

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #47

PROCEEDINGS

9:00 AM
Tuesday, August 23, 2011

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER - 9:10 am

Chairman Cuffel opened the meeting.

COUNTY COMMISSION and PERSONNEL PRESENT

Norman "Bud" Cuffel, Chairman
Jon Kaino, Commissioner

Kathy Noren-Clerk of the Board
Bryan Harrison, County Administrative Officer
Paul Plakinger-Management & Fiscal Analyst
Mike Collins-Public Works Director
Tom Gradt-Road Crew Supervisor
Stephanie Fritts-E911 Director
Joe Camenzind-Telecommunications Engineer
David Burke-Prosecuting Attorney
Kathy Spoor-Health & Human Services Director
Todd Fosse-Undersheriff

ABSENT

Commissioner Lisa Ayers

GENERAL PUBLIC IN ATTENDANCE

Mike Johnson, Pacific Conservation
Hugh Fleet
Kris Camenzind, Crisis Support Network
Cathy Russ, Pacific County EDC
Scott McDougall
Representative of the Willapa Harbor Herald

PUBLIC COMMENT

APPROVAL OF MINUTES - Not ready.

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ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve Amendment B of Contract #M10-34002-125 with Washington State Department of Commerce pertaining to the Community Mobilization Program

Approve the hiring of one temporary employee for up to nine 8 hour days to work Adventure Day program during the months of September through October 2011

Approve posting, and if necessary, advertise a part time 0.4 FTE, Grade 9 Administrative Asst II position to cover north county office; noting this position was not included in the fy2011 budget and will require a supplemental

Approve advertising for a 1.0 FTE Deputy Director position to be located in the north county office

Approve Memorandum of Understanding with the Washington Service Corps for the VISTA Volunteer Program and confirm the selection of Allison Friese, effective September 2, 2011

Acknowledged and confirmed the resignation of Tara Hano as Health Educator effective September 1, 2011

Authorize the posting of a 0.83 FTE Grade 13 Health Educator position due to resignation of Tara Hano

Special Employment Agreement with Kathy Spoor as County Administrative Officer, effective September 1, 2011-approved at the August 9, 2011 meeting

ITEMS REGARDING PUBLIC WORKS

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Adopt Resolution 2011-018 authorizing and directing investment of county funds

Authorize purchase of radio equipment as outlined in memo from Joe Camenzind dated August 23, 2011 and acknowledge need to amend Rate Resolution No. 2010-041 to reflect a change in rates effective January 1, 2012

E-mail received from Willapa Valley School District thanking Public Works for crosswalk painting

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ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

FYI-Notice of Road Work on State Route 103 at 147th Place

ITEMS REGARDING PUBLIC WORKS

E-mail received from WA State Department of Transportation regarding the elimination of crosswalks at Lebam and Chinook; signs will be installed instead. Commissioner Kaino will contact DOT and find out the purpose for removing the crosswalks.

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve Interagency Agreement IA 113-016 with State Parks regarding Beach Patrol Law Enforcement Services

Approve updated Pacific County Communications (PACCOM) Interlocal Agreement with local law enforcement agencies, fire agencies and EMS agencies

Approve emergency purchase of software upgrade from Engineered Control Systems to repair the Jail DVR system for a maximum of \$8,000, subject to adequate budget appropriations and noting that ECS is a sole source provider

Approve Contract #E12-038 with WA State Emergency Management pertaining to the grant for 911 call taking and processing and authorize the Chair to sign the contract and the Signature Authorization Form

Approve Region 3 Mutual Aid Agreement for Public Safety Communications Services

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve Program Agreement #1163-33598 with State Dept of Social & Health Services to provide continuation of Juvenile Rehabilitation Services under Agreement # 1063-94365 and authorize Juvenile Court Administrator to sign

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ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Acknowledge and confirm Noy Zeigler-Administrative Asst II completing her 6 month probation and to be placed at a Grade 9 Step 1 effective September 1, 2011

Approve and confirm the appointment of Jennifer Oatfield filling the Chief Deputy position Grade 12 Step 1 effective September 7, 2011

