

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**PROCEEDINGS**

**9:00 AM**  
**Tuesday, April 12, 2016**

**1216 W Robert Bush Drive**  
**South Bend, Washington**

**CALLED TO ORDER – 9:03 AM**

**ATTENDANCE:**

Frank Wolfe, Chairman  
Lisa Ayers, Commissioner  
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board  
Kathy Spoor, County Administrative Officer  
Mike Collins, Public Works Director/County Engineer  
Mary Goelz, Health & Human Services Department Director  
Faith Taylor-Eldred, Community Development Director  
Scott McDougall, Emergency Management Deputy  
Dotsi Graves, Fair/Parks Manager,

**GENERAL PUBLIC IN ATTENDANCE**

Allie Friese, representing the Chinook Observer  
Dick Anderson

**PUBLIC COMMENT - None**

**CONSENT AGENDA (Items 1-12)**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0  
Subject to adequate budget appropriations and in accordance with all applicable  
county policies

**Department of Public Works**

**Confirm start date of Mitchell Wirkkala as April 4, 2016**

**Approve continuation of Road Haul Permit No. 2015-7 with Hancock Forest  
Management and acceptance of Road Haul Permit No. 2016-12**

**Department of Community Development**

**Approve hire of Randy Irwin, Building Inspector, Grade 12, Step 1, effective  
April 25, 2016**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

Health & Human Services

Approve Amendment #3 to Contract #1563-42487 with DSHS Division of Behavioral Health & Recovery (DBHR) for substance use prevention and suicide prevention program and authorize Chair to sign

Approve Amendment #A to Consolidated Homeless Grant #16-46108-11 with WA State Dept. of Commerce, Community Services and Housing Unit and authorize Chair to sign

Sheriff's Office

Approve Amendment #A to Contract #E16-015 with WA State Military Department for Coordinator Professional Development and E911 County Basic Service Operations and authorize Chairman to sign

Confirm hire of Caitlin Ochoa, Telecommunicator, Step 1, effective April 3, 2016

Civil Service

Approve transfer of file cabinet to South District Court and removal from inventory

Boards and Commissions

Approve reappointment of Dennis Hein, Citizen-at-large to the Solid Waste Advisory Committee

General Business

Approve March, 2016 payroll  
total employees - 176; total payroll - \$725,406.03

Approve Vendor Claims  
Warrants Numbered 131439 thru 131535 - \$198,580.49  
Warrants Numbered 131536 thru 131605 - \$160,354.48

Approve regular meeting minutes of March 22, 2016

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve public notice/call for bids for sealed bids for the sale of Milne Pit Quarry and confirming the bid opening date of May 10, 2016 at 10:00AM

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**Approve Project Prospectus for Sandridge Road Resurfacing Project and authorize Chair to sign**

**Approve Project Prospectus for the 2016 Safety Guardrail Project and authorize Chair to sign**

**Approve Interagency Agreement with Pacific Conservation District for the WA Coast Restoration Initiative Project No. 15-1533R/Rue Creek Salmon Restoration Project, subject to language changes on page six and approval by Pacific Conservation District**

**Approve purchase of a 2011 Leeboy Asphalt Paver in the amount of \$98,000 including sales tax and delivery, subject to adequate budget appropriations**

**Approve request to advertise for temporary engineering aides for summer the construction season, subject to adequate budget appropriations and not to exceed five months**

**Approve Certification of Applicant Match form pertaining to the South Willapa Bay Access Project with Recreation and Conservation Office and authorize Director/County Engineer to sign**

**Approve Special Use Agreement with Happy Destiny for use of Morehead Park July 22-24, 2016 and authorize Chair to sign, subject to receipt of insurance prior to the event**

**Approve purchase of John Deere D130 lawn mower for parks in the amount of \$2,487.91, including sales tax from Washington Tractor (state contract), subject to adequate budget appropriations**

**ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT #1**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Accept Access Agreement with Abston Hendricksen Land & Timber Company, Inc. for a drainage easement north of 227<sup>th</sup> to "P" Street**

**ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve request to increase Brandi Keightley, Administrative Asst. II, to 1.0 FTE, effective May 1, 2016, subject to adequate budget appropriations**

**Approve of request to advertise and interview for the Litter Crew Lead and youth positions**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**Adopt Resolution 2016-011 re-establishing the petty cash fund in Fund 142, and rescinding Resolution 2014-029**

**Approve request to advertise and hire a full-time temporary Environmental Health Technician, not to exceed five months, subject to adequate budget appropriations**

**ITEMS REGARDING HEALTH & HUMAN SERVICES**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Contract with Ocean Beach School District to provide Parent Engagement & Homeless Liaison services in the amount of \$23,000, and noting that a supplement will be required**

**Approve the 2016-17 One Tenth of One Percent Sales Tax Contracts with Willapa Behavioral Health, ESD 113, Raymond School District, and Ocean Beach Hospital, subject to adequate budget appropriations**

It was moved by Rogers, seconded by Ayers and carried by a vote of 2-0  
Wolfe abstained

**Approve Interlocal Agreement for Satellite Contract Services with Great Rivers Behavioral Health Organization to provide liaison and coordination of programs and authorize Chair to sign**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Authorize an exception to the Travel & Expense Policy for in-county events/trainings/meetings within corresponding program budget and guidelines for fy2016, subject to adequate budget appropriations**

**ITEMS REGARDING SHERIFF'S OFFICE**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve Lease of two copiers with Aberdeen Office Equipment for a total of \$355.36 per month plus copy charges, subject to adequate budget appropriations, and authorize Sheriff to sign Lease Agreements**

