

**BEFORE THE LOCAL BOARD OF HEALTH
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

**Tuesday, March 8, 2016
9:00AM or shortly thereafter as possible**

AGENDA

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. Consent Agenda items will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

Call to Order

PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY LOCAL BOARD OF HEALTH & BOARD OF COUNTY COMMISSIONERS MEETINGS

Public Comment (*limited to three minutes per person*)

CONSENT AGENDA (Item A-B)

- A)** Approve regular meeting minutes of February 23, 2016
- B)** Approve Rainbow Valley Landfill Vouchers:
 - City of Raymond - \$2,260
 - Pacific County Treasurer - \$174.13

CLOSE MEETING

The Board may add and take action on other items not listed on this agenda and order of action is subject to change

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #35

A

PROCEEDINGS

9:00 AM
Tuesday, February 23, 2016

1216 W. Robert Bush Drive
South Bend, Washington

CALL TO ORDER – 9:00 AM

ATTENDANCE:

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Dotsi Graves, Fair/Parks Manager
Scott McDougall, Emergency Management Deputy Director
Eric Weston, Chief Deputy Prosecutor
Mary Goelz, Health & Human Services Director
Bruce Walker, Assessor

GENERAL PUBLIC IN ATTENDANCE

Eric & Carolyn Watness
Taileen Wilson
Ed Whitford
Monica Pine
Stan & Caroline Harding
Peggy Disney
Gerry Amacher

**PLEDGE OF ALLEGIANCE FOR PACIFIC COUNTY BOARD OF HEALTH & BOARD
OF COUNTY COMMISSIONERS MEETINGS**

PUBLIC COMMENT - None

CONSENT AGENDA

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve regular meeting minutes of January 26 and February 9, 2016

MEETING CLOSED – 9:01AM

SIGNATURE BLOCK ON THE FOLLOWING PAGE

PACIFIC COUNTY, WASHINGTON
LOCAL BOARD OF HEALTH
JOURNAL #35

PACIFIC COUNTY
LOCAL BOARD OF HEALTH

Frank Wolfe, Chairman

Lisa Ayers, Commissioner

ATTEST:

Marie Guernsey
Clerk of the Board

Steve Rogers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

2016.12

B

Claims Voucher Rainbow Valley Landfill Trust Fund: Post-Closure Account

CITY OF RAYMOND
230 2ND STREET
RAYMOND, WA 98577

Vendor #	Date
Reference No. 2	Purchase Order Number

Instructions:

1. Attach invoices, sign voucher and submit to the following address: Administrator, Pacific County Department of Community Development, P O Box 26, South Bend, WA 98586.
2. Completed vouchers should be received one week prior to the scheduled Board of Health meeting. Approved vouchers will be paid by the Trustee within 10 days of notification.
3. Payment for incomplete or inadequate vouchers may be delayed.

Invoice #	Date	Description	Fund	Ops	Base Sub	Sub Elem	Obj	Amount
103	2/2/16	LEACHATE TREATMENT	660	000	537	10	41	2260.00

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Pacific County, and that I am authorized to authenticate and certify to said claim.

Sam Sale PRES. 2/11/16
Signature Title Date

Reviewed by: *Faith Taylor* 2/23/16
Faith Taylor, Director Date
Department of Community Development

NOTIFICATION TO TRUSTEE FOR PAYMENT OR REIMBURSEMENT: The Board of Health has determined that these expenditures as represented and documented are in accordance with the "Plan" or otherwise justified and approves such expense according to the Revised Trust Agreement.

Chairman, Pacific County Board of Health Date



CITY OF RAYMOND

230 2ND STREET
RAYMOND, WA. 98577
360-942-4100 fax 360-942-4137

Invoice No.

103

INVOICE

Customer

Name RAINBOW VALLEY LANDFILL, INC.
Address 114 AIRPORT ROAD
City RAYMOND State WA. ZIP 98577
Phone _____

Date 2/2/2016
Order No. _____
Rep _____
FOB _____

Qty	Description	Unit Price	TOTAL
1	LEACHATE DISPOSAL JANUARY 2015	\$2,250.00	\$2,250.00
1	ROAD MAINTENANCE	\$10.00	\$10.00

Payment Details

- Cash
- Check
- Credit Card

Name _____
CC # _____
Expires _____

SubTotal	\$2,260.00
Shipping & Handling	
Taxes State	\$0.00
TOTAL	\$2,260.00

Office Use Only

THANK YOU FOR YOUR BUSINESS!

2014-13

Claims Voucher
Rainbow Valley Landfill Trust Fund: Post-Closure Account

Pacific County Treasurer
PO box 98
South Bend, WA 98586

Vendor #	Date
Reference No. 2	Purchase Order Number

Instructions:

1. Attach invoices, sign voucher and submit to the following address: Administrator, Pacific County Department of Community Development, P O Box 26, South Bend, WA 98586.
2. Completed vouchers should be received one week prior to the scheduled Board of Health meeting. Approved vouchers will be paid by the Trustee within 10 days of notification.
3. Payment for incomplete or inadequate vouchers may be delayed.

Invoice #	Date	Description	Fund	Ops	Base Sub	Sub Elem	Obj	Amount
		2016 PROPERTY TAX	660	000	537	10	41	\$ 174.13

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against Pacific County, and that I am authorized to authenticate and certify to said claim.


PRES.
2/11/16
 Signature Title Date

Reviewed by:

2/23/16
 Faith Taylor, Director Date
 Department of Community Development

NOTIFICATION TO TRUSTEE FOR PAYMENT OR REIMBURSEMENT: The Board of Health has determined that these expenditures as represented and documented are in accordance with the "Plan" or otherwise justified and approves such expense according to the Revised Trust Agreement.

_____ Date
 Chairman, Pacific County Board of Health

14090842004 Real Property

LOCATION: 878 STATE RT 105 AC: 38.4



Renee Goodin
PACIFIC COUNTY TREASURER
P.O. BOX 98
SOUTH BEND, WA 98586-0098

Electronic Service Requested

KEEP THIS PORTION

1D01437 1 AV 0.388 AUTO SCH 5-DIGIT 98531



RAINBOW VALLEY LANDFILL INC
114 AIRPORT RD
RAYMOND WA 98577-9233

02105
Stm 1 of 1
1D 0.34
0000
4

PACIFIC COUNTY 2016 TAX STATEMENT

CURRENT TAX DISTRIBUTION		CURRENT TAX INFORMATION	
Road	17.94	Land Value	10.000
County	16.39	TOTAL VALUE	10,000
Ambulance/EMS	8.35	Taxable Value	10,000
Hospital	11.26	Levy Code	37
Library	4.09	Levy Rate	15.62308
Local School	72.42	General Tax	76.24
Port Dist	4.31	Voter Approved	79.99
State Property	21.47	Assessments	17.90
Fire Patrol	17.90		
TOTAL CURRENT TAX	174.13		

DELINQUENT TAX INFORMATION			
YEAR	DELINQUENT TAX	INT/PEN	DELINQUENT TOTAL

First half tax paid or postmarked after May 2, 2016 requires interest plus penalty on full amount. Second half tax becomes delinquent after October 31, 2016.

DATAWARE FORM# 7345 - (12/2/15)

LEGAL DESCRIPTION: 140908 004;

PACIFIC COUNTY TAX STATEMENT

PARCEL NUMBER

14090842004 Real Property

2016

DELINQUENT PAYMENTS RECEIVED WITHOUT INTEREST AND PENALTY WILL BE RETURNED.

CALL 360-875-9421 OR 360-642-9421 FOR DELINQUENT TAX, INTEREST, AND PENALTY DUE.

PLEASE MAKE NAME AND ADDRESS CHANGES ON FRONT.

RAINBOW VALLEY LANDFILL INC
114 AIRPORT RD
RAYMOND WA 98577-9233

Renée Goodin MAKE REMITTANCE PAYABLE TO: PACIFIC COUNTY TREASURER P.O. BOX 98 SOUTH BEND, WASHINGTON 98586		SECOND PAYMENT DETACH THIS PORTION AND MAIL WITH YOUR PAYMENT Your cancelled check is your receipt.	
TAX YEAR	INTEREST/PENALTY THRU: April	SECOND HALF TAX	
Current 2016	0.00	87.06	
YEAR	DELINQUENT TAX	INT/PEN	DELINQUENT TOTAL

DUE OCTOBER 31, 2016

012016140908420040000087060000174134

FULL OR 1ST HALF PAYMENT IS DUE MAY 2ND

PACIFIC COUNTY TAX STATEMENT

PARCEL NUMBER

14090842004 Real Property

2016

DELINQUENT PAYMENTS RECEIVED WITHOUT INTEREST AND PENALTY WILL BE RETURNED.

CALL 360-875-9421 OR 360-642-9421 FOR DELINQUENT TAX, INTEREST, AND PENALTY DUE.

PLEASE MAKE NAME AND ADDRESS CHANGES ON FRONT.

RAINBOW VALLEY LANDFILL INC
114 AIRPORT RD
RAYMOND WA 98577-9233

Renée Goodin MAKE REMITTANCE PAYABLE TO: PACIFIC COUNTY TREASURER P.O. BOX 98 SOUTH BEND, WASHINGTON 98586		FIRST PAYMENT DETACH THIS PORTION AND MAIL WITH YOUR PAYMENT Your cancelled check is your receipt.	
TAX YEAR	INTEREST/PENALTY THRU: April	FULL TAX	HALF TAX
Current 2016	0.00	174.13	87.07
YEAR	DELINQUENT TAX	INT/PEN	DELINQUENT TOTAL

DUE MAY 2, 2016

012016140908420040000087070000174132

**BEFORE THE BOARD OF COMMISSIONERS
PACIFIC COUNTY, WASHINGTON
1216 W. Robert Bush Drive
South Bend, Washington**

March 8, 2016

9:00AM or shortly thereafter

The Board of County Commissioners meeting will be called to order following the business of the Local Board of Health

AGENDA

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. Consent Agenda items will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

PUBLIC HEARING(S) *(held in the Commissioners Meeting Room unless otherwise noted)*

10:00 AM Columbia Land Trust Open Space Application
Intent to Sale Surplus Property (Milne Rock Pit)

WORKSHOPS/MEETINGS *(held in the Commissioners Conference Room unless otherwise noted)*

12:00 PM Joint (Elected/Appointed) Management Meeting
(Commissioners Meeting Room)
2:00 PM Regular Prosecutor monthly meeting

Call to Order

Public Comment *(limited to three minutes per person)*

CONSENT AGENDA (Items 1-10)

Department of Community Development

- 1) Approve Amendment #2 to Agreement for Professional Services with The Watershed Company pertaining to the Critical Areas and Resource Lands Ordinance

Boards and Commissions

- 2) Confirm the reappointment of Dale Jacobson to a three-year term on the Olympic Area Agency on Aging
- 3) Approve the reappointment of Allie Friese for another three-year term on the Human Services Advisory Board
- 4) Approve the reappointment of Ned Newman, Don Hatton, Jim Goulter, Bob Rose, and Malcolm McPhail to another two-year term on the Open Space Advisory Board
- 5) Confirm Lewis County Commissioners' reappointment of Brian Zylstra to the Timberland Regional Library Board to fill a vacant at-large position for a seven-year term, effective December 31, 2015

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

The hearing facility is "barrier free" and accessible by those with physical disabilities. Aids will be provided upon request for those with language/speaking or hearing impediments, but requests need to be received at least five (5) business days prior to this hearing. Such requests may be filed in person at the Commissioners' Office at the address noted above or at 360/875-9337.

General Business

- 6) Approve amendment to Commissioners' appointments to Boards/Commissions/Committees for 2016
- 7) Confirm letter of support for the Federal Lands Access Program pertaining to the Beach to Bay Trail
- 8) Approve February, 2016 payroll
Total employees: 176; total payroll: \$719,850.93
- 9) Vendor Claims:
Warrants Numbered 131084 thru 131182 - \$148,119.42
- 10) Approve regular meeting minutes of February 23, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

- 11) Consider award of Chip Rock Bid No. 2016-1
- 12) Consider approval of request to surplus Assessor's vehicle, 2003 Kia Spectra
- 13) Consider adoption of Resolution 2016-007 deleting Walberg Road from county road maintenance system (County Road Log)

ITEMS REGARDING COUNTY FAIR

- 14) Consider approval of Contract and Agreement with Paradise Amusements, Inc. to provide a carnival for the 2016 Fair

ITEMS REGARDING BOARDS AND COMMISSIONS

- 15) Consider approval of the appointment of Larry Cohen and Madeline Moore to the Human Services Advisory Board, effective immediately

ITEMS REGARDING GENERAL BUSINESS

- 16) Confirm Chair's signature on Federal Lands Access Program application
- 17) Consider approval of Intergovernmental Agreement with the Port of Chinook and Friends of Chinook School
- 18) Acknowledge notice of retirement from Wayne Leonard, Juvenile Court Administrator

EXECUTIVE SESSION

- 19) To discuss anticipated litigation, pending litigation or any matter suitable for Executive Session under RCW 42.30.110

PUBLIC HEARINGS – 10:00AM

- 20) Columbia Land Trust Open Space Application
- 21) Intent to Sale Surplus Property (Milne Rock Pit)

The Board may add and take action on other items not listed on this agenda and order of action is subject to change.

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REQUESTED MEETING DATE:
 03/08/16

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 1

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN

DEFERRED TO: _____

Review Clerk of the Board

Risk Mgmt

CONTINUED TO DATE: _____ TIME: _____

Legal Required

OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> PCEMA | <input type="checkbox"/> PC Fair | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Health | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Juvenile | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> NDC | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Community Development

DIVISION (if applicable): Planning

OFFICIAL NAME & TITLE: Megan McNelly

PHONE / EXT: 875-9356

SIGNATURE:

DATE: 2/16/2016

NARRATIVE OF REQUEST

The Department is requesting the BOCC approve Amendment #2 of the CAO agreement with the Watershed Company to amend Exhibit A: Scope of Work for the deliverable dates and the budget. The contract will expire August 31, 2016. The budget has increased by \$19,900 to reflect the increased number of meetings and documents expected.

The budget in the initial agreement was based upon the assumption that the CAO and SMP would be discussed at the same public meetings and workshops. Feedback from the public eliminated that possibility, so the budget was increased since separate SMP and CAO meetings were required.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve Amendment #2 to Agreement for Professional Services with The Watershed Company pertaining to the Critical Areas and Resource Lands Ordinance

Name of Contractor: The Watershed Company

Name of Contract/Agreement/Grant/Amendment #: (if amendment, provide copy of those pages being amended):
CAO

Indicate type:

- Intergovernmental/Interagency Employment/Special Services Agreement Federal Contract
 Memorandum of Understanding/Agreement Interoffice/Interdepartmental State Contract

- Contractor Type (check all that apply):
- | | |
|--|---|
| <input checked="" type="checkbox"/> For-Profit | <input type="checkbox"/> Private Organization/Individual |
| <input type="checkbox"/> Non-Profit | <input type="checkbox"/> Public Organization/Jurisdiction |
| <input type="checkbox"/> State | <input type="checkbox"/> Sub-Recipient |
| <input type="checkbox"/> Federal | <input type="checkbox"/> Other |

Please indicate appropriate Tax Id #, Uniform Business Identification #, or Social Security # on Page 3 of this form.

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documentation):

- Public Works Project (RCW 39.04): Limited PW Process (<\$35,000) Limited PW Process (<\$40,000)
 Small PW Process (<\$300,000) PW Project (>\$300,000)
- Equipment, Materials, & Supplies (RCW 36.32): < \$5,000 (attach 3 bids) \$5,000-\$25,000 (use small works roster) >\$25,000 (competitive bids)
- Services / Leases: Architectural & Engineering Personal Services
 Lease (Personal Property i.e. copier, printer) Lease (Real
 Telecomm & Data Processing Other (Describe):

To be located at: _____

Exceptions to Bidding (Please provide appropriate documentation):

- Insurance/Bonds Emergency Event (Purchases/Public Works)
 Single (Sole) Source Purchase* Special Facilities/Market Conditions

*Resolution Required

PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")

Please attach the following:

- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

- RFP RFQ Franchise Annexation Ordinance Resolution
 Appeal Inventory Acquisition/Disposal Tort Claim Call for Bids
 Open Space/Timber Classification Post, Advertise, Fill Position (New Employee Form Required)
 Other (please describe): _____

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

TOTAL COST/AMOUNT (include sales & use tax): \$19,900

TOTAL TAX:

TOTAL SHIPPING/HANDLING:

EXPENDITURE FUND #: ¹⁴³____.XXX.XXX.XX.XX

EXPENDITURE BUDGETED? Yes No

Will supplemental be required? Yes No

IN-KIND MATCH REQUIRED? Yes No

DESCRIBE MATCH:

MATCHING FUNDS REQUIRED? Yes No

AMOUNT OF MATCHING FUNDS:

AGREEMENT FOR PROFESSIONAL SERVICES
Between
Pacific County and The Watershed Company
Amendment #2

WHEREAS, the Professional Services Agreement between Pacific County and the Watershed Company (TWC) effective the 12st of May 2015, allows for amendment to the general scope of the Agreement and the services to be performed; and

WHEREAS, there is a need to revise Exhibit A, Scope of Work, to include Task 4, extend the expiration date, and increase the project budget;

NOW, THEREFORE, the Scope of Work shall be amended to include the following:

Task 4 Local Adoption Process

The Consultant will assist the County through the local adoption process. This task will include making revisions to the current draft Critical Areas and Resource Lands Ordinance per County direction. Drafts will be prepared for the Planning Commission and Board of County Commissioners public hearings; and a final draft for adoption. Throughout the update process, the Consultant will collate input received from the County, Critical Areas Ordinance Technical Advisory Committee (CAO TAC), and the general public. As directed by the County, this input will be incorporated into the draft Critical Areas and Resource Lands Ordinance. This task also includes assistance, as needed, in responding to comments received by the County on the draft Critical Areas and Resource Lands Ordinance from State agencies and the general public throughout the update process.

The Consultant will attend three (3) public meetings as part of this process, anticipated to be one (1) community meeting, one (1) Planning Commission workshop and one (1) Planning Commission hearing. In addition to meeting attendance, this task includes preparation of meeting materials for the three (3) public meetings attended as well as an additional two (2) public meetings not attended.

Assumptions:

1. The CAO TAC and County staff to provide comments concurrent with public feedback.
2. No mapping to be provided during this work effort.
3. The first public meeting to be held in North Cove in mid-March.
4. The Planning Commission workshop will be held in early April followed by a Planning Commission hearing in early May. One meeting to be held in South Bend and one in Long Beach.
5. Coordination of public meetings (advertising, outreach, meeting room reservations, etc.) will be performed by the County.
6. No GIS map products will be necessary.

Anticipated Number Meetings Attended by Consultant: Three (3)

Deliverables and Due Dates by Consultant:

1. Planning Commission hearing draft: due 23 calendar days prior to scheduled date of public hearing
2. Board of County Commissioners hearing draft: due 23 calendar days prior to scheduled date of public hearing
3. Final draft: due one week following Board recommendation
4. North Cove meeting materials: due one week prior to scheduled date of North Cove public meeting
5. Four (4) sets of staff report materials: due 23 calendar days prior to scheduled date of each respective public meeting

Project Expenses

All expenses are included within the Tasks outlined above, estimated at 4% of project costs. These include mileage and other travel-related expenses, standard State per diem rates, supplies, printing/plotting, and other reprographic services for production of deliverables as stipulated above.