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve purchase of computer and monitor with funding to be received from the Annual Revaluation Grant (\$2,680 supplemented under Res. #2011-013)

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0
(it was noted for the record Chairman Cuffel and Commissioner Kaino voted out of necessity)

Approved Tourism Development Claims Vouchers, subject to adequate budget appropriations

Ocean Park Area Chamber - \$3,166.67

Long Beach Peninsula Visitors Bureau - \$9,433.37

Tokeland-North Cove Chamber of Commerce - \$2,000

Pacific County EDC - \$4,607.93

ITEMS REGARDING WRIA 24 LEAD ENTITY

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Adopt Resolution 2011-019 amending Resolution 2009-041 to extend Marine Resources Committee (MRC) for another 2 year period

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Authorize Kelli Buchanan-Administrative Asst. II to return to 1.0 FTE effective Sept 1-Dec 2011 based upon upcoming increase in Board of Equalization workload (included in fy2011 budget)

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 103052 through 103155 - \$349,510.01
Warrants Numbered 103159 through 103267 - \$215,523.93

ITEMS REGARDING RISK MANAGEMENT

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve recommendations regarding Claim for Damages #2011-06-005

Adopt Resolution 2011-020 regarding Washington Counties Risk Pool
appointments/designations for Pacific County

Adopt Resolution 2011-021 repealing and replacing Resolution No. 2011-016
clarifying the reduction in fy2011 budget appropriation for the County
Prosecutor's Current Expense Fund 001.700

ITEMS REGARDING WRIA 24 LEAD ENTITY

Consider MRC membership appointments/reappointments-**DEFERRED** to
September 13, 2011 meeting

Discussion held regarding the WRIA 24 Salmon Project List-**No action taken**

ITEMS REGARDING BOARDS AND COMMISSIONS

Discussion held regarding membership appointments to the Willapa Bay Salmon
Enhancement Technical Advisory Group-**DEFERRED**

PUBLIC HEARING – 10:03am

Chairman Cuffel opened the public hearing to consider the Timber Land
Application as submitted by Aaron and Renee Clements. It was noted the
applicant was not in attendance.

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve Timber Land Classification Agreement with Aaron & Renee
Clements for property described as PTN OF Lot 2 Sec 30 (13-7); Assessor's
Parcel #PTN 13073031000

Chairman Cuffel closed the public hearing

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PUBLIC COMMENT

Kris Camenzind from Crisis Support Network presented the WA State Department of Commerce Housing and Essential Needs Grant and requested Kathy Spoor be authorized to sign.

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Authorize Kathy Spoor to sign the WA State Department of Commerce Housing and Essential Needs Grant as submitted by Crisis Support Network

Cathy Russ was in attendance and requested the allocation of tourism funding from the Lower Columbia EDC to the Pacific County EDC to print Naselle brochures.

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve the allocation of tourism funding in the amount of \$1,500 from the Lower Columbia EDC to the Pacific County EDC to print Naselle brochures

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Appoint Steve Rogers to fill the vacant “involved in activity”-user position on the Lodging Tax Advisory Committee

ITEMS REGARDING THE AUDITOR’S OFFICE

It was moved by Kaino, seconded by Cuffel and carried by a vote of 2-0

Approve removal of two laptop computers from Elections inventory, in accordance with Pacific County Personal Property Inventory Procedures (it was noted the laptops were returned to the Secretary of State)

EXECUTIVE SESSION-None held

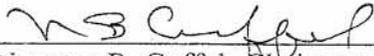
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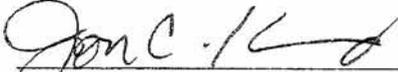
There being no other business to come before the Board, the meeting was adjourned at 10:12am.

OTHER BUSINESS FOR FILING

Notice of Special Occasion Liquor License received from WA State Liquor Control Board for Tillicum Foundation

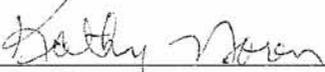
PACIFIC COUNTY
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Norman B. Cuffel, Chairman


Jon C. Kaino, Vice-Chairman

absent
Lisa Ayers, Commissioner

ATTEST:


Kathy Noren
Clerk of the Board