

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

**PROCEEDINGS**

**9:00 AM**  
**Tuesday, May 26, 2015**

**1216 W Robert Bush Drive**  
**South Bend, Washington**

**CALLED TO ORDER – 9:01AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Faith Taylor-Eldred, Community Development Director  
Dotsi Graves, Fair/Park Manager  
Jeff Nesbitt, Vegetation Management Director  
Eric Weston, Deputy Prosecutor  
Joyce Kidd, Auditor  
Mary Goelz, Health & Human Services Director  
Sharon Block, Health & Human Services Deputy Director

**GENERAL PUBLIC IN ATTENDANCE - None**

**CONSENT AGENDA (Items 1-6)**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Health & Human Services Department**

**Approve Amendment #1 to Contract #1463-28911 with DSHS-Division of  
Behavioral Health and Recovery pertaining to the Triple P parenting  
program; authorize Chair to sign**

**Auditor's Office**

**Confirm disposal of HP Laserjet printer in accordance with Personal  
Property Inventory Procedures Policy**

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**Boards and Commissions**

**Approve the reappointment of WRIA #24 Lead Entity Technical Advisory Group member Nick Somero**

**Approve the reappointment of WRIA #24 Lead Entity Technical Citizens Committee members Tim Morris, Michael Spencer and Key McMurry**

**General Business**

**Vendor Claims:**

**Warrants Numbered 127176 through 127288 - \$248,270.36**

**Approve regular meeting minutes of April 28 and May 12, 2015 and special meeting minutes of May 18, 2015**

**YEARS OF SERVICE**

**15 Years**

**Joe Camenzind (DPW)**

**20 Years**

**Mike Ray (PCSO), Gary Lavinder (DPW), Scott Corey (DPW),**

**Chuck Bolden (DPW)**

**25 Years**

**Kathy Spoor (CAO), Ron Clark (PCSO)**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

Chairman Rogers presented the Certificate of Good Practice for 2014 to Mike Collins, Public Works Director/County Engineer

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Confirm Special Use Agreement with Harbors Association of Volunteers for Animals (HAVA) for use of the fairgrounds for garage sale May 15-17, 2015 and authorize Chair to sign**

**Approve Special Use Agreement with Goldwing Road Riders Association for use of Bush Pioneer County Park for their Duck Hunt Poker Ride to be held June 13, 2015 and authorize Chair to sign**

**Approve the 2015 Bush Pioneer Park Maintenance and Operation Contract with Herb Frank effective June 1, 2015 through November 30, 2015**

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**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

**Approve the hire of temporary summer litter crew members Daisy Rojas, Jessica Koski, Mikayla Collins effective June 15, 2015; Megan Patterson, Seth Hall-Ogilvie and Sinda Chann effective July 20, 2015, all at a rate of \$10/hour and Alexandria Gilbert as Litter Crew Lead at a rate of \$12/hour, effective June 11, 2015, subject to adequate budget appropriations**  
*(On 6/2/2015 we received notice that Sinda Chann declined employment)*

**Accept resignation of Environmental Health Specialist Kristina Sieff, effective September 10, 2015; approve request to advertise and hire for vacant position**

**ITEMS REGARDING HEALTH AND HUMAN SERVICES**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve County Program Agreement #1563-39128 with DSHS for the WorkFirst Children with Special Needs program and authorize Chair to sign**

**Approve Contract Agreement with PeaceHealth Southwest WA Medical Center for Breast, Cervical and Colon Cancer Health Program and authorize Chair to sign**

**Acknowledge resignation of Public Health Nurse Cory McKeown, effective June 30, 2015; approve of request to advertise and hire for vacant position**

**ITEMS REGARDING AUDITOR'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Adopt Resolution 2015-022 increasing the amount of licensing change fund to \$250**

**ITEMS REGARDING WSU EXTENSION**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Confirm hire of Suzanne Carbaugh, Administrative Asst. II, Grade 9 Step 1, 0.45 FTE, effective May 13, 2015, subject to adequate budget appropriations**

**ITEMS REGARDING PROSECUTOR'S OFFICE**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve purchase of laptop computer not to exceed \$2,500 to be paid from Risk Fund 531, subject to adequate budget appropriations**

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**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve hire of Dakota Phillips and Richard Mark effective 6/1/2015 at \$17/hour; Richard Ashley effective 6/1/2015 at \$16/hour; Alex Martin effective 6/1/2015 at \$15/hour; Dustin Eaton at \$15/hour effective 6/16/2015 and Cody Buchanan at \$15/hour effective 6/29/2015; all subject to adequate budget appropriations**

**Approve Interagency Agreement #IA 315-233 with WA State Parks and Recreation for weed control work on state park properties**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve hire of Vanessa Samplawski and Roberta Pulsifer to fill two vacant Telecommunicator positions Step 1, effective June 7, 2015, subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS & COMMISSIONS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Acknowledge resignation of Janie Rose, WRIA #24 Lead Entity Citizens Committee member**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Authorize the Management & Fiscal Analyst to notify all interested parties and property owners adjacent to parcel #75023025008 that Pacific County will consider offer for the purchase of this tax title parcel. Any valid offers that satisfy the conditions of RCW 36.35.150 will be brought before the Board of County Commissioners for consideration at a later meeting**

