

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

PROCEEDINGS

9:00 AM  
Tuesday, May 28, 2013

1216 W Robert Bush Drive  
South Bend, Washington

**CALL TO ORDER – 9:01am**

**COUNTY COMMISSION and PERSONNEL PRESENT**

Lisa Ayers, Chair  
Steve Rogers, Commissioner  
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director  
Faith Eldred, Community Development Director  
Denise Rowlett, Emergency Management Deputy Director  
Katie Lindstrom, Health Department Deputy Director  
David Burke, Prosecuting Attorney

**GENERAL PUBLIC IN ATTENDANCE**

Mike Williams-Chinook Observer (recorded meeting)

**PUBLIC COMMENT**-None received

**YEARS OF SERVICE AWARDS**

5 Years: Jaime Souvenir (Jail); Corey Flynn (Jail)  
10 Years: Nichol Duff (DCD); Marie Guernsey (BOCC)  
25 Years: Becky Nissell (ASSR); Sheryl Crose (ASSR)

**APPROVAL OF MINUTES** – Not ready

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve request from Fire District #1 for the use of barricades, traffic signs, and traffic cones for their annual 4<sup>th</sup> of July celebration, subject to Director's approval**

**Award Camp One Road Resurfacing Project to Naselle Rock & Asphalt Co., in the amount of \$212,454.50, subject to adequate budget appropriations (One other bid was received from Lakeside Industries of Aberdeen in the amount of \$212,825.20)**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Accept Quit Claim Deed with Covenants, Conditions, and Restrictions from Dale E. McKee for Surfside Estates Division 17, Block 1, Lot 11 and authorize Chair to sign**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve purchase of two Microsoft Surface Pro tablet computers from GHA Technologies in the amount of \$2,119.45, including shipping and WA State sales tax, subject to adequate budget appropriations**

**Approve Amendment #1 to the Professional Services Contract with Peninsula Sanitation Services, extending the contract for an additional 12 months and reflecting the increased cost of service, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF HEALTH & HUMAN SERVICES**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve request to advertise and hire Part-time Casual Administrative Assistant I not more than 32 hours per months, noting preference will be given to individuals with a developmental disability and who are eligible for supported employment, subject to Local 367C approval and adequate budget appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Approve Memorandum of Understanding and Attachment A with WA Service Corps for an AmeriCorps position and authorize Chair to sign**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve the temporary hire of Cody Davis, Dalton Collins, Nathan Reitz, and Leo Mendoza for the 2013 Spartina program, subject to adequate budget appropriations**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

**ITEMS REGARDING SUPRIOR COURT**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Rescind motion of May 14, 2013 for Indigent Defense Contract with Nancy McAllister, approve Indigent Defense Contract with Edward Penoyar and Nancy McAllister and authorize Chair to sign**

**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0  
Wolfe abstained

**Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations**

**Long Beach Peninsula Visitors Bureau - \$10,308.33**

**Ocean Park Area COC - \$3,200**

**Columbia Pacific Heritage Museum - \$1,666**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

**Confirm assignment of Resolution 2013-038 to amended Attachment B to Resolution 2013-009**

**Approve grant closeout report for the Chinook Water District CDBG Project #10-64100-02, authorize Chair to sign**

**Approve request to obtain written bids using the "limited public works process" (RCW 39.04.155(3)) for painting the North County Senior Center**

**Approve Dance Permit for the annual Schwingfest hosted by the Lewis Pacific Swiss Society to be held July 5-7, 2013, subject to obtaining the necessary food permits**

**Accept Printing Contract with the Chinook Observer for the 2013-2014 Official County and Area Specific Newspaper and accept Corporate Guarantee in lieu of performance bond**

**ITEMS REGARDING SHERIFF'S OFFICE**

Consider approval of Service Agreement with Hyper-Reach for new notification system; authorize Chair to sign – **DEFERRED to the June 11, 2013 meeting**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

**Approve Underwriting Engagement Letter with DA Davidson & Co. and authorize Chair to sign**

**Approve Confirmation of Engagement for Bond Counsel Services with K&L Gates and authorize County Administrative Officer to sign**

**Approve Vendor Claims, subject to adequate budget appropriations  
Warrant Number 115701 through 115801 - \$155,252.66**

**EXECUTIVE SESSION**

**9:35am-10:00am**

Attendance: Chair Ayers, Commissioner Rogers, Commissioner Wolfe, Prosecutor David Burke, and County Administrative Officer Kathy Spoor

RCW 42.30.11

(1) (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**BACK IN SESSION – 10:00am**

Chair Ayers reconvened the meeting and noted that no decision was made during the Executive Session.

**ADJOURNMENT – 10:00am**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #49

**OTHER BUSINESS FOR FILING**

Release of Liability submitted from Pacific Conservation District for renovations to their office in the Courthouse Annex.

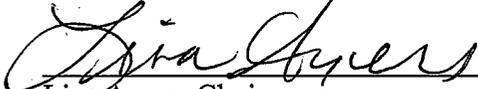
Notes and sign in sheet from Commissioners' Community Forum held May 14, 2013 at the Fire District #1 Hall.

Proceedings of the county Canvassing Board Oath of County Auditor and Certification of the Canvassing Board for the Ocosta School District Special Election and the Naselle-Grays River Valley School District Special Election.

Notice received from WA State Liquor Control Board pertaining to Special Occasion license for the Tokeland-North Cove Chamber of Commerce.

Notice of discontinued sales and service from the WA state Liquor Control Board for the Oysterville Store

PACIFIC COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Lisa Ayers, Chair

  
\_\_\_\_\_  
Steve Rogers, Commissioner

  
\_\_\_\_\_  
Frank Wolfe, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board