

PACIFIC COUNTY, WASHINGTON
BOARD OF COMMISSIONERS
JOURNAL #52

PROCEEDINGS

9:00 AM
Tuesday, July 26, 2016

1216 W Robert Bush Drive
South Bend, Washington

CALLED TO ORDER – 9:01 AM

ATTENDANCE

Frank Wolfe, Chairman
Lisa Ayers, Commissioner
Steve Rogers, Commissioner

Marie Guernsey, Clerk of the Board
Kathy Spoor, County Administrative Officer
Andi Harland, Public Works Accounting Manager
Dotsi Graves, Fair/Parks Manager
Scott McDougall, Emergency Management Deputy Director
Eric Weston, Deputy Prosecutor

GENERAL PUBLIC IN ATTENDANCE

Allie Friese, Chinook Observer
Lief Walker

PUBLIC COMMENT - None

YEARS OF SERVICE AWARDS

15 Years: Levi Sheryl (DPW-Computer Services)

CONSENT AGENDA (Items 1-4)

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0
Subject to adequate budget appropriations and in accordance with all applicable
county policies

Department of Community Development

**Approve Amendment #1 to Project Agreement Number 15-1385P with WA
State Recreation and Conservation Office; authorize Chair to sign**

Assessor's Office

**Approve voluntary reduction of Brooke Andrews, Administrative Asst. II, to
0.8FTE, effective August 1, 2016**

Superior Court

**Confirm appointment of Tamra McConahy to Asst. Court
Administrator/Reporter, Grade 9, Step 10 effective August 8, 2016**

North District Court

**Acknowledge transfer of Tamra McConahy and authorize advertising and
filling of vacant position**

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ITEMS REGARDING DEPARTMENT OF PUBLIC WORKS

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Approve Federal Lands Access Program Match Agreement with US Department of Transportation/Federal Highway Administration for WA Pacific 2015(1), Public Access Enhancement to Willapa National Wildlife Refuge and authorize Chair to sign

Request to award the Fowler Road Culvert Replacement Project was WITHDRAWN due to bids the amount of the bids being higher than estimated and the additional cost of the water relocation. This project will be re-evaluated for fiscal year 2017.

Award of the Sid Snyder Culvert Replacement Project to Lindstrom & Son Construction of Chinook, in the amount of \$32,259.60, including sales tax, subject to adequate budget appropriations *(Other bids received from Custom Excavating by Dean Larson, Inc., of Warrenton, OR in the amount of \$45,630; Clark and Sons Excavating, Inc., of Battle Ground in the amount of \$84,240; NOVA Contracting, Inc., of Olympia in the amount of \$186,840; Quigg Brothers, Inc., of Aberdeen in the amount of \$60,480; and from Rognlins, Inc., of Aberdeen in the amount of \$106,380; all bids received included sales tax)*

Approve License Agreement with Pacific West Timber Company-Campbell Global LLC for use of Alanen, the Deep River Mainline and Busse Canyon Roads, subject to removal of naming them as additional insured language and acceptance by Prosecutor's Office

Consider approval of request to purchase equipment shed from Michael J. Hogg Barns-DEFERRED

Approve surplus of 2002 Olympic Trailer in accordance with Personal Property Inventory Procedures

Approve purchase of 2012 Kenworth T800 Vac Truck from Enviro-Clean Equipment, Inc. in an amount not to exceed \$257,754, including sales tax, subject to adequate budget appropriations

Award of the Gould Road Culvert Replace Project to Ken Miller Enterprises in the amount of \$24,239.52, including sales tax, subject to adequate budget appropriations *(Other bids received from Brumfield Construction, Inc., of Westport in the amount of \$129,034.36; Anderson Construction of Menlo in the amount of \$30,774.60; all bids received included sales tax)*

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ITEMS REGARDING FLOOD CONTROL ZONE DISTRICT

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Seashore Conservation Area Drainage/Bio-swale Easement and Agreement #E444444PAC1 with State of WA Parks and Recreation Commission pertaining to 170th area drainage and authorize Chair to sign

ITEMS REGARDING SHERIFF'S OFFICE

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Interagency Agreement with WA State Military Department for the All Hazards Alert Broadcast (AHAB) Warning Siren for Ilwaco and authorize Chair to sign *(It was noted there would be no cost to the county for this siren)*

ITEMS REGARDING BOARDS AND COMMISSIONS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Adopt Resolution 2016-025 re-establishing the Solid Waste Advisory Committee and adopting their By-Laws

Approve the appointment of Roger Smith to the vacant position on the Fair Board, effective immediately

ITEMS REGARDING GENERAL BUSINESS

It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Contract with Pacific County Economic Development Council (EDC) to complete an Economic Impact Analysis to the Four Ports and Pacific County of Channel Dredging, subject to signature the EDC, and subject to adequate budget appropriations

Approve Special Employment Agreement with Tim Crose as Director of Department of Community Development, effective August 1, 2016

Approve Findings of Fact #1 thru #11 and Conclusions of Law #1 thru #10 in support of Ordinance No. 162B

PUBLIC COMMENT

Lief Walker of Black Bear Beach Camp addressed the Board regarding his RV Park license being denied and the late fee. The Board stated that his complaint would be discussed with the Director of Community Development.

