

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, November 26, 2013

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:05am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
Tim Crose, Community Development Asst. Director
Paul Plakinger, Management & Fiscal Analyst
Scott Johnson, Sheriff
Pat Matlock, Chief Criminal Deputy
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded the meeting)

PUBLIC COMMENT - None

CONSENT AGENDA (Items 1-6)

Commissioner Frank Wolfe asked that Consent Agenda Item #4 be removed

CONSENT AGENDA (Items 1-3, 5-6)

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve Amendment “C” to Grant #E08-774 with WA State Military
Department; authorize Chair to sign**

Juvenile Court Services

Approve transfer of LaserJet printer to Community Development

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

Sheriff's Office

Approve the effective date of October 15, 2013 for Leave Credit Transfers in conjunction with approved FMLA

General Business

Approve minutes of November 12, 2013 regular meeting

**Approve Vendor Claims
Warrants Numbered 119410 through 119504 - \$408,490.16**

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Deny the reappointment of Barbara Hollenbeck to the Oysterville Design Review Board as Property owner at large

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve request to advertise for vacant Road Supervisor position

Approve advertising within Local 367 for vacant Road Leadman position

Approve request to hire Cassie Ogilvie (current AA II) to vacant Junior Accountant position, effective January 1, 2014, Grade 9 Step 5, subject to adequate budget appropriations and authorize advertising for vacant Administrative Assistant II

Approve request to hire Glenn McCully as Surface Water Manager, effective January 1, 2014 Grade 15 Step 2 and hire Tim Gruginski to fill vacant Facilities Maintenance/Trapper Grade 9 Step 5, effective January 1, 2014 and subject to adequate budget appropriations

Approve request to hire Dotsi Graves as Fair/Parks Manager effective January 1, 2014 Grade 12, subject to adequate budget appropriations and authorize advertising for vacant Engineering Technician

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

Approve the purchase of 135 new Avaya phones and 25 new Avaya BM12 modules from Atlas Systems, Inc. being the best and most responsive bidder in the amount of \$179/per phone and \$85/per module subject to adequate budget appropriations *(Other quotes received from CDW-G of Chicago, IL in the amount of \$225.88/per phone and \$91.95/per module, from North American Communications Resource, Inc (nacr) of Bellevue, WA in the amount of \$230/per phone, no quote provided for modules; and from TelecomEx, of Danvers, MA in the amount of \$179/per phone and \$108.95/per module)*

Approve purchase of e-mail archiving software from Enterprise Vault being the best and most responsive bidder in the amount of \$10,241.86 for the purpose of capturing and searching e-mail for public records requests, subject to adequate budget appropriations

Approve purchase of replacement entrance doors for Courthouse Annex from Eubanks being the best and most responsive bidder in the amount of \$7,150, subject to adequate budget appropriations *(Other quotes received from Aro Glass Co. of Aberdeen, WA in the amount of \$7,773.46 and from Glass Doctor of Aberdeen, WA in the amount of \$9,937.56)*

Acknowledge notarized statement from Harbor Rock Inc. waiving the 180 day Termination Clause from the Milne Quarry Development Agreement and approve Request for Transfer of Surface Mine Reclamation Permit from WA State Department of Natural Resources, authorizing the County Engineer to sign

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of Microsoft Surface Pro tablet from Microsoft in the amount of \$999, plus shipping and handling, subject to adequate budget appropriations

Approve Interlocal Agreement #13-2109 with WA State Department of Fish and Wildlife and authorize Chair to sign, subject to amendment to insurance language

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve County Program Agreement #1363-90025 for Partnerships for Success with WA State Department of Social and Health Services and authorize Chair to sign

Approve County Program Agreement #1363-88539 for Triple P Services with WA State Department of Social and Health Services and authorize Chair to sign

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approval of request to purchase new carpet from Pell's Flooring as being the best and most responsive bidder in the amount of \$4,903.82, subject to adequate budget appropriations (*Other quote received from Kaufman Scroggs Co. Inc., of Aberdeen, WA in the amount of \$5,495; requested quote from Creative Flood Factors of Ocean Park, WA but not received*)

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of three computer workstations from Dell, subject to adequate budget appropriations

Confirmed Chair's signature on the Department of Justice Zero Tolerance for Sexual Assault Project grant (Prisoner Rape Elimination Act-PREA)

Approve hire of Scott McDougall as temporary part-time office assistant for the month of December, 2013 in the amount of \$1,400, subject to adequate budget appropriations

Approve purchase of copier for PCEMA from Aberdeen Office Equipment in the amount of \$5,635 and acknowledge need for supplement

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of Mobise License in conjunction with conversion of T2

Approve request to advertise for vacant 0.75 FTE Administrative Assistant II position, Grade 9 Step 1

ITEMS REGARDING SUPERIOR COURT

Approve request to purchase Microsoft Surface Pro tablet, noting this will replace a computer workstation, subject to adequate budget appropriations

