

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

**PROCEEDINGS**

**9:00 AM**  
**Tuesday, January 10, 2012**

**1216 W. Robert Bush Drive**  
**South Bend, Washington**

Chairman Cuffel opened the meeting and recessed until 11:00am due to lack of quorum.

**CALL TO ORDER –11:03am**

Chairman Cuffel opened the meeting.

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Vice-Chair  
Jon Kaino, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
David Burke, Prosecuting Attorney  
Mike Collins, Public Works Director/County Engineer  
Tom Gradt, Road Supervisor  
Faith Eldred, Community Development Director  
Mary Goelz, Health & Human Services Director  
Katie Lindstrom, Health & Human Services Deputy Director  
Pat Matlock, Sergeant  
Curt Marsh, Fair Manager

**GENERAL PUBLIC IN ATTENDANCE**

None

**ITEMS REGARDING COMMISSIONERS OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Appoint Lisa Ayers as Chair and Bud Cuffel as Vice-Chair, effective  
January 1, 2012**

**APPROVAL OF MINUTES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**December 13, 2011 *regular meeting***  
**December 20, 2011 *regular/rescheduled meeting***

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**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Agreement with Shoalwater Bay Indian Tribe to establish a Household Hazardous Waste collection program, with correction to “Section 3. Term” and addition of insurance language and authorize Director to sign**

**Approve Agreement with Naselle Youth Camp to conduct food handling Classes with a correction to language in “Section 3. Term”**

FYI – Notification received from the City of South Bend that effective January 1, 2012 they will perform their own building inspections

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Professional Service Agreement with Maike and Associates for Evaluation Consultant Contract #DFC2011-12**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve promotion of Jeannie Weyl to Community Health Worker; Grade 10 Step 9, 0.83 FTE, effective January 3, 2012**

**Acknowledge resignation received from Brian McCrady, Health Educator effective December 16, 2011**

**Approve Educational Program Agreement with Montana State University for a social norms training**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to post, advertise (if necessary) and fill vacant Administrative Assistant II, Grade 9 for the Long Beach office**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Amendment #1 to Contract #DFC2011-13 with Willapa Behavioral Health**

**Confirm acquisition of video conference equipment which was obtained from WA State Department of Health**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Adopt Resolution 2012-001 in the matter of authorizing and directing the investment of county funds**

**Adopt Resolution 2012-002 in the matter of amendment to the fy2011 budget by appropriation transfer**

**Approve disposal of items from inventory as outlined in the memo from Craig Hawkinson, Shop Supervisor dated December 19, 2011 in accordance with Pacific County Personal Property Inventory Procedures**

**Approve request to purchase Cisco IP Network Equipment, replace roof at North Cove Site and purchase 2000 VA Inverter, subject to adequate budget appropriations and in compliance with bidding process**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Interagency Agreement #IA 113-072 with WA State Department of Parks and Recreation for maintenance of ocean beach gap roads and authorize Chair to sign**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Tom Grade provided a Flood Control Zone District update

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Sales Agreement with PIPS Technology for Automatic License Plate Readers and confirm signature of the UnderSheriff**

**Approve FFY 2009 SHSP Distribution Agreement #E10-225/E10-225A with Ilwaco Fire Department and authorize Chair to sign**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Statement of Work #2 to the Service Level Agreement #825X-1200-2 with State of WA Archives & Records Management Division for a maximum of \$30,000 and authorize Auditor to sign**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve hiring of Josh Sedy to fill vacant Administrative Assistant I position, Grade 7 Step 3, at a 0.49FTE, effective January 23, 2012, subject to adequate budget appropriations**

**ITEMS REGARDING SOUTH DISTRICT COURT**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve appointment of Angela Simonson to Deputy Clerk, Grade 9 Step 1, 0.60FTE, effective January 3, 2012, subject to adequate budget appropriations**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase of fax board and two phone headsets, subject to adequate budget appropriations**

**ITEMS REGARDING SUPERIOR COURT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Amendment #2 to the Indigent Defense Contract with Scott Harmer and Nancy McAllister**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approval of request to purchase parts for repairs to airboats as listed on the memo from Mike Nordin dated January 5, 2012 and subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Reappoint Nancy Schutt, Charles LaRose, Beverly Smith and Joey Sturgill to another three year term on the Human Services Advisory Council**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Remove Dianne Wallin from the Human Services Advisory Council**

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It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Appoint Jerry Porter to vacant position on the Human Services Advisory Council**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Agreement for Operation of Carnival and related facilities at the 2012 County Fair with Haworth Family Shows, Inc. Carnival Company, noting a Certificate of Liability Insurance will need to be submitted**

**ITEMS REGARDING COOPERATIVE EXTENSION**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve hiring of Jean Hillery to the vacant Administrative Asst. II position, Grade 9 Step 1, 0.80 FTE, effective January 17, 2012, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Water Music Festival - \$1,800**  
**Finnish American Folk Festival - \$500**  
**Willapa Harbor COC - \$1,666.26**  
**Pacific County Historical Society - \$1,666.63**  
**Northwest Carriage Museum - 1,250**  
**Long Beach Peninsula VB - \$9,433.37**  
**Long Beach Peninsula VB - \$9,000 (Visitors Guide)**  
**Columbia Pacific Heritage Museum - \$1,666.66**

It was moved by Kaino, seconded by Ayers and carried by a vote of 2-0  
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Ocean Park Area COC - \$3,166.63**

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It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0  
Kaino abstained

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations**  
**World Kite Museum - \$1,166.74**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve one year extension of Employment Agreement with  
Telecommunications Engineer, Joe Camenzind, expiration date of  
December 31, 2012**

**Acknowledge assignment of Resolution 2011-048 adopting the new Health  
Educator position and Resolution 2011-049 adopting new accounting  
standards of GASB54 (previous Resolution numbers were duplicated)**

**Approve December 2011 payroll, subject to adequate budget appropriations**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 105743 through 105833 - \$89,575.35**  
**Warrants Numbered 105925 through 105990 - \$104,336.82**  
**Warrants Numbered 106024 through 106089 - \$112,739.30**

Chair Ayers acknowledged workshops and meetings held as listed on the agenda

**EXECUTIVE SESSION - None held**

Chair Ayers continued the meeting to Tuesday, January 17, 2012 at 1:00pm for a  
Public Hearing on the Voluntary Stewardship Program

**OTHER BUSINESS FOR FILING**

Notice of Liquor License Application received from the WA State Liquor Control  
Board for Nicole's Fishtrap

Notice of Liquor License Renewals received from the WA State Liquor Control  
Board for Galey's Grocery, Georgetown Station, Moby Dick Hotel, Oysterville  
Store and Shelburne Restaurant

2007-2011 Consolidated Contract #C14959 Amendment #35 filed this date