

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #48

PROCEEDINGS

9:00 AM
Tuesday, October 23, 2012

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:03am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Norman “Bud” Cuffel, Vice-Chair
Beverly Olson, Interim-Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tom Gradt, Road Supervisor
Mary Goelz, Health & Human Services Director
Katie Lindstrom, Health & Human Services Asst. Director
Wayne Leonard, Juvenile Court Administrator
Curt Marsh, Fair Manager
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Scott McDougall
Steve Rogers
Rich Makowski
Mike Williams-Chinook Observer (*recorded meeting*)
Six other members of the general public

PUBLIC COMMENT

Tim Kredlo, of Pacific Energy, was in attendance and provided a brief summary of energy savings that is available through his company.

APPROVAL OF MINUTES

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

October 1, 2012 *public hearing*
October 9, 2012 *regular meeting*

YEARS OF SERVICE AWARDS

5 Years - Amber Kaech (Auditor)
20 Years - Kim Hamilton (South District Court)

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Adopt Resolution 2012-035 establishing the organization of the department

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve Public Works to act as a "pass through" for Pacific Transit to purchase new radio equipment

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve County Program Agreement #1263-61418 for Professional Service with WA State Department of Social & Services and authorize the Chair to sign

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Amendment #4 to Contract #1163-27318 with WA State Department of Social & Services and authorize the Chair to sign, subject to adequate budget appropriations

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve Amendment #2 to Contract #2011-13 with Coastal Community Action, noting the amendment will add community action services

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Authorize the re-advertising of the Behavioral Health Program Assistant position

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve Memorandum of Understanding with WA State Traffic Safety Commission to provide funding for traffic safety campaigns and authorize Chair to sign

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ITEMS REGARDING SUPERIOR COURT

Consider approval of Indigent Defense Contract with Nancy McAllister-
DEFERRED for language clarification

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Approve request to issue Request for Proposal/Qualifications pertaining to
Drug Court Services**

ITEMS REGARDING JUVENILE COURT ADMINISTRATION

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Approve FMLA and request for Leave Credit Transfer donations; assign
expiration date of January 10, 2013**

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Olson, seconded by Ayers and carried by a vote of 2-0
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate
budget appropriations
Ocean Park Area COC - \$3,200**

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate
budget appropriations
World Kite Museum - \$1,200
Columbia Pacific Heritage Museum - \$1,666
Long Beach Peninsula VB - \$9,392**

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Approve recommendations received from Lodging Tax Advisory Committee
for fy2013 funding and authorize County Administrative Officer to prepare
contracts for Board's approval**

ITEMS REGARDING RISK MANAGEMENT

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve recommendations and deny Claim for Damages #2012-09-004

**Acknowledge receipt of Claims for Damages #2012-10-005 and #2012-10-006
and refer to Risk Manager for investigation and recommendation**

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ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve advertising and filling of Confidential Secretary, Grade 9, 0.7 FTE Management position, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Acknowledge resignation of Marlene Martin from Planning Commission and authorize advertising to fill position

ITEMS REGARDING GENERAL BUSINESS

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Certificates for the Derald D. Robertson Safety Awards banquet

Mary Jean Grimes was in attendance and made a brief presentation to the Board regarding the Master Gardner's

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Certificates for WA State University/Master Gardner's certificates and authorize Chair to sign

Consider adoption of Resolution pertaining to DPW seeking bids in accordance with RCW 36.32.245, commonly referred to Small Vendors, and rescind Resolutions 1994-039 and 2012-032-**DEFERRED**

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Authorize publicizing the summary of proposed Ordinance No. 169 (replacing Ord. 138); set the public hearing for Tuesday, November 13, 2012 at 11:00am

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 111294 through 111406 - \$227,622.04
Warrants Numbered 111459 through 111633 - \$228,717.46
Warrants Numbered 111660 through 111748 - \$159,646.15

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It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Road and Traffic Policing Agreement to provide accountability for an appropriate expenditure of road funds in support of the Sheriff's Office for the enforcement of laws, ordinances, resolutions, rules, regulations and policies pertaining to County roads within Pacific County

Approve Employment Agreement with Steve Stigar for Fair Maintenance Manager, effective November 1, 2012 through December 31, 2014

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Adopt Resolution 2012-036 adjusting the business and facility hours for December 24 and 25, 2012

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Acknowledge completion of probation for Jessica Johnson, approve increase to Grade 9, Step 1, effective November 1, 2012, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Adopt Resolution 2012-037 consenting to terminate the WA Counties Insurance Pool pursuant to the Interlocal Agreement

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Acknowledge receipt of resignation from Mike Nordin, Director, and authorize advertising to fill the vacant position

ITEMS REGARDING GENERAL BUSINESS

Chair Ayers acknowledge workshops and meetings held as listed on the agenda

EXECUTIVE SESSION-None held

RECESS – 9:42am

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PUBLIC HEARING

At approximately 9:50am, Chair Ayers opened the public hearing pertaining to the emergency moratorium Ordinance 168 on *Cannabis* Collective Gardens and Dispensing. Those wishing to testify were sworn in by the Deputy Clerk.

