

Washington State Military Department AMENDMENT

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| 1. SUB-GRANTEE NAME/ADDRESS: Pacific County Emergency Management PO Box 101 South Bend, WA 98586 | | 2. GRANT AGREEMENT NUMBER: E15-134 | 3. AMENDMENT NUMBER: B |
| 4. SUB-GRANTEE CONTACT, NAME/PHONE/EMAIL: Scott McDougall, (360) 875-9338 smcdougall@co.pacific.wa.us | | 5. DEPARTMENT CONTACT, NAME/PHONE/EMAIL: Sierra Wardell, (253) 512-7121 sierra.wardell@mil.wa.gov | |
| 6. TIN or SSN: 91-6001356 | 7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: 97.042 EMPG | 8. FUNDING SOURCE NAME/AGREEMENT #: EMW-2014-EP-00033-S01 | |
| 9. FUNDING AUTHORITY: Washington State Military Department (Department) and Department of Homeland Security (DHS) | | | |
| 10. DESCRIPTION/JUSTIFICATION OF AMENDMENT: <p>The Work Plan (Exhibit C) and Budget (Exhibit E) are revised to reflect inclusion of hazard mitigation planning. Additional costs for a consultant, not covered by a Hazard Mitigation grant, are being added to this agreement. The additional activities are noted in grey highlight in the Work Plan Program Area #2 Planning. The Budget is further modified to include funding from Equipment to Organizational>Goods and Services for preparedness supplies.</p> <p>In addition, the sub-grantee is requesting an extension to allow adequate time to capture all costs under this grant agreement. Milestones are updated to reflect this change in the Timeline (Exhibit D).</p> <p>Finally, this amendment updates Key Personnel.</p> | | | |
| 11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none"> 1. The overall grant agreement amount of \$19,311 remains unchanged. 2. Change the grant agreement end date from August 31, 2015 to September 30, 2015. 3. Update original Key Personnel, Exhibit A as follows: <ol style="list-style-type: none"> a. Change Key Personnel from Kristin Ramos to Sierra Wardell, sierra.wardell@mil.wa.gov (253) 512-7121 b. Change Key Personnel from Deborah Henderson to Tabitha Laird, Tabitha.laird@mil.wa.gov (253) 512-7461 4. Replace the existing Work Plan, Exhibit C (Amendment A), with the attached Revised Work Plan, Exhibit C. 5. Replace the original Milestones Timeline, Exhibit D, with the attached Revised Milestone Timeline, Exhibit D. 6. Replace the existing Budget Sheet, Exhibit E (Amendment A), with the attached Revised Budget Sheet, Exhibit E. | | | |
| <p>This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Sub-grantee acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p> | | | |
| IN WITNESS WHEREOF, the parties have executed this Amendment: | | | |
| FOR THE DEPARTMENT: | | FOR THE SUB-GRANTEE: | |
| _____ Signature Date Richard A. Woodruff, Contracts Administrator Washington State Military Department | _____ Signature Date Steve Rogers, Chair Board of County Commissioners | _____ APPROVED AS TO FORM (if applicable): | |
| BOILERPLATE APPROVED AS TO FORM Brian E. Buchholz (signature on file) 6/13/2012 Assistant Attorney General | | _____ Applicant's Legal Review Date | |

Form Date: 10/27/00

REVISED 14EMPG WORK PLAN

Emergency Management Organization: Pacific County

The purpose of EMPG is to assist with the enhancement, sustainment and improvement of state, local, and tribal emergency management programs. Activities conducted using EMPG funding should relate directly to the five elements of emergency management: prevention; protection; response; recovery, and mitigation. Washington State does not require a specific number of activities to receive EMPG funding. However, there are required capabilities that must be conducted in order to remain eligible for EMPG funding, including but not limited to the ability to communicate and warn, educate the public, train and exercise, plan and be NIMS compliant. The Work Plan delineates the EMO's emergency management program planning and priority focus for this grant cycle (to include 14EMPG grant and local funds).