ITEMS REGARDING NORTH DISTRICT COURT

Consider approval of Official Payments Services Agreement with Official Payments; authorize NDC Judge to sign-**DEFERRED**

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING WSU EXTENSION

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Memorandum of Agreement to provide an extension Program and authorize Chair to sign
Approve purchase of Dell computer workstation, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the installation one additional phone line for Department of General Administration due to the influx of public records requests

Acknowledge the completion of Certification of Public Official for Commissioner Lisa Ayers and Clerk of the Board Marie Guernsey

Adopt Resolution 2013-070 establishing Courthouse Facilities Use Policy and Application

Approve purchase of Dell computer/tablet workstation, subject to adequate budget appropriations

Approve Agreement #ICA14234 with WA State Office of Public Defense and authorize Chair to sign

Adopt Resolution 2013-071 authorizing amendments to the fy2013 budget by category transfer

Reject offer received for the South Fork Lane property

Consider adoption of Resolution 2013-072 reclassifying the position of Chief Deputy/Investment Officer in the Treasurer's Office to Chief Treasury/Investment Officer effective January 1, 2014-**DEFERRED**

ITEMS REGARDING PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve request to advertise for the vacant position of Telecommunications Assistant

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Acknowledge notification of retirement from Debbie Allison, effective December 31, 2013

Confirm hire of Coleen Emerick, Telecommunicator Step 1 to fill vacant position, effective December 1, 2013, subject to adequate budget appropriations

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Authorize Family Medical Leave (FMLA) for Sheriff's Office employee, subject to the required documents being received and further approve Leave Credit Transfers to be effective November 20, 2013 and assign an expiration date of March 31, 2014

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 119524 through 119585 - \$41,168.60**

EXECUTIVE SESSION-No decision will be made

9:50am-10:00am

RCW 42.30.11

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

BACK IN SESSION – 10:02AM

ATTENDANCE: Chair Ayers, Commissioner Rogers, Commissioner Wolfe, DCD Asst. Director Tim Crose, Treasurer Renee Goodin, Chief Deputy/Investment Officer Shelly Flemetis, and Assessor Bruce Walker. Neither the applicants nor any member of the public were in attendance.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PUBLIC HEARING-10:02AM

Chair Ayers opened the public hearing to consider an Open Space Application submitted by Scott McEwen of Columbia Land Trust and David Kimbrough of Hancock Timberland X Inc.

Following brief discussion, the public hearing was continued to the meeting of December 10, 2013 at 10:00am in order to confirm the legal owner of the Property.

PUBLIC HEARING-10:13AM

Chair Ayers opened the public hearing to consider the rescission of Pacific County's Dance Ordinance No. 32A.

Following a brief review, Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve the rescission of Dance Ordinance No. 32A

PUBLIC HEARING-10:14AM

Chair Ayers opened the public hearing to consider adoption of Ordinance No. 160A-excise tax

Following a brief review, Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Ordinance No. 160A imposing an excise tax on the use of switched access, voice over internet, and radio access lines

PUBLIC HEARING-10:14AM

Chair Ayers opened the public hearing to consider adoption of Ordinance No. 171 establishing uniform speed limits.

Following a brief review, Chair Ayers closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Ordinance No. 171 establishing uniform speed limits on county roads

RECESS-10:21am

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

EXECUTIVE SESSION

10:35am-10:55am

RCW 42.30.11

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

BACK IN SESSION – 11:00AM

ATTENDANCE: Chair Ayers, Commissioner Rogers, Commissioner Wolfe, and Assessor Bruce Walker. There were no members of the general public in attendance.

EXECUTIVE SESSION

Chair Ayers announced that no decision was made during executive session.

PUBLIC HEARING-11:01AM

Chair Ayers opened the public hearing to consider certification of levies as Presented.

Assessor Bruce Walker was sworn in to present testimony and answer any questions.

The Assessor reviewed the levy amounts as reference in Attachment A to the resolution.

Chair Ayers closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2013-073 certifying taxes levied upon the property in the county for county purposes, and for each taxing district within or coextensive with the county for district purposes

There being no further business to come before the Board, the meeting was adjourned.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

OTHER BUSINESS FOR FILING

Notes taken at the Commissioners Community Forum held at 6:05pm at the Shoalwater Bay Indian Tribal Center on November 12, 2013.

Out of Class Pay documentation for Building Inspector/Fire Marshall and Environmental Health Specialist.

Veteran's Relief Application in the amount of \$400 to John Macaras.

Discontinuance of sales and service by Laurie's Homestead Breakfast House from WA State Liquor Control Board.

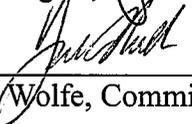
PACIFIC COUNTY
BOARD OF COMMISSIONERS



Lisa Ayers, Chair

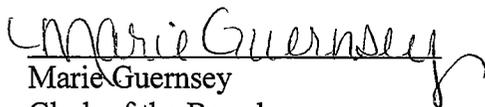


Steve Rogers, Commissioner



Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion).