

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #50

PROCEEDINGS

9:00 AM
Tuesday, March 11, 2014

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:03am

COUNTY COMMISSION and PERSONNEL PRESENT

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Mary Goelz, Health & Human Services Department Director
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
David Burke, Prosecuting Attorney

GENERAL PUBLIC IN ATTENDANCE

Scot Pearson-Willapa Harbor Herald Reporter

PUBLIC COMMENT

CONSENT AGENDA (Items 1-6)

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

**Approve Amendment #2 of Professional Services Contract for Recycling
Drop Box Service with Peninsula Sanitation Service, Inc.**

Boards and Commissions

**Approve reappointment of Denny Evans to another three year term on the
Olympic Area Agency on Aging Advisory Board**

**Approve the reappointment of Ned Newman, Don Hatton, Jim Goulter, Bob
Rose, and Malcolm McPhail to another two year term on the Open Space
Advisory Board**

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General Business

Minutes of regular meeting of February 25, 2014

Approve payroll of February, 2014; total # of employees: 177; total payroll:
\$746,430.51

Approve Vendor Claims
Warrants Numbered 121065 through 121142 - \$93,688.51

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve purchase of excavator and ¾ ton pickup from state bid, subject to
adequate budget appropriations

Approve the 2014 Bruceport Park Maintenance and Operation
Contract with Herb Frank, subject to adequate budget appropriations

Approve request to obtain proposals for a diesel plate compactor and a
jumping jack tamper

Approve purchase of soil compactor, Ford Escape, and replace Broce
broom Model #RC350 with similar model, from state bid, subject to
adequate budget appropriations

Approve Digital Submittal Certification to County Road
Administration Board and authorize Chair to sign

Approve hire Dylan McDougall, Road Maintenance II and Kelly Spoor,
Traffic Control/Maintenance Technician, both effective March 12, 2104,
subject to adequate budget appropriations

Approve request to purchase engineering station from XI Computer
Corporation from state bid, not to exceed \$2,424 (not including sales
tax), subject to adequate budget appropriations

Acknowledge retirement of Craig Hawkinson, Shop Supervisor,
effective February 28, 2014 and authorize advertising to fill vacant
position

Acknowledge the transfer of 2007 Ford Expedition (#931) and 2008
Ford Expedition (#S185) to Emergency Management and rescind
motion of January 14, 2014

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ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

Consider approval of Professional Services Agreement with Creative Community Solutions to assist with Shoreline Master Program update; authorize Chair to sign-**DEFERRED**

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve lease of copier for the Long Beach Office from Aberdeen Office Equipment from state bid, subject to adequate budget appropriations

Approve purchase of Dell Laptop, XPS, subject to adequate budget appropriations

Approve Personal Services Contract for Registered Dietician services with Lynn Parker, subject to Contractor acceptance of required insurance language and subject to adequate budget appropriations

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the purchase of a new microfilm reader from Technology Unlimited and purchase a new computer, in an amount not to exceed \$15,825.04. Authorize \$5,000 from document preservation money toward the purchase and to further adopt Resolution 2014-008 acknowledging Technology Unlimited as a sole source provider

ITEMS REGARDING SHERIFF'S OFFICE

Consider approval of Homeland Security Grant Contract for software for dispatch radios-**DEFERRED**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve issuance of Request for Proposal (RFP) for consultant services to develop Pacific County Emergency Support Function (ESF) 10

Approve Emergency Alert System Local Area Plan with Grays Harbor County

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ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Interdepartmental Agreement with Department of Public Works for vegetation services, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

Consider adoption of Order in the matter of the distribution of the 2013 PUD Excise Tax-**DEFERRED**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2014-009 amending Franchise No. 2012-1 with Western Wahkiakum County Telephone Company to include the legal description as described

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2014-010 establishing fees for service

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2014-011 authorizing a budget category transfer for the purchase of the apprehension dog

Approve request to add a used computer workstation that has Windows 7 due to XP issues

Approve purchase of livescan fingerprint software from Cross Match Technologies in an amount not to exceed \$3,612 (including sales tax) and adopt Sole Source Resolution 2014-012 acknowledging Cross Match Technology as a sole source provider, subject to acceptance by Cross Match approval of language change to "laws of the State of Washington and adequate budget appropriations

Approve Amendment #1 to Department of Corrections Contract for housing DOC offenders

Approve request to purchase a vehicle not to exceed \$4,000, subject to adequate budget appropriations

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Memorandum of Understanding with Teamsters Local #252 (Commissioned) and authorize Chair to sign (it was noted that a budget supplement will be needed)

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve Vendor Claims
Warrants Numbered 121065 through 121142 - \$93,688.51**

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of C. Will Hamlin, Code Enforcement Officer, Grade 12 Step 1, effective March 17, 2014, subject to adequate budget appropriations

EXECUTIVE SESSION

9:35am for 15 minutes

RCW 42.30.110 1 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

BACK IN SESSION-9:52am

Chairman Rogers announced that no decision was made from the executive session that was held.

ADJOURNED – 9:52am

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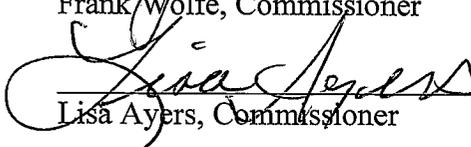
PACIFIC COUNTY
BOARD OF COMMISSIONERS



Steve Rogers, Chairman



Frank Wolfe, Commissioner



Lisa Ayers, Commissioner

ATTEST



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER ITEMS FOR FILING

Notes from Commissioners' Community Forum held March 11, 2014

Termination notice of Brian Warhol received from Department of Community Development, effective March 10, 2014

Notice of temporary closure of Salmon Creek Road; effective February 25, 2014 through February 28, 2014, from mile post 5.97 to mile post 6.67

Copy of Fair Application requesting funding to WA State Department of Agriculture