

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

PROCEEDINGS

9:00 AM  
Tuesday, April 28, 2015

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:01AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Amanda Bennett, Confidential Secretary  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Stephanie Fritts, Emergency Management Director  
Wayne Leonard, Juvenile Court Administrator  
Faith Taylor-Eldred, Community Development Director

**GENERAL PUBLIC IN ATTENDANCE**

Pat Meyers-Willapa Harbor Herald (recorded meeting)  
Paul Philpot, Economic Development Council

**PUBLIC COMMENT - None**

**CONSENT AGENDA (1-7)**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Health and Human Services Department**

**Approve Amendment #14 to agreement #1163-27318 with DSHS Division of  
Behavioral Health and Recovery; authorize Chair to sign**

**Approve Amendment #15 to agreement #1163-27318 with DSHS Division of  
Behavioral Health and Recovery; authorize Chair to sign**

**Department of Public Works**

**Approve Exhibit A for CresComm Wifi to add a small antenna on our Long  
Beach communication tower**

**Approve Amended Exhibit A for McDaniel Cellular to add three antennas  
and one cellular radio equipment rack to our KO Communications Site**

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**General Business**

**Confirm Judge Pro Tem Bond Continuation for Scott Harmer, Mike Turner and Joel Penoyar**

**Confirm appointment of Amanda Bennett as Civil Service Chief Examiner effective April 21, 2015**

**Confirm letter of support for the Health Infrastructure Investment Program Grant by Valley View Health Center**

**YEARS OF SERVICE**

**25 Years: Shannon Pettit (Juvenile)**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve hire of Blair Swogger to fill the Engineering Technician/GIS Assistant position effective June 1, 2015, Grade 10 Step 1, subject to adequate budget appropriations**

**Approve issuance of Call for Bids, subsequent Public Notice and Notice to Contractors for the U Street Road Resurfacing Project; authorize Clerk of the Board to assign bid opening date upon authorization of funds (*Call for Bids set for May 22, 2015 at 10:00am*)**

**Approve FMLA and authorize Leave Credit Transfers, assign expiration date of December 31, 2015**

**Approve replacement of vehicle #087 a 2000 Chevrolet pickup #087 to purchase from State Bid in the amount of \$43,207.37, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve hire of Lisa Martindale for the vacant budgeted Administrative Assistant II position effective May 11, 2015, Grade 9 Step 1, subject to adequate budget appropriations**

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**ITEMS REGARDING JUVENILE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve hire of Susan Robinson to fill the budgeted legal assistant casual position effective May 4, 2015, Grade 9 Step 1, not to exceed 39 hours a month, subject to adequate budget appropriations and in accordance with Local 367C Collective Bargaining Agreement**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve the 2015-2016 Printing Contract with the Chinook Observer as the Official County and Area Specific Newspaper, effective July 1, 2015 through June 30, 2016**

**Approve Contract for Services with the Port of Ilwaco pertaining to the Halton Property Development in the amount of \$25,000 and rescind motion of February 24, 2015, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Rural Arterial Project (RAP) Agreement #2515-01 with County Road Administration Board pertaining to Parpala Road and authorize Chair to sign**

**Approve Rural Arterial Project (RAP) Agreement #2514-01 with County Road Administration Board pertaining to Rue Creek Road and authorize Chair to sign**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Amendment A to State Homeland Security Grant Contracts #E15-096 and #E15-221 and authorize Chair to sign**

**Approve request to obtain quotes for generator and return with request to purchase**

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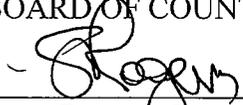
**ITEMS REGARDING GENERAL ADMINISTRATION**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

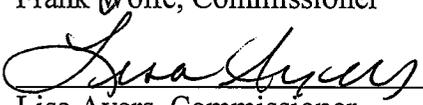
**Approve Vendor Claims Warrants Numbered 126834 thru 126976 in the amount of \$414,730.10, subject to adequate budget appropriations**

**EXECUTIVE SESSION - None**

PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
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Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
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Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Notice of Liquor License expirations from WA State Liquor Control Board for KOA Kampground Bay Center, Doc's Tavern and 42<sup>nd</sup> Street Café & Bistro

Notice of Liquor License application from WA State Liquor Control Board for Swakane Winery

Copy of Community Health Assessment and Community Health Improvement Plan dated 4/21/2015

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**WORKSHOPS/MEETINGS HELD – No action taken**

April 6<sup>th</sup>

Workshop w/ Auditor re: L&I  
Workshop re: Camp Morehead  
Departmental Briefings  
Workshop w/ Health re: take back drop box  
Workshop w/ Fair-Parks Manager

April 9<sup>th</sup>

Meet w/ Road Crew

April 13<sup>th</sup>

Workshop w/ DCD & Prosecutor  
Executive Session held: RCW 42.30.110(1)(i)  
Meeting Agenda Review  
Workshop w/ Sheriff re: email  
Workshop w/ DCD re: various items

April 14<sup>th</sup>

BOH/BOCC Meeting  
Public Hearing: Call for Bids-Official Newspaper  
Elected Officials Meeting

April 20<sup>th</sup>

Workshop w/ K. Spoor re: personnel  
Joint Management meeting  
Meet w/ Road Crew

April 21<sup>st</sup>

Workshop w/ Health re: health assessment  
Meet w/ C. Pegg re: WA State Housing Needs Assessment

April 27<sup>th</sup>

Meeting Agenda Review

April 28<sup>th</sup>

BOH/BOCC Meeting  
Workshop w/ B. Walker re: salary