

**BEFORE THE BOARD OF COMMISSIONERS  
PACIFIC COUNTY, WASHINGTON  
1216 W. Robert Bush Drive  
South Bend, Washington**

**July 14, 2015**

**9:00AM or shortly thereafter**

The Board of County Commissioners meeting will be called to order following the business of the Local Board of Health

## **ADDITIONAL AGENDA**

---

### **ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

- 1) Acknowledge resignation of Matt Jordan, RMT II and authorize posting, advertising and filling the vacant position
- 2) Consider adoption of Resolution 2015-037 authorizing temporary road closure
- 3) Consider award of the P Street Culvert Replacement Project to Hill & Sons Excavating

### **ITEMS REGARDING GENERAL BUSINESS**

- 4) Consider approval of Boundary Line Adjustment Application
- 5) Consider clarifying and affirming appropriations within the Prosecutor's adopted fy2015 budget

*The Board may add and take action on other items not listed on this agenda and order of action is subject to change.*

*The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.*



Board of Pacific County Commissioners  
 P O Box 187 \* 1216 W Robert Bush Dr \* South Bend, WA  
 98586 Phone 360/875.9337 \* Fax 360/875.9335

Meetings are held the 2nd  
 and 4th Tuesday of each  
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:

07/14/15

### AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item#: 1

BOCC ACTION:  APPROVED  DENIED

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

Review  Clerk of the Board

NO ACTION TAKEN/WITHDRAWN  DEFERRED TO: \_\_\_\_\_

Risk Mgmt

CONTINUED TO DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Legal Required

OTHER: \_\_\_\_\_

DISTRIBUTION LIST:

- |                              |  |                                   |                                     |   |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF  | <input type="checkbox"/> Assessor      | <input type="checkbox"/> DPW      | <input type="checkbox"/> PACCOM     | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF  | <input type="checkbox"/> Auditor       | <input type="checkbox"/> PCEMA    | <input type="checkbox"/> PC Fair    | <input type="checkbox"/> Treasurer      |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk         | <input type="checkbox"/> Health   | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt       |
|                              | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC        | <input type="checkbox"/> WSU Ext.       |
|                              | <input type="checkbox"/> DCD           | <input type="checkbox"/> NDC      | <input type="checkbox"/> Sheriff    | <input type="checkbox"/> Other          |

### AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Department of Public Works	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer.	PHONE / EXT: 3368
SIGNATURE: <i>Michael Collins</i>	DATE: 7-10-15
NARRATIVE OF REQUEST Accept resignation of Matt Jordan and advertise for RMT II position.	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Accept resignation of Matt Jordan, RMT II, effective July 23, 2015 and authorize posting, advertising and filling vacant position at Step _____	



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2015-037

**IN THE MATTER OF TEMPORARY CLOSURE OF 250th STREET  
ROAD NUMBER 24440 AT MP 0.08 FOR CULVERT REPLACEMENT**

WHEREAS, the cross culvert is failing on 250<sup>th</sup> Street at MP 0.08; and

WHEREAS, a temporary road closure for removal and replacement of the culvert is desired; and

WHEREAS, 250th Street proceeds west from Sandridge Road and then connects with U Street;  
and

WHEREAS, alternate accesses are available to all residents; and

WHEREAS, the closure is expected to begin Monday, August 10, 2015 at approximately 6:30 AM and conclude no later than Wednesday, August 12, 2015 at 5:00 PM and will not be open to traffic at the conclusion of each work day; and

WHEREAS, notice will be posted in advance in the area prior to closure to warn the motoring public; now therefore

BE IT HEREBY RESOLVED a temporary road closure of 250<sup>th</sup> Street for culvert removal/replacement is allowed; and

IT IS FURTHER RESOLVED the temporary closure will adhere to the above work window; and

BE IT STILL FURTHER RESOLVED that advanced notice will be posted in the vicinity of the project for the local residents.

