

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #48

PROCEEDINGS

9:00 AM
Tuesday, September 11, 2012

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 10:03am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Norman “Bud” Cuffel, Vice-Chair
Beverly Olson, Interim-Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
David Burke, Prosecuting Attorney
Katie Lindstrom, Health & Human Services Deputy Director
Mary Goelz, Health & Human Services Director
Curt Marsh, Fair Manager
James Edstam, County Health Officer

GENERAL PUBLIC IN ATTENDANCE

Scott McDougall
Mike Williams-Chinook Observer

PUBLIC HEARING

Chair Ayers opened the public hearing to consider the Columbia Land Trust Open Space Land Application. A representative of Columbia Land Trust was in attendance and was sworn in.

Chair Ayers reviewed the application and no comments were received.

At approximately 10:04am, Chair Ayers closed the public hearing.

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Open Space Land Classification Agreement with Columbia Land Trust pertaining to Lots 1, 2 & 3 in 90909; Assessor’s Parcel #'s 09090950003 & 09090950001

Chair Ayers opened the public hearing to consider Gary Wirkkala’s Timber Land Application. The applicant was not in attendance.

Chair Ayers reviewed the application and no comments were received.

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At approximately 10:06am, Chair Ayers closed the public hearing.

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Approve Timber Land Classification Agreement with Gary Wirkkala
pertaining to Tax Lot 84 Section 17 Twn 10 Rge 9; Assessor's Parcel #'s
10091714084**

APPROVAL OF MINUTES

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

August 14, 2012 *regular meeting*

August 28, 2012 *regular meeting*

Chair Ayers announced that Mike Williams from the Chinook Observer was recording the meeting.

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

**Award Willapa Road Resurfacing Project to Lakeside Industries out of
Aberdeen, Washington (*bid opening was held 9/10/2012 and only one bid was
received*)**

Award of Small Works Projects pertaining to the Monohon Landing Road Paving
Project-DEFERRED to later in the meeting due to Bid Opening will be held at
1:00pm today

Adopt Resolution and rescinding Resolution 1994-039 regarding sealed bid
process-**REMOVED FROM AGENDA**

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Adopt Resolution 2012-032 establishing Small Works Roster pursuant to
RCW 36.32.250 & 39.04.155 and rescinding Resolution 2001-067 and any
other conflicting resolutions**

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

**Approve purchase of Adobe Design software upgrade, subject to adequate
budget appropriations**

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It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve purchase of Cisco ASA5500 firewall and security appliance from Right Systems out of state contract, subject to adequate budget appropriations

Approve purchase of two laptop computers from Dell Computers, subject to adequate budget appropriations

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve purchase Youth Adventure Van from Department of Health & Human Services

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Authorize return of Frank Gurney Inc.'s Performance and Payment Bond (for Safety Guardrail Project) to Public Works to hold until warranty period expires

Authorize sale of surplus vehicles to highest bidder from sealed bids

Acknowledged notice of retirement received from RMT II Sue Walden Carey, effective October 1, 2012; send certificate of appreciation for 24 years of service

Chair Ayers recognized the work the road crew has been completing on the Monohon Landing Project. She noted their willingness to complete this project will be saving the county money.

Commissioner Cuffel also expressed his thanks to Public Works Director/County Engineer Mike Collins for the excellent work.

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO.1

Public Works Director/County Engineer, Mike Collins provided Flood Control Zone update

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Accept Supplement Agreement to the Non-Exclusive Drainage Easement with James and Marjorie Pettet, owners of Lot 19, Block 2 Division 3 Plat of Surfside Estates

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ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Professional Services Agreement with Consultant Bev Arnoldy regarding Contract #2011-12 DFC, noting this contract is funded through drug free communities grant

Approve Educational Program Agreement with Montana State University regarding social norms consulting services

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Confirmed transfer of computer workstation to Computer Services

Approve Agreement for Use of Juvenile Detention Facility with Clatsop County-
DEFERRED

Approve Interagency Agreement IAA13079 with State of WA Administrative Office of the Courts to process Becca Bill programs and services-**DEFERRED**

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve Contract Amendment #1 to the Contract #1263-42511 with DSHS Administration/Juvenile Rehabilitation and authorize Juvenile Court Administrator to sign

ITEMS REGARDING THE FAIR

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve removal of items from inventory as listed on memo from Kelli D. Buchanan dated August 28, 2012

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations

Peninsula Saddle Club - \$1,500

PC Historical Society - \$1,700

Sunday Afternoon Live - \$1,500

Willapa Harbor COC - \$1,700

World Kite Museum - \$1,200

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It was moved by Olson, seconded by Ayers and carried by a vote of 2-0
Cuffel abstained

**Approve Tourism Development Claims Vouchers, subject to adequate
budget appropriations
Ocean Park Area COC - \$3,200**

ITEMS REGARDING RISK MANAGEMENT

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

Approve denial of Claim for Damages #2012-08-002

**Acknowledged Claim for Damages #2012-09-003 and refer to Risk Manager
for investigation and return recommendation back to the Board**

ITEMS REGARDING GENERAL BUSINESS

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

**Confirmed submission of letter to Dr. Peter Goldmark, Commissioner of
Public Lands regarding his assistance in obtaining funds for the encumbered
lands program**

Acknowledged fy2013 preliminary budget filed on September 3, 2012

It was moved by Cuffel, seconded by Olson and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 110615 through 110696 - \$198,317.45
Warrants Numbered 110702 through 110829 - \$152,467.94**

EXECUTIVE SESSION – None held

CONTINUANCE

Chair Ayers continued the meeting until 1:45pm for the purpose of awarding the bid for the Small Works Monohon Landing Road Paving Project; bid opening scheduled for 1:00pm today

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BACK IN SESSION

Chair Ayers called the meeting to order at approximately 1:50pm. Staff in attendance: Chair Ayers, Commissioner Cuffel, Interim Commissioner Olson, County Administrative Officer Kathy Spoor and Public Works Director/County Engineer Mike Collins. No members of the general public were in attendance.

Director Mike Collins reviewed the two bids that were received for the Small Works Monohon Road Paving Project.

It was moved by Olson, seconded by Cuffel and carried by a vote of 3-0

Award the Small Works Monohon Road Paving Project to Lakeside Industries, Inc. of Aberdeen, WA in the amount of \$244,522.50 (one other bid received from Naselle Rock & Asphalt, of Naselle, WA in the amount of \$245,975.66)

ADJOURNMENT – 1:53pm

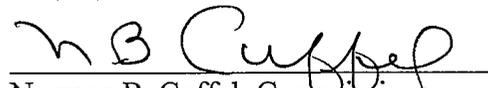
OTHER BUSINESS FOR FILING

Notification of onsite-evaluation to be conducted by the WA State Fairs Commission on August 22-25, 2012

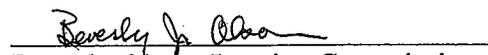
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Lisa Ayers, Chair

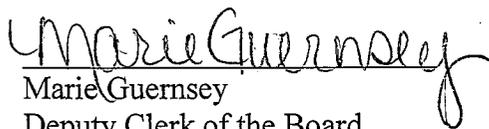


Norman B. Cuffel, Commissioner



Beverly Olson, Interim-Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board