

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, February 10, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:00AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Joyce Kidd, Auditor
Scott Johnson, Sheriff
Mary Goelz, Director of Health & Human Services
Amanda Bennett, Confidential Secretary

GENERAL PUBLIC IN ATTENDANCE

Mike Williams, Chinook Observer (recorded meeting)
Pat Meyers-Willapa Harbor Herald (recorded meeting)
Jim O'Hagan

PUBLIC COMMENT

Mr. O'Hagan presented a letter regarding an initiative asking for support.

CONSENT AGENDA

Commissioner Wolfe requested the removal of Item #1 from the Consent Agenda.

CONSENT AGENDA (Items 2-10)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Health & Human Services Department

**Approve Amendment #13 to County Program Agreement #1163-27318 with
DSHS-Department of Behavioral Health & Recovery; authorize Chair to
sign**

Assessor's Office

Approve disposal of non-functioning Samsung camera

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JOURNAL #51

General Administration

Approve inventory items being transferred, disposed of, and removed from inventory for the Clerk's Office, Risk Management, Community Development WSU Extension, South District Court, and General Administration

Boards & Commissions

Approve the reappointments of Eric deMotigny and Scott Turnbull to the Planning Commission; Paul Philpot to the Pacific Mountain Workforce Development Council; and reappointment of Michael Spencer and Anne Steele to the Solid Waste Advisory Committee

General Business

Vendor Claims:

Warrants Numbered 125767 thru 125874 - \$141,476.02

Approve January, 2015 payroll; total employees: 174; total payroll: \$724,477.28

Approve regular meeting minutes of January 27, 2015

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

FYI – Memorandum from Dr. Edstam regarding Delegation of Authority Assigned; being reviewed by the Prosecuting Attorney

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase capital expenditures items from the ER&R Fund 502/Communications Division in the amount of \$61,00, subject to adequate budget appropriations

Approve request to “piggyback” on Clark County contract with Albina Asphalt for CRS-2P oil, subject to adequate budget appropriations

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the appointment of Phil Martin and Ken Wiegardt and remove Leslie Brophy, Cheri Diehl, Scott Turnbull, and Larry Warnberg from the Shoreline Planning Committee

Consider approval of request to issue Request for Proposal of update of the Critical Area and Resource Lands Ordinance No. 147, 147A, and 147B-
DEFERRED

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

Consider approval of Health Care Authority Contract #K1413 for Medicaid Administrative Match program and reimbursement; authorize Chair to sign-
DEFERRED

ITEMS REGARDING WSU EXTENSION

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Acknowledge receipt of notice of transfer of Administrative Asst. II Jeannie Briscoe, effective February 17, 2015 and will workshop the request to post vacant position

ITEMS REGARDING AUDITOR'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve appointment of Jeannie Briscoe to fill vacant Administrative Asst. II position, effective February 17, 2015, Grade 9 Step 4, 0.75FTE, subject to adequate budget appropriations

ITEMS REGARDING SUPERIOR COURT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2015-007 recognizing and authorizing purchase from a "Single Source of Supply" and approve the purchase of passive IP recording to add to the existing Stancil logging recording system in the amount of \$5,010, not including sales tax, subject to adequate budget appropriations; noting this was not a budgeted item and will be paid from Fund 197

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BOARD OF COMMISSIONERS
JOURNAL #51

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Deny request to include 2002 Ford F150 in ER&R

Approve request to install phone in DPW/IT office for use by Jared Capps, IT and the extension will be retired Deputy Scott Hamilton's

Deny request to hire additional personnel in the amount of \$252,748 (including nine months of salary, benefits, uniforms, and academy) for one Clerk/Secretary, one Corrections Officer and three entry level deputies
Deny request to remodel South County Administration Facility for evidence storage in the amount of \$8,251 plus sales tax

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve submission of WA State STOP Formula STOP Grant submittal and authorize Prosecutor to sign; and approve restoration of AA II to 1.0 FTE and out of class pay subject to grant funding being received

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Intergovernmental Contract for Services with Health & Human Services Department to assist with the implementation of the County's 10-Year Plan to Reduce Homelessness

Approve Contract for Services with Pacific County EDC to provide technical advice and assistance to promote economic growth and development

Approve Interlocal Agreement with the City of South Bend for a short term loan from Cumulative Reserve Fund #197 for repayment for purchase of dispatch radio equipment upgrade/replacement

Approve Vendor Claims, Warrants Numbered 125875 thru 125950 in the amount of \$253,231.63, subject to adequate budget appropriations

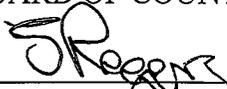
EXECUTIVE SESSION – None held

CLOSED

SIGNATURES ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

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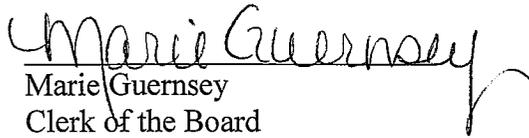


Steve Rogers, Chairman

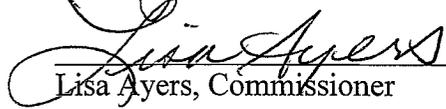


Frank Wolfe, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board



Lisa Ayers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)