

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, January 22, 2013

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:05am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mary Goelz, Department of Health Director
Faith Eldred, DCD Director
Mike Collins, Director of Public Works
Tom Gradt, Operations Manager
Andy Seaman, Computer Services Supervisor
David Burke, Prosecuting Attorney
Debbie Allison, Chief Civil Deputy
Amy Dennis, Civil Service Examiner
Todd Fosse, Undersheriff

GENERAL PUBLIC IN ATTENDANCE

Mike Williams-Chinook Observer (recorded meeting)

PUBLIC COMMENT-None received

YEARS OF SERVICE

10 Years: Bruce Walker (Assessor)
25 Years: Randy Wilson (Public Works), Andy Seaman (Public Works)
30 Years: Debbie Allison (Sheriff's Office)

APPROVAL OF MINUTES

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

January 8, 2012 *regular meeting*

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the continuation of Road Use Permit Bond No. 929512727 in the amount of \$5,000 from TC&I Chinook Log Corporation, Surety Bond No. 6264725 in the amount of \$5,000 from Green Diamond Resource Company, and Cash Bond in the amount of \$5,825 from Port Blakely Tree Farms

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Authorize refund of Cash Bond in the amount of \$768 to Fire Mountain Farms, Inc.

Approve purchase of two Safco Planfile Masterfile2 cabinets from Engineer Supply, subject to adequate budget appropriations

Approve purchase of Boom Mower from State Bid from E.R.&R. Fund 502, from state contract, subject to adequate budget appropriations

Approve the Digital Submittal Certification to the County Road Administration Board and authorize Chair to sign

Approve Call for Bids for the 2013 Chip Seal Program and set bid opening date of February 11, 2013 at 9:00am

Adopt Resolution 2013-004 authorizing transfer of funds within General Facilities Fund 001 from Operating Expense-Interfund Payments to Personnel-Overtime Salaries/Benefits in the amount of \$1,200

Adopt Resolution 2013-005 transfer of funds within Road Fund 104 from Operating Expense-Supplies to Personnel-Salaries/Benefits in the amount of \$18,500

Adopt Resolution 2013-006 authorizing transfer of funds within E.R.&R. Fund 502 from Capitalized Expenditures to Personnel-Salaries/Benefits and Operating Expense-Supplies and Repairs & Maintenance in the amount of \$113,000

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2013-1 authorizing the transfer within Flood Control Zone Fund 108 from Personnel Expense-Salaries and Wages to Operating Expense-Repairs & Maintenance in the amount of \$25,000

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ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve increase of Monica Younger from 0.67 FTE to 0.70 FTE, effective January 1, 2013, subject to adequate budget appropriations

Approve the completion and submission of the Medicare Enrollment Application and Electronic Payment Services Application in order to bill for immunizations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approval request to utilize General Fund 001 for the purpose of scanning files for document preservation, not to exceed \$7,000 and authorize "piggy backing" on Clerk's contract with Comstor

Approve Amendment #9 to the Land Alteration & Drainage Ordinance and the Road Approach Program & Sand Haul Program with Department of Public Works

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Confirm the appointment of Delanie Vaughn, Telecommunicator, effective January 17, 2013

ITEMS REGARDING CIVIL SERVICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the revised Civil Service Application and authorize its use

ITEMS REGARDING RISK MANAGEMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve denial of Claim for Damages #2012-12-008

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ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Allen Lebovitz to the Marine Resource Committee representing the State Government "Alternate" position

Approve the appointment of Beverly Olson to the vacant position on the Planning Commission, effective immediately

Approve the reappointment of Michael Spencer and Ann Steele to another term on the Human Services Advisory Council

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Amendment #1 to the fy2012 Tourism Service Contract with Long Beach Peninsula Visitors Bureau and acknowledge need of supplemental

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve the Tourism Service Contracts for fy2013 with Peninsula Saddle Club in the amount of \$1,500, Water Music Festival in the amount of \$1,800, Sunday Afternoon live in the amount of \$2,500, Pacific County Fair in the amount of \$1,000, Northwest Carriage Museum in the amount of \$5,000, Tokeland-North Cove Chamber of Commerce in the amount of \$2,000, World Kite Museum in the amount of \$14,000, Willapa Harbor Chamber of Commerce in the amount of \$20,000 and Long Beach Peninsula Visitors Bureau in the amount of \$123,700, subject to adequate budget appropriations

It was moved by Rogers, seconded by Wolfe and carried by a vote of 2-0
Ayers abstained

Approve the Tourism Service Contract for fy2013 with Pacific County EDC in the amount of \$10,000, subject to adequate budget appropriations

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

Approve the Tourism Service Contract for fy2013 with Pacific County Historical Society in the amount of \$20,000, subject to adequate budget appropriations

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It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0
Wolfe abstained

Approve the Tourism Service Contracts for fy2013 with Columbia Pacific Heritage Museum in the amount of \$20,000 and with Ocean Park Area Chamber of Commerce in the amount of \$38,000, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2013-007 authorizing amendments by appropriation transfer within General Fund 001 and Community Development Fund 116

Adopt Resolution 2013-008 re-establishing the Board of County Commissioner and Local Board of Health public meeting days, staff meetings and setting the deadline for submitting agenda requests and repeal Resolution 2007-009

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2013-009 amending the Contract, Agreement and Grant Review Policy and repeal Resolution 2012-052

Adopt Resolution 2013-010 establishing Small Works Roster Process Policy and repeal Resolution 2012-032

Adopt Resolution 2013-011 establishing Vendor List Procedure Policy and repeal Resolution 1993-061

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2013-012 establishing a county-wide Procurement Policy

Adopt Resolution 2013-013 establishing Credit Card Policy, to pay expenses incident to travel: training, tuition or registration and to provide a convenient and efficient method for procurement of low cost goods and services subject to county purchasing polices. Noting that Credit cards will only be issued to elected officials or appointed department directors.

Approve Amendment #1 to the Teamsters Local #252 Non-Commissioned Employee Collective Bargaining Agreement adding the Jail Food Manager/Lead Cook job classification and compensation schedule

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It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Authorize payment from Capital Improvements-Fund 125 for the CDBG related expenditures in the amount of \$29,362.62 pertaining to the Chinook Water District and acknowledge need of supplemental

Authorize Chair to sign the Real Estate Excise Tax Supplemental Statement pertaining to Assessor's Parcel #75025018013

**Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 113235 through 113243 - \$6,026.99
Warrants Numbered 113307 through 113406 - \$176,783.33**

EXECUTIVE SESSION

9:45am for 10 minutes; then recess until the Public Hearing at 10:00am

RCW 42.30.110

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION 10:00am

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Authorize Prosecutor David Burke, to sign the deed transferring property located at 2936 State Route 105, Grayland, Washington and to authorize to sign related real estate tax affidavit

PUBLIC HEARING – 10:00am

Chair Ayers opened the public hearing regarding the Timber Land Classification Applications submitted by Bryan J. Edwards, Sherri D. Kelm, and Adam R. Kelm. There were three sworn in to provide testimony. The applicants were not in attendance.

Following a brief discussion, Chair Ayers closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Timber Land Classification Agreement with Bryan J. Edwards for property described as Tax Lot 59, Section 25, Twn 14N Rge 9W and E ½ SW NE S RR-Section 9, Twn 13 Rge 7 for a total of 22.74 acres; Assessor's Parcel #s 14092521059 and 13070913800

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It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Timber Land Classification Agreement with Sherri D. Kelm for property described as Tax Lot 46, 47 & 48; Section 26, Twn 14N, Rge 9 W and Govt Lot 5; Section 23 Twn 14, Rge 9 for a total of 11.6 acres; Assessor's Parcel #s 14092611048, 14092611047, 14092611046, and 140923005

Approve Timber Land Classification Agreement with Adam R. Kelm for property described as Tax Lot 40, Section 26, Twn 14N Rge 9W for a total of 12 acres; Assessor's Parcel #14092611040

ADJOURNED – 10:12am

OTHER BUSINESS FOR FILING

Timberlands Regional Support Network Resolution 2-2012 filed this date

WA State Liquor Control Board notice of liquor license expirations received for Galey's Grocery, Inc., Willapa Bay Enterprises Corp., Moby Dick Corp., Oysterville Store and the Shelburne Restaurant & Pub

Veteran's Relief Applications filed on behalf of Donald J. Carlson in the amount of \$400 and for Thomas Rea in the amount of \$400

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Lisa Ayers, Chair

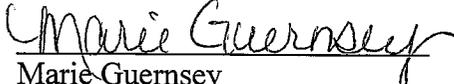


Steve Rogers, Commissioner



Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board