

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #51

PROCEEDINGS

9:00 AM  
Tuesday, July 28, 2015

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:01AM**

Steve Rogers, Chair  
Frank Wolfe, Commissioner  
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Mike Collins, Public Works Director/County Engineer  
Faith Taylor-Eldred, Community Development Director  
Eric Weston, Deputy Prosecutor  
Wayne Leonard, Juvenile Court Administrator  
Jeff Nesbitt, Vegetation Management Director  
Katie Lindstrom, Health & Human Services Dept. Deputy Director

**GENERAL PUBLIC IN ATTENDANCE**

Pat Meyers, Willapa Harbor Herald (*recorded meeting*)  
Two members (did not sign in)

**PUBLIC COMMENT – None**

**YEARS OF SERVICE AWARDS**

15 Years: Tammy Engel (DCD)  
25 Years: Mike Kelm (DPW)

**CONSENT AGENDA (Items 1-6)**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Community Development**

**Approve Amendment #3 to the Contract with Watershed Company**

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**Health & Human Services Department**

**Approve hire of Vinessa Karnofski, Wellspring Coalition Coordinator, Management, Grade 12 Step 2 and Carly Castaneda, Human Services Program Specialist, Union, Grade 13 Step 2, both effective July 21, 2015**

**Sheriff's Office**

**Acknowledge resignation of Bobbie Jo Bighill, Telecommunicator, effective July 31, 2015, and authorize filling of vacant Telecommunicator, Step 1**

**General Business**

**Approve Amendment #1 to fy2015 Tourism Service Contract with Tokeland-North Cove Chamber of Commerce**

**Vendor Claims:**

**Warrants Numbered 127949 through 128093 - \$301,854.14**

**Approve regular meeting minutes of July 14, 2015**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve release of bid bond to Naselle Rock & Asphalt Co. regarding 2015 Chip Rock (2015-01 North County)**

**Adopt Resolution 2015-038 for temporary closure of P Street for culvert removal/replacement from August 17 through August 19, 2015**

**ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve County Program Agreement #1563-44775 with DSHS for Early Intervention Program and authorize Chair to sign**

**ITEMS REGARDING VEGETATION MANAGEMENT**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve hire Wesley Eastham, Spartina Field Technician/Airboat Operator, at a rate of \$16 per hour, effective July 29, 2015 through October 31, 2015, subject to adequate budget appropriations**

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve purchase of Maintenance Service Agreement for the Automated License Plate Readers and Back Office System Software in the amount of \$2,900, adopt Resolution 2015-039 authorizing sole source purchase, confirm Sheriff's signature on Maintenance Services Agreement and the Statement of Terms, Conditions and Warranties of Sales, and acknowledge 3M Software License Agreement for ALPR Products, all subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS & COMMISSION**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve appointment of Dustin Bilhimer, to a vacant position on the WRIA #24 Lead Entity Technical Advisory Group**

**Accept resignation from WRIA #24 Lead Entity Technical Advisory Group member, Craig Graeber**

**ITEMS REGARDING GENERAL BUSINESS**

Consider adoption of Resolution 2015-032A authorizing Proposition E 9-1-1 to the voters of Pacific County-**DEFERRED**

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

**Approve Memorandum of Understanding for monthly stipend of \$325 for Assessor's Chief Deputy, effective June 1 through December 31, 2015, subject to adequate budget appropriations**

Consider approval of Snapshot Audit Agreement with SpyGlass; authorize Chair to sign-**DEFERRED**

**Approve Contract with Economic Development Council for personnel expenditures in accordance with Chapter 82.14.370(3)(a) in an amount not to exceed \$24,000, effective July 1, 2015 through December 31, 2017, subject to adequate budget appropriations**

**Adopt Resolution 2015-040 calling for a special election for on November 3, 2015 for the purpose of submitting to the affected voters the determination of whether or not the City of Raymond shall join and be annexed to the Timberland Regional Library**

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**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

Consider award of remodel project for server room to BiltWise-**DEFERRED**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Authorize qualified FMLA and Leave Credit Transfers and assign expiration date of December 31, 2015**

