

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

PROCEEDINGS

9:00 AM  
Tuesday, February 14, 2012

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER – 9:03am**

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Vice-Chair  
Jon Kaino, Commissioner

Marie Guernsey, Deputy Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mary Goelz, Health & Human Services Director  
Mike Collins, Public Works Director/County Engineer  
Tom Gradt, Road Supervisor  
Curt Marsh, Fair Manager  
Scott Johnson, Sheriff  
Todd Fosse, Undersheriff  
Pat Matlock, Lieutenant  
Ryan Tully, Deputy  
Justin Kangas, Deputy  
David Burke, Prosecuting Attorney  
Mike Nordin, Vegetation Management Director

**GENERAL PUBLIC IN ATTENDANCE**

Scott McDougall  
Bill Herman  
Mike Johnson

**ITEMS REGARDING SHERIFF’S OFFICE**

Sheriff Johnson was in attendance and presented two new deputies. Deputy Ryan Tully and Deputy Justin Kangas introduced themselves.

**PUBLIC COMMENT**

None received

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**APPROVAL OF MINUTES**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**January 24, 2012 regular meeting**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve disposal of computer workstation in accordance with Personal Property Inventory Procedures**

Approval of Contract and Use Agreement with Ocean Park Retreat Center and Camp for Peer Helpers Retreat to be held March 9-11, 2012; authorize Chair to sign-**DEFERRED to the meeting of February 28, 2012**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase of laptop computer, subject to adequate budget appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve retaining Deputy Ryan Tully and Deputy Justin Kangas and acknowledge the COPS grant and additional county funds will be used to retain the deputies**

Approval of request to purchase Jail kitchen range from Central Restaurant Products in the amount of \$8,650 including WA State Sales Tax- **DEFERRED to the meeting of February 28, 2012**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve removal of items from inventory as listed on memo from Becky Nissell dated February 6, 2012 in accordance with Personal Property Inventory Procedures**

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**ITEMS REGARDING JUVENILE COURT SERVICES**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve removal of items from inventory as listed on memo from Shannon Pettit dated February 3, 2012 in accordance with Personal Property Inventory Procedures**

**ITEMS REGARDING SOUTH DISTRICT COURT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve transfer of office chair to Health Department in accordance with Personal Property Inventory Procedures**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase of multifunction laser printer for Computer Services in the amount of \$3,482 including WA State Sales Tax, subject to adequate budget appropriations**

**Approve Amendment #1 to Local Agency Agreement Supplement #LA-7275 with WA State Department of Transportation**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Confirm Director's signature on WA State Department of Natural Resources Land Use License No. 60-PC1222**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Facility Use Agreement with McDaniel Cellular Telephone Company as amended, subject to acceptance by McDaniel**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve purchase from state contract (including sales tax, but not include shipping/handling) a HP laser printer at a cost of \$2,375.06 and engineering software subscription renewal with DLT Solutions at a cost of \$4,895.41, subject to adequate budget appropriations**

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It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve purchase from XI Computer Corp. (off of the Federal General Services Administration Contract) three engineering workstations at a cost of \$7,493.50 including sales tax (no cost for shipping/handling), subject to adequate budget appropriations**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve request to “piggyback” on Clark County’s bid from Allbina Asphalt to provide CRS-2P oil**

**Approve Digital Submittal to the County Road Administration Board for 2011 for Traffic Law Enforcement Certification, Fish Passage Barrier Removal Certification, Annual Certification, Annual Construction Report, County Arterial Preservation Report and the Maintenance Management Certification and authorize Chair to sign**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Flood Control Zone District update by Road Supervisor, Tom Gradt

**ITEMS REGARDING CIVIL SERVICE**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve removal of items from inventory as listed on memo from Kelli Buchanan dated January 31, 2012 in accordance with Personal Property Inventory Procedures**

**ITEMS REGARDING SUPERIOR COURT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Family Medical Leave and authorize Leave Credit Transfers and assign expiration date of December 31, 2012**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Adopt Resolution 2012-004 amending the Fair Board membership and rescinding any conflicting resolutions**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Special Event Use Agreement with 4-H for use of fairgrounds  
June 30, 2012 through July 1, 2012 and authorize Chair to sign**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve removal of items from inventory as listed on memo from Kelli  
Buchanan dated February 2, 2012 in accordance with Personal Property  
Inventory Procedures**

It was moved by Kaino, seconded by Ayers and carried by a vote of 2-0  
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
Ocean Park Area COC - \$3,200**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
Willapa Harbor COC - \$1,700**

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0  
Kaino abstained

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
World Kite Museum - \$1,200**

