PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, May 14, 2013

1216 W Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:01am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director
Tom Gradt, Operations Manager
Joe Camenzind, Telecommunications Engineer
Scott McDougall, Fair Manager
Jeff Nesbitt, Vegetation Management Director
Faith Eldred, Community Development Director
Stephanie Fritts, Emergency Management Director
Todd Fosse, UnderSheriff
Mary Goelz, Health Department Director
Katie Lindstrom, Health Department Deputy Director
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Mike Williams-Chinook Observer (recorded meeting)
Eight members of the general public

PUBLIC COMMENT
Library Director Cheryl Heywood presented the Timberland Regional Library 'State of the Library Address'

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Adopt Proclamation declaring the week of May 19-25, 2013 as Emergency Medical Services Week with the theme: EMS: One Mission. One Team.

APPROVAL OF MINUTES

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

April 23, 2013 ***regular meeting***

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Facility Use Agreement with Alexandra Communications, Inc. for the installation of FM broadcast radio at the Megler Site, subject to approval by Prosecuting Attorney, David Burke

Approve surplus of Vehicle #S187-2009 Expedition and Vehicle #S177-2008 Crown Victoria

Approve hire of Thomas Browning as RMT II (South County) Step 1, effective June 3, 2013, subject to adequate budget appropriations

Adopt Resolution 2013-034 initiating County Road Project No. 1633 and approve Local Agency Agreement Supplement #LA-7650, authorize Chair and Public Works Director to sign

Certificate of Good Practice for 2012 presented to Director of Public Works/County Engineer Mike Collins

Approve return of Cash Bond in the amount of $1,500 to Inman Logging Inc regarding Road Haul Permit #2013-10

Approve return of Cash Bond in the amount of $600 to Green Crow regarding Road Haul Permit #2013-19

Approve request from The Chinook Canoe Family to use Chinook County Park for annual Inter-tribal Canoe Journey, subject to their acceptance of the Use Agreement

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT NO. 1

Flood Control Zone District update provided by Operations Manager Tom Gradt

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Family Medical Leave and authorize Leave Credit Transfers, assign expiration date of December 31, 2013

Approve request to hire temporary Administrative Assistant during employee's Family Medical Leave, at 0.80 FTE, $12 per hour, not to exceed five months, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve renewal of Interagency Agreement for On-Line Food Worker Class with Tacoma-Pierce Health Department

Accept resignation of Senior Planner Mike Stevens, effective May 31, 2013 and authorize filling of Planner position

ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Amendment #3 to Contract #DFC 2011-13 BBBS with Big Brothers Big Sisters of Southwest Washington

Accept proposal provided by Steve North and Peter Suver to provide modified training for Incident Command Service 200, subject to adequate budget appropriations *(requested proposals from two other providers but no responses were received)*

Approve exception to the Travel and Expense Policy and allow purchase of meals for two day training but not to exceed $10 per person, subject to adequate budget appropriations

Approve Intermittent Family Medical Leave and authorize reduction of work hours from 32 to 24 hours per week

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Amendment #1 to Contract #K2016-01/25-01 with the State of Washington Department of Licensing, authorize Auditor to sign

ITEMS REGARDING ASSESSOR'S OFFICE

Consider approval Master Agreement for Licensed Software, Hardware, and Services and the Schedules for Master Agreement with Manatron Inc.- **CONTINUED** to 2:30pm today

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of two mobile radios, subject to adequate budget appropriations

Approve Homeland Security Program Grant #E13-229 and authorize use of funds for the purchase of NetMotion licenses

Adopt Resolution 2013-035 transferring Communications System Equipment as listed on Attachment A into the Equipment Rental and Revolving Fund No. 502, effective June 1, 2013

Approve Interlocal Agreement with Fire District #1 for the use and operations of amateur radio equipment

Approve Memorandum of Understanding with Shoalwater Bay Indian Tribe to enhance communication capabilities

ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Authorize the advertising of temporary Spartina Field Crew and return recommendations to the Board

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Agreement for Operation of Carnival and Related Facilities at the 2013 fair, subject to successful background checks of all carnival employees *(it was noted the expense for conducting the background check will be paid from the Risk Fund 531)*

Approve the 2013 Fair Entertainment Contract with Karen Quest/Cowgirl Tricks, subject to review and approval of the Prosecuting Attorney and adequate budget appropriations

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the temporary appointment of Kris Kaino to fill vacant Indigent Defense conflict attorney and authorize the issuance of RFP/RFQ to fill the first conflict position

ITEMS REGARDING SUPERIOR COURT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Accept Thomas Keehan's letter of resignation, effective May 15, 2013

Consider approval of Indigent Defense Contract with Nancy McAllister and Edward Penoyar for Adult Felony Cases – **EXECUTIVE SESSION requested by Prosecutor**

PUBLIC HEARING-10:00am

Chair Ayers opened the public hearing to consider the Comcast Cable Franchise Application. **EXECUTIVE SESSION requested by Prosecutor**

Chair Ayers continued the public hearing following the executive session.

