

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, February 9, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE:

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Scott McDougall, Emergency Management Deputy Director
Eric Weston, Chief Deputy Prosecutor

GENERAL PUBLIC IN ATTENDANCE - None

CONSENT AGENDA (Items 1-6)

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Public Works

**Approve continuation of bonds for the following; Hampton Affiliates – Road
Haul Permit No. 2016-2, Rayonier – Road Haul Permit No. 2016-9,
Weyerhaeuser Columbia Timberlands – Road Haul Permit No. 2016-10,
TC&I Chinook Log Corp. c/o The Campbell Group LLC – Road Haul
Permit No. 2016-7, Sierra Pacific Industries – Road Haul Permit
No. 2016-11, and Abston Hendricksen Land & Timber Co. – Road Haul
Permit No. 2016-8**

**Approve Amended Exhibit A to the Communications Facility Use
Agreement No. C130034GSC with WA State Patrol**

General Business

**Approve transfer and disposal of inventory items for South District Court,
WSU Extension, General Administration and the Commissioners' Office**

Vendor Claims:

Warrants Numbered 130726 thru 130809 - \$199,385.27

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**Approve January, 2016 payroll: total employees – 175;
total payroll – \$712,427.74**

Approve regular meeting minutes of January 12, 2016

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve request to issue Call for Bids for the 2016 Chip Seal Program
and assign the bid opening for march 3, 2016 and award of the contract
at the meeting of March 8, 2016**

**Approve additional computer workstation for the Facilities Maintenance
Department, subject to adequate budget appropriations**

**Approve request to publish Notice of Sale of Surplus Property in accordance
with Chapter 36.34 RCW pertaining to the Milne Rock Pit and authorize a
public hearing to be held at 10:00Am or as soon thereafter as possible on
Tuesday, March 8, 2016**

ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Training letter of Agreement with Hazelden Publishing for school
based alcohol prevention curriculum and authorize Director to sign**

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Award RFP for Continuity of Operations/Continuity of Government
Planning to BOLDPlanning and approve Professional Services Agreement
for the planning, subject to approval of contract language by Prosecutor's
Office**

**Confirm Sheriff's signature on the Professional Services Agreement with
Willapa Behavioral Health to provide a school and community based
prevention consultant**

**Approve purchase of radio repeater for the jail in an amount not to exceed
\$3,000, including shipping/handling and sales tax, subject to adequate budget
appropriations and any excess will be absorbed in the Sheriff's existing
operating budget**

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ITEMS REGARDING VEGETATION MANAGEMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Confirm Director's signature on Master Contract Usage Agreement #K3659 with WA Department of Enterprise Services

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2016-004 establishing regular meetings dates/times for the Pacific County Noxious Weed Board

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the temporary increase of James Worlton to 1.0 FTE for the month of March, 2016, and further authorize his sick leave and vacation accruals to reflect the increase, subject to adequate budget appropriations

Approve the Intergovernmental Cooperation Agreement with Pacific Conservation District pertaining to conservation management practices in the amount of \$7,500 for fiscal year 2016, subject to adequate budget appropriations

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Authorize sixty (60) month lease of copier from Aberdeen Office Equipment in the amount of \$124.09 per month, plus copy charges and authorize Sheriff to sign lease, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Confirm increase of Megan McNelly to 1.0 FTE as included in the adopted fy2016 budget, effective January 1, 2016, subject to adequate budget appropriations

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ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Authorize issuance of request for proposal for inmate health care services to be furnished to the County Jail, subject to adequate budget appropriations

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 130810 thru 130906 in the amount of \$201,082.20, subject to adequate budget appropriations

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Acknowledge resignation of Building Inspector, Eric Weiberg, effective March 16, 2016, and authorize advertising for vacant position at Grade 12 Step 1, subject to adequate budget appropriations

RECESS – 9:15AM

EXECUTIVE SESSION

9:20AM for ten (10) minutes

Chapter 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating tolitigation or potential litigation to which the agency,

BACK IN SESSION – 9:38AM

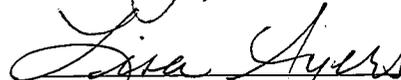
Chairman Wolfe reconvened the meeting and announced that no decision was made during the executive session.

MEETING CLOSED – 9:38AM

PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chairman



Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:



Marie Guernsey

Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

MEMO from Katie Lindstrom, Health & Human Services Department Deputy Director, dated December 3, 2015, regarding 0.1% Sales Tax Committee Recommendations for 2016-17 Funding.

Letter from Gordon, CEO of Pacific Hardwoods, LLC, dated December 7, 2015 regarding Stormwater issues at the hardwoods mill.

MEMO from Becky Nissell, Assessor's Office Chief Deputy dated December 16, 2015 regarding 2015 Certified Values for 2016 Taxes.

Email from Key McMurry dated December 17, 2015 regarding the South Bay Access Grant.

Copy of letter sent to WA State Liquor Control Board regarding Fat Tuesday Pancake Supper hosted by the Evangelical Lutheran Church of Chinook.

Copy of resignation letter from Chanel Wirkkala, Corrections Officer, effective February 11, 2016.

Copy of Owner's Policy of Title Insurance for county building located at 211 North Commercial Street, Raymond.

Copy of email from dan@willapabay.com pertaining to Oysterville Sea Farms petition dated February 4, 2016.