PASSED by the following vote this \_\_\_\_\_ date of \_\_\_\_\_, 20\_\_\_\_ by the Board of Pacific County Commissioners meeting in regular session at South Bend, Washington then signed by its membership and attested to by its Clerk in authorization of such passage:

\_\_\_\_\_ YEA; \_\_\_\_\_ NAY; \_\_\_\_\_ ABSTAIN; and \_\_\_\_\_ ABSENT.

BOARD OF COUNTY COMMISSIONERS  
PACIFIC COUNTY, WASHINGTON

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Commissioner



Board of Pacific County Commissioners  
 P O Box 187 \* 1216 W Robert Bush Dr \* South Bend, WA  
 98586 Phone 360/875.9337 \* Fax 360/875.9335

Meetings are held the 2nd  
 and 4th Tuesday of each  
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:

07/14/15

### AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 3

BOCC ACTION:     APPROVED             DENIED            Initial: \_\_\_\_\_ Date: \_\_\_\_\_

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN             DEFERRED TO: \_\_\_\_\_

CONTINUED TO DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

OTHER: \_\_\_\_\_

Review     Clerk of the Board  
 Risk Mgmt  
 Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> PCEMA	<input type="checkbox"/> PC Fair	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Health	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Juvenile	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> NDC	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

#### AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Department of Public Works	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer	PHONE / EXT: 3368
SIGNATURE: <i>Michael Collins</i>	DATE: 7-10-15
NARRATIVE OF REQUEST	
Award the P Street Culvert Replacement Project to Hill & Son Excavating.	
Bids were received from Lindstrom & Son Construction of Chinook in the amount of \$39,955.37; Lodestone Quarry, Inc of Bay Center in the amount of \$50,982.75; Jubilee Construction LLC of Long Beach in the amount of \$31,424.45; Hill & Son Excavating of Ocean Park in the amount of \$24,277.50; all bids include WA State sales tax.	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Award P Street Culvert Replacement Project to Hill & Son Excavating of Ocean Park in the amount of \$24,277.50 including WA State sales tax, subject to adequate budget appropriations	

Name of Contractor: \_\_\_\_\_

Name of Contract/Agreement/Grant/Amendment #: (if amendment, provide copy of those pages being amended): \_\_\_\_\_

---

Indicate type:

Intergovernmental/Interagency       Employment/Special Services Agreement       Federal Contract

Memorandum of Understanding/Agreement       Interoffice/Interdepartmental       State Contract

---

Contractor Type (check all that apply):

For-Profit       Private Organization/Individual

Non-Profit       Public Organization/Jurisdiction

State       Sub-Recipient

Federal       Other

---

Please indicate appropriate Tax Id #, Uniform Business Identification #, or Social Security # on Page 3 of this form.

---

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documentation):

Public Works Project (RCW 39.04):  Limited PW Process (<\$35,000)       Limited PW Process (<\$40,000)

Small PW Process (<\$300,000)       PW Project (>\$300,000)

Equipment, Materials, & Supplies (RCW 36.32):  < \$5,000 (attach 3 bids)       \$5,000-\$25,000 (use small works roster)       >\$25,000 (competitive bids)

Services / Leases:

Architectural & Engineering       Personal Services

Lease (Personal Property i.e. copier, printer)       Lease (Real)

Telecomm & Data Processing       Other (Describe): \_\_\_\_\_

To be located at: \_\_\_\_\_

---

Exceptions to Bidding (Please provide appropriate documentation):

Insurance/Bonds       Emergency Event (Purchases/Public Works)

Single (Sole) Source Purchase\*       Special Facilities/Market Conditions

\*Resolution Required

---

PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")

Please attach the following:

- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

---

RFP       RFQ       Franchise       Annexation       Ordinance       Resolution

Appeal       Inventory Acquisition/Disposal       Tort Claim       Call for Bids

Open Space/Timber Classification       Post, Advertise, Fill Position (New Employee Form Required)

Other (please describe): \_\_\_\_\_

---

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

---

TOTAL COST/AMOUNT (include sales & use tax): \$24,277.50      TOTAL TAX: \$1,777.50