Consultant Project Budget for Amendment #2: \$19,900
Amendment #2 Expiration: August 31, 2016

All other terms and conditions within the Agreement shall remain the same.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed this ____ day of _____ 2016.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Board of County Commissioners

Frank Wolfe, Chair

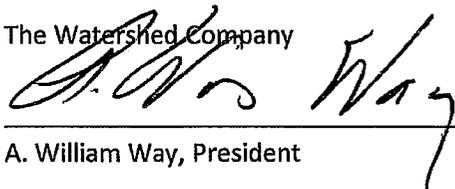
Lisa Ayers, Commissioner

Steve Rogers, Commissioner

ATTEST:

Marie Guernsey, Clerk of the Board

The Watershed Company



A. William Way, President



REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD			
		Agenda Item #: <u>2</u>	
BOCC ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Initial: _____ Date: _____
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS			Review <input type="checkbox"/> Clerk of the Board
<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO: _____	<input type="checkbox"/> Risk Mgmt	
<input type="checkbox"/> CONTINUED TO DATE: _____	TIME: _____	<input type="checkbox"/> Legal Required	
<input type="checkbox"/> OTHER: _____			
DISTRIBUTION LIST:			
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff
			<input type="checkbox"/> Superior Court
			<input type="checkbox"/> Treasurer
			<input type="checkbox"/> Veg Mgmt
			<input type="checkbox"/> WSU Ext.
			<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable): Bds/Coms
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT: _____
SIGNATURE:	DATE: 3/2/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Confirm the reappointment of Dale Jacobson to a three-year term on the Olympic Area Agency on Aging	



REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD				
			Agenda Item#: <u>3</u>	
BOCC ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Initial: _____	Date: _____
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS				Review <input type="checkbox"/> Clerk of the Board
<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO: _____			<input type="checkbox"/> Risk Mgmt
<input type="checkbox"/> CONTINUED TO DATE: _____	TIME: _____			<input type="checkbox"/> Legal Required
<input type="checkbox"/> OTHER: _____				
DISTRIBUTION LIST:				
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable): Bds/Coms
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT: _____
SIGNATURE:	DATE: 2/18/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Approve the reappointment of Allie Friese for another three year term on the Human Services Advisory Board	



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:

3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 4

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

Review Clerk of the Board

NO ACTION TAKEN/WITHDRAWN

DEFERRED TO: _____

Risk Mgmt

CONTINUED TO DATE: _____ TIME: _____

Legal Required

OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> NDC | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Fair | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Health | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> Juvenile | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable): Bds/Coms
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 2/18/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Approve the reappointment of Ned Newman, Don Hatton, Jim Goulter, Bob Rose and Malcolm McPhail to another two year term on the Open Space Advisory Board	



REQUESTED MEETING DATE:
 3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD				
<p>BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED</p> <p><input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS</p> <p><input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN <input type="checkbox"/> DEFERRED TO: _____</p> <p><input type="checkbox"/> CONTINUED TO DATE: _____ TIME: _____</p> <p><input type="checkbox"/> OTHER: _____</p>	<p>Agenda Item #: <u>5</u></p> <p>Initial: _____</p>	<p>Date: _____</p>	<p>Review <input type="checkbox"/> Clerk of the Board</p> <p><input type="checkbox"/> Risk Mgmt</p> <p><input type="checkbox"/> Legal Required</p>	
DISTRIBUTION LIST:				
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable): Bds/Coms
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 2/22/2016
NARRATIVE OF REQUEST	
<p>RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)</p> <p>Confirm Lewis County Commissioners' reappointment of Brian Zylstra to the Timberland Library Board to fill a vacant at-large position for a 7-year term, effective December 31, 2015</p>	

TRL Administrative Service Center
Office of the Library Director
415 Tumwater Blvd, SW
Tumwater, WA 98501-5799
360-943-5001

February 17, 2016

Pacific County Commissioners
PO Box 187
1217 W Robert Bush Drive
South Bend, WA 98586

Dear Board of Commissioners:

The Lewis County Commissioners appointed Brian Zylstra to the Timberland Regional Library Board to fill a vacant at-large position for a 7-year term that runs December 31, 2015 to December 31, 2022.

The Lewis County Commissioners have requested that Timberland Regional Library secure confirmation of this appointment from the other four county Boards of Commissioners. A copy of the letter appointing Mr. Zylstra is enclosed.

If you concur with the appointment of Mr. Zylstra, please send a letter of confirmation to my attention at the above address. Once we receive letters of acknowledgement from the Mason, Thurston, Grays Harbor, and Pacific County Commissioners, copies will be forwarded to the Lewis County Commissioners.

We would appreciate your immediate consideration of this appointment. To further speed the process you may email the scanned document to Brenda Lane, at blane@trlib.org.

Thank you for your attention to this matter.

Sincerely,



Cheryl Heywood
Library Director

Enclosure

RECEIVED
PACIFIC COUNTY
FEB 22 2016
GENERAL ADMINISTRATION
BOARD OF COMMISSIONERS

Timberland Regional
LIBRARY 

www.TRL.org

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF LEWIS COUNTY, WASHINGTON

A RESOLUTION APPOINTING BRIAN
ZYLSTRA A MEMBER OF THE
TIMBERLAND REGIONAL LIBRARY TRUSTEE
BOARD

)
) Resolution No. 1652
)
)

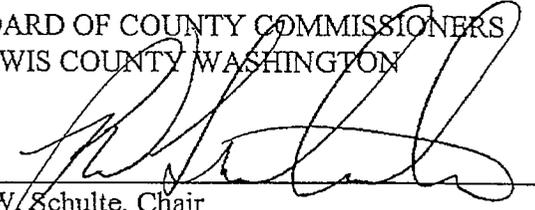
WHEREAS, it has been brought to the attention of the Board of County Commissioners that there is a vacancy on the Timberland Regional Library Trustee Board, as Lewis County's representative, and

WHEREAS, Brian Zylstra, Chehalis, WA has expressed an interest to be appointed to the said board,

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners that Brian Zylstra be appointed for a term ending December 31, 2022 to the Timberland Regional Library Trustee Board.

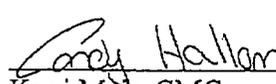
DONE IN OPEN SESSION, this 8th day of February 2016.

BOARD OF COUNTY COMMISSIONERS
LEWIS COUNTY WASHINGTON


P.W. Schulte, Chair


Gary Stamer, Vice Chair

ATTEST:


Karri Muir, CMC
Clerk of the Board


Edna J. Fund, Member





Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd and 4th Tuesday of each month, beginning at 9 a.m.

REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD			
		Agenda Item #: <u>6</u>	
BOCC ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Initial: _____ Date: _____
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS			Review <input type="checkbox"/> Clerk of the Board
<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO: _____	<input type="checkbox"/> Risk Mgmt	
<input type="checkbox"/> CONTINUED TO DATE: _____	TIME: _____	<input type="checkbox"/> Legal Required	
<input type="checkbox"/> OTHER: _____			
DISTRIBUTION LIST:			
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff
			<input type="checkbox"/> Superior Court
			<input type="checkbox"/> Treasurer
			<input type="checkbox"/> Veg Mgmt
			<input type="checkbox"/> WSU Ext.
			<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE: <i>Marie Guernsey</i>	DATE: 3/2/2016
NARRATIVE OF REQUEST At your meeting of 1/12/2016, you adopted Boards/Commissions/Committees for 2016. Commissioner Ayers was recently appointed to the WA State Public Works Board and Commissioner Rogers will take her place on WA Counties Insurance Fund (WCIF).	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Approve amendment to Commissioners' appointments to Boards/Commissions/Committees for 2016	

2016 APPOINTMENTS BOARDS AND COMMITTEES

Steve Rogers

Commissioner District #1

	<u>Location</u>	<u>Reoccurrence</u>	<u>Day</u>	<u>Time</u>
BOH - Board of Health	BOCC Mtg Rm	Monthly	2 nd & 4 th Tues.	9:00 am
BOE - Board of Equalization	BOCC Conf. Rm.	<i>When called</i>		
FCAB - Flood Control Advisory Brd - Quarterly	South County Facility	Quarterly	3 rd Thursday	1:00 pm
FCAB - Flood Control Advisory Brd - Annual	South County Facility	August	3 rd Tuesday	7:00 pm
PCEMA - Emergency Management Agency	BOCC Mtg. Rm / S. County Facility	1/4 ly - Jan, Apr, Jul, Oct	2 nd Thursday	9:00 am
PTS - Pacific Transit System	County Buildings	Monthly	2 nd Thursday	10:30 am
SWCOG - Solid Waste Council of Governments	BOCC Mtg. Rm.		<i>When called</i>	

367 Labor / Mgmt. Committee	DPW Conf. Rm	Quarterly	3 rd Tuesday	3:00 pm
EDC - Economic Development Council	BOCC Mtg. Rm / PUD Long Beach	Monthly	3 rd Wednesday	2:30 pm
LEOFF - Law Enforce, Officers & Fire Fighters	BOCC Conf. Rm	Quarterly - Jan, Apr, Jul, Oct	3 rd Wednesday	9:30 am
L&J - Law & Justice Council - <i>Alternate</i>	BOCC Mtg. Rm.	Even #'d months	3 rd Thursday	noon
<i>Frank Wolfe-Primary</i>			<i>When called</i>	
Lodging Tax Advisory Council	BOCC Mtg Rm / S. County Facil.		<i>When called</i>	
Lower Columbia River Joint Fisheries Coalition	Astoria			
<i>Frank Wolfe-Primary</i>				
OAAA - Olympic Area Agency on Aging	Shelton	Monthly	1 st Thursday	10:00 am
<i>Frank Wolfe-Alternate</i>				
ORCAA - Olympic Region Clean Air Agency	Olympia	Monthly	2 nd Tuesday	10:00 am
Pacific County EDC-North				
Pacific Mountain Workforce Consortium	Olympia			
<i>Frank Wolfe-Alternate</i>				
TRSN - Timberlands Regional Support Network	<i>Alternate</i>			
<i>Frank Wolfe-Primary</i>				
<i>(TRSN will change to GRBHO in Feb/March 2016)</i>				
Timber Counties	Olympia			
<i>Lisa Ayers-Alternate</i>				
WCIF - Wash Counties Insur. Fund 1	Olympia	<i>When called</i>	2 nd Thursday	9:00 am
<i>Rachel Patrick-Alternate</i>				

2016 APPOINTMENTS BOARDS AND COMMITTEES

Lisa Ayers

Commissioner District #3

<u>Commissioner District #3</u>	<u>Location</u>	<u>Reoccurrence</u>	<u>Day</u>	<u>Time</u>
BOH - Board of Health	BOCC Mtg Rm	Monthly	2 nd & 4 th Tues.	9:00 am
BOE - Board of Equalization	BOCC Conf. Rm.	<i>When called</i>		
PCEMA - Emergency Management Agency	BOCC Mtg. Rm / S.County Facility	Quarterly - Jan Apr Jul Oct	2 nd Thursday	9:00 am
PTS - Pacific Transit System	Transit Office—Raymond/Seaview	Qtrly - Jan Apr Jul Oct	2 nd Thursday	10:30 am
FCAB - Flood Control Advisory Board – Quarterly	South County Facility	Qtrly - Feb May Aug Nov	3 rd Thursday	1:00 pm
FCAB - Flood Control Advisory Board – Annual	South County Facility	August	3 rd Tuesday	7:00 pm
SWCOG - Solid Waste Council of Governments	BOCC Mtg. Rm.	<i>When called</i>		
CCAP - Coastal Community Action Program	Aberdeen	Monthly	3 rd Tuesday	5:30 pm
Legislative Steering Committee		<i>When called</i>		
PACCOM Administration Board	Naselle		<i>When called</i>	
PCOG - Pacific Council of Governments	BOCC Mtg Rm / PUD Long Beach	Monthly	3 rd Wednesday	1:00 pm
Retro Safety Coalition- <i>Alternate</i>				
<i>Kathy Spoor-Primary</i>				
Shoalwater Tribal 2% Impact Gaming Commission	Tokeland	<i>When called</i>		
Timber Counties- <i>Alternate</i>	Olympia			
WCRP - Washington Counties Risk Pool - <i>Alternate</i>				
<i>Kathy Spoor-Primary</i>				
WCRP Executive Committee	Olympia	<i>When called</i>		
WA State Public Works Board	Olympia	Monthly	1 st Friday	9am



REQUESTED MEETING DATE:
3/8/2016

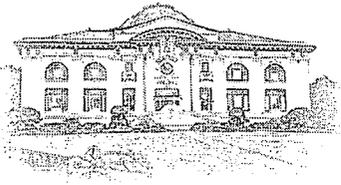
AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD	
BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS <input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN <input type="checkbox"/> DEFERRED TO: _____ <input type="checkbox"/> CONTINUED TO DATE: _____ TIME: _____ <input type="checkbox"/> OTHER: _____	Agenda Item #: <u>7</u> Initial: _____ Date: _____ Review <input type="checkbox"/> Clerk of the Board <input type="checkbox"/> Risk Mgmt <input type="checkbox"/> Legal Required
DISTRIBUTION LIST:	
<input type="checkbox"/> RF <input type="checkbox"/> Assessor <input type="checkbox"/> DPW <input type="checkbox"/> NDC <input type="checkbox"/> CF <input type="checkbox"/> Auditor <input type="checkbox"/> EMA <input type="checkbox"/> PACCOM <input type="checkbox"/> SEA <input type="checkbox"/> Clerk <input type="checkbox"/> Fair <input type="checkbox"/> Prosecutor <input type="checkbox"/> Civil Service <input type="checkbox"/> Health <input type="checkbox"/> SDC <input type="checkbox"/> DCD <input type="checkbox"/> Juvenile <input type="checkbox"/> Sheriff	<input type="checkbox"/> Superior Court <input type="checkbox"/> Treasurer <input type="checkbox"/> Veg Mgmt <input type="checkbox"/> WSU Ext. <input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 3/2/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Confirm letter of support for the Federal Lands Access Program pertaining to the Beach to Bay Trail	



Pacific County COMMISSIONERS

Steve Rogers, District #1
Frank Wolfe, District #2
Lisa Ayers, District #3

February 24, 2016

Federal Lands Access Program
Western Federal Lands Highway Division
Federal Highways Administration
610 E. Fifth Street
Vancouver, WA 98661

Federal Lands Access Program Decision Committee:

The Board of Pacific County Commissioners is writing to convey our strong support for the Federal Lands Access Program planning proposal for a bicycle/pedestrian trail connecting Willapa National Wildlife Refuge to Lewis and Clark National Historic Park.

Currently there is no safe non-motorized route between the two federally managed areas. The Park is connected to the Washington State Parks Discovery Trail adjacent to the Pacific Ocean. The "Beach to Bay Trail" will create a safe access route for bicycles and pedestrians connecting the Discovery Trail across the Long Beach Peninsula to Willapa National Wildlife Refuge and Willapa Bay. This two mile long trail will also connect the Park's Lewis and Clark Interpretive Center to the Refuge's future visitor center site a distance of approximately 9 miles.

Development of this trail will provide a gateway for hundreds of thousands of visitors for hiking, bicycling, bird and wildlife watching, photography, and environmental education. This trail would also provide viewing opportunities of high concentrations of shorebirds, waterfowl and raptors and would provide increased access to natural areas.

This is a unique opportunity for the City of Long Beach, Willapa National Wildlife Refuge, and the Federal Highway Administration to partner on a project that will have lasting impact for generations. Increasing safety and public access to the Willapa National Wildlife Refuge will increase visitation to this area, including Willapa Bay, one of the largest and most pristine estuaries in the United States.

Sincerely,

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Frank Wolfe, Chairman

Lisa Ayers, Commissioner

Steve Rogers, Commissioner

COUNTY OF PACIFIC - STATE OF WASHINGTON

BOARD OF COUNTY COMMISSIONERS

SUMMARY OF APPROVAL OF MONTHLY PAYROLL

WHEREAS, the Elected Officials and Department Heads have submitted certified requests for payroll payments for officers and employees to the County Auditor for disbursement as shown by the attached department listings; and,

WHEREAS, the Board of County Commissioners have reviewed the listing as attached; now, therefore,

IT IS HEREBY ORDERED by the Board of County Commissioners that salaries, wages, overtime and other pay are allowed as follows:

MONTH OF: FEBRUARY, YEAR OF 2016
TOTAL EMPLOYEES: 176
TOTAL PAYROLL: \$719,850.93

Approve payroll subject to adequate budget appropriations.

BOARD OF PACIFIC COUNTY COMMISSIONERS

Dated this __8th__ day of MARCH 2016

Chairperson

Commissioner

Commissioner

Attest: _____
Clerk of the Board

COUNTY OF PACIFIC
VOUCHER APPROVAL TRANSMITTAL
VENDOR CLAIMS

The vouchers, hereinafter listed, have been audited and certified by the auditing officer as required by RCW 42.24.080 and those expenses/reimbursement claims have been certified as required by RCW 42.24.090 and have been recorded on the attached listing, which has been made available to the Board.

As of this date, March 8, 2016, the Board, by a unanimous/majority vote, does approve for payment, subject to adequate budget appropriations, those vouchers included in the attached list and further described as follows:

Vendors Claim Fund No. 692

131084 thru 131182 \$ 148,119.42

Warrants Dated: February 26, 2016

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

AUDITED:



Auditor/Deputy Auditor

ATTEST:

Chairman

Commissioner

Clerk of the Board

Commissioner

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

10

PROCEEDINGS

9:00 AM
Tuesday, February 23, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE:

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Dotsi Graves, Fair/Parks Manager
Scott McDougall, Emergency Management Deputy Director
Eric Weston, Chief Deputy Prosecutor
Mary Goelz, Health & Human Services Director
Bruce Walker, Assessor

GENERAL PUBLIC IN ATTENDANCE

Eric & Carolyn Watness
Taileen Wilson
Ed Whitford
Monica Pine
Stan & Caroline Harding
Peggy Disney
Gerry Amacher

PUBLIC COMMENT

Eric & Carolyn Watness, Taileen Wilson, Ed Whitford, Monica Pine, Stan Harding, and Peggy Disney spoke regarding the tree cutting in Bush Pioneer County Park. Commissioner Rogers indicated he would be willing to meet with community members and Ed Whitford agreed to coordinate with him.