**ITEMS REGARDING COMMISSIONERS OFFICE**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve removal of items from inventory as listed on memo from Kelli  
Buchanan dated February 2, 2012 in accordance with Personal Property  
Inventory Procedures**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve transfer of computer workstation to Computer Services in  
accordance with Personal Property Inventory Procedures**

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It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve appointment of Chair to fill the County Commissioner position on the County Finance Committee**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve reappointment of Jim Sayce and Stan Smith to another four year term on the Planning Commission**

**Confirm the reappointment of John Braun to the Timberland Regional Library Board by the Lewis County Commissioners**

Brief discussion was held regarding the membership of the Marine Resource Council with Mike Johnson. The consideration of appointment will be placed on the February 28, 2012 meeting agenda.

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Intergovernmental Cooperation Agreement with Pacific Conservation District in the amount of \$10,000**

**Approve WA Counties Insurance Fund Trust Agreement and Bylaws as amended by the WCIF Board of Trustees and authorize Chair to sign**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve exception to travel policy and authorize purchase of food and drink for a free Electronic Records Management training session conducted by WA State Archives, not to exceed \$40**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve January 2012 payroll, subject to adequate budget appropriations**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations**  
**Warrants Numbered 106383 through 106463 - \$349,684.56**  
**Warrants Numbered 106465 through 106534 - \$61,894.76**  
**Warrants Numbered 106668 through 106705 - \$134,143.68**  
**Warrants Numbered 106717 through 106814 - \$137,484.81**

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**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Contract #G1200374 with the WA State Department of Ecology for operation of the Moderate Risk Waste Facility in Long Beach, Household Hazardous Waste Mobile in North County, and the facilitation of four special collection events and authorize Chair to sign**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Amendment #8 to the Land Alteration and Drainage Ordinance, and the Road Approach Program & Sand Haul Program Interdepartmental Contracts with Department of Public Works**

**Approve purchase of one laptop, one desktop and two monitors, subject to adequate budget appropriations**

**Approve purchase of solid waste enforcement camera from Pix Controller, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF VEGETATION MANAGEMENT**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Interdepartmental Agreement with Department of Public Works for vegetation control on county roads right of ways**

**ITEMS REGARDING GENERAL BUSINESS**

Chair Ayers acknowledged workshops and meetings held as listed on agenda

**EXECUTIVE SESSION**

None held

**RECESS – 9:47am**

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**PUBLIC HEARING**

The Senior Center Final CDBG Closeout Public Hearing was opened at 10:31am. Those in attendance included, Management & Fiscal Analyst-Paul Plakinger, County Administrative Officer-Kathy Spoor and Prosecuting Attorney-David Burke. There were no members of the general public in attendance.

Paul Plakinger was sworn in and provided a summary of the Senior Center Project.

No other comment was received.

The public hearing was closed at 10:34am and the meeting was adjourned.

**OTHER BUSINESS FOR FILING**

Motion for Summary Judgment was issued on August 6, 2010 and file closed regarding Cause # 10-2-00122-2 pertaining to Claim for Damages #2010-01-002

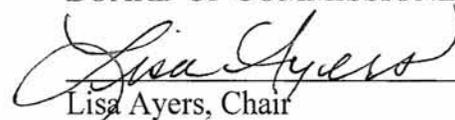
Appointment of Glen McCully and Ed Darcher to the Technical Advisory Group was placed on the Board's agenda of August 23, 2011, deferred to the meeting of September 13, 2011 and no action was taken.

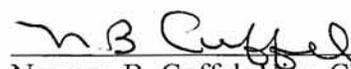
Letter received from Philip Anderson, Department of Fish & Wildlife regarding Columbia River Selective Gear Research

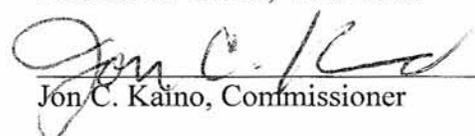
Notice of Liquor License Application received from the WA State Liquor Control Board regarding Dock of the Bay

Notice of Liquor License Renewals received from the WA State Liquor Control Board regarding B&W Foods, Chinook Family Dining & Sports Bar, Peninsula Golf Course, Surfside Golf Course and Short Stop Store-n-Deli

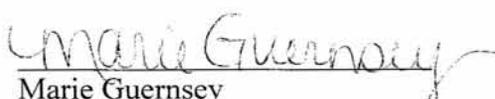
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\_\_\_\_\_  
Lisa Ayers, Chair

  
\_\_\_\_\_  
Norman B. Cuffel, Vice-Chair

  
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Jon C. Kaino, Commissioner

ATTEST:

  
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Marie Guernsey  
Deputy Clerk of the Board