

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

PROCEEDINGS

9:00 AM  
Tuesday, March 22, 2016

1216 W Robert Bush Drive  
South Bend, Washington

**CALLED TO ORDER – 9:03 AM**

**ATTENDANCE:**

Frank Wolfe, Chairman  
Lisa Ayers, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Paul Plakinger, Management & Fiscal Analyst  
Andi Harland, Public Works Accounting Manager  
Mary Goelz, Health & Human Services Department Director  
Wayne Leonard, Juvenile Court Administrator  
Eric Weston, Chief Deputy Prosecutor

**GENERAL PUBLIC IN ATTENDANCE**

Cheryl Heywood, Timberland Regional Library Executive Director  
Kris Pointer, Ilwaco Timberland Regional Library  
Emily Popovich, Raymond Timberland Regional Library  
Jenny Penoyar, South Bend Timberland Regional Library  
Allie Friese, representing the Chinook Observer

**PUBLIC COMMENT**

Cheryl Heywood introduced the other library representatives and provided the  
Quarterly State of the Library Address

**YEARS OF SERVICE**

5 Years:       Eva Kanick (Sheriff's Office)  
                  Noy Zeigler (Auditor's Office)  
10 Years:      Cindy Howard (Assessor's Office)

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**CONSENT AGENDA (Items 1-6)**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Public Works**

**Approve hire of Mitchell Wirkkala, Road Maintenance Technician II,  
effective April 5, 2016, 1.0 FTE, at a rate of \$18.14/hour**

**Approve Supplement No. 1 to Local Agency Agreement Number LA-8850  
pertaining to Sandridge Road Resurfacing Project mp 8.30 to 10.52 and  
authorize Chair to sign**

**Health & Human Services**

**Approve Amendment #6 to WA State Department of Health Consolidated  
Contract #C17121, for WIC Peer Counseling and Youth Suicide Prevention  
and authorize Director to sign**

**General Business**

**Approve renewal of Judge Pro Tem Bonds for Scott Harmer-SDC,  
Mike Turner-NDC, and Joel Penoyar-NDC**

**Vendor Claims**

**Warrants Numbered 131262 thru 131343 - \$227,730.34**

**Approve regular meeting minutes of March 8, 2016 and continued public  
hearing of March 14, 2016**

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Adopt Resolution 2016-009 initiating County Road Project No. 1645  
pertaining to the WA Federal Lands Access Program (FLAP) Planning  
Grant**

**Approve Digital Submittal Certification reports to County Road  
Administration Board and authorize Chair to sign**

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**ITEMS REGARDING COUNTY FAIR**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve purchase of supplies for the bleacher project from Bud's Lumber of South Bend in the amount of \$2,985.19 including sales tax and delivery, subject to adequate budget appropriations** *(Other bids were received from Bayview of Elma in the amount of \$3,869.22 and from Home Depot of Chehalis, in the amount of \$3,976.17)*

**Approval of request to purchase two GE refrigerators from Raymond Furniture of Raymond in the amount of \$1,200 including sales tax and delivery, subject to adequate budget appropriations** *(Other bids were received from Lowe's of Lacey in the amount of \$1,221.64 and from Home Depot of Chehalis, in the amount of \$1,230.48)*

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve hire of Michelle Kemmer, Public Health Nurse, at 0.8 FTE, effective March 21, 2016, Grade 13 Step 2, subject to adequate budget appropriations**

**ITEMS REGARDING SUPERIOR COURT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Confirm the appointment of Scott Jacot, as Juvenile Court Administrator, effective June 30, 2016, Grade 16, Step 5, subject to adequate budget appropriations**

**ITEMS REGARDING JUVENILE COURT SERVICES**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve request to advertise and hire for vacant Probation Officer position that will be created by Scott Jacot, subject to adequate budget appropriations**

**ITEMS REGARDING DEPARTMENT OF VEGETATION MANAGEMENT**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Interdepartmental Agreement for vegetation control on county road right-of-ways with Public Works**

**Approve purchase of spray system from Ag Enterprise Supply, Inc. from state bid, in the amount of \$23,453.13, including installation and sales tax, subject to adequate budget appropriations**

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**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Contract for Jail Medical Services with Willapa Harbor Hospital,  
subject to adequate budget appropriations**

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Accept resignation from Jean Stamper, Oysterville Design Review Board  
member, effective March 15, 2016**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Adopt Order in the matter of the distribution of the 2015 P.U.D. excise tax**

**Approve Courthouse Facility Use Application from Long Beach Fire  
Department for training exercises**

**EXECUTIVE SESSION**

9:40AM for 15 minutes

Chapter 42.30.110 RCW (1)(f) To receive and evaluate complaints or charges brought  
against a public officer or employee...

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve temporary increase of James Worlton to 1.0 FTE for the month of  
April, 2016 and authorize his sick leave and vacation accruals to reflect the  
increase, subject to adequate budget appropriations**

**Approve Vendor Claims, Warrants Numbered 131344 thru 131438 in the  
amount of \$396,401.15, subject to adequate budget appropriations**

**RECESS 9:26AM**

**EXECUTIVE SESSION**

9:55AM continued for 15 minutes

Chapter 42.30.110 RCW (1)(f) To receive and evaluate complaints or charges brought  
against a public officer or employee...

