

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #51

PROCEEDINGS

9:00 AM
Tuesday, August 25, 2015

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:02AM

Steve Rogers, Chair
Frank Wolfe, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Sharon Block, Health & Human Services Deputy Director

GENERAL PUBLIC IN ATTENDANCE

Gerry Amacher

PUBLIC COMMENT

Gerry Amacher asked if there was going to be a beer garden at the fair this year. Chairman Rogers indicated that was the plan. Brief discussion held.

YEARS OF SERVICE

20 Years – Brandi Huber (PROS)
40 Years – Elaine Buchanan (CLERK)

CONSENT AGENDA

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Health & Human Services Department

**Approve hire ofCarolyn Perez, Administrative Asst. II, 0.80 FTE, Grade 9
Step 1, effective August 18, 2015**

County Fair

**Approve temporary hire of Charmayne Simpson and Chloe Crane, at a rate
of \$11/hour, effective August 24, 2015 through August 29, 2015**

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Sheriff's Office

Approve Amendment B to Grant Agreement #E15-134 with WA State Military Department; authorize Chair to sign

Approve renewal of Intergovernmental Agreement #E15-008 for Emergency Management Assistance Compact (EMAC) and Pacific NW Emergency Management Arrangement Assistance (PNEMA); authorize Chair to sign

Boards and Commissions

Approve the reappointment of Diane Knutson and Rebecca Chaffee to the Joint Pacific County Housing Authority

General Business

Vendor Claims:

Warrants Numbered 128326 through 128476 - \$132,648.47

Approve regular meeting minutes of July 28 and August 11, 2015

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Adopt Resolution 2015-041 for the temporary closure of 227th Place for culvert removal/replacement from September 15 through 17, 2015

Approve Local Agency Agreement with WA State Department of Transportation for Butte Creek Road project and authorize Chair to sign

Approve purchase of 48 VDC batteries for the Public Safety Building in an amount not to exceed \$20,000, subject to adequate budget appropriations

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Contract with Pitchwood, Inc. for the 2015 County Fair to operate a beer garden, subject to receipt of security plan, Certificate of Insurance, and WA State Liquor Control Board liquor license and in accordance with all applicable county policies

Approve 2015 Fair entertainment contracts with Tony Wintrip, Scott McDougall, the Van Blaricom Family, Old Time Fiddle Festival, Country Mile, Anitize, LuLu Fever, subject to adequate budget appropriations and confirm fair manager's signature

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ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve Service Contract for School Nurse Services with Ocean Beach School District, effective August 1, 2015 through June 31, 2016

Approve issuance of Request for Proposals for distribution of 0.1% Sales Tax for mental health and drug & alcohol treatment

ITEMS REGARDING TREASURER'S OFFICE

Consider adoption of resolution authorizing indefinitely limited-years' tax-delinquency certificates in accordance with Chapter 84.64.050 RCW

WITHDRAWN

ITEMS REGARDING SOUTH DISTRICT COURT

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Consider approval of request to lease copier from Solutions Yes in the amount of \$138 per month and authorize Judge Goelz to sign lease, subject to adequate appropriations *(other bids were received from Copiers Northwest in the amount of \$168.62 including sales tax and from Aberdeen Office Equipment in the amount of \$153.08 including sales tax)*

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Wolfe, seconded by Ayers and carried by a vote of 3-0

Approve qualified FMLA request and authorize Leave Credit Transfers, and assign expiration date of January 31, 2016

Consider request to purchase 26' boat-**WITHDRAWN**

Approve E911 County Basic Service Operations Contract FY 2016-Agreement #E16-015 and authorize Chair to sign

ITEMS REGARDING RISK MANAGEMENT

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Claim for Damages #2015-08-001 and authorize payment in the amount of \$345.11, subject to Release and Hold Harmless Agreement being signed and returned by September 11, 2015

Approve denial of Claim for Damages #2015-08-002

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ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve appointments to the Willapa Bay WRIA #24 Lead Entity Citizens Committee; Warren Cowell, representing the "Citizen" position and Mike Cassinelli, representing the "Cities" position

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Agreement with Craft3 for the On-Site Septic Loan Program

Accept offer of \$1,800 for tax title parcel #75023025008 (Railroad Addition to Ocean Park Block 25 Lots 08 & 09) in accordance with Chapter 36.35.150 RCW

ITEMS REGARDING COUNTY FAIR

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve Entertainment Agreement with Corey Daniels/Humptulips in the amount of \$500, subject to acceptance of Agreement by entertainer and adequate budget appropriations

Approve the temporary hire of Kristina Coty, at a rate of \$11 an hour, effective August 42, 2015 through August 29, 2015, subject to adequate budget appropriations

ITEMS REGARDING ASSESSOR'S OFFICE

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Approve the hire of Brooke Andrews, to vacant Administrative Assistant II, at 0.75 FTE, at a rate of \$15.31 per hour, effective September 1, 2015, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Wolfe and carried by a vote of 3-0

Authorize Chair to sign Real Estate Excise Tax Affidavit pertaining to Parcel #72052005013 and 72052000000

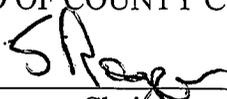
Approve Vendor Claims, Warrants Numbered 128477 through 128561 in the amount of \$444,471.06, subject to adequate budget appropriations

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EXECUTIVE SESSION – Not needed

MEETING CLOSED – 9:17AM

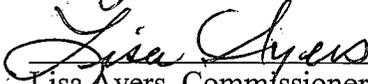
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Steve Rogers, Chairman

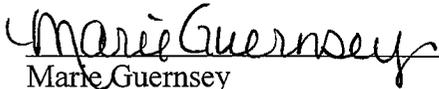


Frank Wolfe, Commissioner



Lisa Ayers, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Notice of Liquor License Application expiration for The Local Store and Gas, Samplawski's Place, Inc. dba Tombstone Willey's Saloon & Grill, Shoalwater Bay Indian Tribe, and The Old Fishtrap.

Certificate of Liability Insurance for Jump! Bouncy House Rental filed this date.

Letter from Department of Archaeology & Historic Preservation regarding Grant Rehabilitation Program in the amount of \$360,047 for the Courthouse exterior rehabilitation work.

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WORKSHOPS/MEETINGS HELD – No action taken

August 3, 2015

Board of Equalization meeting 2nd required meeting & orders
WA Counties Insurance Fund annual visit
Departmental Briefings

August 4, 2015

Workshop w/ PROS & Sheriff re: vehicles

August 10, 2015

Meeting Agenda Review
Board of Equalization 3rd required meeting
Workshop w/ S. Fritts

August 11, 2015

BOH/BOCC Meeting
Public Hearing-Hemp Festival Assembly permit withdrawn
Elected Officials
Workshop w/ Prosecutor

August 17, 2015

Pacific Conservation District annual presentation
Departmental Briefings
Workshop re: update of 1/10th of 1%

August 24, 2015

Workshop w/ D. Smith re: 4-H update
Meeting Agenda Review
Workshop w/ Sheriff re: boat purchase
Workshop w/ Assessor re: public benefit rating system

August 25, 2015

BOH/BOCC Meeting
Workshop w/ Treasurer re: resolution pertaining to property foreclosure

August 31, 2015

Workshop w/ DCD re: Airport Road, 227th property, SMP/CARL, ODRB, RVL
Workshop w/ County Administrative Officer
Board of Equalization meeting re: orders
Departmental Briefings
Workshop w/ DPW re: facilities