

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, July 14, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Faith Taylor-Eldred, Community Development Director
Joyce Kidd, Auditor
Mary Goelz, Health & Human Services Director
Eric Weston, Deputy Prosecutor
Wayne Leonard, Juvenile Court Administrator

GENERAL PUBLIC IN ATTENDANCE - None

PUBLIC COMMENT – None

CONSENT AGENDA (Items 1-11)

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve Amended Exhibit A to the Communications Facility Use Agreement
with McDaniel Cellular; authorize Chair to sign**

**Approve appointment of Jacob Gerow, Engineering Technician, Grade 10
Step 1, effective 7/20/2015**

Department of Community Development

Confirm purchase of two Microsoft Surfaces in the amount of \$3,990.06

**Approve the appointment of Nichol Duff, Planning Technician, Grade 10
Step 10, effective July 1, 2015; Brandi Keightley, Administrative Asst. II,
Grade 9 Step 6, effective July 20, 2015; Will Hamlin, Planner, Grade 13
Step 1, effective July 1, 2015**

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Health & Human Services Department

Approve request to post, advertise and hire for vacant Administrative Assistant II, Grade 9, Step1, 0.80 FTE

Auditor's Office

Approve increase of Alex Gerow, to 0.85FTE to include the Wellness Coordinator job duties (0.05 FTE), effective July 1, 2015

Assessor's Office

Approve request to post, advertise, and hire vacant, budgeted Administrative Asst. II position at Grade 9 Step 1, 0.75FTE

Sheriff's Office

Approve appointment of Steve Ross, Deputy, Step 1, effective July 1, 2015

General Business

Vendor Claims:

Warrants Numbered 127729 through 127814 - \$91,158.95

Approve June, 2015 payroll; total employees: 178; total payroll \$681,606.34

Approve regular meeting minutes of June 9 and 23, 2015

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of laptop computer from XI Computer Corporation off of the GSA Contract in an amount of \$2,325 plus sales tax, subject to adequate budget appropriations

Approve Special Event Application with Morehead Junior Grange Camp for use of Morehead Park from July 11-18, 2015, authorize Chair to sign

Approve Special Event Application with the Lower Columbia Gideons for use of Chinook County Park on August 18, 2015, subject to receipt of Certificate of Liability Insurance and authorize Chair to sign

Approve Special Event Use Application with Norman Olsen and Alyssa Caudill for use of the Fairgrounds on August 8, 2015, subject to Special Occasion Liquor License being obtained and receipt of Certificate of Insurance and authorize Chair to sign

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Approve Special Event Use Agreement with the Bay Center Association to host their Annual Bay Center Days at Bush Pioneer County Park on August 1, 2015 and authorize Chair to sign

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve proposal submitted by Advanced Environmental Inc, of Olympia, in the amount of \$1,100 to conduct an Asbestos Hazard Emergency Response Act Survey and authorize Director to sign *(Other proposals received from KD&S Environmental, Inc. of Montesano in the amount of \$3,250 and from Thermatech Northwest Inc. of Lakewood in the amount of \$1,380-\$1,425)*

Approve extension of employment for temporary litter crew member, Mikayla Collins, to July 30, 2015, subject to adequate budget appropriations

Adopt Resolution 2015-033 authorizing appropriation transfer within Fund 116

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve FY2016-17 Consolidated Contract #1563-43145 and Evidence Based Expansion FY 2016-17 #1563-42654 with WA State Department of Social & Health Services and authorize Juvenile Court Administrator to sign

ITEMS REGARDING PROSECUTOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve exception of Memorandum of Understanding with Local 367C regarding out of class pay for Josh Sedy at a Grade 13 Step 1 for hours worked on DSHS-Support Enforcement Matters, effective June 1, 2015 through December 31, 2015, subject to adequate budget appropriations

ITEMS REGARDING RISK MANAGEMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve purchase of Automated External Defibrillators (AEDs) and replacement battery in an amount not to exceed \$3,000, subject to adequate budget appropriations

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ITEMS REGARDING BOARDS & COMMISSION

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve appointment of Mike Shults to the Civil Service Commission to fill an unexpired term, effective immediately

Accept resignation from Fair Board member, Lenora Tanaka

Accept resignation from WRIA #24 Lead Entity member, Steve Gray

ITEMS REGARDING GENERAL BUSINESS

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Interlocal Agreement with Fire District #1 for repayment of their portion of the cost to purchase dispatch radio equipment per Resolution 2014-065

