PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #49

PROCEEDINGS

9:00 AM
Tuesday, August 13, 2013

1216 W Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:03am

COUNTY COMMISSION and PERSONNEL PRESENT

Lisa Ayers, Chair
Steve Rogers, Commissioner
Frank Wolfe, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mike Collins, Public Works Director
Paul Plakinger, Management & Fiscal Analyst
Pat Matlock, Chief Criminal Deputy
Scott Johnson, Sheriff
Katie Lindstrom, Dept. of Health Deputy Director
Stephanie Fritts, E911 Director
Scott McDougall, Fair Manager
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Mike Williams-Chinook Observer (recorded meeting)

PUBLIC COMMENT - None received

APPROVAL OF CONSENT AGENDA

Commissioner Wolfe requested Item #1 be removed from the Consent Agenda.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

CONSENT AGENDA (Items 1-22)

Department of Public Works

Approve Perpetual Non-Exclusive Road Easement with Thomas M. Maloney regarding Parcel #14110423000; authorize Chair to sign

Approve use of Small Works Roster for Channel Maintenance on Bear and Deer Lake in Ocean Park

Approve Public Notice, Call for Bids, and Notice to Contractors for the 2013 Guardrail Project; set bid date once funding is received

Approve use of Small Works Roster for purchase of HDPE Dual Wall pipe for the Loomis Lake drainage

Approve Local Agency Agreement #LA-7387 Supplement No. 4, Local Agency Agreement #LA-7650 Supplement No. 2; and Local Agency Agreement (will be a new federal aid number) with WA State Department of Transportation

Department of Health & Human Services
Approve Amendment #1 with GH Health & Human Services for the purpose of carrying out work funded by the Community Transformation Grant (CTG)

Juvenile Court Services
Approve Interagency Agreement IAA14027 with State of WA Administrative Office of the Courts for Becca Bill Programs and Services; authorize Administrator to sign

Authorize the posting and advertising of Casual Legal Assistant position; supplement may be required

Authorize the posting and advertising for Juvenile Probation Officer position; anticipated state date of November 1, 2013

Sheriff's Office

Approve purchase of Mobile Data Computer from state bid in the amount of $2,597.74, not including required ancillary equipment

Approve contract with Ford Electric to hook up AHAB sirens *(only response received)*

Vegetation Management

Approve publishing of article in Chinook Observer regarding noxious weed Butterfly Bush

County Fair

Approve the hire of temporary fair workers for the 2013 fair, Kristina Cody, Jodi Betrozoff and Tammy Lee

General Administration

Approve Amendment #1 to Tourism Service Contract with Tokeland-North Cove Chamber of Commerce

Boards and Commissions

Approve Thurston County Commissioners' appointment of Rebecca Connolly to the Timberland Regional Library Board of Trustees to fill the "at large" position

Approve appointment of William Grennan to vacant "alternate" position on the Board of Adjustment

Approve appointment to the vacant position on the Planning Commission
General Business

Approve July 23, 2013 regular meeting minutes

Approve Business Associate Agreement with WA Counties Insurance Fund; Chair to sign

Approve submittal of CDBG Planning Only Grant on behalf of the Chinook Water District

Approve July, 2013 payroll in the amount of $759,527.08; total # of employees: 198

Approve Vendor Claims
Warrants Numbered 117167 through 117257 - $307,0126.48
Warrants Numbered 117331 through 117384 - $68,384.82
Warrants Numbered 117389 through 117484 - $321,272.53

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve purchase of speed radar signs from state bid, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Josh Klus as a casual Administrative Asst. 1, Grade 7 Step 1, effective August 15, 2013, subject to adequate budget appropriations

ITEMS REGARDING SUPERIOR COURT CLERK

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve request for Out of Class work and pay (Senior Deputy Clerk-Grade 11) for Laurie Hobi, Deputy Clerk (Grade 9) on a month by month basis, in accordance with Section 9.2 of the Local 367C Collective Bargaining Agreement and subject to adequate budget appropriations

ITEMS REGARDING TREASURER'S OFFICE

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Approve Master Agreement for Licensed Software, Hardware, and Services and the Schedules for Master Agreement with Manatron Inc., authorize Assessor and Treasurer to sign their portions, and subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approval of Entertainment Contract with The Coats and authorize the Manager to sign, subject to adequate budget appropriations

ITEMS REGARDING GENERAL ADMINISTRATION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 2-0
Rogers abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations
Willapa Harbor COC - $1,700
PC Historical Society & Museum - $1,700
World Kite Museum - $1,166.67
Columbia Pacific Heritage Museum - $1,666

It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0
Wolfe abstained

Approve Tourism Development Claims Vouchers, subject to adequate budget appropriations
Ocean Park Area COC - $3,200

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Accept offers for tax title parcels in accordance with RCW 36.35.150

Approve listing of tax title parcel at 52 South Fork Lane with Bayshore Realty

ITEMS REGARDING SHERIFF'S OFFICE

Consider approval of Contract with TurnKey Corrections NW for jail commissary items-**DEFERRED** until 1:30pm

RECESS – 9:22am

EXECUTIVE SESSION
9:30am-9:50am
RCW 42.30.11
(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION – 10:02am

Chair Ayers announced that no decision was made during executive session.