**Adopt Resolution 2015-023 establishing fiscal year 2016 budget calendar**

**Approve designation of the Economic Development Council as the Associate Development Organization for the 2015-17 biennium and authorize Chair to sign**

**Adopt Findings of Fact # 1 through #17 and Conclusions of Law #1 through #6 pertaining to Flood Damage Prevention Ordinance No. 176 and acknowledge the SEPA Final Determination of Non-Significance as approved by the Planning Commission**

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**Adopt Resolution 2015-024 creating the Management Grade 13 Superior Court Administrator/Court Recorder job description**

**ITEMS REGARDING SUPERIOR COURT**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve the appointment of Angela Gilbert to Court Administrator/Court Recorder, Management Grade 13 Step 4, effective January 1, 2015, subject to adequate budget appropriations**

**Approve request to advertise for vacant Asst. Court Administrator/Court Recorder position in accordance with Local 367C Collective Bargaining Agreement and subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve the hire of Ayesha Cruz, Administrative Asst. II, 1.0 FTE, effective July 1, 2015, Grade 9 Step 2, subject to adequate budget appropriations**

**Approve the hire of temporary Engineering Aides, Dane Camenzind at \$12/hour effective May 11, 2015, Zack Friese at \$10.50/hour, effective May 11, 2015 and Zachariah Taylor at \$12/hour, effective May 15, 2015, subject to adequate budget appropriations**

**Approve purchase of Netmotion Server from Dell (state bid) in the amount of \$4,692.32 including sales tax, subject to adequate budget appropriations**

**PUBLIC COMMENT**

Peggy Swogger was in attendance and thanked Mike Collins for the working that was completed on Monohon Landing Road. She also stated that the Department of Community Development hours are difficult for the citizens.

Chairman Rogers indicated he would talk with them and see what can be done.

**EXECUTIVE SESSION - None**

**RECESS – 9:33AM**

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**PUBLIC HEARING – 10:00AM**

**ATTENDANCE:** Chairman Rogers, Commissioner Wolfe, Commissioner Ayers

**OTHERS:** Douglas Davis, Shoalwater Bay Indian Tribe representative

Chairman Rogers opened the public hearing to consider an Open Space Application submitted by the Shoalwater Bay Indian Tribe.

Mr. Davis was sworn in and provided answers of the Commissioners regarding the application. Mr. Davis also presented a map of the parcels being considered for open space. The Commissioners requested a copy of the map be provided for the record.

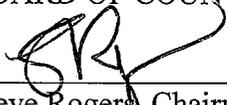
Chairman Rogers closed the hearing.

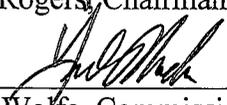
It was moved by Ayers, seconded by Wolfe and carried by a vote of 2-0 Rogers abstained.

**Approve the Open Space Land Classification Application of the Shoalwater Bay Indian Tribe including tax parcels 14110132005; 14110123006; 1411250004; 14111250006; 14110250004; 14111232023; 14110241005; 14110242004; 14110214006; 14110250002; 14110255280; 14111232009; 14111250005; 7900000061; 1411015002; 1411125007. And adopt Findings of Fact #1 through #3.**

**MEETING CLOSED 10:18AM**

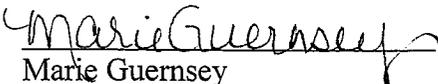
PACIFIC COUNTY  
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Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

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**OTHER BUSINESS FOR FILING**

Amendment #2 to the 2015-2017 Consolidated Contract #C17121 filed this date

Notices received from the WA State Liquor Control Board of pending marijuana extraction operation for Ever Green Flora and Vancouver Weed Company.

Notices received from the WA State Liquor Control Board of liquor license expiration for Willapa Harbor Golf Course.

Notices received from the WA State Liquor Control Board of marijuana license application for Babcock Bench Farms (corrected).

Notices received from the WA State Liquor Control Board of liquor license application for Klipsan Mini Mart, Willapa Harbor Golf Course, The Metro Espresso Café, and the Seaview Texaco.

Notices received from the WA State Liquor Control Board of approval of liquor license for the Seaview Texaco.

**WORKSHOPS/MEETINGS HELD – No action taken**

May 4<sup>th</sup>

Workshop w/ Sheriff's Office re: personnel  
Departmental Briefings

May 11<sup>th</sup>

Workshop w/ Kelly Rupp re: SMP update  
Meeting Agenda review

May 12<sup>th</sup>

Workshop w/ Auditor re: travel, wellness, policies  
Workshop w/ Superior Court Judge re: personnel

May 18<sup>th</sup>

Departmental Briefings

May 20<sup>th</sup>

Workshop re: Hyland Stringer project  
Workshop w/ Prosecutor; Executive session held  
Workshop w/ Health re: out of class pay  
Meet w/ Road Crew

May 22<sup>nd</sup>

Meeting Agenda Review

May 26<sup>th</sup>

Workshop w/ Assessor re: staffing  
Workshop w/ Fair Manager re: fair court