YEARS OF SERVICE

20 Years Stephanie Fritts – (E911)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

CONSENT AGENDA (Items 1-7)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

Approve removal of inventory items

Health & Human Services Department

Notice of successful completion of six-month probation for Carlyne Perez

**Approve Amendment #7 to Contract #2011-13 BBBS with Big Brothers
Big Sisters of SW Washington**

Boards and Commissions

**Approve the reappointment of Bill Kennedy, Jim Sayce, and Stan Smith to
another four-year term on the Planning Commission**

General Business

**Approve transfer and disposal of inventory items for the Assessor's Office,
Fair, Jail, Public Works and the Treasurer's Office in accordance with
Personal Property & Inventory Procedures**

Vendor Claims

Warrants Numbered 130907 thru 131019 - \$262,856.70

Approve regular meeting minutes of January 26 and February 9, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Special Use Agreement with Alisha Elliot for use of Chinook
County Park on July 4th and authorize Chair to sign**

ITEMS REGARDING COUNTY FAIR

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Winter Storage Rental Agreement with Steven Moffitt and
authorize Chair to sign**

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

Approve Special Event Use Agreement with Shelly Flemetis, subject to insurance requirement being submitted and authorize Chair to sign

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve increase of Amber Bunker, Public Health Nurse to 0.7 FTE, effective February 22, 2016, subject to adequate budget appropriations

It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0
Wolfe abstained (it was noted that Commissioner Rogers voted out of necessity)

Approve the 2016 Millage Mini Grants with Boys & Girls Club-\$1,740, Coast Rehab Inc.-\$3,600, National Alliance on Mental Illness (NAMI)-\$2,462, Peninsula Poverty Response-\$1,240, Raymond School District-\$500, South Bend Early Learning Center-\$2,000, Teen Advocacy Coalition-\$1,200, and Wahkiakum County-\$2,208, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Family Medical Leave for a qualifying event, authorize Leave Credit Transfers and assign expiration date of June 30, 2016

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-005 authorizing an increase to the Line of Credit for the issuance of individual/department credit cards from Security State Bank

Adopt Resolution 2016-006 regarding certification of fy2015 inventory

Approve South District Court Judge Pro-Tem Bonds for Heidi Heywood, effective 1/29/2016 and Janet Anderson, effective 2/1/2016

Consider approval of Franchise Agreement with Falcon Community Ventures I, LP (Charter Communications)-**DEFERRED**

EXECUTIVE SESSION – Not held

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Memorandum of Agreement with Sources of Strength to provide two training sessions pertaining to suicide prevention, and authorize Director to sign

Approve Amendment #2 to County Program Agreement #1563-42487 with DSHS Division of Behavioral Health & Recovery pertaining to substance use prevention and authorize Chair to sign

Accept resignation from Alycia Johnson, Public Health Nurse, effective February 18, 2016 and approve advertising and hiring for vacant position at Grade 13 Step 1, 0.8FTE, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Confirm Chair's signature on Intent to Continue Application to the Washington Service Corp

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Vendor Claims
Warrants Numbered 131020 thru 131083 - \$142,058.28**

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Authorize Director/County Engineer to sign the Federal Lands Access Program Application for 2016 pertaining to 67th Place, mile post 0.45 to 2.00

RECESS – 9:33AM

BACK IN SESSION – 10:01AM

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PUBLIC HEARING – 10:00AM

ATTENDANCE: Chairman Wolfe, Commissioner Ayers, Commissioner Rogers, County Administrative Officer Kathy Spoor and Community Development Asst. Director Tim Crose. There were no members of the general public in attendance.

Chairman Wolfe opened the Public Hearing pertaining to adoption of Ordinance No. 177 Procedures for Processing Land Use Development Applications.

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve repealing of Ordinance No. 164 and adopt Ordinance No. 177, establishing procedures for Processing Land Use Development Applications and adopting Findings of Fact #1 through #15 and Conclusions of Law #1 through #3. Ordinance No. 177 shall become effective the 1st day of March, 2016, and Ordinance No. 164 shall be repealed on the 1st day of March, 2016.

MEETING CLOSED – 10:02AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

Frank Wolfe, Chairman

ATTEST:

Lisa Ayers, Commissioner

Marie Guernsey
Clerk of the Board

Steve Rogers, Commissioner

(Please refer to recording of the meeting for a more detailed discussion)

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

OTHER BUSINESS FOR FILING

Letter from Speake Federal Reservation regarding court order for seizer of land.

Letter from Congresswoman Jaime Herrera Beutler pertaining to a letter she received from Dave and Cindy Hitt of Grayland regarding squatters in their neighborhood.

Amendment #5 to 2015-2017 Consolidated Contract #C17121 with State of WA Department of Health filed this date.

Notice from WA State Liquor and Cannabis Board regarding special occasion license for the Lewis-Pacific Swiss Society for event to be held March 12, 2016.

Copy of letter sent to Mike Rogers, Shoalwater Bay Tribal Administrator regarding the Great Rivers Behavioral Health Organization (GRBHO).

Copy of email received from Bob Merrill regarding Warrenton-Cannery Road Beach Approach.

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

BOARD WORKSHOPS/MEETINGS HELD – No action taken

February 1, 2016

Departmental Briefings

February 8, 2016

Workshop re: S Bay Access Grant

Meeting Agenda Review

February 9, 2016

Regular Community Development monthly workshop

Elected Officials Meeting

Regular Prosecutor monthly workshop

February 16, 2016

Departmental Briefings

February 22, 2016

Meeting Agenda Review

February 23, 2016

Regular Community Development monthly workshop



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:

3/8/16

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 11

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

Review Clerk of the Board

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

Risk Mgmt

CONTINUED TO DATE: _____ TIME: _____

Legal Required

OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> NDC | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Fair | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Health | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Ext. |
| | <input type="checkbox"/> DCB | <input type="checkbox"/> Juvenile | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Department of Public Works	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Mike Collins, Director/County Engineer	PHONE / EXT:
SIGNATURE:	DATE:
NARRATIVE OF REQUEST Award Chip Rock Bid No. 2016-01	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Award of Chip Rock Bid No. 2016-1 to _____	



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:

3-8-16

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 12

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

CONTINUED TO DATE: _____ TIME: _____

OTHER: _____

Review Clerk of the Board
 Risk Mgmt
 Legal Required

DISTRIBUTION LIST:

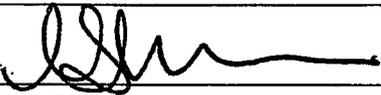
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW DIVISION (if applicable): ER&R

OFFICIAL NAME & TITLE: Andi Harland PHONE / EXT: 2274

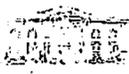
SIGNATURE:  DATE: 2-24-16

NARRATIVE OF REQUEST

Request to surplus/sell Assessor vehicle 912 - 2003 Kia Spectra 80,000+ miles.

RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)

Approve request to surplus Assessor's vehicle, 2003 Kia Spectra in accordance with Personal Property & Inventory Procedures



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
March 8, 2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item#: 13

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

CONTINUED TO DATE: _____ TIME: _____

OTHER: _____

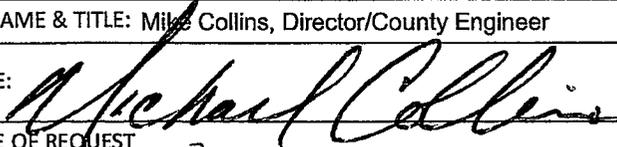
Review Clerk of the Board
 Risk Mgmt
 Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DPW	DIVISION (if applicable): Roads
OFFICIAL NAME & TITLE: <u>Mike Collins, Director/County Engineer</u>	PHONE / EXT: 3368
SIGNATURE: 	DATE: <u>2-19-16</u>
NARRATIVE OF REQUEST Resolution pertaining to Road Log Reporting for Walberg Road	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Adopt Resolution 2016-007 deleting Walberg Road from county road maintenance system (County Road Log)	

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON**

RESOLUTION NO. 2016-_____

**A RESOLUTION DELETING WALBERG ROAD NO. 15170 MP 1.40 TO MP 2.67
FROM THE COUNTY ROAD MAINTENANCE SYSTEM (ROAD LOG)**

WHEREAS, the provisions in State laws require maintaining a true and correct listing of all roads maintained by Pacific County for gas tax calculations; and

WHEREAS, WAC 136-60 Standards of Good Practice – Maintenance of County Road Logs, implements procedures for updating/reporting for road maintenance; and

WHEREAS, Pacific County 2014 Road Log lists Walberg County Road No. 15170 from MP 0.00 (Chinook Valley Road) to MP 2.67; and

WHEREAS, following deed research no dedicated right of way or easement was found for Walberg Road No. 15170 from MP 1.40 to the end (MP 2.67); and

WHEREAS, a true and accurate maintenance log must be maintained; now therefore

IT IS HEREBY RESOLVED that Walberg Road No. 15170 from MP 1.40 to MP 2.67 is hereby deleted from the County Road Maintenance System (Road Log) and the appropriate paperwork filed with the County Road Administration Board for Gas Tax calculation purposes; and

Road Name	Road Number	2014 MP listing	2015 MP listing
Walberg Road	15170	0.00-2.67	0.00-1.40

IT IS FURTHER RESOLVED the Road Log will be changed to reflect the County does not maintain this 1.27 mile or roadway.

DATED this _____ day of _____, 20_____.

BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON

Frank Wolfe, Chairman

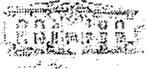
Lisa Ayers, Commissioner

ATTEST:

Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board

ROAD NUMBER	MP	ROAD NAME	REFERENCE POINT	ADT	LANE	MAP
15130	1.8	STRINGTOWN RD	25D CURVE RT	24	2	2
15130	1.87	STRINGTOWN RD	BEGIN 1976 ACP	24	2	2
15130	1.9	STRINGTOWN RD	10D CURVE RT	24	2	2
15130	2.05	STRINGTOWN RD	20D CURVE RT	24	2	2
15130	2.08	STRINGTOWN RD	10D CURVE LT	24	2	2
15130	2.23	STRINGTOWN RD	40D CURVE LT	24	2	2
15130	2.32	STRINGTOWN RD	END ACP	24	2	2
15130	2.38	STRINGTOWN RD	BEGIN 50D CURVE LT	24	2	2
15130	2.44	STRINGTOWN RD	END 50D CURVE LT	24	2	2
15130	2.49	STRINGTOWN RD	10D CURVE LT	24	2	2
15130	2.67	STRINGTOWN RD	RD #15080 @ 0.000	24	2	2
15130	2.7	STRINGTOWN RD	END @ SR 101	24	2	2
15150	0	CHINOOK DIKE RD	SR 101	22	2	2
15150	0.03	CHINOOK DIKE RD	80D CURVE LT.	22	2	2
15150	0.78	CHINOOK DIKE RD	90D CURVE RT.	22	2	2
15150	1.14	CHINOOK DIKE RD	45D CURVE LT.	22	2	2
15150	1.21	CHINOOK DIKE RD	OLD ALIGNMENT RT.	22	2	2
15150	1.23	CHINOOK DIKE RD	CHINOOK VALLEY RD @ 2.240	22	2	2
15170	0	WALBERG RD	NULL	16	8	8
15170	0.05	WALBERG RD	WALBERG RD	16	8	8
15170	0.05	WALBERG RD	WALBERG RD	16	8	8
15170	1.41	WALBERG RD	INDIAN CR. CMP	14	8	8
15170	1.9	WALBERG RD	PRVT. RD. LT.	14	8	8
15170	2.67	WALBERG RD	END AT PRVT. ROAD	14	8	8
15200	0	CHINOOK VALLEY RD	SR 101 M.P. 9.2 & SEC. 26(10-11)	22	7	7
15200	0.01	CHINOOK VALLEY RD	WALLICUT R. 87 X63 CULVERT	22	7	7
15200	0.03	CHINOOK VALLEY RD	45D CURVE RT.	22	7	7
15200	0.29	CHINOOK VALLEY RD	PRIVATE ROAD	22	7	7
15200	0.43	CHINOOK VALLEY RD	END 50D CURVE RT	22	7	7



Board of Pacific County Commissioners
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 98586 Phone 360/875.9337 * Fax 360/875.9335

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 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
 March 8, 2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 14

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

CONTINUED TO DATE: _____ TIME: _____

OTHER: _____

Review Clerk of the Board
 Risk Mgmt
 Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: DEPT OF PUBLIC WORKS	DIVISION (if applicable): FAIR
OFFICIAL NAME & TITLE: DOTSI GRAVES, FAIR MANAGER	PHONE / EXT: EXT 2288
SIGNATURE:	DATE: MARCH 3, 2016
NARRATIVE OF REQUEST The Fair respectfully requests the Board of County Commissioners to approve and sign for the 2016 Pacific County Fair Contract and Agreement between Paradise Amusements and Pacific County for the Pacific County Fair August 24-27, 2016.	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Approve Contract and Agreement with Paradise Amusements, Inc. to provide a carnival for the 2016 Fair	

Name of Contractor: Paradise Amusement

Name of Contract/Agreement/Grant/Amendment #: (if amendment, provide copy of those pages that are being amended):
2016 Fair Contract and Agreement

W-9 Attached for all vendors/contractors (County issuing payment to) Certificate of Insurance Attached (if required)

Indicate type Intergovernmental/Interagency Employment/Special Services Agreement Federal Contract
 Memorandum of Understanding/Agreement Interoffice/Interdepartmental State Contract

Contractor Type (check all that apply): For-Profit Private Organization/Individual
 Non-Profit Public Organization/Jurisdiction
 State Sub-Recipient
 Federal Other

Please provide Tax ID #, Uniform Business Identification (UBI) #, or Social Security # on Page 3 of this form.

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documentation):

Public Works Project (RCW 39.04): Limited PW Process (<\$35,000) Limited PW Process (<\$40,000)
 Small PW Process (<\$300,000) PW Project (>\$300,000)

Equipment, Materials, & Supplies (RCW 36.32): < \$5,000 (attach 3 bids) \$5,000-\$25,000 (use small works roster) >\$25,000 (competitive bids)

Services / Leases: Architectural & Engineering Personal Services
 Lease (Personal Property i.e. copier, printer) Lease (Real
 Telecomm & Data Processing Other (Describe) :
Carnival

To be located at: _____

Exceptions to Bidding (Please provide appropriate documentation):

Insurance/Bonds Emergency Event (Purchases/Public Works)
 Single (Sole) Source Purchase* Special Facilities/Market Conditions
*Resolution Required

PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")
Please attach the following:
- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

RFP RFQ Franchise Annexation Ordinance Resolution
 Appeal Inventory Acquisition/Disposal Tort Claim Call for Bids
 Open Space Post, Advertise, & Fill Position
 Other (please describe): _____

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

TOTAL COST/AMOUNT (include sales & use tax): TOTAL TAX:

TOTAL SHIPPING/HANDLING: EXPENDITURE FUND #: _____,XXX.XXX.XX.XX

EXPENDITURE BUDGETED? Yes No SUPPLEMENTAL REQUIRED? Yes No

IN-KIND MATCH REQUIRED? Yes No DESCRIBE MATCH:

MATCHING FUNDS REQUIRED? Yes No AMOUNT OF MATCHING FUNDS:

**2016 PACIFIC COUNTY FAIR CONTRACT AND AGREEMENT
BETWEEN PARADISE AMUSEMENTS AND PACIFIC COUNTY**

This Contract and Agreement is made and entered into this ____ day of _____, 2016, by and between the Pacific County hereinafter referred to as the "COUNTY" and Paradise Amusements, LLC, hereinafter referred to as "PARADISE."

The COUNTY, in consideration for a percentage of PARADISE's net profits hereinafter set forth, agrees to allow PARADISE to operate amusement rides, games and concessions at the 2016 Pacific County Fair.

THE COUNTY AGREES TO:

1. Permit PARADISE to occupy the Pacific County Fairgrounds Midway August 24 – 27, 2016, inclusively. The Midway is defined as that field that has traditionally served as the Fair's Midway. This Midway will be clear of debris and any obstructions or obstacles that may prevent PARADISE concessions from being properly and safely operated, assembled and disassembled.
2. Permit PARADISE to be the exclusive provider of amusement rides as defined in RCW 67.42.010(2), amusement games as defined in RCW 9.46.201, and cotton candy, caramel apples and corn dogs.
3. Provide reasonable access to the midway before these dates for PARADISE to set up, and after these dates for Paradise to remove their equipment and clean the grounds.
4. Use reasonable safeguards against fire, theft and accidents. The COUNTY does not assume any liability for damages to goods or property of PARADISE arising from fire, theft, water, storm, flood, or earthquake, or any liability for accidents to persons or property caused under or by virtue of the operations of PARADISE under this Contract and Agreement.
5. Provide adequate potable water for PARADISE within 100 feet of the location of PARADISE's attractions, and portable toilets and trash containers available upon arrival of PARADISE.
6. Provide free gate admission for all employees, their traveling families and vehicles necessary for the transport and operation of PARADISE.
7. Provide adequate security during the fair as determined by the Pacific County Sheriff or his designee.

PARADISE AGREES TO:

8. Obey all Federal and State laws and regulations, including but not limited to RCW 67.42, 296-403A WAC, RCW 9.46, RCW 69.06, 246-215 WAC, 246-217 WAC and shall reasonably monitor the behavior of employees and subcontractors for legal compliance.
9. Have no employees working at the Fair who are required to register under RCW 9A.44.130.
10. Submit a list of employees working for PARADISE to the COUNTY by August 1, 2016. COUNTY will conduct a Washington State Criminal Background check for the list of employees submitted by PARADISE. Any PARADISE employee with a history of sex related crimes, drug dealing, or violent crimes will not be allowed to work at the Pacific County Fair. Any employees hired after August 1, 2016 must pass a Washington State Criminal Background check before employment may commence with PARADISE.
11. Provide sufficient rides, at PARADISE's sole discretion, that fill the Midway.
12. Keep the Midway reasonably clear of debris and garbage during the contract period.
13. Leave the Midway in the state of cleanliness in which it was found.
14. Obtain the COUNTY'S written permission before assigning any right or privilege under this agreement.
15. Carry and maintain throughout the period of this Contract and Agreement comprehensive general liability insurance in the amount of \$5,000,000. Certificates demonstrating insurance coverage shall be furnished to the COUNTY prior to operation of the carnival under the executed Agreement. PARADISE shall also maintain statutory workers' compensation insurance and employer's liability insurance to cover employees and volunteers as required by state and federal law. All insurance required by this paragraph must be primary and non-contributory. Pacific County shall be named an additional insured.
16. Assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, workman's compensation, social security and income tax laws, for PARADISE and any employees of PARADISE.
17. Indemnify COUNTY and all directors against all liability or loss sustained in connection with PARADISE's performance of this Contract and Agreement including any and all negligence and tortious conduct, and violations of any law, code or regulation.

18. Participate and assist with advance sale and onsite promotions including, but not limited to the Special Wristband Day(s) Promotion. During the Wristband Promotion, wristbands shall be sold for \$20 each in advance and \$30 onsite, entitling the wearer to unlimited rides on PARADISE's amusement rides on that day alone for the specific time session redeemed for.

THE COUNTY AND PARADISE AGREE THAT:

19. PARADISE is an independent contractor and is solely responsible for the work performed under this Contract and Agreement. PARADISE shall have exclusive control of the operations of all shows, riding devices, and concessions; the feature and character of which shall be satisfactory to COUNTY.
20. The COUNTY shall not allow any other amusement ride or amusement game (as previously defined) to operate at the Pacific County Fairgrounds within 60 days prior nor 30 days following the Fair.
21. If PARADISE is prevented from exhibiting or operating any of its shows or attractions OR if COUNTY is prevented from operating the Fair by an act of God, riot, strike, fire, war, blackout, or if by order or command of any of the military forces of the United States or Washington State, the regular ordinary course of business of PARADISE or COUNTY is curtailed, suspended, interrupted or interfered with and said PARTY thereby prevented from carrying on its usual course of business in whole or in part, then this Agreement or Contract at the option of either, shall become null and void and each PARTY released therefrom.
22. If any paragraph or sentence of this Contract and Agreement is held invalid, it is agreed that the balance thereof shall continue in full legal force and effect.
23. Parties agree that this Contract and Agreement shall be interpreted according to Washington State Law and the venue of any action shall be in the Superior Court for Pacific County, Washington. The prevailing party in any legal action shall be reimbursed for attorney fees and court costs by the other party.
24. At the completion of the contracted year 2016, there may be a two (2) year extension period to this agreement, at which time any changes to this agreement must be exercised and executed through writing by the PARTIES. In the event that PARADISE or COUNTY fail to appear or perform within reasonable expectation for this contracted event, both parties reserve the right to cancel this Contract and Agreement. This cancellation must be invoked in writing, with valid explanation of the nonperformance, within 30 days after the conclusion of the Fair each year, and may be exercised by either party. Notice shall be accomplished by certified USPS mail with return receipt.

