

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, October 13, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Tim Crose, Community Development Asst. Director
Scott Johnson, Sheriff
Eric Weston, Deputy Prosecutor
Katie Lindstrom, Health & Human Services Deputy Director

GENERAL PUBLIC IN ATTENDANCE

Mark Perez
Gwen Brake

PUBLIC COMMENT

Mark Perez read a statement into the record regarding the Lodging Tax Advisory Committee recommendations for the fy2016 funding. The statement was provided to the Clerk for the record.

Gwen Brake read from a letter (not presented to the Clerk) regarding the 4th of July and requested a workshop with the Commissioners. Chairman Rogers indicated that a workshop can be set by contacting the Clerk of the Board.

Further discussion was held regarding the 4th of July in Long Beach and the Lodging Tax Advisory Committee recommendations.

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CONSENT AGENDA

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve the hire of Randy Irwin, Traffic Control/Maintenance Technician-
North County, Step 1, effective October 15, 2105; Jim Simpson, Road
Maintenance Technician II-North County, Step 5, effective November 2,
2015; Tracy Madson, Traffic Control/Maintenance Technician-South
County, Step 1, effective October 14, 2015; and Clinton Baze, Road
Maintenance Technician II-South County, Step 1, effective October 14, 2015**

Department of Community Development

**Approve Amendment #1 to Grant No.G1400525 with Department of Ecology
pertaining to the Comprehensive Update to the Shoreline Master Program
and authorize Chair to sign**

Assessor's Office

**Approve Amendment to Master Agreement with Manatron, Inc. No.
WA2013.005 for additional T2 mobile users**

Boards/Commissions

**Approve reappointment of Timberland Regional Support Network Advisory
Board members, Sigrine Vally and Doug Levitt**

General Business

**Approve official bond Verification Certificates for the following: Public
Works Director/County Engineer Mike Collins, Commissioner Lisa Ayers,
Sheriff Scott Johnson, Assessor Bruce Walker, South District Court Judge
Doug Goelz, North District Court Judge Betsy Penoyar, Auditor/Registrar
Joyce Kidd and Clerk of Superior Court Virginia Leach**

Approve regular meeting minutes of September 22 and October 5, 2015

Approve Vendor Claims:

Warrants Numbered 128971 thru 129052 - \$213,838.08

Warrants Numbered 129053 thru 129129 - \$235,380.97

**Approve September, 2015 payroll: total employees – 187
total payroll - \$716,914.08**

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve request to post/advertise for vacant South County Shop Supervisor, Grade 13

Adopt Resolution 2015-045 initiating County Road Project #1644, approve WA State Department of Transportation Local Agency Agreement pertaining to the Sandridge Road Resurfacing Project and authorize Chair to sign; approve Local Agency Federal Aid Project Prospectus and authorize Director to sign

Approve purchase from state bid network switches to serve as the core network in the Long Beach County Services Building from Right! Systems, Inc. in the amount of \$26,308.26, not including sales tax, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Agreement #W2RCLCP-1517-PaCCDD-00017 with Department of Ecology for the Waste 2 Resources Community Litter Cleanup Program and authorize Director to sign

Request for approval of the Department of Ecology Grant Agreement W2RCPG-1517-PaCCDD-00063 was **WITHDRAWN**

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0
Chairman Rogers abstained

Approve Service Contract for School Nurse Services with South Bend School District

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve County Program Agreement #1563-48737 for Professional Services for parenting classes with Department of Social & Health Services and authorize Chair to sign

Approve of request to post and advertise (if necessary) for two Human Services Specialist positions (Katie Lindstrom noted that they may only fill one position due to limited funding)

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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Confirm Sheriff's signature on Memorandum of Understanding with Teen Advocacy Coalition for the permanent prescription drug drop box/surveillance camera (in accordance with the MOU, after five years, the camera and drop box will become the property of the Sheriff's Office)

Approve purchase a freezer from Smitty's Vending Inc. in the amount of \$3,231.61, including shipping and sales tax (*Other bids received from Central Restaurant in the amount of \$5,574.56 and from Webstaurant Store in the amount of \$4,397.04; neither bid including sales tax or shipping*)

Consider approval of request for Jail air conditioning/ventilation improvement project-DEFERRED

Confirm issuance of Request for Proposal for a Spillman Systems Administrator, award to Patty Marsden, and authorize negotiation of Contract to be presented for approval by the Board (*no other proposals were received*)

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve appointment of Joe Basil to the Civil Service Commission, effective Immediately

Approve the appointment of Allie Friese and Princess Klus to the Human Services Advisory Board, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Grant #FY 16-900006-002 with the WA State Department of Archaeology and Historic Preservation and authorize Chair to sign

Adopt Resolution 2015-046 re-establishing the Equal Opportunity Policy and repealing Resolution 2010-003

Approve request to reconvene the 2015 Session of the Board of Equalization to hear property tax appeals

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Accept letter of resignation from Public Records Coordinator, Sarah Bottoms, effective October 16, 2015, approve advertising and filling of vacant position and approve increase of 0.1 FTE for Kelli Buchanan and Amanda Bennett, effective October 19, 2015

**Approve Vendor Claims:
Warrants Numbered 129130 thru 129236 - \$355,692.90**

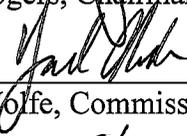
EXECUTIVE SESSION at 9:40AM for ten minutes; no decisions will be made RCW 42.30.110(1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

MEETING CLOSED – 9:36AM

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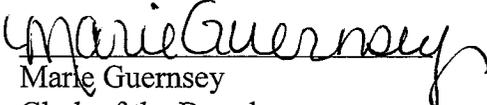


Steve Rogers, Chairman

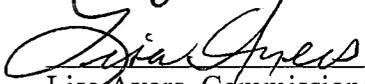


Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board



Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

Email dated October 12, 2015 from Magen Michaud requesting funding in the amount of \$5,000 for the Grass Roots Garbage Gang for the 2016 4th of July fireworks.

Certificate of Liability Insurance for the East Oregonian Publishing Co. for July 31, 2015 through July 31, 2016.

Letter from Chuck Mikkola regarding conversion of 217th Lane & O Lane from private to public Right-of-Way received September 18, 2014 filed this date.

Email to Beth Sloane regarding Special Occasion Liquor License Correction for the Ocean Beach Education Foundation dinner and auction to be held September 26, 2015.

Letter from the City of Raymond Public Works Department Director, M. Dean Parsons, withdrawing their project for the water treatment plan from the 2014 WA-Cert project list.

WA Counties Insurance Fund Master Application for 2016 coverage.

Notice of Liquor License Application from Columbia River Roadhouse and The Metro Espresso Café/Gallettis Spaghetti received from the WA State Liquor and Cannabis Board.

Notice of Special Occasion Liquor License for Ocean Beach Education Foundation, Peninsula Saddle Club, Appelo Archives Center, and the Willapa Grays Harbor Oyster Growers Assoc. received from the WA State Liquor and Cannabis Board.

Notice of Marijuana License Application from Coastal Growers, Pea Patch, and Ever Green Flora received from the WA State Liquor and Cannabis Board.