

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

PROCEEDINGS

9:00 AM  
Tuesday, January 24, 2012

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER – 9:02am**

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Vice-Chair  
Jon Kaino, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mary Goelz, Health & Human Services Director  
Katie Lindstrom, Health & Human Services Deputy Director  
Mike Collins, Public Works Director/County Engineer  
Tom Gradt, Road Supervisor  
Curt Marsh, Fair Manager  
Todd Fosse, UnderSheriff  
David Burke, Prosecuting Attorney

**GENERAL PUBLIC IN ATTENDANCE**

Mark Perez

**APPROVAL OF MINUTES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**January 10, 2012 *regular meeting***  
**January 17, 2012 *continued meeting***

**YEARS OF SERVICE**

Presentation was made to Commissioner Bud Cuffel for 15 Years of Service

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Memorandum of Understanding with Ocean Beach School District  
for the use of designated facilities during disaster response and authorize  
Chair to sign**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve WA State Department of Health Consolidated Contract #C16896 for 2012-2014**

**Approve request to issue Request for Proposal (RFP) for a Public Relations Consultant, subject to adequate budget appropriations**

**Approve Agreement #1163-35262 with WA State Health Care Authority for Medicaid Administrative Match and confirm Director's signature**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Modified COPS Hiring Program Grant #2011UMWX0194, confirm Sheriff's signature and authorize Chair to sign**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to post, advertise (*if necessary*) and fill vacant Administrative Assistant 1, 0.50 FTE in the Long Beach Office, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to issue Call for Bids regarding purchase of chip rock material for the 2012 chip seal program and assign bid opening date of February 22, 2012 at 9:00am**

**Approve exception to the Travel & Expense Policy and authorize purchase of lunch for County Road Administration Board training to be held Wednesday, February 15, 2012, not to exceed \$75**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Digital Submittal to the County Road Administration Board for the 2012 Road Levy Certification**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve of the following:**

- **Surety Bond No. 6264725 from Green Diamond Resource Company pertaining to Road Haul Permit No. 2012-8**
- **Continuation of Cash Bond from Port Blakely Tree Farms LP regarding Road Permit No. 2012-3**
- **Continuation of Road Use Permit Bond No. 929512727 from TC&I C Chinook Log Corporation regarding Road Haul Permit No. 2012-5**
- **Continuation of Cash Bond from Longview Timber LLC regarding Road Haul Permit No. 2012-1**
- **Continuation Certificate No. 69S001011 from Weyerhaeuser Company regarding Road Haul Permit No. 2012-4**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve purchase of a plotter/map copier from J2 Blue Print Supply Company, subject to adequate budget appropriations** (noting three bids were solicited but only two were received)

Approval of Facility Use Agreement with McDaniel Cellular Telephone Company – **DEFERRED** to February 14, 2012 meeting

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve of Continuation of Cash Bond from The Nature Conservancy regarding Road Haul Permit No. 2011-7**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Millage Mini Grant Contracts as recommended by Human Services Advisory Council:**

- **Ilwaco School District**
- **Willapa Valley School District**
- **South Bend School District**
- **Valley View Health Center**
- **Willapa Behavioral Health**
- **acknowledge allocation to Department of Health for social recreational programs for developmentally disabled adults**

**Approval of lateral transfer of Brandi Keightly to vacant Administrative Assistant II Grade 9 Step 2 position, effective January 30, 2012**

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**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to purchase ergonomic chair for use by Administrative Assistant II in WSU Extension**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Acknowledged notification regarding member status on Lodging Tax Advisory Committee and authorize advertising for vacant position**

Consider appointments to Marine Resource Council – **DEFERRED** to February 14, 2012

- Sam Giese-Alternate representing Conservation/Environmental Group
- Key McMurry-Alternate representing Scientific Community
- Jackie Ferrier-representing State/Federal Government
- Julie Tennis-Alternate representing Education

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 106090 through 106184 - \$165,253.34**  
**Warrants Numbered 106185 through 106204 - \$9,278.43**  
**Warrants Numbered 106288 through 106358 - \$150,148.99**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve disposals, acquisitions, and changes to 2011 inventory as noted on memo from Faith Taylor-Eldred dated January 20, 2012 in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Contract for Services with Crisis Support Network to provide two years of local matching funds, not to exceed \$28,500 for 2012 and for 2013, for the consolidated homeless grant provided through WA State Department of Commerce**

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**ITEMS REGARDING COUNTY FAIR**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve payment in the amount of \$1,724.91 to Bear Power to replace the entry gate, repair perimeter fencing and livestock gate and \$3,039.96 to Paul LaDue General Contracting of McCleary for installation of two transformers enclosures and double gates across the third transformer, subject to adequate budget appropriations and authorize payment from Fund 531**

**EXECUTIVE SESSION – 9:36am**

To discuss personnel issues at the request of Prosecuting Attorney, David Burke; meeting continued until 11:00am

**BACK IN SESSION – 11:03am**

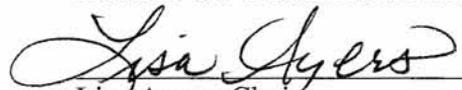
Executive session was held and no action was taken as a result of the executive session.

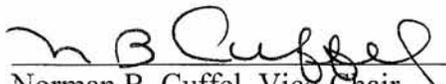
Meeting was adjourned

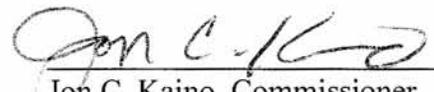
**ADDITIONAL BUSINESS FOR FILING**

Veteran's Relief Application submitted for Frances Jensen in the amount of \$400 and for Norman Carlson in the amount of \$400

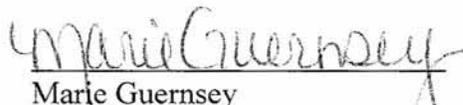
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\_\_\_\_\_  
Lisa Ayers, Chair

  
\_\_\_\_\_  
Norman B. Cuffel, Vice-Chair

  
\_\_\_\_\_  
Jon C. Kaino, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Deputy Clerk of the Board