**ITEMS REGARDING JUVENILE COURT SERVICES**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve Interagency Agreement #IAA 16085 with State of WA Administrative Office of the Courts and authorize Juvenile Court Administrator to sign**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve WA State Department of Commerce Local Government Certification regarding Project Sponsor of Housing Opportunities for Persons with AIDS and authorize Chair to sign**

**Vendor Claims**

**Warrants Numbered 128094 thru 128176 - \$222,826.55**

**RECESS – 9:19AM**

**PUBLIC HEARING 10:00AM**

**ATTENDANCE:** Chairman Rogers, Commissioner Wolfe, and Commissioner Ayers

**OTHERS:** Kelsey Balensifer

Chairman Rogers opened the public hearing to consider the Assembly Permit as submitted by the Astoria-Warrenton Chamber of Commerce for their annual Great Columbia Crossing Run. Kelsey Balensifer was sworn in and provided an overview of the event

Chairman Rogers closed the public hearing.

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

**Approve the Assembly Permit Application as submitted by the Astoria-Warrenton Chamber of Commerce for their Great Columbia Crossing Run to be held October 11, 2015**

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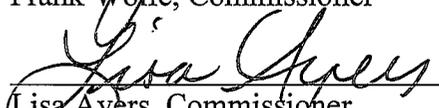
**EXECUTIVE SESSION - None**

**MEETING CLOSED – 10:02AM**

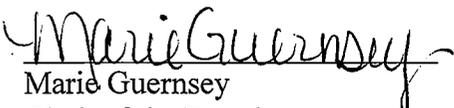
PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
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Steve Rogers, Chairman

  
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Frank Wolfe, Commissioner

  
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Lisa Ayers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

**OTHER BUSINESS FOR FILING**

Copy of Medicaid Provider Disclosure Statement signed by Commissioner Steve Rogers

Copy of letter sent to Sheriff Scott Johnson received from James B. Dunnigan regarding suspicious person/incident at 282<sup>nd</sup> Lane in Ocean Park.

Letter from WA State Auditor regarding 2015 audit.

Letter from State of WA Department of Health re: revolving fund emergency loan program.

Copy of Statement of Intent to Deny Marijuana License Application for Babcock Bench Farms, LLC UBI#6033542570010003

WA State Liquor Control Board notice of expiring license for Dock of the Bay, Clatsop Distributing Company, Chico's Pizza Parlor and North Jetty Brewing.

Copy of letter sent to WA State Liquor Control Board approving special occasion liquor license for the Jazz & Oysters Event.

Certificate of Liability Insurance for the Chinook Observer (East Oregonian Publishing Company).

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**WORKSHOPS/MEETINGS HELD – No action taken**

July 6, 2015

Departmental Briefings  
Workshop re: 0.09% funding

July 13, 2015

Annual Risk Pool Meeting  
Meeting Agenda Review  
Workshop re: courthouse repairs  
Workshop with The Nature Conservancy  
Workshop re: Seaview  
Workshop re: vehicles  
Workshop w/ Sheriff re: recent homicide & 4<sup>th</sup> of July

July 14, 2015

Board of Health/Commissioners Meeting  
Public Hearing-Overall Economic Development Plan  
Workshop re: draft Ordinance 177 (currently 164)  
Joint (Elected/Appointed) Management Meeting  
Workshop w/ Prosecutor re: updates  
Workshop w/ Assessor re: staffing

July 15, 2015

Board of Equalization meeting

July 20, 2015

Workshop re: Overall Economic Development Plan  
Workshop w/ DPW re: remodel projects  
Board of Equalization meeting  
Departmental Briefings

July 22, 2015

Workshop w/ Auditor re: staffing

July 27, 2015

State Auditor Entrance Conference  
Meeting Agenda Review

July 28, 2015

Board of Health/Commissioners Meeting  
Public Hearing-Great Columbia Crossing Run Assembly Permit  
Workshop w/ Treasurer re: foreclosures & interest