PUBLIC HEARING-10:00am

Chair Ayers opened the continued public hearing for Franchise Ordinance 170.

Chair Ayers continued the public hearing to July 9, 2013 at 10:00am.

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Accept with much regret the resignation of Beverly Olson from the Planning Commission, effective immediately

ITEMS REGARDING COMMISSIONERS OFFICE

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Confirm Commissioner Frank Wolfe as the primary on the Timberlands Regional Support Network and Commissioner Steve Rogers being the alternate effective May 1, 2013

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0 Rogers abstained. *(It was noted Commissioner Ayers is on the PCEDC Board and voted out of necessity)*

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations
Pacific County Historical Society - $1,700
World Kite Museum - $1,166.67
Pacific County EDC - $4,167
Willapa Harbor COC - $1,700

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Amendment #1 to Contract for Services with Crisis Support Network to provide services to prevent homelessness

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Technical Support Agreement with Efficiency, Inc. and authorize Chair to sign, subject to adequate budget appropriations

Approve request to issue Request for Proposal (RFP) for real estate services

Approve amended Attachment B to Resolution 2013-009 which establishes the Pacific County Contract, Agreement, and Grant Review Policy

Adopt Findings of Fact #1-32 and Conclusions of Law #1-20 and the Decision pertaining to the Appeal of Administrative Decision, Type II Procedure New Visions Program: DPA #73026108001 Planning Permit No. PL120199LB: filed by Thomas R. Risk, III and pertaining to the Appeal of Classification Decision, Special Use New Visions Program: DPA #73026108001 filed by Nansen Malin

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Confirm letter sent to Governor Inslee regarding support of ESB 5603

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve April, 2013 payroll, subject to adequate budget appropriations
Approve Vendor Claims, subject to adequate budget appropriations
Warrants Numbered 115306 through 115392 - $111,411.36
Warrants Numbered 115474 through 115558 - $205,130.52
Warrants Numbered 115566 through 115653 - $464,600.62

Adopt Resolution 2013-036 in the matter of amendments to Current Expense Fund 001/Sheriff: Law Enforcement

Accept offer from Dan & Nancy Mee to purchase County Parcel #14083241001 in the amount of $4,500 (plus estimated closing costs of $100) in accordance with RCW 36.35.150 *(notification was sent to all surrounding property owners but no other offers were received)*

Acknowledge the following parcels may be sold by private negotiation in accordance with RC W36.35 and authorize Management & Fiscal Analyst to first notify adjacent property owners. Parcel #'s: 12110431065; 13081611016; 74053015010; 74053024001; 74053024002; 74053034019; 75012022008; 75015023002; 75023013009; 75025031008; 77015002009; 780030000047; 76021001001 (between 76024003012 and 76024003014)

Approve temporary increase of Confidential Secretary, Natasha Nesbitt to 0.90 FTE effective May 1, 2013 due to the unforeseen increase in Public Records Requests and office coverage during medical absences, subject to adequate budget appropriations

RECESS – 10:25am

EXECUTIVE SESSION
10:30am-10:50am
Attendance: Chair Ayers, Commissioner Rogers, Commissioner Wolfe, Prosecutor David Burke, and County Administrative Officer Kathy Spoor
RCW 42.30.11
(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION – 2:37pm

ITEMS REGARDING SUPERIOR COURT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0
(Decision was made during Executive Session)

Approve Indigent Defense Contract with Nancy McAllister for Adult Felony Cases and noted the contract with Edward Penoyar wa deferred

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2013-037 and Franchise 2013-2 with Comcast of Washington IV Inc. granting the non-exclusive franchise to construct, maintain and operate telecommunications on or along the county roads, right of ways, and other county property as described in Attachment A, subject to acceptance by Comcast *(Comcast did not accept this franchise as written)*

Amend motion pertaining to the temporary increase of Confidential Secretary, Natasha Nesbitt to reflect accrual of vacation, sick leave and holiday time at actual percentage worked per month

ADJOURNMENT – 2:41pm

OTHER BUSINESS FOR FILING

Confirmation of the use of the Courthouse Rotunda by New Life Fellowship for National Day of Prayer on May 2, 2013.

Certification of Liability Insurance filed this date from Kilowatt Engineering

Notice received from WA State Liquor Control Board pertaining to Liquor License Application from Chinook Family Dining & Sports Bar

Claim for Damages #2013-03-001 closed and filed this date

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Lisa Ayers, Chair

Steve Rogers, Commissioner

Frank Wolfe, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board