PAYMENT

25. PARADISE agrees to pay FAIR 20% from the sale of ride admission tickets AFTER deducting any government and/or state tax required by Federal and State Laws, if any, plus 5.5% liability insurance and 5.5% fuel surcharge. PARADISE also agrees to pay COUNTY \$20 for each game and food concession operated for the duration of the Fair. PARADISE agrees to provide COUNTY with an accounting of their receipts and taxes paid on the receipts with payment.

PARADISE AMUSEMENTS, INC

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS

By: Sherry McKay, Owner
PO Box 1149
Coeur d'Alene, ID 83816
208/660-6829

Frank Wolfe, Chairman

Lisa Ayers, Commissioner

Steve Rogers, Commissioner

ATTEST:

Marie Guernsey Date
Clerk of the Board



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD				
		Agenda Item #:	15	
BOCC ACTION:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Initial: _____	Date: _____
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS				Review <input type="checkbox"/> Clerk of the Board
<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO:			<input type="checkbox"/> Risk Mgmt
<input type="checkbox"/> CONTINUED TO DATE:		TIME:		
<input type="checkbox"/> OTHER:				
DISTRIBUTION LIST:				
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable): Bds/Coms
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 3/2/2016
NARRATIVE OF REQUEST	
<p>RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)</p> <p>Approve the appointment of Larry Cohen and Madeline Moore to the Human Services Advisory Board, effective immediately</p>	



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 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

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 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD			
BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		Agenda Item #: <u>16</u>	Initial: _____ Date: _____
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS	<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO: _____	Review <input type="checkbox"/> Clerk of the Board
<input type="checkbox"/> CONTINUED TO DATE: _____ TIME: _____	<input type="checkbox"/> OTHER: _____		<input type="checkbox"/> Risk Mgmt
			<input type="checkbox"/> Legal Required
DISTRIBUTION LIST:			
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff
			<input type="checkbox"/> Superior Court
			<input type="checkbox"/> Treasurer
			<input type="checkbox"/> Veg Mgmt
			<input type="checkbox"/> WSU Ext.
			<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 3/3/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Confirm Chair's signature on the 2016 WA Federal Lands Access Program planning application to create a bicycle/pedestrian path connecting Willapa National Wildlife Refuge to Lewis and Clark National Historic Park	

2016 Washington Federal Lands Access Program

JOINT ENDORSEMENT- This project is supported and endorsed by (add agency endorsements as needed)

Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark
Federal Land Agency (ies)	
Federal Land Unit Manager Name	
Title	
*** Handwritten Signature is required	
Date	
Email Address	
Telephone	
Point of Contact	
Title	
Email Address	
Telephone	

State, County, Local, or Tribal Government	Pacific County
Agency Official's Name	Frank Wolfe
Title	Chairman, Board of Pacific County Commissioners
*** Handwritten Signature is required	
Date	
Email Address	fwolfe@co.pacific.wa.us
Telephone	360-875-9337
Point of Contact	Michael W. Collins
Title	Director of Public Works/County Engineer
Email Address	pw@co.pacific.wa.us
Telephone	360-875-9368

2016 Washington Federal Lands Access Program

Proposal ID #: WA-FY16-
(For WFL Use Only)

(To be completed jointly by Federal Land Manager and State/County/Local/Tribal Government)

Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark National Historic Park		
Route Name/Number	26th Street to Pioneer Road to 95th Street		
Federal Land(s) Accessed (Show on Map)	Willapa National Wildlife Refuge and Lewis and Clark National Historic Park		
Agency (ies) with Title to Road, Bridge, Trail or Transit System	Pacific County, Washington, City of Long Beach, Washington		
Agency (ies) with Title to Enhancement Facility	Pacific County, Washington, City of Long Beach, Washington		
Agency (ies) with Maintenance Responsibility for Road, Bridge, Trail or Transit System	Pacific County, Washington, City of Long Beach, Washington		
Agency (ies) with Maintenance Responsibility for Enhancement Facility	Pacific County and City of Long Beach		
Type of Proposal	<input type="checkbox"/> Capital Improvements <input type="checkbox"/> Transit <input type="checkbox"/> Enhancement <input checked="" type="checkbox"/> Planning <input type="checkbox"/> Surface Preservation <input type="checkbox"/> Research		
Key Items of Work (check all that apply)	<input type="checkbox"/> Paving <input type="checkbox"/> Earthwork <input type="checkbox"/> Major Concrete Structures <input type="checkbox"/> Bridges <input type="checkbox"/> Major Culverts <input type="checkbox"/> Road Base or Surface Course <input type="checkbox"/> Roadside Safety Structures <input checked="" type="checkbox"/> Planning Study <input checked="" type="checkbox"/> Bicycle/Pedestrian Facilities <input checked="" type="checkbox"/> Safety Enhancements <input type="checkbox"/> Chip Seal <input type="checkbox"/> Transit Facilities or Operations <input type="checkbox"/> Ancillary Parking Areas, Pullouts/Interpretive Sites <input type="checkbox"/> Major Drainage Improvements <input checked="" type="checkbox"/> Other (specify) <u>Turn lane(s) from Sandridge Rd to 95th Street</u>		
Proposed Work Summary	Planning study to create a bicycle/pedestrian path connecting Willapa National Wildlife Refuge to Lewis and Clark National Historic Park and vehicle turn lane(s) from Sandridge Road to 95th Street to allow safe access to the planned Refuge Visitor Center.		
Primary Visitor Destinations (Show on Map)	Lewis and Clark National and State Historical Park/Cape Disappointment State Park, Long Beach Peninsula/City of Long Beach, Willapa National Wildlife Refuge.		
High Use Federal Recreation Sites and/or Federal Economic Generators (Show on Map)	Lewis and Clark National and State Historical Park/Cape Disappointment State Park, Long Beach Peninsula/City of Long Beach, Willapa National Wildlife Refuge.		
Project Termini (Location)	Mile Posts	Latitude (Decimal Degrees)	Longitude (Decimal Degrees)
	Begin	46 22' 14.66"	124 03' 17.94"
	End	46 22' 14.66"	124 01' 38.46"
	Nearest Town	Long Beach, Washington	Fed Congressional District
Estimated Total Project Costs	\$410,000.00		
Funds Requested from Federal Lands Access Program	\$350,000.00		
Project Length (miles)	2.5	County	Pacific
Required Local Match (13.5%)	\$30,000	From	Inkind from Pacific County, City of Long Beach, WNWR

Other Funding Contributions to Project	\$30,000.00	From	Cash from Port of Peninsula and Port of Ilwaco
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Acres of Federal Land Accessed by the Project

17,000 acres Willapa National Wildlife Refuge 1,800 acres Lewis and Clark National Historical Park/Cape Disappointment State Park

Functional Classification of the Roadway (Show official designations of route).	<input type="checkbox"/> National Highway System	<input type="checkbox"/> Major Collector	<input checked="" type="checkbox"/> Local Road
	<input type="checkbox"/> Arterial	<input type="checkbox"/> Minor Collector	

Traffic Volumes	Current				20 Year Projections		Basis for Projections? (e.g. Transportation Plan, population growth rate...)
	Actual Counts		Estimated		Start of Project	End of Project	
	Start of Project	End of Project	Start of Project	End of Project			
Average Daily Traffic (ADT) on Highway							
Seasonal Average Daily Traffic (peak season) (SADT) on Highway							Willapa National Wildlife Refuge Comprehensive Conservation Plan, Pacific County 6 year Plan
% Trucks							
% Federal Land Related							

Comments

	NBI Structure Number	Dimensions (Overall Length x Width)	Bridge Type	No. of Spans	NBIS Sufficiently Rating (1-100)
+ -					

Problem Statement: What purpose does this transportation facility serve? What is the need for this project? Who will this project serve (such as skiers, communities, hikers...)? What are the conditions requiring relief? Describe the consequences if these conditions are not addressed. Describe physical and functional deficiencies, anticipated changes in use, safety problems, capacity issues, bridge deficiencies, pavement or surface conditions, etc.

The Lewis and Clark Discovery Trail begins in Ilwaco, WA connects to Lewis and Clark National Historic Park and Washington State Park's Cape Disappointment State Park. From there the 8-10 foot wide paved hiking and biking trail goes 8.5 miles north along shoreline of the Pacific Ocean through Seaview and Long Beach to 26th Street. Our project would connect the Discovery Trail at 26th Street across the Peninsula to the Willapa National Wildlife Refuge. Creation of a bicycle/pedestrian path from the "Beach to the Bay" will connect two federally managed areas: Willapa National Wildlife Refuge (Refuge) and Lewis and Clark National Historic Park (Park). The Discovery Trail and the new two mile connection would also connect the Lewis and Clark Interpretive Center to the site of the Refuge's planned visitor center off of 95th Street (approximately 9 miles apart). Vehicle turn lane(s) from Sandridge Road to 95th Street will also be planned to provide safe vehicle access for over 200,000 expected Refuge visitors to the planned site for the Refuge's Visitor Center. Planning the trail route and vehicle turn lanes at the same time will provide safe access for all three modes of transportation to this site.

The Long Beach Peninsula, located in southwest Washington, draws 450,000 to 500,000 visitors per year from 48 states and 15 foreign countries (Long Beach Peninsula Visitors Bureau 2010). The majority of the public recreation in the local area centers on the Pacific Ocean, Willapa Bay, and the many trails. Water-related recreational opportunities, including power boating, kayaking, canoeing, waterfowl hunting, fishing, and camping, provide the majority of the outdoor pursuits for the local and visiting public. The number of visitors interested in wildlife oriented activities increases every year.

The Willapa National Wildlife Refuge (Refuge) encompasses 17,000 acres of tidelands, temperate rain forest, ocean beaches, and small streams located surrounding Willapa Bay. The Refuge provides wildlife-dependent opportunities including bird watching, hunting, fishing, hiking, wildlife observation, photography, boating, and camping for approximately 128,000 visitors each year. The planned visitor center will increase this visitation to over 200,000 annually.

Lewis and Clark National Historical Park rings the ecologically significant Columbia River estuary, with 12 units in southwest Washington and northwest Oregon. Cape Disappointment State Park, which is part of the National Park, encompasses 1,882 acres and is fronted by both the Pacific Ocean and Baker Bay. The park offers two miles of ocean beach, two lighthouses, an interpretive center and hiking trails. Visitors enjoy beach exploration, ship watching and exploring the area's rich natural and cultural history.

The Discovery Trail and the Refuge are separated by local streets with narrow shoulders creating a safety hazard for pedestrians or bicycles. The Beach to Bay Trail would provide this safe corridor for hundreds of thousands of visitors to the Park, State Park, Refuge and local community.

Detailed Description of Proposed Capital Improvement, Enhancement, or Surface Preservation: Describe how the proposed project will address the problem. Describe the overall design concept, scope of work, any unusual design elements, design or operational standards, and any work affecting structures (bridges and major culverts). Include widths, surfacing type, surfacing depth, earthwork needs, roadside safety features, ancillary parking areas, signing improvements, bridge work, guardrail improvements, etc. Include optimum year work should be done and year work needs to be done no later than.

This request does not include capital improvement.

Detailed Description of Proposed Transit Service: Provide operational details of the proposed service. What are specific destinations the route will serve? Is the service year-round or seasonal? What are the operating dates/service hours/day of week? Describe transit route details, including miles, number of stops, and variability in service operations. Describe any marketing, way finding, or other information that will be disseminated to promote service.

This request does not include transit service.

Detailed Description of Proposed Planning: Describe the details of this planning and the final product that will be developed. Would this planning effort support projects that could be submitted under future Federal Lands Access Program requests for proposals?

Our project would connect the Discovery Trail at 26th Street across the Long Beach Peninsula to the Willapa National Wildlife Refuge. Creation of a bicycle/pedestrian path from the "Beach to the Bay" will connect two federally managed areas: Willapa National Wildlife Refuge (Refuge) and Lewis and Clark National Historic Park (Park). The Discovery Trail and the new two mile connection would also connect the Lewis and Clark Interpretive Center to the site of the Refuge's planned visitor center off of 95th Street (approximately 9 miles apart). Vehicle turn lane(s) from Sandridge Road to 95th Street will also be planned to provide safe vehicle access for over 200,000 expected Refuge visitors to the planned site for the Refuge's Visitor Center. Planning the trail route and vehicle turn lanes at the same time will provide safe access for all three modes of transportation to this site.

This planning grant will explore possible routes for the pedestrian and bicycling trail. The selected route will be surveyed, designed and a cost estimate created. Turn lane north and/or south bound on Sandridge will also be investigated, surveyed, designed and a cost estimated created. The design would include a safe crossings for both Pacific Avenue and Sandridge Road, elevated or separated trail for safe two lane pedestrian and bicycle travel, smooth surface, signage and potentially other safety features. The route will be surveyed and compliance documents/permits will be developed (NEPA, SEPA, Cultural, ESA, 404, etc). The planning team will also provide outreach to the community.

Detailed Description of Proposed Research: Describe the type of research and the final product for this effort. Describe the need for the research and how this research enhances safety, access or sustainability.

This request does not include research.

Right-of-Way Acquisition: Describe which agency (agencies) has title for the project and how that title is documented. Describe which agency (agencies) has maintenance responsibilities for the project. Does new ROW need to be acquired? If so, how much, how many owners, and what is the anticipated time (months) to acquire all needed ROW? How does the applicant plan to acquire the ROW? Will coordination with any railroads be needed? What is your agency's experience acquiring ROW for federally-funded or assisted projects?

Pacific County maintains Pioneer Road, Sandridge Road and 95th Street and a forty foot right of way (ROW). The City of Long Beach maintains 26th Street and Pacific Avenue and a forty foot ROW. If a route is selected for the trail outside of these ROW, additional agreements, easements or ROWs may need to be acquired.

Utilities: Identify utilities in the roadway corridor or project site. Would relocation be needed? What agreements exist and who pays for relocation costs?

The work would be contained within county and city maintained right of way with utility providers as follows: Pacific County Public Utility District No. 2, PO Box 619, Long Beach, WA 98631, (360) 642-3191, CenturyLink -2540 Blake Lake Blvd. Olympia, WA 98512, (360) 402-6879, Long Beach Water, City of Long Beach, PO Box 310, Long Beach, WA 98631 (360) 642-4421.

Project is identified within the following (Check all that apply and show plan name)	
<input checked="" type="checkbox"/> System Transportation Plan	Pacific County Recreational Trail Plan
<input checked="" type="checkbox"/> Federal Land Management Plan	Willapa National Wildlife Refuge Comprehensive Conservation Plan (2011)
<input checked="" type="checkbox"/> Regional Transportation Plan	
<input checked="" type="checkbox"/> County Transportation System Plan	Pacific County Six-Year Transportation Improvement Plan
<input type="checkbox"/> Tribal Transportation Plan	
Would the proposal require modification or amendments to any of these plans?	

Which of the following environmental and social issues are within the project area?

	Yes	No	Unknown	Comments
Wetlands	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The projected would be designed to have little to no effect on wetlands.
Threatened & endangered Species	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The projected would be designed to have little to no effect on threatened or endangered species.
Other Fish & Wildlife Habitat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The projected would be designed to have little to no effect on fish or wildlife habitat.
Wildlife Movement Corridors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The projected would be designed to have little to no effect on wildlife movement.
Wild & Scenic River	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Non-Attainment Air Quality Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cultural/Archeological/Historic Sites	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Public Parks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lewis and Clark National Historic Park/Washington State Parks - Cape Disappointment
Wildlife Refuge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Willapa National Wildlife Refuge
Hazardous Materials	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Stream Encroachments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Describe any other environmental or social issues that should be considered that are within the project area: Is the route included in an area receiving special management considerations for water quality, wildlife security, connectivity?

The exact route for the trail and turning lane(s) will be identified during this planning process. The Washington State University Cranberry Research Station and several cranberry farms are located within the proposed area along with numerous private land owners. Public Utility District #2 substation, powerlines and City and County drainage systems are present. Willapa National Wildlife Refuge, freshwater wetlands and wildlife are also present and will be considered during design.

Describe the range of attitudes, both support and opposition, that this proposed project may receive from organizations, the public and within your own agency: State the basis for this supposition and include coordination efforts and public involvement efforts completed to date.

Long Beach Peninsula has become a destination point for visitors interested in viewing and photographing wildlife in their natural environment. Pacific County's "Beach to Bay" trail and the Refuge's South Bay Trail will provide quality natural resource oriented recreational activities for the ever increasing interest in these activities. The Refuge, Park/State Park and Long Beach Peninsula have become a destination point for bird and nature waters.

The Refuge has received support for development of the Beach to Bay Trail from the City of Long Beach, Columbia Pacific Heritage Museum, Friends of Willapa National Wildlife Refuge, Lewis and Clark National Historic Park, Long Beach Peninsula Visitors Bureau, Shoalwater Birders, Washington State Parks and Recreation Commission-Long Beach Area State Parks. No opposition to access improvement is expected.

The Refuge has also received support for development of access to the South Bay Trail on 95th Street (the Refuge's portion of the Beach to Bay Trail) from the City of Long Beach, Columbia Land Trust, Columbia Pacific Heritage Museum, Friends of Willapa National Wildlife Refuge, Long Beach Peninsula Visitors Bureau, Ocean Park Area Lions Club, Port of Ilwaco, Natural Resources Conservation Service, Shoalwater Birders, The Nature Conservancy, Washington State Parks and Recreation Commission-Long Beach Area State Parks, and Willapa Hills Audubon Society.

Cape Disappointment State Park, part of the Lewis and Clark National Historic Park, is the most visited park in the Washington State Parks system. Cape Disappointment State Park, formerly Fort Canby State Park, is a 1,882-acre camping park on the Long Beach Peninsula, fronted by the Pacific Ocean. The park offers two miles of ocean beach, two lighthouses, an interpretive center and hiking trails.

The lead agency for project delivery will be WFLHD: The project proponents may request another agency take the lead for project delivery. If recommending a different agency be lead, indicate below which agency and provide rationale for recommendation. The rationale should include why another agency should take the lead, previous experience in delivering Federal-Aid (Title 23) funded projects, any certifications to deliver Federal-Aid funded projects, and ability to satisfy Federal Highway Administration project delivery requirements. The final decision for project delivery resides with the PDC.

WSDOT

Federal Land Management Agency

Certified Local Agency

Non-Certified Local Agency

Pacific County is a WSDOT/FHWA Certified Local Agency.

****Transit Supplemental Questions:** *For Transit Proposals only*, please answer the following: If transit service is currently being provided to this Federal Land Management Agency unit or service has been provided in the past, please provide details about service parameters, ridership, cost per passenger, and any other pertinent information. What revenue will be collected to support the service? Describe fare pricing, discounts, pass programs, etc. Provide number, type, and age of current fleet. What is the daily number of riders estimated currently and/or at project completion? Describe how the proposed transit service will be financially sustainable with current and future sources of funding.

N/A

****Research Supplemental Questions:** *For Research Proposals only*, please answer the following: Please provide details on how this research is broad-based and not narrowly focused on a localized problem. Provide specific examples showing how this research product can be used across multiple agencies.