| | | | |
|---|---|--|-----------------------------------|
| Program Area #1 | | Preparedness | |
| Preparedness communications publication and dissemination; finalization of the Bus Mobilization MOU | | | |
| Emergency Management Function: | | Crisis Communications, Public Education and Information | |
| # Activity | | | Sustainment or Enhancement |
| ACTIVITIES | 1 | Agency Newsletter | Sustainment |
| | | <i>Description:</i> Publish a bi-monthly newsletter to disseminate the agency preparedness and prevention themes as well as providing preparedness information to the public. | |
| | 2 | Bus Mobilization MOU | Enhancement |
| | | <i>Description:</i> Drafting of a Memorandum of Understanding between the County and local County Public Transportation for the coordination of critical transportation resources in response to all hazards disasters and large scale incidents | |
| | 3 | Travel | Enhancement |
| | | <i>Description:</i> Travel to and from public education events, travel between the two EOC's in the county, travel to each of the tsunami evacuation assembly areas, travel to AHB Siren sites for battery maintenance. Travel to gather information for Preparedness Post Newsletter. Also include travel for facilitation of emergency management services where an EOC activation is not indicated. | |

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| Program Area #2 | | Planning | |
| Update the Pacific County Comprehensive Emergency Management Plan (CEMP) and Emergency Support Functions (ESFs) | | | |
| Emergency Management Function: | | Operational Planning | |
| # Activity | | | Sustainment or Enhancement |
| ACTIVITIES | 1 | Update Pacific County CEMP | Sustainment |
| | | <i>Description:</i> Hold bi-monthly workshops to update the CEMP and ESFs to identify and address planning gaps and address response areas including, but not limited to, hazard vulnerability, public information, and communications to provide planning and preparedness to minimize the health, safety and economic impacts of emergency situations and all hazard incidents | |

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| | Complete Animal Welfare Appendix to ESF 11 | Enhancement |
| 2 | <i>Description:</i> Identify the key policies, concepts of operations, roles and responsibilities, and capabilities associated with ESF-11 Agriculture, Animal Welfare and Natural Resources. Specific operating procedures and protocols will be addressed in documents maintained by the participating organizations, and will provide Household Animal Pet Support in relation to ESF-6 Mass Care Annex during emergencies/disasters. | |
| | Implement Animal Welfare procedures per ESF 11 Appendix | Enhancement |
| 3 | <i>Description:</i> Coordinate with participating organizations to develop an implementation plan for the Animal Welfare Appendix and develop related training and/or exercise activities at the county level | |
| | Hazard Mitigation Planning | Enhancement |
| 4 | <i>Description:</i> Utilize a contractor to revise, update, and rewrite the hazard mitigation plan. The contractor will actively work with stakeholders within the community to identify hazards and develop mitigation strategies and plans. | |

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| Program Area #3 | | Emergency Operations Center (EOC) Training | |
| Quarterly training, coordination of county-wide "Great Washington Shake Out" drill, and planning/execution of a regional full scale exercise (FSE) | | | |
| Emergency Management Function: | | Training | |
| # | Activity | Sustainment or Enhancement | |
| ACTIVITIES | 1 | Quarterly EOC Training | Sustainment |
| | | <i>Description:</i> Provide quarterly EOC training following ICS principles on a quarterly basis for all personnel who anticipate working in the EOC during exercises or activations | |
| | 2 | Emergency Notification Training | Sustainment |
| | | <i>Description:</i> Provide monthly training and testing of the emergency notification system for EOC personnel and other county staff as appropriate | |
| | 3 | Great Washington Shake Out | Sustainment |
| | | <i>Description:</i> Promote county staff participation, registration, training, and coordination for the Great Washington Shake Out Drill | |
| | 4 | Full Scale Exercise | Enhancement |
| | | <i>Description:</i> Plan, execute, and evaluate a regional full scale exercise, to include an Improvement Plan and applicable corrective action items | |

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| Program Area #4 | | Emergency Operations Center (EOC) Enhancements | |
| Reconfiguration of EOC for more efficient traffic flow and workspaces | | | |
| Emergency Management Function: | | Facilities | |
| # | Activity | Sustainment or Enhancement | |
| ACTIVITIES | 1 | Reconfiguration and revision of EOC | Enhancement |
| | | <i>Description:</i> Evaluate and revise current EOC layout and determine workspace equipment needs (desks, information technology, storage, etc.) | |

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| 2 | Purchase equipment to use in the enhanced EOC | Enhancement |
| | <i>Description:</i> Purchase approved equipment and supplies for the EOC enhancement project. Complete EHP as applicable, and obtain equipment approvals, in advance, as applicable | |
| 3 | Installation, labor and coordination of EOC Enhancements | Enhancement |
| | <i>Description:</i> Installation of EOC equipment and materials for the completion of the EOC enhancement project | |

