessed the meeting at 3:10 p.m. and continued to July 19, 2011 at 11 a.m. to consider award of:**

- Supply and Delivery to Project Site Crushed Surfacing Base Course Bid No. 2011-02
- Supply and Delivery to Project Site Crushed Surfacing Top Course Bid No. 2011-03
- Supply and Delivery to Project Site Permeable Ballast Bid No. 2011-04