

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

PROCEEDINGS

9:00 AM  
Tuesday, May 22, 2012

1216 W. Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER – 9:02am**

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Vice-Chair  
Jon Kaino, Commissioner

Kathy Noren, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Tom Gradt, Road Supervisor  
David Burke, Prosecuting Attorney  
Curtis Marsh, Fair Manager  
Terri Karnas, Jail Cook  
Wayne Leonard, Juvenile Court Administrator  
Mary Goelz, Director of Health & Human Services

**GENERAL PUBLIC IN ATTENDANCE**

Richard Makowski  
Beverly Olson  
Tom Giacoma

**PUBLIC COMMENT**

Tom Giacoma stated he recently visited the courthouse and noticed the Clerk’s office could be using their office space more efficiently. Mr. Giacoma was informed that the elected officials are responsible for their offices and use of space.

**APPROVAL OF MINUTES**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**May 8, 2012 regular meeting**

**YEARS OF SERVICE**

**15 Years: Larry Baker (PCSO)**

**20 Years: Terri Karnas (PCSO)** (*Ms. Karnas was in attendance and was presented with her certificate*)

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

Certificate of Good Practice for 2011 from County Road Administration Board was presented to Mike Collins, Director

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve request to hire temporary Engineering Aides/Maintenance Division, in accordance with memo dated May 21, 2012 from Director and subject to adequate budget appropriations**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request from the Chinook Canoe Family to use of the Chinook County Park for one night on July 22<sup>nd</sup> for their annual Intertribal Canoe Journey**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Interagency Communications Facility Use Agreement with WA State Patrol for the Holy Cross Site**

**Approve release of Bid Bonds for Naselle Rock & Asphalt and Northwest Rock Inc. pertaining to the 2012 Chip Seal Program**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Acknowledge completion of six month probation of Patricia Doran, Registered Dietician and recognize her as a regular full time employee effective June 1, 2012, Grade 13 Step 7**

**Approve release of Request for Application for developing a Strategic Plan**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Amendment #1 extending the term of the contract to Program Agreement #1163-23158 with Department of Social & Health Services for WorkFirst-Children with Special Needs and authorize Chair to sign**

**Acknowledge reduction in Contract S12-34002-125 with Department of Commerce regarding the 2011-2013 Community Mobilization Program**

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**ITEMS REGARDING JUVENILE COURT SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Contract for Functional Family Therapy Services with Nelita Wallingford**

**ITEMS REGARDING ASSESSOR'S OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase of seven (7) new computer monitors and a server, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Cuffel, seconded by Ayers and carried by a vote of 2-0  
Kaino abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**  
**World Kite Museum - \$1,200**

It was moved by Kaino, seconded by Ayers and carried by a vote of 2-0  
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**  
**Ocean Park Area Chamber - \$3,200**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**  
**Columbia Pacific Heritage Museum - \$1,666**  
**Willapa Harbor Chamber - \$1,700**  
**Long Beach Peninsula Visitors Bureau - \$9,392**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve removal of Alex Bobroff from the Solid Waste Advisory Committee due to his move out of Pacific County**

**Approve the reappointment of Frank Wolfe to another three year term on the Joint Pacific County Housing Authority**

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**ITEMS REGARDING COMMISSIONERS OFFICE**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Confirm transfer of four (4) gray 30x72 folding tables to the County Fair in accordance with Personal Property Inventory Procedures**

**Accept Commissioner Jon Kaino's resignation, effective May 31, 2012**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Issue Order in the matter of the distribution of the 2011 PUD Excise Tax as received from the State Treasurer to the Cities of Raymond, South Bend, Ilwaco and Long Beach**

**Approve Amendment to the Office of Public Defense Agreement No. ICA 12203 extending the date through December 31, 2012, increasing the total distribution amount to \$31,752 and authorize Chair to sign**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Technical Support Agreement with Efficiency, Inc. for maintenance of recording systems for Commissioners Office, North & South District Court and Superior Court, for one year (June 22, 2012-June 21, 2013) and authorize Chair to sign, subject to adequate budget appropriations**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve request from Lewis Pacific Swiss Society for their annual dance permit during the Schwingfest to be held July 6-8, 2012**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 108468 through 108566 - \$122,506.64  
Warrants Numbered 108591 through 108682 - \$189,105.53**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Confirm hire of HelenMae Davis as a casual cook for the Jail, subject to adequate budget appropriations**

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**ITEMS REGARDING COUNTY FAIR**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve request to advertise for temporary part-time employees for maintenance, janitorial and preparation for the 2012 fair, subject to adequate budget appropriations and the submission of a total cost to the Commissioners for review prior to hiring**

**Adopt Resolution 2012-021 in the matter of the Budget Calendar for Fiscal Year 2013**

**EXECUTIVE SESSION - Not needed**

**RECESS – 9:28am**

**BACK IN SESSION – 10:18am**

Chair Ayers opened the public hearing to consider the Franchise Application as submitted by the City of South Bend. Staff in attendance included, Kathy Spoor-County Administrative Officer. Kathy was sworn in.

Kathy stated she has spoke with Dale Little, City Supervisor, and was informed they are still working on the Eklund Park Agreement which may affect the franchise.

Following a brief discussion, the Public Hearing was continued to Tuesday, June 26, 2012 at 10:00am or as thereafter as possible

**RECESS – 10:21am**

**BACK IN SESSION – 10:31am**

Chair Ayers opened the closed public hearing to consider amendment to the Comprehensive Plan. Staff in attendance included, Commissioner Lisa Ayers, Commissioner Jon Kaino, Commissioner Bud Cuffel, County Administrative Officer Kathy Spoor, Prosecuting Attorney David Burke, DCD Director Faith Eldred, and Senior Planner Mike Stevens. Others in attendance included Richard Makowski and Beverly Olson. Those wishing to testify were sworn in by the Clerk.

Mike Stevens reviewed the amendment process. He stated there was a letter received from the Department of Commerce, but very little oral testimony was received at the Planning Commission hearing that was held. The Planning Commission is recommending approval of the amendment.

It was noted that a minor correction was need to the comp plan map regarding a Seaview cranberry bog.

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Prosecuting Attorney David Burke approved the amendment and the minor correction to the map.

Following discussion, it was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Adopt Resolution 2012-022 amending the Comprehensive Plan including the Findings of Fact, Conclusions of Law, the attached tables and maps with the minor corrections, and also accept the Planning Commissioners Determination of Non-significance and also noted that no public comment was offered**

The Board thanked Mike Stevens for his work on the comp plan.

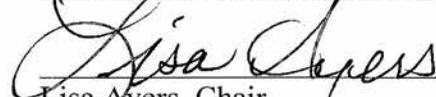
There being no further business to come before the Board, the meeting was adjourned

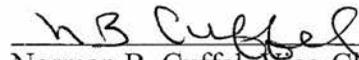
OTHER BUSINESS FOR FILING

Amendment #2 to the 2012-2014 Consolidated Contract #C16896 with Department of Health

Notice received from WA State Liquor Control Board regarding Special Occasion License issued to Peninsula Arts Association; renewal notice for Hanlon Wine Distributor

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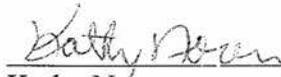
  
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Lisa Ayers, Chair

  
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Norman B. Cuffel, Vice-Chair

Absent at signing

\_\_\_\_\_  
Jon C. Kaino, Commissioner

ATTEST:

  
\_\_\_\_\_  
Kathy Noren  
Clerk of the Board