

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, March 26, 2013

1216 W Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:02am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
Natasha Nesbitt, Confidential Secretary
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director
Tom Gradt, Operations Manager
Scott Johnson, Sheriff
Mary Goelz, Health Department Director
David Burke, Prosecuting Attorney
Faith Eldred, Community Development Director

GENERAL PUBLIC IN ATTENDANCE

Mike Williams-Chinook Observer (recorded meeting)
Seven members of the WSU Extension Master Gardeners

PUBLIC COMMENT - None

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Proclamation recognizing May 13 through 19, 2013 as the WA State University Master Gardener Volunteer Week (Certificates were presented to Katie Auble and Patricia Spiesman for their volunteerism)

APPROVAL OF MINUTES

March 26, 2013 *regular meeting*-Not ready for approval

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Accept cash bond from Green Crow regarding Road Haul Permit No. 2013-9

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve continuation of 2012 bonds for 2013 season; accept restoration in the amount of \$19,029.52 by transfer from Fund 813 to Fund 104 and accept new bonds for the 2013 haul season from Hancock Forest Management

Authorize refund in the amount of \$2,560 to Quinault Logging Corporation pertaining to Road Haul Permit No. 2011-18

Approve Lease Agreement with Department of Natural Resources for six months for office space in the Courthouse Annex and authorize Chair to sign

Approve request to "piggyback" on Clark County's contract with Albina Asphalt for CRS-2P Emulsified chip seal oil

Approve purchase of two printers from WSCA/NASPO State of Washington Contract, one for the north county shop and one for the south county shop

Approve request to surplus three vehicles; Equipment Nos. S168- 2002 Ford Crown Vic, 173-1999 Mercury Mountaineer and 930-2005 Jeep Liberty

Approve request to dispose of various appliance items from the old Pace building in Raymond, in accordance with Personal Property Inventory Procedures

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Acknowledge employee on FMLA until March 27, 2013

FYI-Success of the Preventive Health and Health Services Block Grant funding received through the WA State Department of Health

Approve Personal Service Contract for WIC Nutritionist with Connie Clifford, effective April 1, 2013 at a rate of \$39 per hour (it was noted this position has been advertised with no responses and due to funding requirements, Ms. Clifford is willing to fill position on a temporary basis)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve request to "piggyback" on County Clerk's scanning contract with Comstor Information Management, Inc. and authorize Director to sign Personal Services Agreement Extension and further acknowledge the need for a supplemental, subject to adequate budget appropriations

Approve Amendment #1 with WA State Department of Ecology for the Coordinated Prevention Grant #G1200374 and authorize Chair to sign

Approve Amendment #1 with WA State Department of Ecology for the Coordinated Prevention Grant #G1200191 and authorize Chair to sign

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve temporary increase of Heather Rhodes from 0.80 FTE to 1.0 FTE until April 30, 2013 due to medical absence of employee, subject to adequate budget appropriations

Authorize temporary hire of Sharon Horne from April 2, 2013 through May 3, 2013 due to medical absence of employee, subject to adequate budget appropriations

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve request for one additional computer connection and the transfer of a surplus computer workstation from Public Works, subject to adequate budget appropriations

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

Acknowledge resignation of Steve Rogers from the Lodging Tax Advisory Committee

Confirm the appointments by Lewis County Commissioners of Regina King and Hal Blanton to the Timberland Regional Library Board

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

**Approve Tourism Development Claims Vouchers, subject to adequate
budget appropriations**

Willapa Harbor Chamber of Commerce - \$1,700

Long Beach Peninsula Visitors Bureau - \$10,308.33

Columbia Pacific Heritage Museum - \$1,666

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve temporary increase of Natasha Nesbitt from 0.7 FTE to 1.0 FTE
from March 18, 2013 through April 19, 2013 to be paid from Risk Fund 531,
subject to adequate budget appropriations**

ITEMS REGARDING COMMISSIONERS OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve promotion of Marie Guernsey to Clerk of the Board, Grade 14,
Step 2; effective April 1, 2013**