TOTAL SHIPPING/HANDLING: \_\_\_\_\_      EXPENDITURE FUND #: 108 \_\_\_\_\_,XXX,XXX.XX.XX

EXPENDITURE BUDGETED?  Yes  No      Will supplemental be required?  Yes  No

IN-KIND MATCH REQUIRED?  Yes  No      DESCRIBE MATCH: \_\_\_\_\_

MATCHING FUNDS REQUIRED?  Yes  No      AMOUNT OF MATCHING FUNDS: \_\_\_\_\_

**P STREET CULVERT REPLACEMENT bid opening**

**7/10/2015**

BIDDER NAME, ADDRESS AND TELEPHONE NUMBER	Base Bid Amount	Sales Tax	Total
LINDSTROM & SON CONST. PO BOX 288 CHINOOK, WA 98614 360-749-1798	\$37,030	\$2,925.37	\$39,955.37
LODESTONE QUARRY, INC PO BOX 308 BAY CENTER, WA 98527 360-942-8822	\$47,250	\$3,732.75	\$50,982.75
Jubilee Construction LLC 12305 Sandridge Rd Long Beach, WA 98631 360-642-4520	\$28,955	\$2,287.45	\$31,242.45
Hill & Son Excavating PO Box 462 Ocean Park, WA 98640 360-665-4447	\$22,500	\$1,777.50	\$24,277.50
r:\fczd#1\2015 maintenance projects\P Street culvert\small works\bid tab sheet.xls			



Meetings are held the 2nd and 4th Tuesday of each month, beginning at 9 a.m.

REQUESTED MEETING DATE:  
07/14/15

### AGENDA REQUEST FORM

**TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD**

Agenda Item #: 4

BOCC ACTION:  APPROVED  DENIED

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

Review  Clerk of the Board

NO ACTION TAKEN/WITHDRAWN

DEFERRED TO: \_\_\_\_\_

Risk Mgmt

CONTINUED TO DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Legal Required

OTHER: \_\_\_\_\_

**DISTRIBUTION LIST:**

- |                              |  |                                   |                                     |   |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF  | <input type="checkbox"/> Assessor      | <input type="checkbox"/> DPW      | <input type="checkbox"/> PACCOM     | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF  | <input type="checkbox"/> Auditor       | <input type="checkbox"/> PCEMA    | <input type="checkbox"/> PC Fair    | <input type="checkbox"/> Treasurer      |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk         | <input type="checkbox"/> Health   | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt       |
|                              | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC        | <input type="checkbox"/> WSU Ext.       |
|                              | <input type="checkbox"/> DCD           | <input type="checkbox"/> NDC      | <input type="checkbox"/> Sheriff    | <input type="checkbox"/> Other          |

### AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: General Administration	DIVISION (if applicable): n/a
OFFICIAL NAME & TITLE: Paul T. Plakinger, Management & Fiscal Analyst	PHONE / EXT: x2243
SIGNATURE: <i>PTP</i>	DATE: July 10, 2015
NARRATIVE OF REQUEST  Please authorize the Chair of the Board (or County Administrative Officer) to sign the Boundary Line Adjustment Application for parcel nos. 72052005013 (residential property) and 72052000000 (county-owned vacant property). Once signed, the application would be submitted by the surveyor to the City of Raymond (the parcels in question are located within the Raymond city limits).	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Approve the Boundary Line Adjustment Application for the City of Raymond pertaining to Parcel #'s 72052005013 and 72052000000 and authorize _____ to sign	

OFFICIAL USE

DATE RECEIVED:

RECEIVED BY:

RECEIPT NUMBER:

# City of Raymond



## BOUNDARY LINE ADJUSTMENT APPLICATION

\$100 Fee

APPLICANT/CONTACT INFORMATION

NAME: WALTER A. RUEF, P.L.S.