N/A

Cost Estimate for Capital Improvement, Enhancement, and Surface Preservation Projects

Fill-in estimates for appropriate items. Add items as needed. **Use Current Unit Prices.**

Quantity	Item	Unit Price	Unit	Total
	Clearing and Grubbing		Acres	
	Roadway Excavation		Cubic Yards	
	Imported Borrow		Cubic Yards	
	Sub-Excavation		Cubic Yards	
	Water / Dust Abatement		Gallons	
	Recycled Asphalt (milling, pulverizing, ripping)		Square Yards	
	Asphalt concrete pavement		Tons	
	Aggregate Base (may include stabilization)		Cubic Yards	
	Aggregate Sub-Base		Cubic Yards	
	Major Culverts		Each	
	Minor Culverts		Each	
	Retaining Walls		Square Feet	
	Rip Rap & Slope Protection		Cubic Yards	
	Revegetation		Acres	
	Signing		Square Feet	
	Pavement Marking		Linear Feet	
	Roadside Safety (barriers, guardrail)		Linear Feet	
	Bridges		Lump Sum	
	Traffic Control		Lump Sum	
	Utility Relocation		Lump Sum	
Use table on the next page for additional items.				
			Sub-Total	
	Mobilization (As percentage of Sub-Total) Typically 10%, input estimated percentage in decimal form. For example: 0.10		Lump Sum	
	Contingencies (As percentage of Sub-Total) Typically 30%, input estimated percentage in decimal form. For example: 0.30		Lump Sum	
Total Estimated Construction Cost				
Estimated Preliminary Engineering Costs (As a percentage of the Total Estimated Construction Cost) Typically 5 to 25 percent, depending upon project scope and complexity. Input estimated percentage in decimal form. For example: 0.15				
Estimated Right of Way Costs				
Total Estimated Preliminary Engineering Costs				
Estimated Construction Engineering Costs (As a percentage of the Total Estimated Construction Cost) Typically 5 to 20 percent, depending upon project scope and complexity. Input estimated percentage in decimal form. For example: 0.10				
Estimated Construction Engineering Costs				
Total Project Costs				

Cost Estimate for Capital Improvement, Enhancement, and Surface Preservation Projects (Cont.)

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-					
						Sub-Total

Comments:

Cost Estimate for Transit Projects

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-					
						Total Project Costs

Comments:

Cost Estimate for Planning and Research Projects

Add items as needed. Use Current Unit Prices.

		Quantity	Item	Unit Price	Unit	Total
+	-	1	Planning Managment	\$80,000.00		\$80,000.00
+	-	18	Outreach/Community (Community Planning Team)	\$5,000.00		\$90,000.00
+	-	1	Environmental (Wetlands, Critical Area(s) assessments)	\$15,000.00		\$15,000.00
+	-	1	Right of Way (Proposed routes and R.O.W. assessment)	\$20,000.00		\$20,000.00
+	-	1	Survey(s), Including R.O.W needed)	\$20,000.00		\$20,000.00
+	-	1	Preliminary Engineering estimates (built infrastructure)	\$20,000.00		\$20,000.00
+	-	1	Schematics of route, design elements & construction sp	\$20,000.00		\$20,000.00
+	-	1	Final Report (preferred route, schematic, costs)	\$25,000.00		\$25,000.00
+	-	1	Permit (draft submission)	\$15,000.00		\$15,000.00
+	-	1	Administration	\$20,000.00		\$20,000.00
+	-	1	Contingency	\$25,000.00		\$25,000.00
						Total Project Costs \$350,000.00

Comments:

Required Local Contribution to Project: Describe the type and source of funds to provide the required 13.5% local match. Describe any soft match, in-kind match, or eligible Federal funds that will be used to satisfy the match requirement.

Required match for this project would be \$47,250 (13.5%). We will commit \$60,000 (17%).

Cash: \$15,000 from the Port of Ilwaco and \$15,000 from the Port of the Peninsula

In-kind: \$30,000 from Pacific County, City of Ilwaco, and Willapa National Wildlife Refuge

Other Contributions to the Project: Describe any additional contributions secured or being sought to implement the project proposal. Does this opportunity possibly leverage other funds?

An additional \$12,750 in match has been committed to the project by the applicant and its partners.

How does the project relate to the following evaluation criteria?

1. SAFETY

Improvement of the Transportation Network for the safety of its users.

- a) How many and what type of crashes have occurred on the project site in the last five years? Describe the basis for your information and include reported accidents and anecdotal information. Provide maps showing accident locations.
- b) How would the proposed project improvement unsafe conditions such as crash sites, inadequate sight distance, roadside hazards, poor vertical/horizontal alignment, hazardous intersections, inadequate lane and shoulders widths, etc?
- c) How does the proposed project address potentially unsafe locations such as where recreation use may create traffic conflicts with local or through traffic?
- d) How does the project address safety for a wide range of users (freight, destination motorists, touring motorists, bicyclists, pedestrians, public transportation)?
- e) What are the results/recommendations of any road safety audits conducted for the project?
- f) Is the project identified in a strategic safety plan?

(a) NEED CRASH DATA STATEMENT (COUNTY & CITY?)

(b,c) & d The roadways are narrow with inadequate shoulders and obstacles located in the clearzone. The project would create a dedicated pedestrian/bicycling trail and vehicle turn lanes will enhance the safety to the traveling public for all three modes of transportation. Additional signing/lighting will also be placed for advance warning on the road especially near the crossings.

e) There have been no formal safety audits completed for the project.

f) The project is identified in the Willapa National Wildlife Refuge Final Comprehensive Conservation Plan and Pacific County Six Year Transportation Program, identified as Priority No. XX. (CITY PLAN too??)

2. PRESERVATION

Improvement of the transportation infrastructure for economy of operation and maintenance.

- a) What is the current condition to the existing surfacing? If the surfacing is pavement, what is the Pavement Condition Index (PCI)? If the surface is gravel, what is the PASER rating? How would the project improve the surface condition?
- b) How would the project impact maintenance or operating costs? How will this project reduce these costs?
- c) If the proposal includes bridge work, how will the project extend the service life of the bridge? Would the proposal correct a "deficient" bridge?

a) The route for the trail will be identified during this planning process. For the vehicle turn lanes, the current surface of Sandridge Road and 95th Street XXXX
NEED PCI rating of surface (if county has)??

b) Maintenance would be responsibility of County and City.

c) There is no bridge work included in the project scope.

3. RECREATION AND ECONOMIC

Development and utilization of the Federal Land and its resources.

- a) Describe any high use Federal recreation sites or Federal economic generators (as determined by the Federal Land Manager) that are accessed by this project. How many visitors access/use the site annually? How does the project enhance access to these sites? How does the proposal improve the visitor experience?
- b) Which Federal Lands are accessed by this project? How much Federal Land (acres) is accessed by the project? If multiple Federal Lands are accessed, itemize acreage by agency.

Enhancement of economic development at the local, regional, or national level, including tourism and recreational travel.

Note: Direct effects of implementing the project, i.e. construction employment will not be scored.

- c) Identify the community or communities economically dependent on the network, and the elements that comprise the economy (e.g. timber, tourism, etc.) How is the economy tied to the transportation network? How will the proposed project improve the transportation network and support the community's economic goals/needs or other economic plan?
- d) If the proposed project is located on a designated federal, state, or county scenic byway, identify the scenic byway and explain the anticipated benefit related to the byway. Would the project meet the needs identified in the Byway's management plan?

(a) The project connects the Willapa National Wildlife Refuge Tarlatt Unit to the northernmost point of the Lewis and Clark National Historical Trail, the Lewis and Clark National Scenic Byway and the US 101 Pacific Coast National Scenic Byway. In addition, the bicycle & pedestrian trail would connect to the Discovery Trail, a key backbone trail system that winds south and connects the to the City of Long Beach, The Washington Seashore Conservation area (beach), the Long Beach Boardwalk, Cape Disappointment State Park and the Lewis and Clark National and State Historical Park. This project will also provide safe vehicle access for visitors accessing the planned Refuge Visitor Center on 95th Street in Long Beach. The Refuge currently receives 128,000 visitors annually. The number of people utilizing the Refuge is expected to increase to over 200,000 visitors annually with the completion of the South Bay Trail and the relocation of the visitors center. The Tarlatt Unit offers a trail, viewing platform, observation blind, parking area, and a kiosk with interpretive signage. The unit provides wildlife-viewing, hiking, photography and kayak/canoeing opportunities. It is also the site of the Refuge and Friends of Willapa National Wildlife Refuge's Forth Grade Environmental Education program.

In addition, North Head National Historic District has an estimated 50,000 visits a year, Lewis and Clark National Historical Park has an estimated 220,000 visits per year, Lewis and Clark Interpretive Center has an estimated 50,000 visits a year, Cape Disappointment State Park Complex has an estimated 1,000,000 visits a year. Also nearby are the Lewis and Clark National Scenic Byway (SR 101 and SR 103), Pacific Coast National Scenic Byway (SR 101), and US Coast Guard National Motor Lifeboat School and Station Cape Disappointment.

(b) The project will improve access to the Refuge which includes 350 hundred acres of restored estuarine habitat, 4,000 acres of forested and grassland habitat, and approximately 2 miles of trail will be available for visitors.

(c) The Refuge is located in Pacific County, which is bordered by the Columbia River, the Pacific Ocean, and the pristine Willapa Bay. Traditionally, the County's economy has been natural resource-based (i.e. tourism, logging, lumber, manufacturing, oyster harvesting, seafood canning, crabbing, sports and commercial fishing, dairy farming, and cranberry growing). With over 25 miles of beach area located along the Pacific Ocean, coastal life provides recreation opportunities such as fishing, hunting, beach combing, clam digging, camping, bird watching, trail hiking, whale watching, kite flying, and various organized community sports. Access of this rural county is an easy drive from Interstate 5 via Highway 12, Highway 6, and Highway 4, connecting to coastal Highway 101. The Willapa National Wildlife Refuge Comprehensive Conservation Plan (Willapa NWR CCP) includes an economic analysis for the Refuge. Many non-consumptive activities (bird watching, hiking, canoeing, kayaking, etc) permitted on refuges are expected to show participation increases of 20 to 40 percent over the next 20 years. Implementation of the preferred alternative would increase recreational visitors because additional public use opportunities such as wildlife observation and hunting would be offered. As a result, recreation expenditures would average \$2.2 million annually. Impacts associated with Refuge expenditures would increase because of a number of Project. An increase in access to the Refuge for recreation could increase visitations, prolong by days the duration of each visit, and proportionately increase local spending by visitors.

(d) The project is located on the Long Beach Peninsula which is adjacent to the Lewis and Clark Trail and Pacific Coast Scenic Byway as defined by WSDOT and identified on their interactive map.

4. MOBILITY

Continuity of the transportation network serving the Federal Land and its dependent communities.

- a) Is the road the sole access to the area? Will the proposed project mitigate the potential of the route closing?
- b) How would the proposed project improve the continuity of the transportation network? Which gaps or missing links would the proposed project address? What travel restrictions, bottlenecks, or size/load limits impede travel? What work has been completed on adjacent sections to create route continuity?
- c) Does the proposed project connect to a designated route on the Federal Land Management Agency's FLTP inventory? Are there any future improvements planned on the designated route?
- d) Identify all planning documents related to this project. Is the project specifically identified in any of these plans? What is the local or regional priority (high, medium, low) of the project considering the Federal Land, State or County network? How does this proposal fit with the Federal Land Management Plan? How does the proposal fit with the county comprehensive plan? How does the proposal fit with any Transportation System Plans or Corridor Plans? What are the consequences to the transportation system of not addressing these needs?

Mobility of the users of the transportation network and the goods and services provided.

- e) How would the proposed improvements reduce travel time and congestion, increase comfort and convenience for the federal land user?
- f) How would the proposed project improve the choices for alternative modes of travel (pedestrian, bike, bus, or rail)? Would the proposed project make any ADA improvements?
- g) What are the major traffic generators within the Federal Land for this route?

a) 95th Street is the sole road to the Tarlatt Unit of Willapa NWR.

b) The Discovery Trail does not currently access the Willapa NWR. The current access for bicycles and pedestrian is via a narrow county collector (Pioneer Road) or a county arterial (Sandridge Road). Neither have adequate shoulders or travel lanes suitable for bicycle or pedestrian traffic. The addition of the Refuge link would provide a safe and direct access to Discovery Trail.

c) This project does not connect to another route designated on the FLTP inventory for Willapa NWR.

d) The project is identified in the Willapa NWR Final Comprehensive Conservation Plan, on the adopted Six Year Transportation Improvement Plan for 2016-2021 and is identified as Priority No. XX and City Plan XXX.

(e) This project will ensure that vehicle passage is not impeded and provide a safe route for visitors to the Refuge for vehicles, pedestrians, and bicyclists.

(f) This project will provide access via vehicle, bicycle or foot and will create new opportunities for visitors to the area to view Willapa Bay streams, channels, and estuarine habitat.

(g) The Long Beach Peninsula, located in Southwest Washington, draws 450,000 to 500,000 visitors per year from 48 states and 15 foreign countries. The Refuge provides wildlife-dependent opportunities including bird watching, hunting, fishing, hiking, wildlife observation, photography, boating, and camping for approximately 128,000 visitors each year. This project will improve access to the Refuge units closest to the Long Beach Peninsula. The county road is the only road that provides vehicle access to the Tarlatt Unit of the Refuge for visitors.

5. SUSTAINABILITY AND ENVIRONMENTAL QUALITY

Protection and enhancement of the rural environment associated with the Federal Land and its resources.

Note: It is assumed all projects will be constructed in accordance with all environmental regulations.

This scoring is for projects which enhance environmental goals.

- a) Describe how the proposed project contributes to the environmental goals and objectives of the Federal Land Management Plan or other applicable land management plan.
- b) How would the project enhance wildlife connectivity, wildlife habitat, and/or aquatic organism passage?
- c) How would the project enhance water quality, riparian and/or wetland function?
- d) Does the project use design, materials, or techniques that will exceed the minimum environmental requirements?
- e) Does the project contribute to improved environmental quality from GHG reduction?
- f) Would the project require unique mitigation for impacts?
- g) Would the project contribute to the use of sustainable energy sources for transportation?

a) The project contributes to the environmental goals and objectives of the Willapa National Wildlife Refuge and will provide a safe access route.

b) This project will be designed to have little to no impact wildlife.

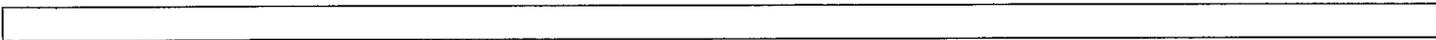
c) The project will have no effect on water quality, riparian or wetland function.

d) The project will be designed so materials or techniques will not exceed the minimum environmental requirements.

e) No, the project does not contribute to the improved environmental quality from greenhouse gas reduction.

f) No, the project will not require mitigation for impacts.

g) No the project would not contribute to the use of sustainable energy sources for transportation.



2016 Washington Federal Lands Access Program

JOINT ENDORSEMENT- This project is supported and endorsed by (add agency endorsements as needed)

Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark
Federal Land Agency (ies)	Willapa National Wildlife Refuge
Federal Land Unit Manager Name	Jackie Ferrier
Title	Project Leader
*** Handwritten Signature is required	
Date	March 1, 2016
Email Address	jackie_ferrier@fws.gov
Telephone	360-484-3482
Point of Contact	Jackie Ferrier
Title	Project Leader
Email Address	jackie_ferrier@fws.gov
Telephone	360-484-3482
Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark
Federal Land Agency (ies)	
Federal Land Unit Manager Name	
Title	
*** Handwritten Signature is required	
Date	
Email Address	
Telephone	
Point of Contact	
Title	
Email Address	
Telephone	

2016 Washington Federal Lands Access Program

JOINT ENDORSEMENT- This project is supported and endorsed by (add agency endorsements as needed)

Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark
Federal Land Agency (ies)	
Federal Land Unit Manager Name	
Title	
*** Handwritten Signature is required	
Date	
Email Address	
Telephone	
Point of Contact	
Title	
Email Address	
Telephone	

State, County, Local, or Tribal Government	Pacific County
Agency Official's Name	Frank Wolfe
Title	Chairman, Board of Pacific County Commissioners
*** Handwritten Signature is required	
Date	
Email Address	fwolfe@co.pacific.wa.us
Telephone	360-875-9337
Point of Contact	Michael W. Collins
Title	Director of Public Works/County Engineer
Email Address	pw@co.pacific.wa.us
Telephone	360-875-9368

2016 Washington Federal Lands Access Program

JOINT ENDORSEMENT- This project is supported and endorsed by (add agency endorsements as needed)

State, County, Local, or Tribal Government	City of Long Beach
Agency Official's Name	Jerry Phillips
Title	Mayor
*** Handwritten Signature is required	
Date	March 1, 2016
Email Address	
Telephone	
Point of Contact	
Title	
Email Address	
Telephone	

****Signatures are required from BOTH the Federal Land Management Agency being accessed and the State, County, Local, or Tribal Government.
Print this page and sign legibly. After signing, scan to PDF, and attach.*

2016 Washington Federal Lands Access Program

JOINT ENDORSEMENT- This project is supported and endorsed by (add agency endorsements as needed)

Project Name	Bicycle/Pedestrian Trail Connecting Willapa National Wildlife Refuge to Lewis and Clark
Federal Land Agency (ies)	
Federal Land Unit Manager Name	
Title	
*** Handwritten Signature is required	
Date	
Email Address	
Telephone	
Point of Contact	
Title	
Email Address	
Telephone	

State, County, Local, or Tribal Government	Pacific County
Agency Official's Name	Frank Wolfe
Title	Chairman, Board of Pacific County Commissioners
*** Handwritten Signature is required	
Date	
Email Address	fwolfe@co.pacific.wa.us
Telephone	360-875-9337
Point of Contact	Michael W. Collins
Title	Director of Public Works/County Engineer
Email Address	pw@co.pacific.wa.us
Telephone	360-875-9368



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd and 4th Tuesday of each month, beginning at 9 a.m.

REQUESTED MEETING DATE:
3/8/16

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 17

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

CONTINUED TO DATE: _____ TIME: _____

OTHER: _____

Review Clerk of the Board
 Risk Mgmt
 Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: General Administration	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Kathy Spoor, CAO	PHONE / EXT:
SIGNATURE: <i>Kathy Spoor</i>	DATE: 3-3-16
NARRATIVE OF REQUEST Attached for your consideration is an Agreement with the Port of Chinook and Friends of Chinook School. This Agreement has Pacific County serving as fiscal agent for a grant the Port received for a capital improvement project at the Chinook School. At the time of this memo the Port of Chinook was waiting for information from their insurance carrier. I do not anticipate any problem with negotiating something that is acceptable to all parties should there be a problem with the Port naming Pacific County as an additional insured. There is somewhat of a time crunch with this Agreement due to scheduling the refinishing of the floors at the school at the first of April. The State wanted the signed agreement in place before they would send the final contract to the Port for signature. If we aren't able to get the Agreement and Contract in place prior to April, the project will be delayed until October when the contractor who will be refinishing the floors can reschedule the job. The County agreed to serve as fiscal agent on this project due to cash flow issues the Port of Chinook has been experiencing. This contract creates very little financial risk to the County because the Friends are providing all of the required match, much of which has already been secured and verbally approved by the State.	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Move to approve Intergovernmental Agreement with the Port of Chinook and Friends of Chinook School subject to Prosecuting Attorney's approval of final language.	