**Approve request to allow phone extensions be paid from Current Expense Telecommunications Fund 001, subject to adequate budget appropriations**

**Adopt Resolution 2016-012 pertaining to the adoption of the Pacific County Hazard Mitigation Plan**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**ITEMS REGARDING BOARDS AND COMMISSIONS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Accept resignations from Oysterville Design Review Board members, Anne Kepner, Greg Rogers and Peter Janke**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Adopt Proclamation recognizing April as Records and Information Management month**

**Adopt Resolution 2016-013 in the matter of the time frame under which a manifest error claim can be made**

**Approve Technical Support Agreement with Efficiency Inc. recording program in the amount of \$4,782.24 including sales tax, and authorize Chair to sign, subject to adequate budget appropriations**

**Adopt Resolution 2016-014 in the matter of dissolving the Board of Adjustment, effective March 1, 2016**

**EXECUTIVE SESSION**

9:35AM for 15 minutes

RCW 42.30.110(1)(f) To receive and evaluate complaints or charges brought against a public officer or employee.

**ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS**

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Approve request to advertise/hire for temporary maintenance staff, not to exceed five months, subject to adequate budget appropriations**

**Accept resignation of Randy Irwin, Traffic Control/Maintenance Technician, effective April 24, 2016, authorize advertising/filling of vacant position, subject to adequate budget appropriations**

**ITEMS REGARDING GENERAL BUSINESS**

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

**Approve Vendor Claims, Warrants Numbered 131606 thru 131702 in the amount of \$267,247.35, subject to adequate budget appropriations**

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**RECESS – 9:35AM**

**EXECUTIVE SESSION**

Extended for five minutes to 9:55AM

**BACK IN SESSION – 10:00AM**

Chairman Wolfe announced that no decisions were made during executive session.

**PUBLIC HEARING – 10:00AM**

**ATTENDANCE:** Chairman Wolfe, Commissioner Ayers, Commissioner Rogers; there were no members of the public in attendance.

Chairman Wolfe opened the public hearing to consider bids received for the County Official/Area Specific Newspaper.

The Clerk of the Board opened the only bid received, which was from the Chinook Observer of Long Beach. Their bid was \$7.80 per column inch for the first insertion and \$6.77 for subsequent insertions.

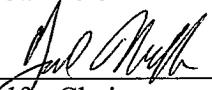
Chairman Wolfe closed the public hearing

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

**Award the Call for Bids for Official County and Area-Specific Newspaper to the Chinook Observer as the best, lowest, and only bidder and authorize the Clerk of the Board to prepare the Printing Contract for consideration at the April 26, 2016 meeting**

**MEETING CLOSED AT 10:03AM**

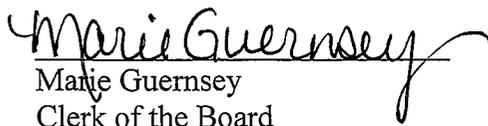
PACIFIC COUNTY  
BOARD OF COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Frank Wolfe, Chairman

  
\_\_\_\_\_  
Lisa Ayers, Commissioner

  
\_\_\_\_\_  
Steve Rogers, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marie Guernsey  
Clerk of the Board

*(Please refer to recording of the meeting for a more detailed discussion)*

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

**OTHER BUSINESS FOR FILING**

Certificate of Liability Insurance from Astoria-Warrenton Chamber of Commerce, effective 4/16/16 through 4/16/17 filed this date.

Notice received from WA State Liquor and Cannabis Board of a Marijuana License Application received from Brenda and Charlton Van Horn.

Notice received from WA State Liquor and Cannabis Board of license expirations for Cranberry Museum, Boreas Bed & Breakfast, Charles Nelson Guest House, and George Johnson House B&B.

Letter received from Beverly Winder regarding Rhodesia Beach Road in Bay Center.

'Discovery of Accounting' from James J. O'Hagan filed this date.

Letter received from Monica Rhule regarding Rhodesia Beach Road and Grove Street in Bay Center.

Public Notice received from the City of Raymond regarding an application for a Conditional Use Permit for site industrial type uses, including but not limited to the production and processing of recreational marijuana, filed by Walter Mitchell, of Menifee, California.

Copy of MEMO from Joe Camenzind, Telecommunications Engineer to Wahkiakum West Telephone regarding change of service request.

Copy of letter received from Bill Schrier, SIEC Chare, WA OneNet State Point of Contact sent to Stephanie Fritts, Emergency Management Director.

Copy of letter from Pacific Conservation District regarding request for Design Funding for Smith Creek Bridge and Tidal Restoration Project.

Email with attached letter to the Commissioners from Gary and Paula Mauro of Chinook regarding Mauch's RV Trailer Park.

Letter from Randy Brosius regarding complaint against the Department of Community Development.

Letter received from State of WA Department of Commerce regarding Community Development Block Grant (CDBG) Contract #13-65400-040 pertaining to the Water System Plan with Chinook Water District.

Email notice received regarding Sam Shouten's last day as April 3, 2016.

Email received from Ann Skelton thanking the county for the enforcement action in Seaview.

Notice received from the Ocean Park Area Chamber of Commerce regarding their 35<sup>th</sup> Annual Northwest Garlic Festival to be held June 18-19, 2016.

Copy of letter sent to Anthony Foxx, Secretary for US Department of Transportation supporting the WA State Department of Transportation 2016 TIGER capital grant application for the SR 105/North Cove Vicinity -- Erosion Protection Project.

PACIFIC COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS  
JOURNAL #52

Volunteer Confidentiality Agreement from Prabhjot (PB) Bains, effective April 11, 2016 through April 26, 2016.