

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #48

PROCEEDINGS

9:00 AM
Tuesday, November 13, 2012

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:02am

COUNTY COMMISSION and PERSONNEL PRESENT

Norman “Bud” Cuffel, Vice-Chair
Beverly Olson, Interim-Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tom Gradt, Road Supervisor
Debbie Allison, Chief Civil Deputy
Curt Marsh, Fair Manager
Frank Wolfe, Commissioner-Elect
Katie Lindstrom, Health Department Deputy Director

ABSENT

Lisa Ayers-Chair

GENERAL PUBLIC IN ATTENDANCE

Heather Hamilton
Mike Williams-Chinook Observer (*recorded meeting*)
One other member of the general public

PUBLIC COMMENT-None

APPROVAL OF MINUTES

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

October 23, 2012 *regular meeting*

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve and accept the 2012 Bridge Inspection Report

**Approve Amendment #1 to the Special Employment Agreement with
Director/County Engineer, Mike Collins, effective January 1, 2013**

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve Special Employment Agreement with Operations Manager, Tom Gradt, effective January 1, 2013, subject to adequate budget appropriations

Approve purchase of file and application server from WA Contract from HP WSCA/NASPO in the amount of \$13,429.07, subject to adequate budget appropriations

Approve purchase of Ontrack Power Controls upgrade from Kroll Ontrack, Inc. in the amount of \$1,716.18, subject to adequate budget appropriations

Approve purchase of 100 KW Trailer Mounted Generator from Bowers Machine Co. of Kent, WA in the amount of \$52,489.65, subject to adequate budget appropriations *(one other bid received from Cummins NW, of Renton, WA in the amount of \$61,978.95)*

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve purchase and install new carpet from Great Floors Commercial Sales (from state contract) in the amount of \$5,156.90, subject to adequate budget appropriations

Approve Grant Agreement Number G1300057 with Department of Ecology for the On-Site Septic Repair Program

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve request to issue Request for Applications for the 2013 Millage Mini Grants

Approve of Professional Services Agreement with Charlotte Kelly on behalf of Wellspring Community Network to provide youth coalition coordination services as part of the Drug Free Communities Grant, subject to adequate budget appropriations

Approve of Contract with the City of Long Beach Police Department for services related to the Drug Free Communities Grant and Enforcing Underage Drinking Law grant in south county, subject to adequate budget Appropriations

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ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve of Amendment #2 to Contract #DFC-2011-13 with Big Brothers Big Sisters of Long Beach to provide mentoring program services, subject to adequate budget appropriations

Approve of hiring Anna Miller, Behavioral Health Programs Asst., 0.5 FTE, Grade 10 Step 1, effective November 14, 2012, subject to adequate budget appropriations

Approve of Amendment #2 to Contract #DFC 2010-11 PET with Julie Soderberg, Consultant, subject to adequate budget appropriations

Approve of Amendment #5 to Contract #1163-27318 with DSHS Department of Behavioral Health & Recovery

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Confirm the temporary increase of Heather Rhoades to 1.0 FTE with the understanding that she will return to 0.8 FTE on approximately December 3, 2012, subject to adequate budget appropriations

Consider Approve of the Interlocal Agreement with Cowlitz County transferring ownership of a jet boat and trailer to Pacific County - **DEFERRED**

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve of disposal of fax machine in accordance with Pacific County Personal Property Inventory Procedures

Approve of request to purchase five desktop computers and two laptop computers, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve of request to advertise and fill Administrative Asst. II, 0.5 FTE, Grade 9, effective January 1, 2013, which was included in the adopted fy2013 budget

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ITEMS REGARDING COUNTY FAIR

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve of 2012-13 Winter Storage Rental Agreements as indicated on attached list

Approve Amendment #1 to Fair Manager, Curt Marsh, Employment Agreement, effective December 1, 2012-January 31, 2013, subject to adequate budget appropriations; accepted letter of resignation, effective January 31, 2013 and authorized advertising and filling of position

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve of Tourism Development Claims Vouchers, subject to adequate budget appropriations

Willapa Harbor COC - \$1,700

Northwest Carriage Museum - \$1,250

World Kite Museum - \$1,200

Pacific County Historical Society & Museum - \$1,700

Adopt Resolution 2012-042 re-establishing the non-represented Confidential Secretary, Grade 9 position within the Department of General Administration and be included in the Personnel Policy, Rules, and Regulations

ITEMS REGARDING RISK MANAGEMENT

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve recommendations to approve Claim for Damages #2012-10-006, subject to Release of All Claims being signed and returned by the claimant

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve the appointment of Warren Cowell to the Marine Resource Committee-Agriculture position

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve Amendment #1 to Employment Agreement with County Administrative Officer, Kathy Spoor, effective January 1, 2013, subject to adequate budget appropriations