PUBLIC HEARINGS

Chair Ayers opened the public hearing to consider the Timberland Application submitted by Lisa, Gary & Trudy Nelson. The applicants were not in attendance and no members of general public were present.

Assessor Bruce Walker stood and was sworn in.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Timberland Application submitted by Lisa, Gary & Trudy Nelson, for property described as PTN of SE ¼ in Section 32, Township 11N, Range 8W and Assessor's Parcel #PTN of 11083240000

Chair Ayers opened the public hearing to consider the Timberland Application submitted by Steve & Gayle Gacke. The applicants were not in attendance and no members of general public were present.

Assessor Bruce Walker was sworn in.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Timberland Application submitted by Steve & Gayle Gacke, for property described as PTN of SE ¼ in Section 32 Township 11 Range 8 and Assessor's Parcel #PTN of 11083240000

Chair Ayers opened the public hearing to consider the Timberland Application submitted by Steve & Gayle Gacke. The applicants were not in attendance and no members of general public were present.

Assessor Bruce Walker was sworn in.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Timberland Application submitted by Steve & Gayle Gacke, for property described as PTN of NW ¼ of SW ¼ and Tax Lot 8 in Sections 32&33, Township 11 Range 8 and Assessor's Parcel #PTN of 11083332000 & 11083332008

Chair Ayers opened the public hearing to consider the Timberland Application submitted by Greg & Karen Nelson. The applicants were not in attendance and no members of general public were present.

Assessor Bruce Walker was sworn in.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Timberland Application submitted by Greg & Karen Nelson for property described as PTN of SE ¼ in Section 32, Township 11N Range 8W and Assessor's Parcel #11083244019

Chair Ayers opened the public hearing to consider the Timberland Application submitted by Judy Heiner. The applicants were not in attendance and no members of general public were present.

Assessor Bruce Walker stood and was sworn in.

Chair Ayers closed the public hearing.

It was moved by Wolfe, seconded by Rogers and carried by a vote of 3-0

Approve Timberland Application submitted by Judy Heiner for property described as PTN of SE ¼ SE ¼ in Section 31 Township 11N Range 8W and Assessor's Parcel #11083244021

RECESS – 10:12am

PUBLIC HEARING – 10:30am

Chair Ayers opened the public hearing to consider the annexation of certain properties into Fire Protection District #4. The were no members of the general public in attendance.

Assessor Bruce Walker was in attendance.

Following brief review, Chair Ayers closed the public hearing.

It was moved by Rogers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2013-047 annexing certain properties into Pacific County Fire District No. 4

Boards and Commissions

It was noted that the vacant position on the Planning Commission was on the Consent Agenda but required clarification.

Chair Ayers deferred the appointment until 1:30pm today.

RECESS – 10:34am

BACK IN SESSION

Chair Ayers reconvened the meeting at 1:31pm

ITEMS REGARDING BOARDS AND COMMISSIONS

It was noted that the vacant position on the Planning Commission was on the Consent Agenda will be **deferred** to the meeting of August 27th.

ITEMS REGARDING SHERIFF'S OFFICE

Chair Ayers continued the meeting to August 19, 2013 for the purpose of approval of Jail Services Agreement with TurnKey Corrections NW for jail commissary items

CONTINUED – 1:31pm

OTHER BUSINESS FOR FILING

Notes from Commissioners' Community Forum held July 9, 2013 at 6pm at the Naselle High School.

Notice of full payoff from Bank of Pacific for the 2008 Limited Tax General Obligation Bond

Notice of Public Official Bond cancellation for Beverly J. Olson.

Notice of six month probation completion for Dylan Pierson.

Copy of letter sent to Pacific Council of Government authorizing an eighteen month extension for the Industrial Log Yard / Saw Mill Storm Water Improvement Project by Willapa Bay Harwoods Acquisition, LLC pertaining to Fund 126.

Copy of letter sent to Dog Wagner, SW Region of the WA State Department of Transportation regarding the Highway 101 Half Bridge.

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Lisa Ayers, Chair

Steve Rogers, Commissioner

Frank Wolfe, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board