

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

PROCEEDINGS

9:00 AM  
Tuesday, November 10, 2015

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 11:30 AM**

**ATTENDANCE:**

Frank Wolfe, Commissioner (Vice-Chair)  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mary Goelz, Health & Human Services Director  
Eric Weston, Chief Deputy Prosecutor  
Scott McDougall, Emergency Management Deputy Director  
Shelly Flemetis, Chief Deputy (Treasurer)  
Faith Taylor-Eldred, Community Development Director

**ABSENT**

Steve Rogers, Chair

**GENERAL PUBLIC IN ATTENDANCE**

Pat Meyers, Willapa Harbor Herald (*recorded meeting*)  
Gary & Paula Mauro

**PUBLIC COMMENT**

Gary Mauro expressed concerns regarding Mauch's Sundowner RV Park (*read statement into the record, not provided to the Clerk*). Kathy Spoor indicated that an email had been received from Darci Suttle, Legislative Aide to Senator Takko on this issue and will be discussed with the Department of Community Development.

**CONSENT AGENDA**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0  
Subject to adequate budget appropriations and in accordance with all applicable county policies

**Department Of Community Development**

**Notice of Lisa Martindale, Administrative Assistant II probation completion effective November 11, 2015**

**Approve Amendment #4 of the Contract for Professional Services with The Watershed Company for the Shoreline Master Program update**

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**General Business**

**Approve Vendor Claims:**

**Warrants Numbered 129449 thru 129526 - \$202,009.12**

**Approve August, 2015 Payroll: total employees - 175;  
total payroll - \$689,548.88**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Adopt Resolution 2015-053 in the matter of establishing a policy regarding organization of the Department of Public Works**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve advertising and hire of Environmental Health Specialist, Grade 13, Step 1, 1.0 FTE, effective January 1, 2016, subject to adequate budget appropriations**

**Approve Grant Agreement W2RCPG-1517-PaCCDD-00066 with Department of Ecology for the Household Hazardous Waste Facility and Mobile and recycling activities until June, 2017, and authorize Director to sign**

**ITEMS REGARDING HEALTH AND HUMAN SERVICES**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve request to advertise and hire a Public Health Nurse, Grade 13 Step 1, 0.70 FTE, subject to adequate budget appropriations** *(it was noted this is a grant funded position and may require a supplement; it was included in the fy2016 budget)*

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve Emergency Management Performance Grant Contract #E16-113 with the WA State Military Department Emergency Management Division in the amount of \$18,656 and authorize Chair to sign**

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**ITEMS REGARDING WSU EXTENSION**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve Memorandum of Agreement with WSU Extension for the period of January 1, 2016 through December 31, 2015, to provide an extension program in the amount of \$17,000 and authorize Chair to sign**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve the appointment of Amy Kredlo and Natalie Hanson to the Olympia Area Agency on Aging Council to fill two unexpired vacant positions effective immediately**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Accept the Lodging Tax Advisory Committees FY2016 funding recommendations and approve the FY2016 Tourism Service Contracts, subject to adequate budget appropriations**

<u>ENTITY</u>	<u>2016 Recommendations</u>
Peninsula Saddle Club	\$ 1,500.00
Water Music Festival	\$ 2,000.00
Sunday Afternoon Live	\$ 2,500.00
Pacific County Fair	\$ 1,000.00
NW Carriage Museum	\$ 15,000.00
Tokeland NC Chamber	\$ 4,000.00
Pacific County EDC	\$ 9,000.00
PC Historical Society/Museum	\$ 20,000.00
World Kite Museum	\$ 20,000.00
Columbia Pacific Heritage Museum	\$ 20,000.00
Pacific County Sheriff's Office	\$ 10,000.00
Willapa Harbor Chamber	\$ 18,000.00
Pacific County General Admin	\$ 1,407.00
Ocean Park Area Chamber	\$ 38,000.00
Ilwaco Charter ASSN	\$ 1,000.00
Finnish American Folk Festival	\$ 1,000.00
LB Peninsula Visitors Bureau	\$ 140,593.00

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Confirm Sheriff Scott Johnson's signature on the 2015 STOP Violence Against Women Grant #F15-31103-026**

**ITEMS REGARDING JUVENILE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve lease new copy machine with Aberdeen Office Equipment (State Bid) in the amount of \$118 a month for sixty (60) months, subject to adequate budget appropriations**

**ITEMS REGARDING HEALTH AND HUMAN SERVICES**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve a onetime exception to the Credit Card Policy (Resolution 2014-05) for the purpose of purchasing meals for students who are attending a prevention summit, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve the minutes of the Joint Meeting of County Commissioners of Cowlitz, Grays Harbor, Lewis, Pacific and Wahkiakum Counties on the 19<sup>th</sup> Legislative District Senatorial/Representative Appointments held on October 22, 2015**

**Approve purchase of a Dell Inspiron laptop/tablet not to exceed \$1,125, including sales tax, subject to adequate budget appropriations**

**Approve Contract for Services with Crisis Support Network to provide community domestic violence prevention services with fees collected per RCW 36.18.016 and RCW 10.99.080**

**ITEMS REGARDING TREASURER'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve purchase of a Dell Inspiron laptop/tablet not to exceed \$1,125, including sales tax, subject to adequate budget appropriations**

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**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0

**Approve Vendor Claims, Warrants Numbered 129449 thru 129526 – \$202,009.12, subject to adequate budget appropriations**

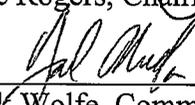
**Adopt Resolution 2015-054 establishing two short term intergovernmental loans from Fund 001 (Current Expense) to the Port of Chinook to provide interim cash flow in anticipation of revenue and authorize negotiation of Contract with the Port of Chinook and approval from the Prosecutor's Office**

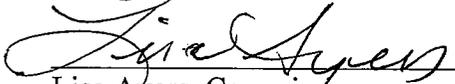
**EXECUTIVE SESSION – Not needed**

**MEETING CLOSED – 9:17AM**

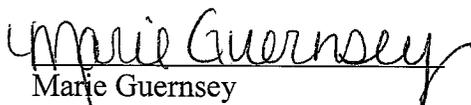
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\_\_\_\_\_  
Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
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Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Notice of no years of service for November, 2015.

Certificate of Liability Insurance for Charter Communications, Inc. effective 11/1/2015 through 11/1/2016, filed this date.

Courthouse Facility Use Application from Pacific County Fire District #1 filed this date.