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EXECUTIVE SESSION – None

ITEMS REGARDING FAIR

It was moved by Ayers, seconded by Rogers and carried by a vote of 3-0

Award bid for concrete project to JBK Builders in the amount of \$6,858, subject to adequate budget appropriations *(Other bids were requested from Ashley Construction of South Bend and no bid was received; Anderson Construction of Menlo did not want to bid on the project)*

Approve Special Event Use Agreement with Kira Webb and Robert Thompson for use of the fairgrounds for a wedding to be held August 6, 2016, subject to receipt of insurance prior to the event date and authorize Chair to sign

ITEMS REGARDING BOARDS AND COMMISSIONS

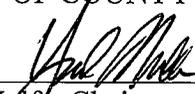
It was moved by Rogers, seconded by Ayers and carried by a vote of 3-0

Approve Vendor Claims, Warrants Numbered 133054 thru 133127 in the amount of \$162,811.41, subject to adequate budget appropriations

Approve Vendor Claims, Warrants Numbered 132952 thru 133053 in the amount of \$159,362.79, subject to adequate budget appropriations

MEETING CLOSED – 9:25AM

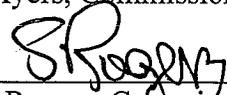
PACIFIC COUNTY
BOARD OF COUNTY COMMISSIONERS



Frank Wolfe, Chairman

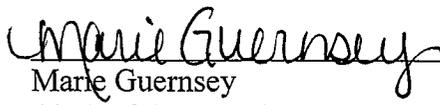


Lisa Ayers, Commissioner



Steve Rogers, Commissioner

ATTEST:


Marie Guernsey
Clerk of the Board

(Please refer to recording of the meeting for a more detailed discussion)

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OTHER BUSINESS FOR FILING

MEMO from Prosecutor Mark McClain regarding legal opinion on authority to contract dated June 7, 2016.

WA State Auditor's Office letter regarding fiscal year 2015 audit dated June 9, 2016.

Copy of email from Kathy Spoor to A Better Plan regarding fireworks step-down plan dated June 15, 2016.

Certificate of Liability Insurance from McDonald Credit Services, effective February 1, 2016 through February 1, 2017 received June 20, 2016.

Certificate of Liability Insurance from Chinook Indian Tribe Inc., effective June 1, 2016 through June 1, 2017 received July 6, 2016.

WA State Auditor's Office Entrance Conference handout; received June 30, 2016.

Email received from Mike Kutras dated July 3, 2016 regarding reducing legal days for fireworks sales/use.

WA State Liquor and Cannabis Board notice of license expirations for Dock of the Bay, Tombstone Willies, Clatsop Distributing Company, Chico's Pizza Parlor and North Jetty Brewing.

Letter dated July 6, 2016 from Barbara Harden regarding the Chinook Indian Nation.

MEMO from Scott Jacot, Juvenile Court Administrator dated July 6, 2016 regarding 2nd Quarter Juvenile Detention Report.

WA State Liquor and Cannabis Board notice of license expirations for Superior Harvest and Vancouver Weed Company.

Notice of Special Occasion License from the WA State Liquor and Cannabis Board for Peninsula Saddle Club, Long Beach Rodeo.

Letter from Ocean Park Area Chamber of Commerce dated July 14, 2016 regarding lodging tax distribution process.

Email from Derek Farrar dated July 18, 2016 regarding 2320 Smith Anderson Road in Grayland.

Letter from Bonneville Power Administration dated July 19, 2016 regarding the Wallacut Confluence Estuary Restoration Project.

Email from Dale Beasley dated July 19, 2016 regarding the comment period on preliminary-draft-amendments-for-WA-Shoreline-Management-Act.

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Email from John Williams dated July 25, 2016 regarding proposed walk-run at Surfside to be held September 3, 2016.

BOARD WORKSHOPS/MEETINGS HELD – No action taken

(This listing does not include those workshops/meetings attended by an individual Commissioner)

July 5, 2016

Workshop w/ Health re: staff reduction
Departmental Briefings
Workshop w/ Public Works re: internet changes

July 11, 2016

Board of Equalization Orders
Meeting Agenda Review
WCIF Annual Visit
Workshop w/ Prosecutor re: contracts
Workshop w/ Sheriff re: new boat

July 12, 2016

Board of Health/Board of Commissioners' meeting
Public Hearing-Beach Barons Rod Run to the End of the World Assembly permit
Public Hearing-consider adoption of Ordinance No. 162
Workshop w/ K. Spoor re: negotiations

July 18, 2016

Workshop re: courthouse w/ D. Jensen & M. Collins
Convene 2016 Session of Board of Equalization
Workshop w/ B. Walker re: personnel
Departmental Briefings

July 19, 2016

Workshop w/ DPW re: Naselle phone service

July 25, 2016

Workshop w/ IT re: internet
Meeting Agenda Review

July 26, 2016

Board of Health/Board of Commissioners' meeting