Adopt Resolution 2012-043 to transfer budget appropriations within expenditure categories in Tourism Development Fund 106

Approve continuing the December 11, 2012 meeting to Thursday, December 20, 2012 at 9:00am, or as soon thereafter as possible; cancel the meeting of December 25, 2011 in accordance RCW 1.16.050 due to the legal holiday

Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 111801 through 111911 - \$535,069.15
Warrants Numbered 111975 through 112039 - \$212,527.40
Warrants Numbered 112040 through 112057 - \$32,603.79
Warrants Numbered 112058 through 112123 - \$172,433.81

RECESS - 9:42am

PUBLIC HEARING - 9:45 AM

Vice-Chair Cuffel opened the public hearing and those wishing to testify were sworn in.

Paul Plakinger provided a brief overview of the supplemental budget request from the Fair.

Vice-Chair Cuffel closed the public hearing.

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Adopt Resolution 2012-044 in the matter of supplemental budget for the allowance of certain expenditures for the Fair fy2012 budget

Paul Plakinger explained the purpose of the public hearing is to review the final project performance on the Chinook Water District restoration project funded by the Community Development Block Grant (CDBG).

It was noted for the record, there were no members of the general public in attendance.

RECESS - 9:57am

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CONTINUED PUBLIC HEARING - 10:03AM

Vice-Chair Cuffel opened the public hearing and those wishing to testify were sworn in.

Faith Eldred provided an overview of the proposed amendments to Ord. #153-Land Use, Ord. #149-Land Divisions, Ord. #145-Procedures for Adopt Develop. Appl., Ord. #141-Violations, Civil Infractions, Ord. #121-State Envir. Act (SEPA), & Ord. # 116-Flood Control.

Heather Hamilton spoke in favor of allowing vacation rentals in the Menlo area.

Vice-Chair Cuffel continued the public hearing to Thursday, December 20, 2012 at 10:00am or as soon thereafter as possible. There will be a special meeting held on Monday, December 3, 2012 at 9:00am to consider recommendations from the Planning Commission.

RECESS - 10:09am

PUBLIC HEARING - 10:17am

Vice-Chair Cuffel opened the public hearing, no one was sworn in to provide testimony. There were no members of the general public in attendance.

Vice-Chair Cuffel closed the public hearing.

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Adopt Resolution 2012-045 establishing the 2012 Overall Economic Development Plan for Pacific County and adopt the WA-CERT Project List as submitted by the Pacific Council of Governments

RECESS - 10:18am

PUBLIC HEARING - 10:32am

Vice-Chair Cuffel opened the public hearing, no one was sworn in to provide testimony. The applicant was not in attendance.

Vice-Chair Cuffel closed the public hearing.

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve Timber Application as submitted by Gary Flood, described as Tax Lot 59, Section 16, Township 11, Range 11, Assessor's Parcel #11111631059

RECESS - 10:33am

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PUBLIC HEARING - 11:01am

Vice-Chair Cuffel opened the public hearing to consider the adoption of Ordinance 169 pertaining to Elected Officials and District Court Judges salaries. There were no members of the general public in attendance.

Kathy Spoor was sworn in and provided a brief overview of the ordinance.

Vice-Chair Cuffel closed the public hearing.

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Adopt Ordinance 169 regarding the salaries of Pacific County's Elected Officials and the proportion of full-time work authorized for its district court judges; Ordinance 169 shall become effective January 1, 2014 and Ordinance 138 shall be rescinded December 31, 2013.

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Approve Agreement No. ICA13228 with WA State Office of Public Defense

EXECUTIVE SESSION-None

MEETING CONTINUED - 11:05am

BACK IN SESSION - 1:32pm

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olson, seconded by Cuffel and carried by a vote of 2-0

Adopt Findings of Fact #1-18 and Conclusions of Law #1-5 and Decision pertaining to the Ron Shivers Wrecking Yard Appeal (DPA No. 73009001003)

ADJOURNMENT - 1:33pm

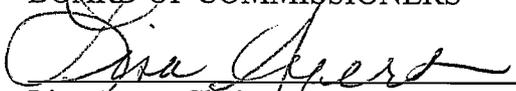
ADDITIONAL BUSINESS FOR FILING

Amendment #5 to the 2012-2014 Consolidated Contract C16896 with Department of Social and Health Services filed this date

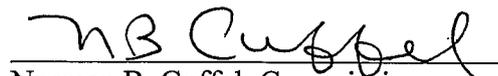
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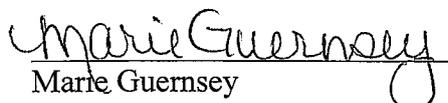


Lisa Ayers, Chair



Norman B. Cuffel, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board



Beverly Olson, Interim-Commissioner