Name of Contractor: Port of Chinook and Friends of Chinook School

Name of Contract/Agreement/Grant/Amendment #: (if amendment, provide copy of those pages that are being amended):
Intergovernmental Agreement between Pacific County, Port of Chinook, and Friends of Chinook School

W-9 Attached for all vendors/contractors (County issuing payment to) **Certificate of Insurance Attached** (if required)

Indicate type Intergovernmental/Interagency Employment/Special Services Agreement Federal Contract
 Memorandum of Understanding/Agreement Interoffice/Interdepartmental State Contract

Contractor Type (check all that apply): For-Profit Private Organization/Individual
 Non-Profit Public Organization/Jurisdiction
 State Sub-Recipient
 Federal Other

Please provide Tax ID #, Uniform Business Identification (UBI) #, or Social Security # on Page 3 of this form.

TYPE OF REQUEST (Mark all that apply and provide breakdown of bid proposals along with all pertinent documentation):

Public Works Project (RCW 39.04): Limited PW Process (<\$35,000) Limited PW Process (<\$40,000)
 Small PW Process (<\$300,000) PW Project (>\$300,000)

Equipment, Materials, & Supplies (RCW 36.32): < \$5,000 (attach 3 bids) \$5,000-\$25,000 (use small works roster) >\$25,000 (competitive bids)

Services / Leases: Architectural & Engineering Personal Services
 Lease (Personal Property i.e. copier, printer) Lease (Real
 Telecomm & Data Processing Other (Describe):

To be located at: _____

Exceptions to Bidding (Please provide appropriate documentation):

Insurance/Bonds Emergency Event (Purchases/Public Works)
 Single (Sole) Source Purchase* Special Facilities/Market Conditions
*Resolution Required

PURCHASE UNDER ANOTHER AGENCY'S CONTRACT ("Piggybacking")
Please attach the following:
- Copy of Intergovernmental Agreement with other agency
- Confirmation that vendor agrees to participation
- Documentation that contract was awarded in compliance with bidding law
- Documentation that Agency posted bid/solicitation notice on its website or provided access link to the notice

RFP RFQ Franchise Annexation Ordinance Resolution
 Appeal Inventory Acquisition/Disposal Tort Claim Call for Bids
 Open Space Post, Advertise, & Fill Position
 Other (please describe): _____

BACKGROUND/SUMMARY (include date of prior workshop and/or action, if applicable):

TOTAL COST/AMOUNT (include sales & use tax): TOTAL TAX:

TOTAL SHIPPING/HANDLING: EXPENDITURE FUND #: 125__XXX.XXX.XX.XX

EXPENDITURE BUDGETED? Yes No SUPPLEMENTAL REQUIRED? Yes No

IN-KIND MATCH REQUIRED? Yes No DESCRIBE MATCH:

MATCHING FUNDS REQUIRED? Yes No AMOUNT OF MATCHING FUNDS:

INTERGOVERNMENTAL AGREEMENT

Among
PACIFIC COUNTY, WASHINGTON
The
PORT OF CHINOOK
And The
FRIENDS OF CHINOOK SCHOOL

THIS AGREEMENT made and entered into by and among Pacific County, hereinafter referred to as the COUNTY, the Port of Chinook, hereinafter referred to as the PORT, and the Friends of Chinook School, hereinafter to as the FRIENDS, WITNESSES THAT:

WHEREAS, the parties are desirous of entering into an AGREEMENT to formalize their relationship, and

WHEREAS, pursuant to funds appropriated by the Washington State Legislature in 2 EHB 115, and awarded as grant HCP 17-24 to the PORT by the Washington State Historical Society to fund certain capital improvements at the Chinook School in compliance with all applicable local, state and federal laws, regulations and policies, and

WHEREAS, the PORT is experiencing a short term cash flow shortage, and is in a period of transition with new members to the Board of Directors, and new management approached the COUNTY about partnering to serve as the fiscal agent for this grant; and

WHEREAS, the COUNTY recognizing the historic significance of the Chinook school, and its value as a community center, has agreed to serve as fiscal agent for grant HCP 17-24;

NOW, THEREFORE, in consideration of the mutual promises, covenants and provisions contained herein, and the mutual benefits to be derived therefrom, the parties hereto agree as follows:

1. Services to be Provided by the Parties:

The PORT:

- a. Will serve as the grantee and enter into a contractual relationship with the Washington State Historical Society obligating the PORT, in partnership with the FRIENDS, to complete certain capital improvements to the Chinook School, and to provide all required match.
- b. Will comply with all terms and conditions included in Grant HCP 17-24, included as Attachment A to this agreement.
- c. Will approve and sign all invoices prepared by Powell and Seiler Accounting on behalf of the FRIENDS prior to submission to the COUNTY for processing, payment and final submission to the State.
- d. Agrees that reimbursements received by the COUNTY Treasurer on behalf of the PORT related to Grant HCP 17-24 will be transferred by the Treasurer to the COUNTY's Capital Improvement Fund.

- e. Agrees that any payments not reimbursed by the State for expenses paid by the COUNTY on behalf of the PORT will be paid by the PORT to the COUNTY within 30 days of the closeout of this AGREEMENT, and should the PORT not pay within the 30 days the full faith, credit, and resources of the PORT are pledged irrevocably for the fully payment of any outstanding balance due to the COUNTY.

The FRIENDS:

- a. Will serve as contact person/lead for the coordination of activities related to Grant HCP 17-24.
- b. Will arrange for purchases and installation of materials, supplies, equipment, etc. per the terms of the grant.
- c. Will provide cash and in-kind services to serve as match per grant requirements.
- d. Will provide all required documentation needed to prepare invoices, including documentation of all required match, to Powell and Seiler Accounting for preparation of invoice.

The COUNTY:

- a. Shall confirm all invoices for accuracy and compliance with grant requirements.
- b. Shall process and pay invoices up to a total of \$76,500 from the County Capital Improvements Fund (Fund #125) related to grant HCP 17-24 received and signed by the PORT.
- c. Shall submit invoices to the State for processing.

2. Time of Performance:

The effective date of this contract shall be the date the parties sign and complete execution of the contract. The termination date of the contract shall be June 30, 2017.

3. Evaluation and Monitoring:

- a. The PORT shall maintain books, records, documents and other evidence and accounting procedures and practices that sufficiently and properly reflect the performance of this AGREEMENT. The PORT will retain all books, records, documents and other material relevant to this AGREEMENT for six (6) years after expiration of the AGREEMENT.
- b. The COUNTY or the State Auditor and any of their representatives shall have full access to and the right to examine during normal business hours and as often as the COUNTY or the State Auditor may deem necessary, those books, records, documents and other evidence retained by the PORT with respect to all matters covered in this AGREEMENT. Such representatives shall be permitted to audit, examine, and make excerpts or transcripts from such records and to make audits of all contracts, invoices, materials, payrolls, and records of matters covered by this AGREEMENT. These rights shall last for six (6) years after expiration of the AGREEMENT, or from the date final payment hereunder is made, whichever is later.

4. Public Records Act

This AGREEMENT and all public records associated with this AGREEMENT shall be available from the COUNTY for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the "Act"). To the extent that public records then in the custody of the PORT are needed for the COUNTY to respond to a request under the Act, as determined by the COUNTY, the PORT agrees to make them promptly available to the COUNTY. If the PORT considers any portion of any record provided to the COUNTY under this AGREEMENT, whether in electronic or hard copy form, to be protected from disclosure under law, the PORT shall clearly identify any specific information that it claims to be confidential or proprietary. If the COUNTY receives a request under the Act to inspect or copy the information so identified by the PORT and the COUNTY determines that release of the information is required by the Act or otherwise appropriate, the COUNTY's sole obligations shall be to notify the PORT (a) of the request and (b) of the date that such information will be released to the requester unless the PORT obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the PORT fails to timely obtain a court order enjoining disclosure, the COUNTY will release the requested information on the date specified.

The COUNTY has, and by this section assumes, no obligation on behalf of the PORT to claim any exemption from disclosure under the Act. The COUNTY shall not be liable to the PORT for releasing records not clearly identified by the PORT as confidential or proprietary. The COUNTY shall not be liable to the PORT for any records that the COUNTY releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

5. Employment Relationships

The PORT, its employees or agents performing under this AGREEMENT are not deemed to be employees of the COUNTY nor agents of the COUNTY in any manner whatsoever. No officer, employee or agent of the PORT will hold themselves out as, or claim to be, an officer, employee or agent of the COUNTY by reason hereof, nor will they make any claim, demand or application to or for any right or privilege applicable to an officer, employee or agent of the PORT.

6. Mutual Indemnity

To the extent of its comparative liability, each party agrees to indemnify, defend and hold the other party, its elected and appointed officials, employees, agents and volunteers, harmless from and against any and all claims, damages, losses and expenses, including but not limited to court costs, attorney's fees and alternative dispute resolution costs, for any personal injury, for any bodily injury, sickness, disease or death and for any damage to or destruction of any property (including the loss of use resulting therefrom) which are alleged or proven to be caused by an act or omission, negligent or otherwise, of its elected and appointed officials, employees, agents or volunteers.

In the event of any concurrent act or omission of the parties, each party shall pay its proportionate share of any damages awarded. The parties agree to maintain a consolidated defense to claims made against them and to reserve all indemnity claims against each other until after liability to the claimant and damages, if any, are adjudicated. If any claim is resolved by voluntary settlement and the parties cannot

agree upon apportionment of damages and defense costs, they shall submit apportionment to binding arbitration.

The parties agree all indemnity obligations shall survive the completion, expiration or termination of this AGREEMENT.

7. Insurance

Without limiting the COUNTY'S indemnification of the PORT, and prior to commencement of this AGREEMENT, the PORT shall obtain, provide and maintain during the term of this AGREEMENT, policies or insurance of the type and amounts described below and in a form satisfactory to the COUNTY.

- a. General Liability Insurance. The PORT shall maintain commercial general liability insurance with at least as broad as Insurance Services Office form CG 00 0, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, including without limitation, blanket contractual liability.
- b. Professional Liability (Errors & Omissions) Insurance. The PORT shall maintain professional liability insurance that covers the services to be performed in connection with this AGREEMENT, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and the PORT agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this AGREEMENT.
- c. Workers' Compensation Insurance. The PORT shall, at its own expense, maintain Workers' Compensation Insurance (statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

Waiver of Subrogation. All insurance coverage maintained or procured pursuant to this AGREEMENT shall be endorsed to waive subrogation against COUNTY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the PORT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. The PORT hereby waives its own right of recovery against COUNTY, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

The PORT agrees that its liability insurance shall be primary and non-contributory to the COUNTY's and that the PORT's policy shall so state.

8. Entire AGREEMENT

This AGREEMENT represents all the terms and conditions agreed to by the parties. No other understandings, oral or otherwise, regarding the subject matter of this AGREEMENT shall be deemed to exist or to bind any parties hereto.

9. AGREEMENT Modifications

The COUNTY and the PORT may, from time to time, request changes in services being performed under this AGREEMENT. Any such changes that are mutually agreed upon shall be incorporated herein by written amendment to this AGREEMENT. It is mutually

agreed and understood that no alteration or variation of the terms of this AGREEMENT shall be valid unless made in writing and signed by the parties hereto, and that any oral understanding or agreements not incorporated herein shall not be binding. For example and without limitation, an amendment to this AGREEMENT must be approved in writing by the PORT prior to the COUNTY expending funds for the items covered within that amendment. Costs incurred by the COUNTY in contravention of this Paragraph are the sole responsibility of the COUNTY.

10. Termination of AGREEMENT

The PORT and the COUNTY shall each retain the right to terminate this AGREEMENT at any time and for any reason by submitting written notice of its intention to the other party at least thirty (30) days prior to the specified effective date of such termination. In addition, the COUNTY shall have the right to terminate this contract on ten days communicated written notice if the PORT has violated any of the provisions herein, or if the COUNTY deems the PORT'S performance of its responsibilities herein identified to be substantially unsatisfactory. In either event, on the termination of this AGREEMENT, all finished and unfinished documents and work papers prepared by the PORT pursuant to this AGREEMENT shall, at the option of the COUNTY become its property, and the PORT will be paid for services performed up to the date of the AGREEMENT termination. Notwithstanding the above, the PORT shall not be relieved of liability to the COUNTY for damages sustained by the COUNTY by virtue of any breach of the AGREEMENT by the PORT. The COUNTY may withhold any payment to the PORT for the purposes set forth until such time as the exact amount of damages due to the COUNTY from the PORT is determined.

11. Special Provision

The failure of the COUNTY to insist upon the strict performance of any provision of this AGREEMENT or to exercise any right based upon breach thereof or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this AGREEMENT.

12. Severability

In the event any provision, or any portion thereof, contained in this AGREEMENT is held to be unconstitutional, invalid or unenforceable, said provision(s) or portion(s) thereof shall be deemed severed and the remainder of this AGREEMENT shall not be affected and shall remain in full force and effect. Furthermore, if such an event occurs, the parties agree to negotiate a modification to replace the unacceptable provision(s) as soon as possible.

13. Dispute Resolution

Except as otherwise provided in this AGREEMENT, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by the COUNTY, a representative appointed by the PORT, and a third party mutually agreed upon by both parties. This team shall attempt, by majority vote, to resolve the dispute. The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

14. Governing Law and Venue

This AGREEMENT shall be construed and enforced in accordance with, and its validity and performance governed by, the laws of the state of Washington. The superior court of Pacific County, Washington shall be the venue for any suit between the parties arising out of this AGREEMENT.

15. Costs and Attorney Fees

In the event legal action is brought with respect to this contract, the prevailing party shall be awarded its costs and attorney's fees in an amount to be determined by the Court as reasonable.

16. Administration

The following individuals are designated to co-administer this AGREEMENT. They shall also serve as their respective party's contact person for any and all communications relative to this AGREEMENT.

For the COUNTY: Paul Plakinger, Budget and Fiscal Analyst
P.O. Box 6
South Bend, WA 98586
Telephone: (360) 875-9334
pplakinger@co.pacific.wa.us

For the PORT: Guy Glenn, Manager
Port of Chinook
3888 State Route 101
Chinook, WA
Telephone: (360) 642-3143
gglenn@portofilwaco.org

For the FRIENDS: Eileen Wirkala, President
Friends of Chinook School
POB 243
Chinook, WA 98614
Telephone: (360) 777-8211
UBtimber@aol.com

IN WITNESS WHEREOF, the COUNTY, the PORT, and the FRIENDS have executed this AGREEMENT on the date(s) so noted below.

PORT OF CHINOOK

**BOARD OF COUNTY COMMISSIONERS
PACIFIC COUNTY, WASHINGTON**

Guy Glenn, Manager

Frank Wolfe, Chair

FRIENDS OF CHINOOK SCHOOL

Lisa Ayers, Commissioner

Eileen Wirkala, President

Steve Rogers, Commissioner

APPROVED AS TO FORM:

ATTEST:

Prosecutor's Office

WSBA#

Marie Guernsey
Clerk of the Board

Date



REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD			
	Agenda Item #:	18	
BOCC ACTION: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Initial: _____	Date: _____	
<input type="checkbox"/> SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS		Review <input type="checkbox"/> Clerk of the Board	
<input type="checkbox"/> NO ACTION TAKEN/WITHDRAWN	<input type="checkbox"/> DEFERRED TO: _____	<input type="checkbox"/> Risk Mgmt	
<input type="checkbox"/> CONTINUED TO DATE: _____	TIME: _____	<input type="checkbox"/> Legal Required	
<input type="checkbox"/> OTHER: _____			
DISTRIBUTION LIST:			
<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff
			<input type="checkbox"/> Superior Court
			<input type="checkbox"/> Treasurer
			<input type="checkbox"/> Veg Mgmt
			<input type="checkbox"/> WSU Ext.
			<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 3/2/2016
NARRATIVE OF REQUEST	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)	
Acknowledge notice of retirement from Wayne Leonard, Juvenile Court Administrator, effective June 30, 2016	

RCW 42.30.110
Executive sessions.

(1) Nothing contained in this chapter may be construed to prevent a governing body from holding an executive session during a regular or special meeting:

- (a) To consider matters affecting national security;
- (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;
- (c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;
- (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs;
- (e) To consider, in the case of an export trading company, financial and commercial information supplied by private persons to the export trading company;
- (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;
- (h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public;
- (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

This subsection (1)(i) does not permit a governing body to hold an executive session solely because an attorney representing the agency is present. For purposes of this subsection (1)(i), "potential litigation" means matters protected by RPC 1.6 or RCW [5.60.060\(2\)\(a\)](#) concerning:

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party;

(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency;

(j) To consider, in the case of the state library commission or its advisory bodies, western library network prices, products, equipment, and services, when such discussion would be likely to adversely affect the network's ability to conduct business in a competitive economic climate. However, final action on these matters shall be taken in a meeting open to the public;

(k) To consider, in the case of the state investment board, financial and commercial information when the information relates to the investment of public trust or retirement funds and when public knowledge regarding the discussion would result in loss to such funds or in private loss to the providers of this information;

(l) To consider proprietary or confidential nonpublished information related to the development, acquisition, or implementation of state purchased health care services as provided in [RCW 41.05.026](#);

(m) To consider in the case of the life sciences discovery fund authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(n) To consider in the case of a health sciences and services authority, the substance of grant applications and grant awards when public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information;

(o) To consider in the case of innovate Washington, the substance of grant or loan applications and grant or loan awards if public knowledge regarding the discussion would reasonably be expected to result in private loss to the providers of this information.

(2) Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item #: 20

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN

DEFERRED TO: _____

Review Clerk of the Board

Risk Mgmt

CONTINUED TO DATE: _____ TIME: _____

Legal Required

OTHER: _____

DISTRIBUTION LIST:

- | | | | | |
|------------------------------|--|-----------------------------------|-------------------------------------|---|
| <input type="checkbox"/> RF | <input type="checkbox"/> Assessor | <input type="checkbox"/> DPW | <input type="checkbox"/> NDC | <input type="checkbox"/> Superior Court |
| <input type="checkbox"/> CF | <input type="checkbox"/> Auditor | <input type="checkbox"/> EMA | <input type="checkbox"/> PACCOM | <input type="checkbox"/> Treasurer |
| <input type="checkbox"/> SEA | <input type="checkbox"/> Clerk | <input type="checkbox"/> Fair | <input type="checkbox"/> Prosecutor | <input type="checkbox"/> Veg Mgmt |
| | <input type="checkbox"/> Civil Service | <input type="checkbox"/> Health | <input type="checkbox"/> SDC | <input type="checkbox"/> WSU Ext. |
| | <input type="checkbox"/> DCD | <input type="checkbox"/> Juvenile | <input type="checkbox"/> Sheriff | <input type="checkbox"/> Other |

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 1/28/2016
<p>NARRATIVE OF REQUEST</p> <p>Steven J. Weisman submitted the Open Space Land Application and afterwards sold the property to Columbia Land Trust. Columbia Land Trust signed a Notice of Continuance, which states they agree to retain the current use classification. This property is being transferred from Designated Forest Land to Open Space upon your approval.</p> <p>The Planning Commission submitted recommendations of approval.</p> <p>Open Public Hearing Swear in those wishing to provide testimony Close Public Hearing</p>	
<p>RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board)</p> <p>Approve the Open Space Land Application submitted by Steven J. Weisman and Notice of Continuance agreed to by the new owners, Columbia Land Trust pertaining to county parcel #11072721000 and adopt Findings of Fact # _____ through # _____</p>	

When Recorded Return to:

Board of Pacific County Commissioners
P O Box 187
South Bend, WA 98586

OPEN SPACE TAXATION AGREEMENT CH. 84.34 RCW

(To be used for "Open Space", "Timber Land" Classification or "Reclassification" Only)

Grantor(s)	Pacific County
Grantee(s)	Columbia Land Trust
Legal Description --	North half of the NW Qtr of Sect 27 Twnshp 11N Rnge 7W of W.M.
Assessor's Property Tax Parcel or Account Number	11072721000
Reference Numbers of Documents Assigned or Released	
This agreement between	Columbia Land Trust
hereinafter called the 'Owner', and	Pacific County

hereinafter called the 'Granting Authority'.

