

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, June 28, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:04 AM

ATTENDANCE

Frank Wolfe, Chairman
Steve Rogers, Commissioner
Lisa Ayers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Paul Plakinger, Management & Fiscal Analyst
Mike Collins, Public Works Director/County Engineer
Eric Weston, Deputy Civil Prosecutor
Mary Goelz, Health & Human Services Director
Tim Crose, Community Development Asst. Director
Lisa Olsen, Senior Appraiser

GENERAL PUBLIC IN ATTENDANCE

Robert & Barbara Tallman
Randy Lewis
Richard Curtis
Doris Busse
Allie Friese, Chinook Observer

PUBLIC COMMENT - None

YEARS OF SERVICE

Commissioner Ayers requested this be deferred until the arrival of Senior Appraiser, Lisa Olsen

CONSENT AGENDA (Items 1-6)

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable county policies

Department of Health and Human Services

Approve Special Employment Agreement Amendment #2 for the Deputy Director

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Sheriff's Office

Confirm hire of Dylan Turner, Corrections Officer; 1.0 FTE, Step 1, effective July 5, 2016

Vegetation Management

Approve Amendment #1 to Contract K1747 with Washington State Department of Agriculture; authorize Chair to sign

General Business

Approve Amendment #1 to the Contract for Services with Port of Chinook

Approve regular meeting minutes of June 14, 2016 and June 20, 2016

Approve Vendor Claims
Warrants Numbered 132599 thru 132703- \$124,072.15

ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve purchase of three blinds for WSU Extension Office from Budget Blinds of Longview, in the amount of \$684.75, subject to adequate budget appropriations

Approve Special Event Application from the Bay Center Association for the use of Bush Pioneer County Park on July 9, 2016 for Bay Center Days event and authorize Chair to sign

PUBLIC COMMENT

(Public in attendance was unaware that public comment was requested earlier in the meeting)

Doris Busse presented a map that she obtained from Department of Public Works of the Upper Naselle Road slide and discussion followed.

YEARS OF SERVICE AWARDS

35 Years: Lisa Olsen (Assessor)

PUBLIC COMMENT

(Continued)

Randy & Barbara Tallman addressed the Board regarding the Upper Naselle slide.

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve request to temporary hire of Jack Graves effective 6/20/2016; Kinsey Collins and Madeline Maden effective 8/1/2016; Hailee Smith effective 7/5/2016; Emily Seaman and Caeleb Fetters effective 7/18/2016; Brian Smith effective 7/11/2016 all at \$10.00 per hour; subject to adequate budget appropriations

Accept quote from Baker & Son for remodel of Health & Human Services Department South County office in the amount of \$10,348.80, subject to adequate budget appropriations *(It was noted that the expenditures would be split between facilities and a grant and may require a supplement)*

Accept contract/performance bond from Naselle Rock & Asphalt Co, Inc. for the Sandridge Road Resurfacing Project (MP 8.30 to MP 10.52) and release bid bonds, subject to adequate budget appropriations

ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT #1

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Award of the 41st Street culvert replacement to Lindstrom & Son Construction of Chinook in the amount of \$23,873, not including sales, subject to adequate budget appropriations *(Other bids received from Jubilee Construction of Naselle in the amount of \$32,998; Custom Excavating by Dean Larson of Warrant, OR in the amount of \$32,422; Lodestone Quarry, Inc. of Bay Center in the amount of \$24,800; not including sales tax)*

ITEMS REGARDING DEPARTMENT OF COMMUNITY DEVELOPMENT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve revised Voluntary Stewardship Program work group appointment list to include Joe Arndt, Hugh Barrett, Warren Cowell, Kevin Hatton, Kelly McClain, Kim Patten, Andy Portmann, Marcus Reaves, Jim Rose, Brian Sheldon, Nick Somero, Jessika Tantisook, Ken Wiegardt, Key McMurry, and Stan Smith

ITEMS REGARDING COUNTY CLERK'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approval of Software Maintenance Agreement Renewal with Jury Management System, subject to adequate budget appropriations and authorize Clerk to sign

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ITEMS REGARDING HEALTH & HUMAN SERVICES DEPARTMENT

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-020 in the matter of setting fees for services

Approval of request by Community Health Educator for temporary voluntary leave of absence-DEFERRED

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve State Homeland Security Program Grant E16-220 with Washington State Military Department to support state and local efforts to prevent terrorism and other catastrophic events, and authorize the Chair to sign