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2013-025 establishing the county budget calendar for fiscal
year 2014 (It was noted Resolution 2013-025 had already been assigned;
Resolution was changed to 2013-027 at meeting of April 9, 2013)**

Confirmed letter sent to Senator Hatfield, Representative Blake and
Representative Takko regarding shared revenue

Consider approval of Facility Use Agreements with Friends of the Chinook
School, the Willapa Valley School District, the City of Ilwaco, the Naselle-
Grays River Valley School District and the Raymond School District to us of the
facilities to hold Town Hall Meetings; authorize Chair to sign-**DEFERRED**

Adoption of Resolution 2013-_____ establishing County Provided Insurance
Policy and including policy in the Pacific County Policy Manual adopted
December 20, 2013-**DEFERRED to Executive Session**

Confirmed letter sent regarding Eagle Scout project sent to John Latimer

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Parcel #14083241001 to be sold by private negotiation by Paul Plakinger, in accordance with RCW 36.35.150

Approve request from Friends of Chinook School for county to donate surplus refrigerators and freezers located at the old PACE building to be used to store commodities for the Chinook Food Bank, noting they are responsible for transporting from the PACE building to their food bank

Adopt Order distributing the 2012 P.U.D. excise tax as provided by Pacific County P.U.D. #2 Finance Manager, Mark Hatfield

**Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 114539 through 114624 - \$192,487.87
Warrants Numbered 114390 through 114489 - \$230,059.76**

Adopt Resolution 2013-026 amending the Personnel Policy; Section 2.7 Probationary Period; Section 4.15 Annual Leave; Section 4.7 Family and Medical Leave (FMLA); and Section 4.17 Medical Leave

Approve purchase of laptop computer for Chief Deputy in the amount of \$2,419.23 including WA State sales tax, subject to adequate budget appropriations

RECESS-9:44am

EXECUTIVE SESSION

9:50am-10:00am

RCW 42.30.11 - (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION-10:01am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Deputy Clerk of the Board
Kathy Spoor, County Administrative Officer
David Burke, Prosecuting Attorney
Renee Goodin, Treasurer
Shelly Flemetis, Chief Deputy

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

GENERAL PUBLIC IN ATTENDANCE-None

Chair Ayers reconvened the meeting and noted for the record that no decision was made during Executive Session.

ITEMS REGARDING GENERAL BUSINESS

Adoption of Resolution 2013-_____ establishing County Provided Insurance Policy and including policy in the Pacific County Policy Manual adopted December 20, 2013-**DEFERRED**

10:00am Sealed Bid Opening-in accordance with RCW 36.34.090. Treasurer Renee Goodin read into the record the public notice that was published. She opened the two sealed bids that were received both were for the 2013 Chevrolet Corvette; one was for \$15,000 and the other was for \$54,500. There were no bids submitted for the real property located at 2936 State Route 105, Grayland or the three Shaller go-karts.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Reject both bids due to them not meeting the minimum bid requirements of \$72,460 as established by the Board of County Commissioners.

RECESS-10:06am

BACK IN SESSION-10:31am

Chair Ayers opened the Continued Public Hearing for Franchise Ordinance 170. The public hearing was then continued to May 14, 2013 at 10:00am or as soon thereafter as possible.

There being no further business to come before the Board, the meeting was adjourned at 10:32am.

OTHER BUSINESS FOR FILING

Service Agreement with U.S. Cellular for County Administrative Officer cell phone

SIGNATURE BLOCK ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

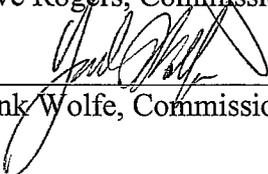
PACIFIC COUNTY
BOARD OF COMMISSIONERS



Lisa Ayers, Chair

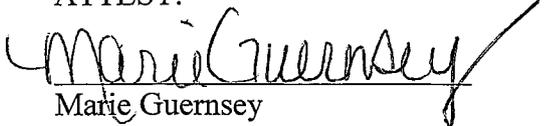


Steve Rogers, Commissioner



Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Deputy Clerk of the Board