Whereas the owner of the above described real property having made application for classification of that property under the provisions of CH 84.34 RCW.

And whereas, both the owner and granting authority agree to limit the use of said property, recognizing that such land has substantial public value as open space and that the preservation of such land constitutes an important physical, social, esthetic, and economic asset to the public, and both parties agree that the classification of the property during the life of this agreement shall be for:

Open Space Land

Now, therefore, the parties, in consideration of the mutual covenants and conditions set forth herein, do agree as follows:

1. During the term of this agreement, the land shall be used only in accordance with the preservation of its classified use.
2. No structures shall be erected upon such land except those directly related to, and compatible with, the classified use of the land.
3. This agreement shall be effective commencing on the date the legislative body receives the signed agreement from the property owner and shall remain in effect until the property is withdrawn or removed from classification.
4. This agreement shall apply to the parcels of land described herein and shall be binding upon the heirs, successors and assignees of the parties hereto.
5. **Withdrawal:** The land owner may withdraw from this agreement if, after a period of eight years, he or she files a request to withdraw classification with the assessor. Two years from the date of that request the assessor shall withdraw classification from the land, and the applicable taxes and interest shall be imposed as provided in RCW 84.34.070 and 84.34.108.

6. **Breach:** After the effective date of this agreement, any change in use of the land, except through compliance with items (5), (7), or (9), shall be considered a breach of this agreement, and shall be subject to removal of classification and liable for applicable taxes, penalties, and interest as provided in RCW 84.34.080 and RCW 84.34.108.

7. A breach of agreement shall not have occurred and the additional tax shall not be imposed if removal of classification resulted solely from:
 - a) Transfer to a governmental entity in exchange for other land located within the State of Washington;
 - b) A taking through the exercise of the power of eminent domain, or sale or transfer to an entity having the power in anticipation of the exercise of such power and having manifested its intent in writing or by other official action;
 - c) A natural disaster such as a flood, windstorm, earthquake, or other such calamity rather than by virtue of the act of the landowner changing the use of such property;
 - d) Official action by an agency of the State of Washington or by the county or city where the land is located disallowing the present use of such land
 - e) Transfer of land to a church when such land would qualify for exemption pursuant to RCW 84.36.020;
 - f) Acquisition of property interests by State agencies or agencies or organizations qualified under RCW 84.34.210 and 64.04.130 (See RCW 84.34.108(6)(f)).
 - g) Removal of land classified as farm and agricultural land under RCW 84.34.020(2)(f).
 - h) Removal of land from classification after enactment of a statutory exemption that qualifies the land for exemption and receipt of notice from the owner to remove the land from classification;
 - i) The creation, sale or transfer of forestry riparian easements under RCW 76.13.120;
 - j) The creation, sale, or transfer of a fee interest or a conservation easement of private forest lands within unconfined channel migration zones or containing critical habitat for threatened or endangered species under RCW 76.09.040;
 - k) The sale or transfer of land within two years after the death of the owner of at least fifty percent interest in the land if the land has been assessed and valued as forest land under chapter 84.33 RCW, or under chapter 84.34 RCW continuously since 1993. The date of death shown on the death certificate is the date used; or
 - l) The discovery that the land was classified in error through no fault of the owner.

8. The county assessor may require an owner to submit data relevant to continuing the eligibility of any parcel of land described in this agreement.

9. The owner may apply for reclassification of the land if reclassification is permissible under RCW 84.34.70.

This agreement shall be subject to the following conditions:

REV 64 022e(w) (6/24/11)

It is declared that this agreement specifies the classification and conditions as provided for in CH 84.34 RCW and the conditions imposed by this Granting Authority. This agreement to tax according to the use of the property is not a contract and may be annulled or canceled at any time by the Legislature (RCW 84.34.070).

Dated: March 08, 2016

Granting Authority:

Board of Pacific County Commissioners

As owner(s) of the herein described land I/we indicated by my/our signature(s) that I am/we are aware of the potential tax liability and hereby accept the classification and conditions of this agreement.

Dated: _____

Owner(s)

(Must be signed by all owners)

Dated signed agreement received by Legislative Authority:

Prepare in triplicate with one completed copy to each of the following: Owner, Legislative Authority, County Assessor

To inquire about the availability of this form in an alternate format for the visually impaired, please call (360)753-3217. Teletype (TTY) users may call (800)451-7985.

REV 64 0022-2e (w) (06-24-2011)

FINDINGS OF FACT REGARDING APPROVAL OF:

Open Space Open Space Land filed by Columbia Land Trust

Legal Description -- North half of the NW Qtr of Sect 27 Twnshp 11N Rnge 7W of W.M.. Assessors
Parcel Number -- 11072721000.

Findings of Fact:

- () 1. The benefits of preserving the current use of the parcel of land in question override the revenue impact that will result from granting the application;
- () 2. Preservation of the land in its current use will:
 - () Conserve or enhance natural or scenic resources.
 - () Protect streams, stream corridors, wetlands, natural shorelines, and aquifers.
 - () Protect soil resources and critical wildlife and native plant habitat.
 - () Promote conservation principles by example or by offering education opportunities.
 - () Enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, natural reservations or sanctuaries or other open spaces.
 - () Enhance recreation opportunities.
 - () Preserve historic and archaeological sites.
 - () Preserve visual quality along highway, road and street corridors or scenic vistas.
 - () Affect any other factors relevant in weighing benefits to the general welfare of preserving the current use of such land.
 - () _____
- () 3. No mining issues exist. (if mining exists, explain how concerns affect the merit of the application).
- () 4. Conditions: .

DATED: March 08, 2016

ATTEST:

PACIFIC COUNTY
BOARD OF COMMISSIONERS

Clerk of the Board

Chair



**Application for Classification or Reclassification
Open Space Land
Chapter 84.34 RCW**

#180

File With The County Legislative Authority

Name of Owner(s): Steven I. Wiesman Phone No: 360 942 2309
 Email Address: pushtheriver@icloud.com
 Address: c/o Peter Pan Seafoods PO Box 16 King Cove, AK 99612

Parcel Number(s): 11072721000

Legal Description: **The North half of the Northwest Quarter of Section 27, Township 11 North, Range 7 West, of W.M., Pacific County, Washington.**

Total Acres in Application: 80

JUL 30 2015

Indicate what category of open space this land will qualify for:

- Conserve or enhance natural, cultural, or scenic resources
- Protect streams, stream corridors, wetlands, natural shorelines, or aquifers
- Protect soil resources, unique or critical wildlife, or native plant habitat
- Promote conservation principles by example or by offering educational opportunities
- Enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries, or other open spaces
- Enhance recreation opportunities
- Preserve historic or archaeological sites
- Preserve visual quality along highway, road, street corridors, or scenic vistas
- Retain in its natural state tracts of land not less than one acre situated in an urban area and open to public use on such conditions as may be reasonably required by the granting authority
- Farm and agricultural conservation land previously classified under RCW 84.34.020(2), that no longer meets the criteria
- Farm and agricultural conservation land that is "traditional farmland" not classified under Chapter 84.33 or Chapter 84.34 RCW, that has not been irrevocably devoted to a use inconsistent with agricultural uses, and has a high potential for returning to commercial agriculture

1. Describe the present use of the land.
Historically forestry, but currently open space/natural

2. Is the land subject to a lease or agreement which permits any other use than its present use? Yes No
If yes, attach a copy of the lease agreement.

3. Describe the present improvements (residence, buildings, etc.) located on the land.
None

4. Is the land subject to any easements? Yes No
If yes, describe the type of easement, the easement restrictions, and the length of the easement.
Perpetual timber road access easement granted to Weyerhaeuser - 1938

5. If applying for the farm and agricultural conservation land category, provide a detailed description below about the previous use, the current use, and the intended future use of the land.
NA

NOTICE:

The county and/or city legislative authorities may require owners to submit additional information regarding the use of the land.

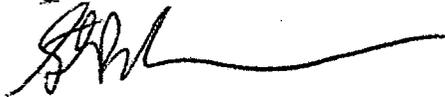
As owner of the parcel(s) described in this application, I hereby indicate by my signature below that I am aware of the additional tax, interest, and penalties involved when the land ceases to be classified under the provisions of Chapter 84.34 RCW. I also certify that this application and any accompanying documents are accurate and complete.

The agreement to tax according to use of the property is not a contract and can be annulled or canceled at any time by the Legislature (RCW 84.34.070)

Print the name of each owner:

Steven I Weisman

Signature of each owner:



The granting or denial of an application for classification or reclassification as open space land is a legislative determination and shall be reviewable only for arbitrary and capricious actions. Denials are only appealable to the superior court of the county in which the land is located and the application is made.

Statement of Additional Tax, Interest, and Penalty Due Upon Removal of Classification

1. Upon removal of classification, an additional tax shall be imposed which shall be due and payable to the county treasurer 30 days after removal or upon sale or transfer, unless the new owner has signed the Notice of Continuance. The additional tax shall be the sum of the following:
 - (a) The difference between the property tax paid as "Open Space Land" and the amount of property tax otherwise due and payable for the last seven years had the land not been so classified; plus
 - (b) Interest upon the amounts of the difference (a), paid at the same statutory rate charged on delinquent property taxes; plus
 - (c) A penalty of 20% will be applied to the additional tax and interest if the classified land is applied to some other use except through compliance with the property owner's request for withdrawal as described in RCW 84.34.070(1).
2. The additional tax, interest, and penalty specified in (1) shall not be imposed if removal resulted solely from:
 - (a) Transfer to a governmental entity in exchange for other land located within the State of Washington.
 - (b) A taking through the exercise of the power of eminent domain, or sale or transfer to an entity having the power of eminent domain in anticipation of the exercise of such power.
 - (c) A natural disaster such as a flood, windstorm, earthquake, or other such calamity rather than by virtue of the act of the landowner changing the use of such property.
 - (d) Official action by an agency of the State of Washington or by the county or city where the land is located disallows the present use of such land.
 - (e) Transfer of land to a church when such land would qualify for property tax exemption pursuant to RCW 84.36.020.
 - (f) Acquisition of property interests by State agencies or agencies or organizations qualified under RCW 84.34.210 and 64.04.130 (See RCW 84.34.108(6)(f)).
 - (g) Removal of land classified as farm & agricultural land under RCW 84.34.020(2)(f) (farm home site).
 - (h) Removal of land from classification after enactment of a statutory exemption that qualifies the land for exemption and receipt of notice from the owner to remove the land from classification.
 - (i) The creation, sale, or transfer of forestry riparian easements under RCW 76.13.120.
 - (j) The creation, sale, or transfer of a conservation easement of private forest lands within unconfined channel migration zones or containing critical habitat for threatened or endangered species under RCW 76.09.040.
 - (k) The sale or transfer of land within two years after the death of the owner of at least a fifty percent interest in the land if the land has been assessed and valued as designated forest land under chapter 84.33 RCW, or classified under this chapter 84.34 RCW continuously since 1993. The date of death shown on the death certificate is the date used.
 - (l) The discovery that the land was classified in error through no fault of the owner.

FOR LEGISLATIVE AUTHORITY USE ONLY

Date application received: 8/3/15

By: BOCC

Amount of processing fee collected: \$ 425⁰⁰

- Is the land subject to a comprehensive land use plan adopted by a city or county? Yes No

If yes, application should be processed in the same manner in which an amendment to the comprehensive land use plan is processed.

If no, application must be acted upon after a public hearing and notice of the hearing shall have been given by one publication in a newspaper of general circulation in the area at least ten days before the hearing.

- If the land is not subject to a comprehensive land use plan, is the land located within an incorporated part of the county? Yes No

If yes, application must be acted upon by three members of the county legislative authority and three members of the city legislative authority. See RCW 84.34.037(1) for details.

If no, application must be acted upon by three members of the county legislative authority.

- Application approved In whole In part
- Application denied Date owner notified of denial (Form 64 0103):

If approved, date Open Space Taxation Agreement (OSTA) was mailed to owner:

Signed OSTA received by Legislative Authority on:

Copy of signed OSTA forwarded to Assessor on:

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

**Change of Designation
(Chapter 84.33 RCW)**

File with County Assessor

Applicant's Name: Steven I Weisman County: Pacific
Address: c/o Peter Pan Seafoods PO Box 16 Tax Code Area: _____
City, State, Zip: King Cove, AK 99612
Phone Number: 360-942-2309

Land Subject To This Application: (legal description)

The North half of the Northwest Quarter of Section 27, Township 11 North, Range 7 West, of W.M., Pacific County, Washington.

Parcel No. or Account No.: 11072721000

Change in Designation

The land is currently designated as forest land under the provisions of Chapter 84.33 RCW and meets the definition of one of the following and I/we request reclassification as: *(Check appropriate box.)*

- Open space land as provided under RCW 84.34.020(1). *(Attach completed form REV 64 0021)*
 Farm and agricultural land as provided under RCW 84.34.020(2). *(Attach completed form REV 64 0024 or 64 0108)*
 Timber land as provided under RCW 84.34.020(3), unless county has merged their timber land classification into their designated forest land program. *(Attach completed form REV 64 0109 or 64 0111 and a timber management plan)*

Affirmation

As owner(s) or contract purchaser(s) of the land described in this application, I/we hereby indicate by my/our signature that I/we am aware of the potential tax liability involved when the land ceases to be classified under the provisions of Chapter 84.34 RCW.

If this land is removed from classification before ten years have elapsed, compensating tax may also be due for part of the period it was designated as forest land. See reference to RCW 84.33.145 on page two.

Signature(s) of All Owner(s) or Contract Purchaser(s)

7/2/2015
Date



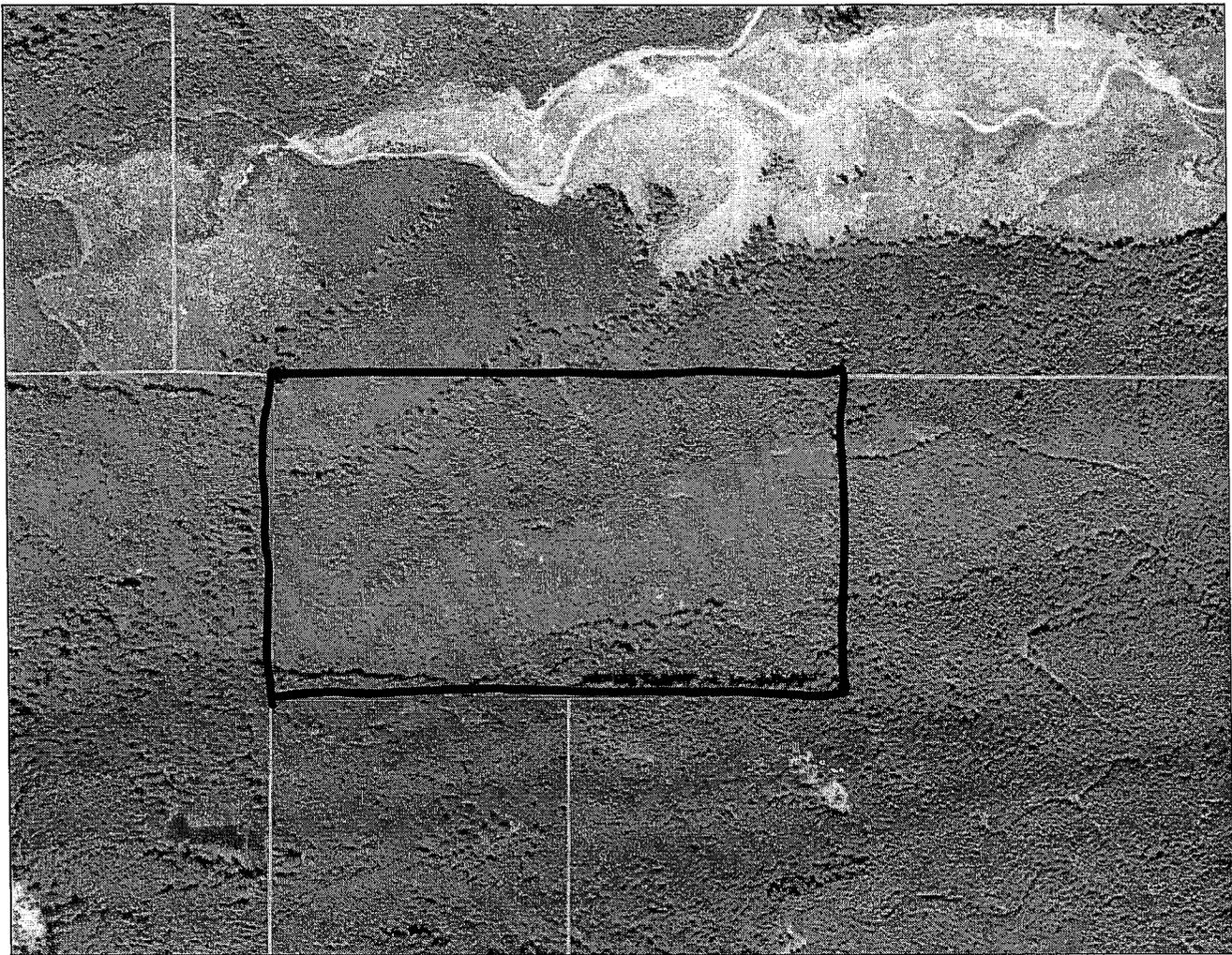
Attachments:

- REV 64 0021 REV 64 0108 REV 64 0111
 REV 64 0024 REV 64 0109
 Timber Management Plan

Assessors Use Only

If the parcel(s) subject to this transfer document is considered contiguous, as defined in RCW 84.33.035(4), with other parcels having different ownerships, verify all remaining designated parcels with different ownerships are still:

- Adjoining
 Being managed as part of a single operation
 Meeting the definition of "family" as defined in RCW 84.34.020(6)(b)(ii) with the owner of an adjoining parcel



Parcels

Parcel 11072721000

Owner WEISMAN, STEVEN I

Situs

To be completed by the buyer

When Recorded Return to:

Columbia Land Trust
1351 Officers' Row
Vancouver, WA 98661

Notice of Continuance
Land Classified as Current Use or Forest Land
Chapter 84.34 and 84.33 Revised Code of Washington

Grantor(s)/Sellers: Steven I. Weisman
Grantee(s)/Buyers: Columbia Land Trust
Mailing Address: 1351 Officers Row
City, State, Zip: Vancouver, WA 98661 Phone No: 360-213-1210
Assessor's Parcel No: 11072721000
Address: unimproved

Legal Description: The North half of the Northwest Quarter of Section 27, Township 11 North, Range 7 West of W.M. Pacific County, WA

Date of Sale or Transfer: 8/4/15 Date Notice of Continuance Received by Assessor: 8/4/15

Reference numbers of documents assigned or released:

Interest in property: Fee Owner Contract Purchaser Other

If the new owner(s) of land classified as current use or designated as forest land wishes to continue the classification or designation, the new owner(s) must sign the last page of this form. A signature is not required if land is transferred to an owner who is an heir or devisee of a deceased owner or transferred by a transfer on death deed and the new owner wants to continue classification or designation. The county assessor must then determine if the land continues to qualify. The county assessor has 15 calendar days, from the date all documentation is received, to determine whether the land will continue to qualify. All new owners must sign before the conveyance is recorded or filed. If the new owner(s) do(es) not desire to continue the classification or designation, all additional tax, interest, and penalty or compensating tax calculated pursuant to RCW 84.34.108 or RCW 84.33.140, will be due and payable by the seller or transferor at the time of sale. Payment in full is required before the conveyance can be recorded or filed.