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Accept the resignation of Ron Willis from the Veterans Advisory Board

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-021 amending the Personnel Policy, Rules and Regulations

EXECUTIVE SESSION-not needed

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve purchase of an ICOM 7100 Amateur Radio from Ham Radio Outlet in the amount of \$1,079.95, including sales tax, subject to adequate budget appropriations

ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve promotion of Tessa Clements to Behavioral Health Program Assistant position, 0.70 FTE, Grade 10 Step 5 effective July 11, 2016 and approve advertising and filling of vacant Administrative Assistant II position, all subject to adequate budget appropriations

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ITEMS REGARDING GENERAL BUSINESS

Chairman Wolfe read into the Proclamation declaring the week of June 19-25, 2016, as Amateur Radio Week

ITEMS REGARDING HEALTH & HUMAN SERVICES

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve the purchase of a laptop computer, not to exceed \$1,600, subject to adequate budget appropriations

ITEMS REGARDING JUVENILE COURT SERVICES

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Confirm hire of Megan Brock, Juvenile Probation Officer/Guardian Ad Litem, effective July 5, 2016, Grade 13, Step to be determined, subject to adequate budget appropriations *(Step 5 was confirmed)*

ITEMS REGARDING GENERAL BUSINESS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 132704 thru 132798, in the amount of \$247,743.38, subject to adequate budget appropriations

RECESS – 9:34AM

PUBLIC HEARING – 10:00AM

ATTEND: Chairman Wolfe, Commissioner Rogers, Commissioner Ayers, Paul Plakinger-Management & Fiscal Analyst

Chairman Wolfe opened the public hearing to consider fy2016 supplemental budget appropriations requests. Paul Plakinger was sworn in and provided an overview of the requests.

Chairman Wolfe closed the public hearing.

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Adopt Resolution 2016-023 regarding fiscal year 2016 supplemental budget appropriations

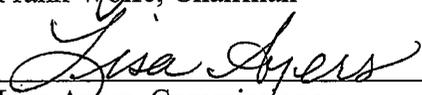
MEETING CLOSED – 10:09AM

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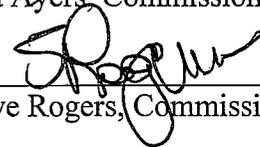
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Frank Wolfe, Chairman

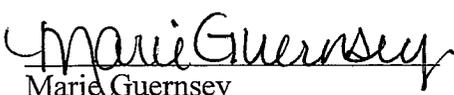


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:



Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

OTHER BUSINESS FOR FILING

Amendment #7 to the 2015-2017 Consolidated Contract Number C17121 filed this date

Amendment #8 to the 2015-2017 Consolidated Contract Number C17121 filed this date

Notice of Liquor License Application from WA State Liquor and Cannabis Board for Willapa Brewing Co

Notice received from State of Washington Office of Financial Management providing the preliminary April 1, 2016 population estimates

Notice of Liquor License Application from WA State Liquor and Cannabis Board for Pea Patch

WSU Master Gardener Certificates of Completion for Linda Walker, Betty Clemens, Wade Cogdill, Sharon Golightly, Bill Hewgley, Tracy Jones, and Don Keller

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BOARD WORKSHOPS/MEETINGS HELD – No action taken

(This listing does not include those workshops/meetings attended by the Commissioners individually)

June 6, 2016

Departmental Briefings

Workshop w/ DCD re: staffing

Working re: zoning

June 13, 2016

Workshop w/ Paul Plakinger re: supplemental budget requests

Workshop w/ Tim Crose re: personnel

Workshop w/ Katie Lindstrom re: staffing

Meeting Agenda Review/Prosecutor Workshop

Workshop w/ NDC, PROS, SDC re: revenues

Workshop w/ Public Works re: staffing

June 14, 2016

Board of Equalization meeting re: orders

Board of Health/Board of Commissioners Meetings

Public Hearing: Finnish-American Folk Festival Assembly Permit

Elected Officials Meeting

June 15, 2016

Workshop w/ Health & Public Works

Workshop w/ Lodging Tax Advisory Committee re: process

June 20, 2016

Continued Commissioners Regular Meeting

Departmental Briefings

June 27, 2016

Meeting Agenda Review

June 28, 2016

Board of Health/Board of Commissioners Meetings

Public Hearing re: budget supplemental requests