

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

**PROCEEDINGS**

9:00 AM  
Tuesday, December 20, 2012  
Continued Meeting

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER – 9:08am**

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Faith Eldred-DCD Director  
Mike Collins, Director of Public Works  
Todd Fosse, Under Sheriff  
Curt Marsh, Fair Manager  
David Burke, Prosecuting Attorney  
Renee Goodin, Treasurer

**GENERAL PUBLIC IN ATTENDANCE**

Mike Williams-Chinook Observer (recorded meeting)

**PUBLIC COMMENT**-None received

**YEARS OF SERVICE AWARDS**

20 Years - Bonnie Walker (Prosecutor’s Office); presented to David Burke,  
Prosecuting Attorney

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Approve hiring South County RMT II, subject to Department of Retirement Systems form being submitted to the Auditor’s Office, successful completion of a background check, urinalysis test and equipment test being conducted in Woodland**

**Accept Performance Bond in the amount of \$11,500 from Scarcella Bros., Inc. pertaining to Road Haul Permit No. 2012-14**

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Consider approval of assignment of Facility Use Agreement (Megler Site) with Meredith Corporation-**DEFERRED to January 8, 2013 meeting**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve solicitation and purchase of grinder pump for the North County Senior Center, to be paid from Fund 197**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Approve the Adobe Product Purchase Agreement and authorize Chair to sign**

**ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve Memorandum of Understanding with Sheriff's Office for the purposes of the Enforcing Underage Drinking Laws (EUDL) Grant, subject to adequate funding**

**Approve request to issue Request for Qualifications/Information for Parent Education Coordination, subject to formatting, typographical and grammatical errors being corrected before being issued**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Approve Services Agreement, along with Terms and Conditions with Accela Automation and authorize Chair to sign**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0  
Rogers abstained (*brother was involved in negotiation of the agreement*)

**Approve Interlocal Agreement with Shoalwater Bay Indian Tribe in order to provide mutual aid, subject to Shoalwater Officers have the same training as Commissioned Deputies**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve Rental Agreement with Willapa Harbor Chamber of Commerce for the Willapa Harbor Community Center for annual meeting and confirm Sheriff's signature**

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Acknowledge the hire of Janis E. Allison, Telecommunicator, effective December 13, 2012-**to be discussed in EXECUTIVE SESSION**  
It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Acknowledge resignation of Larry Henneman, Telecommunicator, effective December 30, 2012 and authorize filling of vacant position**

Consider approval of purchase and installation of equipment to support REDNET radio operations-**DEFERRED until after public hearing at 10:00am**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve Winter Storage Rental Agreements and authorize Chair to sign (see attached list)**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0  
Rogers abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**World Kite Museum - \$1,200**

**Columbia Pacific Heritage Museum - \$1,666**

**Pacific County Historical Society - \$1,700**

It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0  
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Ocean Park Area COC - \$3,200**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 2-0  
Ayers abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Pacific County EDC - \$1,873.05**

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**ITEMS REGARDING COMMISSIONERS OFFICE**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve Commissioners' 2013 appointments to Boards and Committees**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2012-052 establishing the Pacific County Contract, Agreement, and Grant Review Policy and repeal Resolution 2010-013**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve the reappointment of Flood Control Advisory Board members: Pat Manning, Norm Grier, Marshall Tate, and Joel Anderson**

**ITEMS REGARDING GENERAL BUSINESS**

Consider adoption of Resolution establishing new procedures for purchasing and public works contracting; establishing new vendor list process and establishing a small works roster process to award public works contracts-  
**DEFERRED to the January 8, 2013 meeting**

Consider adoption of Resolution establishing a County Credit Card Policy  
**DEFERRED to the January 8, 2013 meeting**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2012-053 amending Pacific County Personnel Policy and Procedures**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Resolution 2012-054 amending the Pacific County Policy Manual**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Approve Indigent Defense Contract with Emily Rambo**

**Approve hiring Scott McDougall as Fair Manager, approve Employment Agreement, effective January 1, 2013**

**Approve transfer of surplus computer workstation and laptop to Alliance for a Better Community**

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It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2012-055 pertaining to fy2012 budget appropriation transfer within Fund 197, noting the overall appropriation will not change**

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 112589 through 112673 - \$139,137.27  
Warrants Numbered 112721 through 112803 - \$184,296.41**

**ITEMS REGARDING PROSECUTOR'S OFFICE**

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Confirm Mark McClain as Chief Deputy Prosecutor, Grade 19, Step 7, effective January 1, 2013, subject to adequate budget appropriations**

**PUBLIC HEARINGS**

Chair Ayers opened the public hearing to consider 2012 budget supplement requests. Those wishing to testify were sworn in by the Deputy Clerk.