Prosecutor David Burke, DCD Assistant Director Tim Crose, and Emily Anderson provided testimony during the hearing. *(Refer to recording of the public hearing for a more detailed discussion).*

Chair Ayers closed the public hearing.

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Ratified the adoption of Ordinance No. 168 pertaining to *Cannabis* Collective Gardens and Dispensing and confirmed it shall remain in effect until February 14, 2013 and approved Findings of Fact 1-8

PUBLIC HEARING

At approximately 9:50am, Chair Ayers opened the public hearing pertaining to the de novo hearing pertaining to the appeal of Planning Permit #PL120118LB submitted by Brad and Judy Hadfield. Those wishing to testify were sworn in by the Deputy Clerk.

Commissioner Cuffel stated for the record that he visited the site in question, spoke to one of the employees and took a photo. It was noted for the record that the photo was provided to those in attendance.

Prosecutor David Burke asked if there were anyone in attendance that would like to challenge the impartiality of Commissioner Cuffel; there was none.

Brad Hadfield, Judy Hadfield, Jean Edwards, Jeremy Hughes, John Shivers, Ron Shivers, and Patricia Napp provided testimony during the hearing. *(Refer to recording of the public hearing for a more detailed discussion).*

Chair Ayers closed the public hearing.

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It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Deny the appeal and uphold the Department of Community Development's decision to issue Planning Permit #PL120118LB to Ron Shiver based on the fact that the property is zoned industrial under Ordinance No. 153, Land Use; Mr. Shivers has complied with the Conditions of Approval as indicated on the Planning Permit and has contacted the WA State Patrol and the WA State Department of Ecology and has indicated that he has either obtained, or is in the process of obtaining all necessary permits and/or approval from these entities.

RECESS – 11:07am

PUBLIC HEARING

At approximately 11:20am, Chair Ayers opened the public hearing to consider adoption of the fy2013 Annual Road Construction Program, Six Year Transportation Improvement Program, Six Year Parks & Recreation Capital Improvements Plan, increased property tax revenues, fy2013 FCZD #1 Six Year Capital Improvement Plan, and the fy2013 Budget. Those wishing to testify were sworn in by the Deputy Clerk.

Paul Plakinger provided a brief over of the 1% increase in property tax.

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Adopt Resolution 2012-038 authorizing increases in the Pacific County (General Purposes) and the Pacific County Road District (Road Purposes) regular property tax levies and provide for the distribution of the General Purposes levy

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Adopt Resolution 2012-039 in the matter of county-related real and personal property tax levies for collection in 2013

Following brief review and discussion, Chair Ayers closed the public hearing.

It was moved by Cuffel, and seconded by Olson and carried by a vote of 3-0

Adopt Resolution 2012-040 adopting the fy2013 Annual Road Construction Program, Six Year Transportation Improvement Program, Six Year Parks & Recreation Capital Improvements Plan, fy2013 FCZD #1 Six Year Capital Improvement Plan, and the fy2013 Budget

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It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Adopt Resolution 2012-041 in the matter of freezing new county employee hiring

ADJOURNMENT – 11:45am

ADDITIONAL BUSINESS FOR FILING

Veteran's Relief Application submitted for John Burner in the amount of \$216

Documentation pertaining to the possibility of reissuing the Order for Distribution of 2011 PUD Excise Tax; not needed

Amendment #1 to Contract 1163-26472 for Long-Term Payable Agreement with Department of Social and Health Services filed this date

Notice of Liquor License Application received from State of WA Liquor Control Board for Willapa Red & White

Notice of Special Occasion Liquor License Application received from State of WA Liquor Control Board for Friends of Chinook School

PACIFIC COUNTY
BOARD OF COMMISSIONERS

absent @ signing

Lisa Ayers, Chair

Norman B. Cuffel

Norman B. Cuffel, Commissioner

ATTEST:

Marië Guernsey

Marië Guernsey
Deputy Clerk of the Board

Beverly Olson

Beverly Olson, Interim-Commissioner