**BACK IN SESSION – 10:10AM**

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**PUBLIC HEARING – 10:10AM**

**ATTENDANCE:** Chairman Wolfe, Commission Ayers, Commissioner Rogers, County Administrative Officer Kathy Spoor, Management/Fiscal Analyst Paul Plakinger

Chairman Wolfe opened the public hearing to consider supplemental budget appropriations and swore in Paul Plakinger.

Paul provided an overview of the request for the Fair.

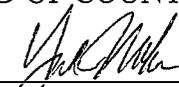
Chairman Wolfe closed the public hearing.

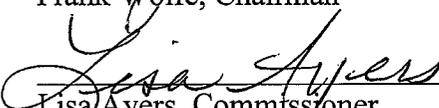
It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

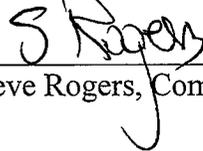
**Adopt Resolution 2016-010 in the matter of supplemental budget for the allowance of certain expenditures for fy2016 and authorize a debt service payment in the amount of \$32,046.85 for the Fair USDA loan**

**MEETIN CLOSED AT 10:13AM**

PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Frank Wolfe, Chairman

  
\_\_\_\_\_  
Lisa Ayers, Commissioner

  
\_\_\_\_\_  
Steve Rogers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

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**OTHER BUSINESS FOR FILING**

Email received from Michael O'Meagher regarding the Bay Center trees.

Copy of letter to Jane E. Clark, Attorney at Law regarding return of Tort Claim against Ocean Beach Hospital.

Letter received from Congresswoman Jaime Herrera Beutler regarding a letter she received from Sharon Cade of Ocean Park pertaining to water/flooding issues.

Copy of letter mailed to the Chinook Indian Nation supporting their quest to clarify their federal status.

Copy of letters mailed to Board of Adjustment members Patti Jacobsen, William Grennan, Jean Shaudys, Dobby Wiegardt, and Ray Millner thanking them for their service.

December 23, 2013 through October 27, 2014 Notice of Marijuana License Application from Marty's Enterprises, 4:20 Coastal Times, Ever Green Flora, Superior Harvest, The Indoor Garden, All Natural Products Lester Farms, Quality Growers, Evergreen Production, Apothecary, 1492 Productions, TJS Industries, Vancouver Weed Company, and The Cannabisary.

Notice of Liquor License Application from WA State Liquor Control Board for June 12, 2014 through October 3, 2014 for Okie's Select Market, Flam 'n Fish, Nicole's Fishtrap, and Corrected Notice or Nicole's Fishtrap.

Notice of Special Occasion Liquor License from WA State Liquor Control Board for May 2, 2014 through February 16, 2016 for Lewis-Pacific Swiss Society, Peninsula Saddle Club-Long Beach Rodeo, Water Music Festival Society, Ocean Beach Education Foundation, Lewis-Pacific Swiss Society, Friends of Chinook School, Dogoodnics, and Appelo Archives Center.

Notice of Liquor License Expirations from WA State Liquor Control Board for January 15, 2014 through March 10, 2016 for Willapa RV Park, Chinook Family Dining & Sports Bar, Peninsula Golf Course, Surfside Golf, Oysterville Store, Short stop Store-n-deli, the Sou'wester, KOA Kampground Bay Center, Menlo Store, Doc's Tavern, 42<sup>nd</sup> Street Café, Chinook Country Store, Cranberry Museum, Boreas Bed & Breakfast, Charles Nelson Guest House, George Johnson House B&B, Minit Markiet North Cove, Willapa Harbor Golf Course, Hunters Inn, Johnson Arco & One Stop Market, Okie's Select Market, Paradise Pizza, Jimella's Seafood Market & Community Store, Nanci & Jimelia Café & Cocktails, Serious Foods, Loyal Order of Moose #2362, Mount Baker Vineyards, Sid's IGA, Cranberry Museum, Boreas Bed & Breakfast, Charles Nelson Guest House, and George Johnson House B&B.

Notification of Pending Marijuana Extraction Operation from WA State Liquor Control Board by TJS Industries dated September 19, 2014.

Notice of discontinued sales and service of liquor from WA State Liquor Control Board for Nanci & Jimelia Café & Cocktails dated August 11, 2014 and for Willapa Red & White dated November 3, 2014.

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**BOARD WORKSHOPS/MEETINGS HELD – No action taken**

*(This listing does not include those workshops/meetings attended by the Commissioners individually)*

March 7, 2016

Meeting Agenda review  
Departmental Briefings  
Workshop w/ T. Johnson re: Chinook Indian Nation

March 8, 2016

Joint (Elected/Appointed) Management meeting

March 14, 2016

Annual Report w/ Human Services Advisory Board

March 15, 2016

Workshop w/ DCD re: erosion report

March 21, 2016

Meeting Agenda Review  
Departmental Briefings  
Workshop w/ Public Works re: various items

March 22, 2016

Workshop w/ DPW re: telephone service  
Regular Community Development monthly workshop  
Workshop w/ Andi Day re: DMO funding