Consider adoption of Resolution 2015-032A authorizing Proposition E 9-1-1 to the voters of Pacific County – **DEFERRED**

Adopt Resolution 2015-034 establishing the Tobacco-Free/Smoke-Free Policy, effective August 1, 2015

Accept Contract, Bond and insurance from Naselle Rock & Asphalt regarding the U Street Resurfacing Project

Adopt Resolution 2015-035 creating special revenue fund, Mental Health Fund 119

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Acknowledge resignation of Matt Jordan, RMT II and authorize posting, advertising and filling the vacant position at a Step 1

Adopt Resolution 2015-037 authorizing temporary road closure of 250th Street for culvert removal/replacement from August 10, through August 12, 2105

Award of the P Street Culvert Replacement Project to Hill & Sons Excavating in the amount of \$24,277.50 including WA State sales tax, subject to adequate budget appropriations (*Other bids received from Lindstrom & Son Construction of Chinook in the amount of \$39,955.37, and from Lodestone Quarry Inc of Bay Center in the amount of \$50,982.75, and from Jubilee Construction LLC of Long Beach in the amount of \$31,424.45; all bids included sales tax*)

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ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Boundary Line Adjustment Application for the City of Raymond pertaining to County Parcel #'s 72052005013 and 72052000000 and authorize Chair to sign

Clarify and affirm that appropriations in the amount of \$35,000 adopted within the Prosecutor's adopted fy2015 budget for professional services expenditures (sub-object #41) include budget authority for the prosecutor to pay for the disposition of the remains of any indigent person per Chapter 36.39.030 RCW

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Raquel (Rocky) Stamper, to fill vacant Appraiser position, Grade 10 Step 6, effective August 3, 2015, subject to adequate budget appropriations

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the increase of Angela Simonson, Deputy District Court Clerk to 0.80 FTE, effective July 1, 2015, subject to adequate budget appropriations

EXECUTIVE SESSION – None

RECESS – 9:24AM

RECONVENE – 10:00AM

PUBLIC HEARING

ATTEND: Chairman Rogers, Commissioner Wolfe, Commissioner Ayers, County Administrative Officer Kathy Spoor, and Deputy Prosecutor Eric Weston. There were no members of the general public in attendance.

Chairman Rogers opened the public hearing. No one stood to be sworn in and Chairman Rogers closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2015-036 amending the Overall Economic Development Plan project list and rescinding Resolution 2014-039

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ITEMS REGARDING GENERAL BUSINESS

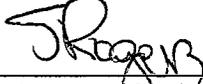
It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contract for Service with Port of Willapa Harbor in the amount of \$25,000 a year for three years for the Taylor Industrial Park Infrastructure Upgrade, Port of Chinook in the amount of \$21,000 for one year for the Boat Hoist Dock Construction project, and with the City of South Bend in the amount of \$4,000 for one year for the Mary Rogers Pioneer Park project, all subject to adequate appropriations

Approve Vendor Claims, Warrants Numbered 127815 thru 127948 in the amount of \$857,047.42, subject to adequate budget appropriations

MEETING CLOSED – 10:03AM

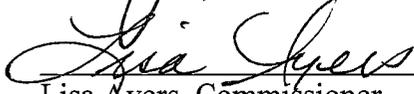
PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Steve Rogers, Chairman



Frank Wolfe, Commissioner



Lisa Ayers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

Copy of letter from Sheriff Johnson identifying his management personnel as "at will" employees, including Undersheriff Ron Clark, Chief Criminal Deputy Pat Matlock, Chief Civil Deputy Denise Rowlett, Emergency Management Director Stephanie Fritts, and Emergency Management Deputy Director Scott McDougall

Letter from Skagit County Commissioners regarding Workforce Board WIOA Steering Committee Member.

Letter from Federal Emergency Management Agency (FEMA) regarding revised Flood Insurance Rate Map (LOMR).

Copy of resignation letter from Heather Rhoades, Civil Clerk, effective June 19, 2015

Interlocal Agreement Region VIII Education Service Center provided but not entered into.

Memo from Faith Taylor-Eldred, Director of Community Development regarding payment of travel expenses in the amount of \$910 to Kelly Rupp for facilitating meetings during the Shoreline Master Program update, from June 1, 2015 through June 30, 2015.

Memo from Juvenile Court Administrator, Wayne Leonard, regarding juvenile detention bed use update.