For Official Office Use Only
Transfer Document _____ Real Estate Excise Tax No: _____

To ask about the availability of this publication in an alternate format for the visually impaired, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

Transfer From DFL to OSP Pending
sent to BOCC for approval 8/4/15

A. **CLASSIFICATION UNDER CHAPTER 84.34 RCW.** I/we request that this land retain the current use classification as Open Space Land Farm & Agricultural Land Timber Land and I am/we are aware of the following land use classifications;

1. OPEN SPACE LAND MEANS EITHER:

- a. any land area so designated by an official comprehensive land use plan adopted by any city or county and zoned accordingly; or
- b. any land area, the preservation of which in its present use would: (i) conserve and enhance natural or scenic resources; (ii) protect streams or water supply; (iii) promote conservation of soils, wetland, beaches, or tidal marshes; (iv) enhance the value to the public of abutting or neighboring parks, forests, wildlife preserves, nature reservations or sanctuaries or other open space; (v) enhance recreation opportunities; (vi) preserve historic sites; (vii) preserve visual quality along highway, road, and street corridors or scenic vistas; or (viii) retain in its natural state tracts of land not less than one acre situated in an urban area and open to public use on such conditions as may be reasonably required by the legislative body granting the open space classification; or
- c. any land that meets the definition of farm and agricultural conservation land. "Farm and agricultural conservation land" is either: (i) land that was previously classified as farm and agricultural land under RCW 84.34.020(2) that no longer meets the criteria and is reclassified as open space under RCW 84.34.020(1); or (ii) land that is traditional farmland that is not classified under chapter 84.33 or 84.34 RCW, that has not been irrevocably devoted to a use inconsistent with agricultural uses, and has a high potential for returning to commercial agriculture.

2. FARM AND AGRICULTURAL LAND MEANS EITHER:

- a. any parcel of land or contiguous parcels of land that are twenty or more acres: (i) devoted primarily to the production of livestock or agricultural commodities, for commercial purposes; or (ii) enrolled in the federal conservation reserve program or its successor administered by the United States Department of Agriculture; or (iii) other similar commercial activities as may be established by rule; or
- b. any parcel of land or contiguous parcels of land that are at least five acres but less than twenty acres devoted primarily to agricultural uses which has:
Produced a gross income equal to two hundred dollars or more per acre per year for three out of the five calendar years preceding the date of application for classification under chapter 84.34 RCW;
Standing crops with an expectation of harvest within seven years and a demonstrable investment in the production of those crops equivalent to one hundred dollars or more per acre in the current or previous year; or
Standing crops of short rotation hardwoods with an expectation of harvest within fifteen years and a demonstrable investment in the production of those crops equivalent to one hundred dollars or more per acre in the current or previous year;
For the purposes listed above, "gross income from agricultural uses" includes, but is not limited to, the wholesale value of agricultural products donated to nonprofit food banks or feeding programs;
- c. any parcel of land less than five acres devoted primarily to agricultural uses which has produced a gross income equal to fifteen hundred dollars or more per year for three out of the five calendar years preceding the date of application for classification under chapter 84.34 RCW;

"Commercial agricultural purposes" means the use of land on a continuous and regular basis, prior to and subsequent to application for classification or reclassification, that demonstrates that

the owner or lessee is engaged in and intends to obtain through lawful means, a monetary profit from cash income by producing an agricultural product. In addition, commercial agricultural purposes include the following uses of agricultural land:

- Land, one to five acres which is not contiguous (in this context, means non adjoining/touching) to a classified parcel, that constitutes an integral part of the farming operation being conducted on the land qualifying as "farm and agricultural land."
 - Land, not to exceed twenty percent of classified land, that has incidental uses compatible with agricultural purposes, and also the land on which appurtenances necessary to the production, preparation or sale of the agricultural products exist in conjunction with the lands producing such products.
 - Land used primarily for equestrian-related activities for which a charge is made, including, but not limited to, stabling, training, riding, clinics, schooling, shows, or grazing for feed.
 - Land on which the principal place of residence of the farm operator or owner of land or housing for employees is sited if the farm and agricultural land is classified pursuant to RCW 84.34.020(2)(a), if the residence or housing is on or contiguous to the classified parcel, and the use of the residence or housing is integral to the use of the classified land for agricultural purposes.
 - Any land primarily used for commercial horticultural purposes, whether under a structure or not. Land cannot be primarily used for the storage, care, or selling of plants purchased from other growers for retail sale or covered by more than 20 percent pavement if the primary use is growing plants in containers. If the primary use of the land is growing plants in containers and the land used for this purpose is less than five acres, the land will not qualify for classification if more than 25 percent is open to the general public for on-site retail sales.
3. **TIMBER LAND MEANS** any parcel or contiguous parcels of land five or more acres devoted primarily to the growing and harvesting of forest crops for commercial purposes. Timber land means the land only and does not include a residential home site. The term includes land used for incidental uses that are compatible with the growing and harvesting of timber but no more than ten percent of the land may be used for such incidental uses. It also includes the land on which appurtenances necessary for the production, preparation, or sale of the timber products exist in conjunction with land producing these products.

I/we declare that I am/we are aware of the liability of withdrawal or removal of this land from classification to the following extent:

1. If the owner has filed the proper two year notice to withdraw the classified land and the land has been classified for a minimum of ten years he/she will pay an amount equal to the difference between the tax computed on the basis of "current use" and the tax computed on the basis of true and fair value plus interest at the same statutory rate charged on delinquent property taxes. The additional tax and interest must be paid for the preceding seven tax years. This provision will not apply if there is a pending merger of a county's timber land classification and designated forest land program and the merger will occur prior to the date of withdrawal. If this occurs, the owner can choose to: (1) request immediate removal of the land from the timber land classification, (2) request immediate removal, after the merger, of the land from the designated forest land program, or (3) request the assessor to remove the land from the designated forest land program once two assessment years have passed following the receipt of the notice to withdraw. These removals will still be subject to the additional tax, interest, and penalty, or compensating tax.

2. If land is removed from classification and the removal does not meet one of the exceptions listed in (3) below, the additional tax and interest described in 1 above plus a penalty of twenty percent on the sum of the additional tax and interest will be imposed on the owner. The additional tax, interest, and penalty must be paid for the preceding seven tax years and from January 1 of the year of removal up to the date of removal.
3. The additional tax, interest, and penalty will not be imposed if the withdrawal or removal from classification resulted solely from:
 - a. transfer to a government entity in exchange for other land located within the state of Washington;
 - b. a taking through the exercise of the power of eminent domain, or sale or transfer to an entity having the power of eminent domain in anticipation of the exercise of this power, said entity having manifested its intent in writing or by other official action;
 - c. a natural disaster such as a flood, windstorm, earthquake, or other calamity rather than by virtue of the act of the landowner changing the use of the classified land;
 - d. official action by an agency of the state of Washington or by the county or city within which the land is located that disallows the present classified use of the land;
 - e. transfer of land to a church when the land would qualify for exemption pursuant to RCW 84.36.020;
 - f. acquisition of property interests by a state agencies or agencies or organizations qualified under RCW 64.04.130 and RCW 84.34.210 for the purposes enumerated in those sections;
 - g. removal of classified farm and agricultural land under RCW 84.34.020(2)(f) on which the principal residence of the farm operator or owner or housing for employees is located;
 - h. removal of land from classification after enactment of a statutory exemption that qualifies the land for exemption and receipt of notice from the owner to remove the land from classification;
 - i. the creation, sale, or transfer of forestry riparian easements under RCW 76.13.120;
 - j. the creation, sale, or transfer of a conservation easement of private forest lands within unconfined channel migration zones or containing critical habitat for threatened or endangered species under RCW 76.09.040;
 - k. The sale or transfer within two years after the death of an owner with at least a fifty percent interest in the land if the land has been continuously assessed and valued as designated forest land under chapter 84.33 RCW or classified under chapter 84.34 RCW since 1993 and the individual(s) or entity(ies) receiving the land from the deceased owner is selling or transferring the land. The date of death shown on a death certificate is the date used; or
 - l. The discovery that the land was classified in error through no fault of the owner.

B. CLASSIFICATION UNDER CHAPTER 84.33 RCW. I/we request that this land retains its

designation as forest land and I am/we are aware of the following definition of forest land.

FOREST LAND is synonymous with designated forest land and means any parcel of land or contiguous parcels of land at least five acres that is primarily devoted to and used for growing and harvesting timber and means the land only.

I/we declare that I am/we are aware of the liability of removal of this land from designated forest land and upon removal a compensating tax will be imposed that is equal to the difference between the amount of tax last levied on the land as "forest land" and an amount equal to the new assessed valuation of the land as of January 1 of the year of removal, multiplied by the dollar rate of the last levy extended against the land, multiplied by a number, not greater than nine, equal to the number of years the land was designated as forest land. Compensating tax will also be due on the land from January 1 of the year the designation is removed up to the removal date.

The compensating tax will not be imposed if the removal of designation resulted solely from:

- a. transfer to a government entity in exchange for other forest land located within the state of Washington;

- b. a taking through the exercise of the power of eminent domain, or sale or transfer to an entity having the power of eminent domain in anticipation of the exercise of this power based on official action taken by the entity and confirmed in writing;
- c. a donation of fee title, development rights, or the right to harvest timber, to a government agency or organization qualified under RCW 84.34.210 and 64.04.130 for the purposes enumerated in those sections;
- d. the sale or transfer of fee title to a governmental entity or a nonprofit nature conservancy corporation, as defined in RCW 64.04.130, exclusively for the protection and conservation of lands recommended for state natural area preserve purposes by the natural heritage council and natural heritage plan as defined in chapter 79.70 RCW or approved for state natural resources conservation area purposes as defined in chapter 79.71 RCW, or for acquisition and management as a community forest trust as defined in chapter 79.155 RCW. At such time as the land is not used for the purposes enumerated, the compensating tax will be imposed upon the current owner;
- e. the sale or transfer of fee title to the parks and recreation commission for park and recreation purposes;
- f. the creation, sale, or transfer of forestry riparian easements under RCW 76.13.120;
- g. the creation, sale, or transfer of a conservation easement of private forest lands within unconfined channel migration zones or containing critical habitat for threatened or endangered species under RCW 76.09.040;
- h. the sale or transfer within two years after the death of an owner with at least a fifty percent interest in the land if the land has been continuously assessed and valued as designated forest land under chapter 84.33 RCW or classified under chapter 84.34 RCW since 1993 and the individual(s) or entity(ies) receiving the land from the deceased owner is selling or transferring the land. The date of death shown on a death certificate is the date used;
- i. the discovery that the land was designated in error through no fault of the owner; or
- j. a transfer of a property interest, in a county with a population of more than six hundred thousand inhabitants or in a county with a population of at least two hundred forty-five thousand inhabitants that borders Puget Sound as defined in RCW 90.71.010, to a government entity, or to a nonprofit historic preservation corporation or nonprofit nature conservancy corporation, as defined in RCW 64.04.130, to protect or enhance public resources, or to preserve, maintain improve, restore, limit the future use of, or otherwise to conserve for public use or enjoyment, the property interest being transferred. At such time as the land is not used for the purposes enumerated, the compensating tax will be imposed upon the current owner.

The agreement to tax according to use of the property is not a contract and can be annulled or canceled at any time by the Legislature (RCW 84.34.070).

Please describe how you intend to use the land for continued classification or designation:*

***The assessor may require additional information from the seller(s) and/or Buyer(s) to determine whether the land will continue to qualify for classification or designation.**

***The assessor may require additional information from the seller(s) and/or buyer(s) to determine whether the land will continue to qualify for classification or designation.**

Is there a reclassification pending for this parcel(s)?

Yes No

If yes, have you notified the granting authority, in writing, that you wish to continue with the reclassification process?

Yes No

If yes, do you understand your rights and responsibilities if the reclassification is approved or denied?

Yes No

Columbia Land Trust

By: [Signature] Deputy Director 7/28/15
Buyer's Signature Date
Address 1351 Officers Row, Vancouver, WA 98661

Buyer's Signature _____ Date _____
Address _____

Assessor Use Only

Does the parcel(s) subject to this document meet the qualifications for classification/designation continuance? Yes No

Assessor Signature _____ Date _____

If the parcel(s) subject to this document is/are considered contiguous, as defined in RCW 84.33.035(4) or RCW 84.34.020(6), with other parcels having different ownerships, then verify the following information with the purchaser:

- The parcel(s) subject to this document will be managed as part of a single operation with the other parcels having different ownerships.
- The new purchaser meets the definition of "family" as defined in RCW 84.34.020(6)(b)(ii) with the owner of an adjoining parcel.

NOTICE FOR TIMBER AND AGRICULTURE PROGRAM PROPERITES

Before signing any excise tax statement or notice of continuance the following must be read and signed and returned to the Pacific County Assessor's office.

1. Signing any continuance means that you are accepting the terms and conditions of an application applied for and granted to a previous owner. You are accepting responsibility for previous years taxes even though you did not own the property at that time. You are responsible for knowing the terms and conditions of the application.
2. If you continue the entire property with no acreage held out for a building site and you decide to build you will be charged a compensating tax to remove a building site from the program. As of 1/1/2008 the compensating tax is between \$4,000 and \$8,000 for the one acre site, depending on the market and location.
3. Compensating tax on Open Space (Ag and/or Timber) is figured by going back 7 years and multiplying the market value for those years minus the current use value by the levy rate for those years. Interest and penalties are then added.
4. Compensating tax on Designated Forestland parcels over 20 acres in size is figured by multiplying the market value of the year removed by the levy rate and then going back 10 years.
5. On Farm and Ag land you MUST show income to stay in the program. If you do not produce the required income the land will be removed from the program and a compensating tax will be due. For a 5-10 acre parcel in Pacific County as of 1/1/2008 this amount is between \$5,000 and \$10,000 depending on the market and location.
6. If you purchase a large parcel which is in a Timber or Ag program and subdivide it and sell a parcel both you and the new purchaser may be liable for a compensating tax, which may be \$5,000 to \$10,000 per parcel as of 1/1/2008. You may also be liable for compensating tax on the remaining parcels when the minimum acreages are not met and/or the intent is to sell as potential building sites.
7. If you sign a continuance and 6 months later sell the property and the new owner does not want to continue in a program the compensating tax will still be calculated and due in 30 days going back 7 or 10 years even if you did not own it at that time.

BY SIGNING BELOW YOU ARE AGREEING TO CONTINUE IN A CURRENT USE (OPEN SPACE AG/TIMBER OR DESIGNATED FORESTLAND) TAX PROGRAM RESULTING IN LOWER TAXES. YOU ARE ALSO AGREEING TO ACCEPT THE TAX LIABILITY FOR PAST YEAR'S LOWER TAXES EVEN IF YOU DID NOT OWN IT DURING THOSE YEARS. THIS LIABILITY WHICH CAN BECOME A LIEN ON THE PROPERTY IS SEVERAL THOUSAND DOLLARS AS OF THE DATE BELOW

If you have ANY questions contact the Pacific County Assessor's Office - 360-875-9301


Signature of new owners

7/28/2015
date signed

Deputy Director,
Columbia Land Trust



Board of Pacific County Commissioners
 P O Box 187 * 1216 W Robert Bush Dr * South Bend, WA
 98586 Phone 360/875.9337 * Fax 360/875.9335

Meetings are held the 2nd
 and 4th Tuesday of each
 month, beginning at 9 a.m.

REQUESTED MEETING DATE:
 3/8/2016

AGENDA REQUEST FORM

TO BE COMPLETED BY CLERK OF THE BOARD / DEPUTY CLERK OF THE BOARD

Agenda Item#: 21

BOCC ACTION: APPROVED DENIED

Initial: _____ Date: _____

SUBJECT TO ADEQUATE BUDGET APPROPRIATIONS

NO ACTION TAKEN/WITHDRAWN DEFERRED TO: _____

CONTINUED TO DATE: _____ TIME: _____

OTHER: _____

Review Clerk of the Board
 Risk Mgmt
 Legal Required

DISTRIBUTION LIST:

<input type="checkbox"/> RF	<input type="checkbox"/> Assessor	<input type="checkbox"/> DPW	<input type="checkbox"/> NDC	<input type="checkbox"/> Superior Court
<input type="checkbox"/> CF	<input type="checkbox"/> Auditor	<input type="checkbox"/> EMA	<input type="checkbox"/> PACCOM	<input type="checkbox"/> Treasurer
<input type="checkbox"/> SEA	<input type="checkbox"/> Clerk	<input type="checkbox"/> Fair	<input type="checkbox"/> Prosecutor	<input type="checkbox"/> Veg Mgmt
	<input type="checkbox"/> Civil Service	<input type="checkbox"/> Health	<input type="checkbox"/> SDC	<input type="checkbox"/> WSU Ext.
	<input type="checkbox"/> DCD	<input type="checkbox"/> Juvenile	<input type="checkbox"/> Sheriff	<input type="checkbox"/> Other

AGENDA ITEM REQUEST

Please fill out in full or the request may be returned for more information. Also, please attach all pertinent documentation.

DEPARTMENT/OFFICE: Commissioners Office	DIVISION (if applicable):
OFFICIAL NAME & TITLE: Marie Guernsey, Clerk of the Board	PHONE / EXT:
SIGNATURE:	DATE: 3/3/2016
NARRATIVE OF REQUEST Open public hearing Swear in those wishing to provide testimony/comment Close public hearing	
RECOMMENDED MOTION (To Be Completed by the Clerk/Deputy Clerk of the Board) Approve sale of Milne Rock Pit in accordance with Chapter 36.34.040/050 RCW and further authorizes the County Treasurer to sale the surplus property in accordance with Chapter RCW 36.34.080/090 RCW	

RCW 36.34.040

Public hearing.

The board shall hold a public hearing upon a proposal to dispose of county property at the day and hour fixed in the notice at its usual place of business and admit evidence offered for and against the propriety and advisability of the proposed action. Any taxpayer in person or by counsel may submit evidence and submit an argument, but the board may limit the number to three on a side.

RCW 36.34.050

Findings and determination—Minimum price.

Within three days after the hearing upon a proposal to dispose of county property, the county legislative authority shall make its findings and determination thereon and cause them to be spread upon its minutes and made a matter of record. The county legislative authority may set a minimum sale price on property that is proposed for sale.

RCW 36.34.080

Sales to be at public auction.

(1) All sales of county property ordered after a public hearing upon the proposal to dispose of the property must be supervised by the county treasurer and may be sold:

(a) At a county or other government agency's public auction, including a public auction sale by electronic media conducted pursuant to RCW 36.16.145;

(b) At a privately operated consignment auction that is open to the public; or

(c) By sealed bid to the highest and best bidder.

(2) All sales of county property must meet or exceed the minimum sale price as directed by the county legislative authority.

RCW 36.34.090

Notice of sale.

(1) Whenever county property is to be sold at public auction, consignment auction, or sealed bid, the county treasurer or the county treasurer's designee must:

(a) Publish notice of the sale once during each of two successive calendar weeks in a newspaper of general circulation in the county;

(b) Post notice of the sale in a conspicuous place in the county courthouse; and

(c) If a public auction sale by electronic media will be conducted pursuant to RCW 36.16.145, post notice of the sale on the county's internet web site.

(2) The posting and date of first publication must be at least ten days before the day fixed for the sale.