

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #48

PROCEEDINGS

9:00 AM  
Tuesday, May 8, 2012

1216 W. Robert Bush Drive  
South Bend, Washington

CALL TO ORDER – 9:03am

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Norman “Bud” Cuffel, Vice-Chair  
Jon Kaino, Commissioner

Kathy Noren, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Tom Gradt, Road Supervisor  
Katie Lindstrom, Dept. of Health Deputy Director  
Todd Fosse, Undersheriff  
David Burke, Prosecuting Attorney

**GENERAL PUBLIC IN ATTENDANCE**

Scott McDougall  
Beverly Olson

**PUBLIC COMMENT - None**

**APPROVAL OF MINUTES**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**April 24, 2012 regular meeting**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Adopt Resolution 2012-018 in the matter of authorizing and directing the investment of county funds**

**Approve purchase of reversible plate compactor and authorize Director to sign, subject to adequate budget appropriations**

**Adopt Resolution 2012-019 deleting North Head Lighthouse Road #10160 from the County Road Maintenance System (County Road Log)**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Local Agency Agreement # LA-7387, Supplement #2 pertaining to the 2010 County Road Safety Program Run-Off and Intersection Safety Project and authorize the Chair to sign**

**Authorize issuance of Call for Bids for the Pacific County Safety Guardrail Project and authorize the Clerk of Board to set a bid opening date (*bid date set for June 11, 2012 at 9:00am*)**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO.1**

Tom Gradt provided a Flood Control Zone District update

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve transfer of computer workstation and laptop to Computer Services in accordance with Pacific County Personal Property Inventory Procedures**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve request for exception to the Travel Policy for the “Let’s Draw the Line” activity, not to exceed \$132 (*request for exception to the Travel Policy for the Willapa Alliance for Youth 1<sup>st</sup> Annual Town Hall was withdrawn*)**

**Confirm and approve the completion of probation for Tessa Clements, Administrative Assistant II as a regular part time employee effective April 1, 2012**

**ITEMS REGARDING COUNTY CLERK**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Software Maintenance Agreement Renewal with JURY+ Jury Management System and authorize Clerk to sign, subject to adequate budget appropriations**

**ITEMS REGARDING COUNTY FAIR**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to apply for WA State Department of Agriculture grant funding for installation of security lighting and additional RV parking**

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**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve request to advertise and hire temporary field crew members,  
subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve Tourism Development Claims Voucher  
Pacific County Historical Society - \$1,700**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Accept resignation of Fred Cook from the Willapa Bay WRIA #24 Lead  
Entity representing "Citizen" on the Citizens Committee**

**Accept resignation of Julie Tennis from the Marine Resource Committee  
as an "alternate" representing "Education"**

**Approve the appointment of Mike Cassinelli to represent "cities" on the  
Marine Resource Committee**

It was moved by Cuffel, seconded by Kaino and carried by a vote of 3-0

**Approve the reappointment of Jean Shaudys and Marshall Tate to the Board  
of Adjustment**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve Printing Contract with the Chinook Observer for the Official  
County and Area Specific Newspaper, effective July 1, 2012 through  
June 30, 2013 and accept Corporate Guarantee in lieu of Performance Bond**

**Approve April 2012 payroll, subject to adequate budget appropriations**

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrants Numbered 108275 through 108359 - \$90,788.33  
Warrants Numbered 108373 through 108429 - \$221,271.96**

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It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Approve nomination of Lee Grose, Lewis County Commissioner to represent WSAC on the Board of Natural Resources**

**EXECUTIVE SESSION-9:28am for 30 minutes**

**ATTENDANCE:** Commissioner Lisa Ayers-Chair, Commissioner Bud Cuffel, Commissioner Jon Kaino, Prosecuting Attorney David Burke and County Administrative Officer Kathy Spoor

**PURPOSE:** To discuss potential litigation

**RCW 42.30.11**

1(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**BACK IN SESSION-10:00am**

**EXECUTIVE SESSION**

Chair Ayers noted that no action will be taken on the Executive Session

**ITEMS REGARDING GENERAL BUSINESS**

Jim Thomas, representing Medix addressed the Board and presented them with a plaque. He also thanked Pacific County for their support.

Following the presentation, it was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

**Adopt of Proclamation designating May 20-26, 2012 as Emergency Medical Services Week**

Chair Ayers continued the meeting until 11:45am, or as soon thereafter as possible

**RECONVENE-12:13pm**

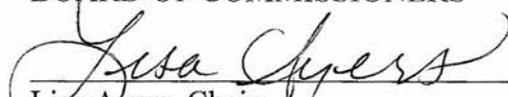
It was moved by Kaino, seconded by Cuffel and carried by a vote of 3-0

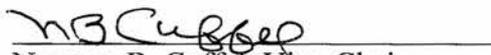
**Adopt Resolution 2012-020 changing the name of the Willapa Bay Water Resources Coordinating Council to the Willapa Bay WRIA #24 Lead Entity and amend the bylaws which were adopted July 26, 2011**

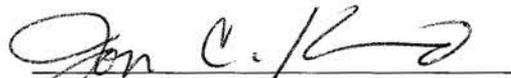
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There being no further business to come before the Board, the meeting was  
Adjourned

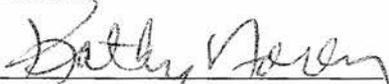
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\_\_\_\_\_  
Lisa Ayers, Chair

  
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Norman B. Cuffel, Vice-Chair

  
\_\_\_\_\_  
Jon C. Kaino, Commissioner

ATTEST:

  
\_\_\_\_\_  
Kathy Noren  
Clerk of the Board