PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #48

PROCEEDINGS

9:00 AM
Tuesday, December 11, 2012

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:22am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Norman "Bud" Cuffel, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Faith Eldred-DCD Director
Tom Gradt, Road Supervisor
Scott Johnson, Sheriff
Mary Goelz, Director of Health & Human Services
Katie Lindstrom, Asst. Director of Health & Human Services
Curt Mark, Fair Manager
David Burke, Prosecuting Attorney
Pat Matlock,

GENERAL PUBLIC IN ATTENDANCE

Frank Wolfe, Commissioner-Elect
Sherri McDonald-McDonald Consulting

PUBLIC COMMENT

Sheriff Johnson presented Commissioner Cuffel with a Sheriff's coin in recognition of the 16 years he has served as Pacific County Commissioner.

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve emergency purchase of replacement server to be paid from Fund 197

APPROVAL OF MINUTES

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

November 27, 2012 ***regular meeting***

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

December 3, 2012 ***special meeting***

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2012-048 modifying the equipment rental rates and computer services for fy2013

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Approve purchase of server for the County Wide Network from the HP WSCA/NASPO State of Washington Contract

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Award Call for Bids pertaining to the modification of the Raymond Maintenance Facility Electrical System to Total Electric, subject to adequate budget appropriations

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO.1

Tom Gradt provided a Flood Control Zone District update

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Approve Employment Agreement with Joe Camenzind, Telecommunications Engineer, effective January 1, 2013

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve disposal of camera, in accordance with Personal Property Inventory Procedures

Approve request to advertise and hire a casual Solid Waste Educator, temporary Solid Waste Educator and temporary Office Assistant, subject to adequate budget appropriations

Adopt Resolution 2012-049 establishing a fee for services schedule

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Approve Intermittent FMLA retroactive to December 3, 2012 and regular FMLA beginning December 17, 2012

Approve purchase of four software licenses for performance management system in collaboration with Mason, Lewis and Grays Harbor Counties

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve exception to Travel and Expense Policy, noting exceptions are to be approved prior to purchase

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve purchase of election computers and confirm Auditor's signature on Price Quote Agreement, noting purchase will be made after January 1, 2013 from the adopted fy2013 budget

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve hire of Joshua Sedy, 0.50 FTE, Grade 9, Step 1; effective January 1, 2013

ITEMS REGARDING SUPERIOR COURT

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve Professional Services Agreement for Drug Court Coordination with Bill Weiss *(a Request for Proposal was issued and Mr. Weiss was the only applicant)*

Approve Indigent Defense Contracts with Andy Monson, David Hatch, Harold Karlsvik, Thomas Keehan, and Scott Harmer

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations
Willapa Harbor COC - $1,700

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations
Columbia Pacific Heritage Museum - $1,666

Approve purchase of two Microsoft Surfaces with Black Touch Cover, subject to adequate budget appropriations

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Approve hire of Natasha Nesbitt, Confidential Secretary, 0.70 FTE, Grade 9 Step 1, effective January 1, 2013

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Approve the reappointments of Peter Janke and Jean Stamper to another four year term on the Oysterville Design Review Board, effective October 31, 2012

Approve the reappointment of Bob Hitt to the Pacific Mountain Workforce Development Council

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve the appointment Marcy Walden to the Fair Board, effective immediately

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Accept resignation from Commissioner Elect Frank Wolfe from the Joint Pacific County Housing Authority and the Board of Adjustment; effective December 31, 2012

ITEMS REGARDING GENERAL BUSINESS

Consider approval of Interlocal Agreement with the City of Ilwaco for Municipal Court Services and Facilities-**DEFERRED**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Authorize Chair to sign the Real Estate Excise Tax Affidavit pertaining to Pacific County Parcel #75025018013 and the Estate of Juanita Orr, in lieu of foreclosure

Adopt Resolution 2012-050 authorizing transfer from Current Expense Fund 001 to Cumulative Reserve Fund 197

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

Adopt Resolution 2012-051 defining and adopting all county funds for accounting standards under GASB 54 and repeal Resolution 2011-049

Approve Contract for Services with the Joint Pacific County Housing Authority to assist with the provision of services to low and moderate income housing programs

Approve Memorandum of Understanding with Shoalwater Bay Indian Tribe for 2% Community Contribution

Approve Contract for Payment of Retirement Contribution with Ed Darcher, as a result of audit by Department of Retirement Systems

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

Approve November 2012 payroll, subject to adequate budget appropriations

Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 112322 through 112380 - $60,783.13
Warrants Numbered 112452 through 112541 - $222,420.19

EXECUTIVE SESSION-Not needed

ADJOURNED

(Meeting was adjourned in error; meeting should have been continued to December 20, 2012 at 9:00am as advertised per action of the Board at their November 13, 2012 meeting)

OTHER BUSINESS FOR FILING

Veteran's Relief Application submitted by VFW Post #3721 on behalf of Steve Kimball, in the amount of $400.

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Lisa Ayers, Chair

Norman B. Cuffel, Commissioner

Steve Rogers, Commissioner

ATTEST:

Marie Guernsey
Deputy Clerk of the Board