

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

PROCEEDINGS

9:00 AM  
Tuesday, April 9, 2013

1216 W Robert Bush Drive  
South Bend, Washington

CALL TO ORDER – 9:02am

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Steve Rogers, Commissioner  
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director  
Tom Gradt, Operations Manager  
Scott Johnson, Sheriff  
Mary Goelz, Health Department Director  
Sharon Block, Health Department Deputy Director  
Scott McDougall, Fair Manager  
David Burke, Prosecuting Attorney

**GENERAL PUBLIC IN ATTENDANCE**

Mike Williams-Chinook Observer (recorded meeting)  
Cathy Russ-PC Economic Development Council

**PUBLIC COMMENT** - None

**APPROVAL OF MINUTES**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0  
Rogers abstained

**March 12, 2013 *regular meeting***

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**March 26, 2013 *regular meeting***

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve purchase of John Deere X300 riding mower/tractor in the amount of \$2,634.83 from WA Tractor, Inc. (from state contract), subject to adequate budget appropriations**

**Approve purchase of 3400 L.F. of 12" perforated pipe from A-1 Redi Mix, subject to adequate budget appropriations** *(Additional bids were received from Dennis Co., of Raymond in the amount of \$22,724.24 and from Ferguson Enterprises of Aberdeen in the amount of \$22,870.85)*

**Approve the hire of temporary Engineering Aides/Maintenance Division employees, subject to adequate budget appropriations**

**Adopt Resolution 2013-028 to authorize the temporary periodic closure of Camp One Road for land slide and culvert repairs**

**Approve submittal to WSDOT Highways and Local Programs for reimbursement for damages from the January 2012 snow storm in the amount of \$14,287.42 and authorize Chair to sign**

**Approve request to "piggyback" on Grays Harbor County's contract with Stripe Rite, Inc. for road striping, subject to adequate budget appropriations**

**Approve request from Inman Logging, LLC to forward 2011 cash bond of \$1,500.00 to Road Haul Permit No. 2013-10**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1**

Flood Control Zone District update provided by Operations Manager, Tom Gradt

**ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve Amendment #6 to Dr. James Edstam's Contract for Services and authorize Director to sign**

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Acknowledge termination of employment for probationary  
Telecommunicator, effective March 27, 2013 and authorize filling of the  
vacant position**

**Adopt Resolution 2013-029 transferring the Jail Security Equipment into  
Equipment Revolving and Replacement Fund 502**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve the appointment of Ray Millner to the Board of Adjustment,  
effective immediately**

**Approve of the reappointment of Dale Jacobson, Evelyn Wilson, and Janet  
Aho to the OAAA Advisory Committee**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0  
Rogers abstained

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
Willapa Harbor Chamber of Commerce - \$1,700**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
World Kite Museum - \$1,166.67**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0  
Rogers abstained

**Approve Tourism Development Claims Vouchers, subject to adequate  
budget appropriations  
Pacific County Historical Society - \$1,700**

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**ITEMS REGARDING COOPERATIVE EXTENSION**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve Amended Memorandum of Agreement (MOA) for Professional Services in the amount of \$17,000, authorize Chair to sign and rescind MOA of February 12, 2013**

**ITEMS REGARDING FAIR**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Adopt Resolution 2013-030 establishing procedures related to promotional activities and incentives for marketing the Pacific County Fair**

**ITEMS REGARDING RISK MANAGEMENT**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Acknowledge receipt of Claim for Damages #2013-04-002 and deny the claim based on the investigation and a lack of evidence**

**ITEMS REGARDING COMMISSIONERS' OFFICE**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve designation of Pacific County Economic Development Council as the Associate Development Organization (ADO) and authorize Commissioner Rogers and Commissioner Wolfe to sign, due to Chair being a member on the council**

**Confirmed amendment to Resolution number adopting the fy2014 budget calendar to Resolution 2013-027**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2013-031 recognizing the Centennial of the WA State Parks and Recreation system**

**Adopt Resolution 2013-032 establishing County Provided Insurance Policy and including that policy in the Pacific County Policy Manual which was adopted on December 20, 2012 via Resolution 2012-054**

Consider approval of Facility Use Agreement with Willapa Valley High School for Town Hall Meeting to be held on May 2, 2013; Authorize Chair to sign-  
DEFERRED

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve Amendment #1 to the Agreement for Lease of Premises with Coast Seafoods Company, subject to all permitting requirements**

**Approve March 2013 payroll, subject to adequate budget appropriations**

**Approve Vendor Claims, subject to adequate budget appropriations**

**Warrants Numbered 114651 through 114735 - \$92,885.25**

**Warrants Numbered 114853 through 114938 - \$157,143.10**

**RECESS – 9:39am**

**EXECUTIVE SESSION**

9:45am -10:00am

RCW 42.30.11 (1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:  
(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

**BACK IN SESSION – 10:01am**

Chair Ayers reconvened the meeting and noted that no decision was made on the executive session

**PUBLIC HEARING**

Chair Ayers opened the public hearing regarding the Call for Bids-County Official/Area Specific Newspaper. It was noted for the record that no members of the general public was in attendance. Only was bid was received from the Chinook Observer. The Clerk read the bid proposal into the record. No public comment was received.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Authorize the Clerk to review the bid that was received in accordance with RCW 43.19.1911 and present recommendations back to the Board at the meeting of April 23, 2013**

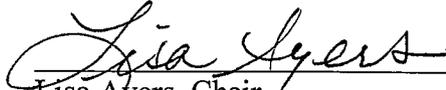
There being no further business to come before the Board, the meeting was adjourned at 10:03am.

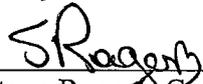
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**OTHER BUSINESS FOR FILING**

Service Agreement with U.S. Cellular for County Administrative Officer cell phone

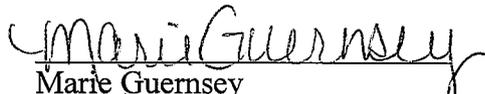
PACIFIC COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Lisa Ayers, Chair

  
\_\_\_\_\_  
Steve Rogers, Commissioner

  
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Frank Wolfe, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board