Management and Fiscal Analyst, Paul Plakinger provided an overview of the requests.

The public hearing was closed.

It was moved by Cuffel, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2012-056 in the matter of supplemental budget for the allowance of certain expenditures for fy2012**

Chair Ayers opened the public hearing to consider amendments to Ordinance #153-Land Use, Ordinance #149-Land Divisions, Ordinance #145-procedures for processing Land Use Development Applications, Ordinance #141-Violations, Civil Infractions, Ordinance #121-State Environmental Protection Act (SEPA), Ordinance # 116-Flood Control and repeal Ordinance #168.

Those wishing to testify were sworn in by the Deputy Clerk.

Senior Planner, Mike Stevens provided an overview of the amendments.

The public hearing was continued to 11:00am, or as soon thereafter as possible.

**ITEMS REGARDING GENERAL BUSINESS**

Chair Ayers acknowledged meetings and workshops held

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**RECESS - 10:19am** for 10 minutes

**EXECUTIVE SESSION** at 10:30am for 20 minutes

To discuss anticipated litigation and to evaluate the qualifications of an applicant for public employment

**BACK IN SESSION - 10:50am**

Chair Ayers announced the recess will continue for an additional hour and will reconvene at approximately 12:00pm

**BACK IN SESSION - 12:01pm**

Chair Ayers reconvened the meeting to consider amendments to Ordinance #153-Land Use, Ordinance #149-Land Divisions, Ordinance #145-procedures for processing Land Use Development Applications, Ordinance #141-Violations, Civil Infractions, Ordinance #121-State Environmental Protection Act (SEPA), Ordinance # 116-Flood Control and repeal Ordinance #168

Those in attendance included, Chair Ayers, Commissioner Cuffel, Commissioner Rogers; staff included, County Administrative Officer-Kathy Spoor, Community Development Director-Faith Eldred, Community Development Asst. Director-Tim Crose, Senior Planner-Mike Stevens and Prosecutor-David Burke.

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 162-Zoning an Ordinance which implements Land Use/Zoning Regulations Countywide and repeals Ordinance Nos. 153, as well as Ordinance Nos. 153a through 153f and adopt Findings of Fact #1-34 and Conclusions of Law #1-6.**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 163-Land Divisions an Ordinance adopting Land Division Requirements and repeals Ordinance Nos. 149 and 149a, as well as Findings of Fact #1-3 and Conclusions of Law #1-6**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 164 procedures for processing Land Use Development Applications and repeals Ordinance Nos. 145, 145A, 145B, 145C, 145D, 145E, 145F AND 145G, as well as adopt Findings of Fact #1-3 and Conclusions of Law #1-6**

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It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 165-Civil Infractions an Ordinance repealing Ordinance Nos. 141, 141a, 141b, 141c, 141d, 141e and 141f which pertain to Civil Infractions as well as Findings of Fact #1-10 and Conclusions of Law #1-6**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 166-State Environmental Policy Act (SEPA) an Ordinance repealing Ordinances Nos. 121, 121A and 121B as well as Findings of Fact #1-11 and Conclusions of Law #1-6**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Adopt Ordinance No. 167-Flood Damage Prevention Ordinance an ordinance promoting the public health, safety and general welfare by minimizing public and private losses due to flood conditions in specific areas, as well as Findings of Fact #1-17 and conclusions of Law #1-6**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Repeal Ordinance #168 an Interim Ordinance enacting a temporary Emergency Moratorium in Pacific County on *Cannabis* Collective Gardens and Dispensing, noting this was included in Section 25 of adopted Ordinance No. 162**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Rogers, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase and installation of equipment to support REDNET radio operations, subject to adequate budget appropriations**

**Acknowledged the hire of Janis E. Allison, Telecommunicator, effective December 13, 2012**

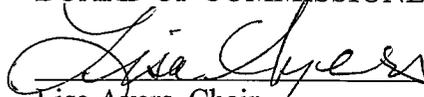
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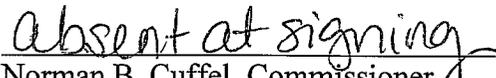
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**OTHER BUSINESS FOR FILING**

Cancellation Notice received from Travelers Casualty and Surety Company  
pertaining to Commissioner Norman B. Cuffel's Public Official Bond.

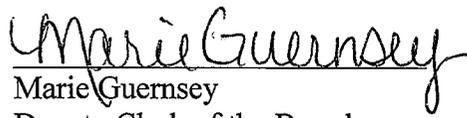
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\_\_\_\_\_  
Lisa Ayers, Chair

  
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Norman B. Cuffel, Commissioner

  
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Steve Rogers, Commissioner

ATTEST:

  
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Marie Guernsey  
Deputy Clerk of the Board