

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, November 12, 2013

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
Paul Plakinger, Management & Fiscal Analyst
Mary Goelz, Health & Human Services Director
Katie Lindstrom, Health & Human Services Deputy Director
Sharon Block, Health & Human Services Deputy Director
Todd Fosse, Undersheriff
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded the meeting)
Chris Brown
Sally Toteff, Dept. of Ecology Regional Manager
Peter Lion, Dept. of Ecology
Chuck Matthews, Dept. of Ecology
Mr. & Mrs. Russ Lewis

PUBLIC COMMENT

Sally Toteff, Dept. of Ecology Regional Manager addressed the Board and introduced Peter Lion and Chuck Matthews. She stated they were in attendance to honor Russ Lewis and asked that the presentation be delayed until Mr. Lewis arrived.

Chris Brown addressed the Board and indicated that he would be applying for two licenses pertaining to I-502. The Board thanked him for attending the meeting.

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CONSENT AGENDA (Items 1-11)

Commissioner Wolfe requested Item #7 be removed from the Consent Agenda

CONSENT AGENDA (Items 1-6, 8-11)

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

Adopt Resolution 2013-067 establishing organization of the department

Department of Community Development

Approve disposal of laserjet printer

Health & Human Services Department

Approve transfer of laserjet printer to Assessor's Office

**Approve Amendment #11 to the 2012-2014 Consolidated Contract #C16896;
Director to sign**

**Approve Amendment #8 to Contract #1163-27318 with DSHS Division of
Behavioral Health & Recovery; Chair to sign**

**Approve Amendment #9 to Contract #1163-27318 with DSHS Division of
Behavioral Health & Recovery; Chair to sign**

Boards and Commissions

**Approve the appointment of Anna Spooner to the vacant position of
"Registered Architect/Landscape Architect" on the Oysterville Design
Review Board; effective November 1, 2013**

Approve the reappointment of Barbara Hollenbeck to her second four year
term on the Oysterville Design Review Board as Property owner at large-
DEFERRED to November 26, 2013

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General Business

Approve minutes of October 22, 2013 regular meeting

Approve October 2013 payroll in the amount of \$713,029.07; total # of employees: 184

Approve Vendor Claims

Warrants Numbered 119032 through 119115 - \$128,882.63

Warrants Numbered 119200 through 119263 - \$110,812.66

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Platinum Service Agreement with ThyssenKrupp Elevator Corporation subject to adequate budget appropriations, and authorize Director to sign

Approve purchase of storage shed from Coastline Roofing Systems in the amount of \$2,560.25, subject to adequate budget appropriations and authorize Director to sign (*Other bids received from Northwest Sheds, of Sumner, WA in the amount of \$3,014.73; Better Built Barns Inc, of Salem, OR in the amount of \$3,095.00; and from Tuff Shed of Denver, CO in the amount of \$3,522.00*)

Approve Perpetual Non-Exclusive Stormwater System Easement from Dat & Kimlan Nguyen in conjunction with the Morrison Road Culvert Replacement and Drainage Clean-out Project

PUBLIC COMMENT

Sally Toteff, Dept. of Ecology Regional Manager addressed the Board and introduced Peter Lion and Chuck Matthews. She provided a brief overview of the exemplary work Mr. Lewis has done to clean up the beaches from debris. Mr. Matthews presented an award to Mr. Lewis. The award is the highest in the state that Department of Ecology presents.

The Board thanked Mr. Lewis for his commitment to the community through volunteering his time to cleaning the beaches.

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ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Interlocal Agreement with Tacoma-Pierce County Health Department for online food class and authorize Chair to sign

Approve issuance of Request for Proposal (RFP) for the Science portion of the Shoreline Master Plan update

Approve request to advertise for vacant Environmental Health Specialist Position and return with recommendations for hire, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

Acknowledge the planned retirement of Judy Jones, effective November 30, 2013 after more than 34 years of service

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Nichole Williams, Administrative Assistant II, Grade 9 Step 1, Casual position not to exceed 40 hours per month effective November 1, 2013, subject to adequate budget appropriations

Adopt Resolution 2013-068 authorizing category transfer within Funds 136, 108 and 531

Approve hire of Paul Wirkkala, as Probation Officer, Grade 13 Step 2, effective December 2, 2013, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve request for Family Medical Leave (FMLA)

Approve Emergency Management Performance Grant Agreement #E14-115 with WA State Military Department and authorize Chair to sign

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ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve purchase of two computer workstations not to exceed \$2,400, subject to adequate budget appropriations

Approve updated Employer VEBA Adoption Agreement and authorize Chair to sign

ITEMS REGARDING COMMISSIONERS' OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve request to purchase computer workstation, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Sarah Bottoms as full time temporary Administrative Assistant II, Grade 9 Step 1, effective November 18, 2013 for five months, subject to adequate budget appropriations

Approve of on-going exception to the Travel Policy for the purpose of providing an ADA accommodation, prior approval is required from the office/department official and the ADA Coordinator

Approve the adjournment of the December 10th meeting and continue to 9:00am on Wednesday, December 18th to allow for the completion of any unfinished fy2013 business and cancel the meeting of December 24, 2013 due to the potential lack of quorum

Acknowledge Planning Commission's denial of Heather Hamilton's request to amend Section 7 of Land Use Zoning Ordinance No. 162 and set the appeal hearing date for January 28, 2014 at 10:00am

Approve Vendor Claims, subject to adequate budget appropriations Warrants Numbered 119266 through 119364 - \$378,170.35

RECESS 9:40am

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EXECUTIVE SESSION

9:47am-9:57am

RCW 42.30.110

(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION

EXECUTIVE SESSION

Chair Ayers noted that no decision was made during Executive Session

PUBLIC HEARING

Chair Ayers opened the public hearing to consider fy2013 supplemental budget requests. Staff in attendance included Chair Ayers, Commissioner Rogers, Commissioner Wolfe, County Administrative Officer Kathy Spoor, and Management & Fiscal Analyst Paul Plakinger. General public in attendance included Rob Everitt. Paul Plakinger stood and was sworn in.

Paul provided a brief overview of the requests.

Chair Ayers closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2013-069 in the matter of supplemental budget for the allowance of certain expenditures for fy2013

CONTINUED PUBLIC HEARING

Chair Ayers opened the continued public hearing to consider the Time Land Application submitted by Robert, Claire, Richard & Amber Everitt. Staff in attendance included Chair Ayers, Commissioner Rogers, Commissioner Wolfe, County Administrative Officer Kathy Spoor and Management & Fiscal Analyst Paul Plakinger and applicant Rob Everitt.

Chair Ayers provided brief overview of application and closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Timber Land Classification as submitted by Robert, Claire, Richard & Amber Everitt; County Assessor's Parcel #14102331004 and further described as Bruceport Hill; Tax Lot 4 LS HSY of Section 23, Twn 14N RGE 1-W.

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ADJOURNED 10:04am

OTHER BUSINESS FOR FILING

Final Pacific County Economic Development Council (PCEDC) project report for the Dredging-Economic Impact Analysis filed this date.

Copies of WSU Master Gardener Certificates of Achievement signed by Chair Ayers filed this date.

PACIFIC COUNTY
BOARD OF COMMISSIONERS



Lisa Ayers, Chair



Steve Rogers, Commissioner



Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion).