

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #48

PROCEEDINGS

9:00 AM
Tuesday, November 27, 2012

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:05am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Norman “Bud” Cuffel, Vice-Chair

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tom Gradt, Road Supervisor
Curt Marsh, Fair Manager
Pat Matlock, Lieutenant
Scott Johnson, Sheriff
Frank Wolfe, Commissioner-Elect

ABSENT

Beverly Olson, Interim Commissioner

GENERAL PUBLIC IN ATTENDANCE

Steve Rogers, Commissioner-Elect
Frank Wolfe, Commissioner-Elect
Mike Williams-Chinook Observer (*recorded meeting*)

PUBLIC COMMENT-None

APPROVAL OF MINUTES

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

November 13, 2012 *regular meeting*

YEARS OF SERVICE

15 Years: Rick Goodwin (Sherriff’s Office)

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Adopt Resolution 2012-046 in the matter of initiating County Road Project No. 1624a-Willapa Road

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve an exception to the Travel & Expense Policy and purchase in county meals for developmental disabilities clients

Approve request to advertise and fill Deputy Direction position, hire date effective January 1, 2013, and noting this was included in the adopted fy2013 budget

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve purchase of permitting software upgrade from Accela Automation, subject to adequate budget appropriations

Approve step increase for Shawn Humphreys from Grade 13 Step 7 to Grade 13 Step 8, due to him receiving his Registered Sanitarian Certification, effective December 1, 2012, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve Interlocal Agreement with Cowlitz County transferring ownership of a jet boat and trailer to Pacific County, noting it is the intent of the state to provide funding for repairs

Approve purchase of three MDT terminals, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve purchase of four new computer workstations w/out monitors, subject to adequate budget appropriations

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ITEMS REGARDING SUPERIOR COURT

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve Indigent Defense Contracts with Nancy McAllister, Scott Harmer, Edward Penoyar and Mike Turner and authorize Chair to sign

ITEMS REGARDING COUNTY FAIR

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Accept bid from Bud's Electric as being the best and most responsive bid pertaining to the additional security lighting and RV camp electrical/water hook-ups *(other bids received from Maneman Electric and Total Electric)*

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Long Beach Peninsula VB - \$9,392

Ocean Park Area COC - \$3,200

Approve purchase of a HP P3015N LaserJet Enterprise Printer and dispose of the HP Officejet 4500 printer in accordance with Personal Property and Inventory Procedures

ITEMS REGARDING RISK MANAGEMENT

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Acknowledged receipt of Claim #2012-11-007 and referred to Risk Manager for further investigation

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Approve the reappointment Marty Lemke to another three year term, effective November 29, 2012; remove Cheri Grocott, as she has not been an active participant, and appoint Diane Knutson to a three year term, effective immediately, all pertaining to the Human Services Advisory Council

Approve advertising to fill Board of Adjustment vacant "alternate" position and the soon-to-be vacant "regular" position, currently filled by Commissioner Elect Frank Wolfe

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Accept and approve Public Official bonds for Steve Rogers, Commissioner, effective 12/1/2012-12/31/2016; Frank Wolfe, Commissioner, effective 1/1/2013-12/31/2016; Mike Sullivan, Superior Court Judge, effective 1/1/2013-12/31/2016; Marilyn Staricka, Superior Court Administrator, effective 1/1/2013-1/1/2014 and for Mike Collins, DPW Director/County Engineer, effective 1/1/2013-1/1/2014

Approve request from Alliance for a Better Community for the transfer of a surplus computer to their non-profit organization

Approve purchase of paint for the North Pacific County Senior Center, noting funding has been provided by the Cheney Foundation

Approve request to purchase laptop computer and SSD hard drive, subject to adequate budget appropriations and in accordance with Personal Property Inventory Procedures

Approve Amendment to Contract for Services with the Port of Willapa Harbor, extending the contract period to December 31, 2013

Approve October 2012 payroll, subject to adequate budget appropriations

Approve Vendor Claims, subject to adequate budget appropriations Warrants Numbered 112177 through 112296 - \$237,842.58

Acknowledged meetings and workshops held

EXECUTIVE SESSION – None

RECESS – 9:34am

PUBLIC HEARING – 11:03am

Chair Ayers opened the public hearing regarding Certification of Levies. Becky Nissell was sworn in. Becky provided an overview of the levy certification.

Chair Ayers closed the public hearing.

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0

Adopt Resolution 2012-047 in the matter of certifying taxes levied upon the property in the county for county purposes, and for each taxing district within or coextensive with the county, for district purposes

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ADJOURNED – 11:06am

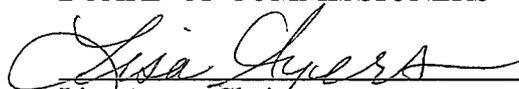
ADDITIONAL BUSINESS FOR FILING

Veteran's Relief Application filed by VFW Post #3721 on behalf of Mark Richardson, in the amount of \$400

Notice of Liquor License Renewals received from WA State Liquor Control Board for Tokeland Hotel, Columbia River Trading Co., Fraternal Order of Eagles Ocean Park, Surfside Mini Mart/Video, Jack's Country Store, Willabay, and The Depot Restaurant

Notice received from WA State Liquor Control Board for Liquor License Application from Okie's Thriftway and Georgetown Station

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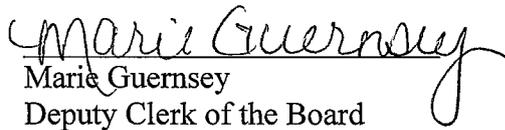


Lisa Ayers, Chair

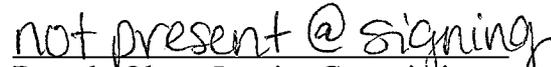


Norman B. Cuffel, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board



Beverly Olson, Interim-Commissioner