MAILING ADDRESS: P.O. BOX 225

CITY, STATE, ZIP: SOUTH BEND, WA 98586

PHONE: 360-875-0007

PROPERTY OWNER INFORMATION - PARCEL 1

NAME: TERRY & JEWEL HARDY

PHONE: 360-942-3672

MAILING ADDRESS: P.O. BOX 493

PHYSICAL ADDRESS: 2118 RIDDEL STREET

CITY, STATE, ZIP: RAYMOND, WA 98577

CITY, STATE, ZIP: RAYMOND, WA 98577

WHAT IS THE LEGAL RELATIONSHIP THAT ENTITLES THE APPLICANT TO APPLY ON BEHALF OF THE OWNER (IF DIFFERENT)?

LICENSED SURVEYOR HIRED TO PERFORM THE BOUNDARY LINE ADJUSTMENT

PROPERTY DETAILS

PARCEL NUMBER- 72052005013 & 72052000000

ANY ADDITIONAL PARCEL NUMBERS INVOLVED:

WHAT IS THE CURRENT USE OF THE PROPERTY? - RESIDENTIAL & VACANT (ABANDONED PRIVATE CEMETERY)

\*A SURVEYOR'S MAP IS REQUIRED TO BE ATTACHED. PLEASE SHOW THE EXISTING & PROPOSED BOUNDARIES OF ALL PROPERTIES INVOLVED.

ADDITIONAL PROPERTY OWNER INFO - PARCEL 2

PACIFIC COUNTY

c/o COMMISSIONERS' OFFICE

360-875-9300

P.O. BOX 187

SOUTH BEND, WA 98586

(WE) GRANT THE APPLICANT PERMISSION TO USE MY(OUR) PROPERTY IN THE MANNER DESCRIBED IN THIS APPLICATION.

Owner's Signature: Terry Hardy Date: \_\_\_\_\_

Owner's Signature: Jewel Hardy Date: 7-6-15

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: Walter Ruef Date: 7-06-15

We, the above signatories attest under penalty of perjury that the information in this application is true and accurate. We also understand that it is our responsibility to understand and comply with all applicable federal, state, and local regulations.

PLEASE RETURN APPLICATIONS WITH PAYMENT TO:  
300 1st Street, Raymond, WA 98577  
Phone: 360-942-4108, Fax: 360-942-4137



Meetings are held the 2nd  
 and 4th Tuesday of each  
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:  
07/14/15

### AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 5

BOCC ACTION:  APPROVED  DENIED

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN

DEFERRED TO: \_\_\_\_\_

Review  Clerk of the Board

CONTINUED TO DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Risk Mgmt

Legal Required

OTHER: \_\_\_\_\_

DISTRIBUTION LIST:

- |                              |  |                                   |                                     |   |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF  | <input type="checkbox"/> Assessor      | <input type="checkbox"/> DPW      | <input type="checkbox"/> PACCOM     | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF  | <input type="checkbox"/> Auditor       | <input type="checkbox"/> PCEMA    | <input type="checkbox"/> PC Fair    | <input type="checkbox"/> Treasurer      |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk         | <input type="checkbox"/> Health   | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt       |
|                              | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC        | <input type="checkbox"/> WSU Ext.       |
|                              | <input type="checkbox"/> DCD           | <input type="checkbox"/> NDC      | <input type="checkbox"/> Sheriff    | <input type="checkbox"/> Other          |

### AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: General Administration

DIVISION (if applicable): n/a

OFFICIAL NAME & TITLE: Paul T. Plakinger, Management & Fiscal Analyst

PHONE / EXT: x2243

SIGNATURE: PTP

DATE: July 10, 2015

NARRATIVE OF REQUEST

On December 19, 2014, the Board of County Commissioners adopted the fiscal year 2015 budget. Within the Prosecutor's adopted budget in the current expense fund, the Board appropriated \$35,000 in professional services expenditures (subobject #41). These appropriations include budget authority for the prosecutor to pay for the disposition of the remains of any indigent person per RCW 36.39.030. I request that the Board clarifies this fact during an open public meeting.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Clarify and affirm that appropriations in the amount of \$35,000 adopted within the Prosecutor's fy2015 budget for professional services expenditures (subobject #41) include budget authority for the prosecutor to pay for the disposition of the remains of any indigent person per RCW 36.39.030