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| Program Area #5 | | Training | |
| Provide for training and professional development for Director and new Deputy Director, to enhance the capability and capacity of the agency. Continue training of volunteer staff and public. | | | |
| Emergency Management Function: | | Training | |
| # | Activity | Sustainment or Enhancement | |
| ACTIVITIES | 1 | WSEMA Conference | Sustainment |
| | | <i>Description:</i> Conference fees, not to include membership dues, for the Pacific County Emergency select management personnel to attend WSEMA | |
| | 2 | National Incident Management System (NIMS) Training | Enhancement |
| | | <i>Description:</i> Continue required NIMS training for current and new Pacific County Emergency Management personnel; maintain records of completed training; demonstrate progress toward EMPG required NIMS training. | |

REVISED MILESTONE TIMELINE**FFY14 Emergency Management Performance Grant Program**

| MILESTONE | TASK |
|--|--|
| June 1, 2014 | Start of Grant Agreement performance period. |
| December 31, 2014 | Submit reimbursement request |
| March 31, 2015 | Submit reimbursement request |
| June 30, 2015 | Submit reimbursement request |
| August 31, 2015 September 30, 2015 | End of grant performance period. |
| October 15, 2015 November 14, 2015 | Submit final reimbursement request, additional reports, and/or deliverables. |

REVISED Budget Sheet
FFY14 Emergency Management Performance Grant Program

14EMPG Grant Award \$19,311.00
 Adjustment \$0.00
 Amended 14EMPG Grant Award **\$19,311.00**

| SOLUTION AREA | BUDGET CATEGORY | Original Amount | Modification | Amended Amount | NARRATIVE |
|---------------------------------------|-------------------------|-----------------|--------------|----------------|--|
| PLANNING | Salaries & Benefits | \$ - | \$ - | \$ - | |
| | Overtime/Backfill | \$ - | \$ - | \$ - | |
| | Consultants/Contractors | \$ - | \$ 7,400 | \$ 7,400 | Hazard Mitigation Contractor |
| | Goods & Services | \$ - | | \$ - | |
| | Travel/Per Diem | \$ - | \$ - | \$ - | |
| | Indirect | \$ - | \$ - | \$ - | |
| | <i>Subtotal</i> | \$ - | \$ 7,400 | \$ 7,400 | |
| ORGANIZATIONAL | Salaries & Benefits | \$ - | | \$ - | |
| | Overtime/Backfill | \$ - | | \$ - | |
| | Consultants/Contractors | \$ 8,000 | \$ (7,400) | \$ 600 | Reconfiguration of EOC |
| | Goods & Services | \$ - | \$ 3,940 | \$ 3,940 | Preparedness Supplies |
| | Travel/Per Diem | \$ 4,011 | | \$ 4,011 | Public Education/Crisis Communications |
| | Indirect | \$ - | | \$ - | |
| | <i>Subtotal</i> | \$ 12,011 | \$ (3,460) | \$ 8,551 | |
| EQUIP | Equipment | \$ 4,000 | \$ (3,940) | \$ 60 | EOC enhancements/Collapsible animal crates |
| | Indirect | \$ - | \$ - | \$ - | |
| | <i>Subtotal</i> | \$ 4,000 | \$ (3,940) | \$ 60 | |
| TRAINING | Salaries & Benefits | \$ - | \$ - | \$ - | |
| | Overtime/Backfill | \$ - | \$ - | \$ - | |
| | Consultants/Contractors | \$ 1,800 | \$ - | \$ 1,800 | Preparedness Newsletter |
| | Goods & Services | \$ - | \$ - | \$ - | |
| | Travel/Per Diem | \$ 1,500 | \$ - | \$ 1,500 | ICS 300/400 |
| | Indirect | \$ - | \$ - | \$ - | |
| <i>Subtotal</i> | \$ 3,300 | \$ - | \$ 3,300 | | |
| TOTAL Grant Agreement Contract | | | | | |
| AMOUNT: | | \$ 19,311 | \$ - | \$ 19,311 | |

- Pacific County will provide a match of \$19,311, 50% of the total project cost (local/tribal budget plus EMPG award), of non-federal origin.
- Cumulative changes to budget categories in excess of 10% of the grant agreement award will not be reimbursed without prior written authorization from the Department.
- This award will not be used to supplant the local/tribal funds.
- The Department's Reimbursement Spreadsheet must accompany each reimbursement request submitted.
- The Sub-grantee agrees to make all records available to Department staff, upon request.

Funding Source: U.S. Department of Homeland Security - PI# 743PT – EMPG

14EMPG WORK PLAN

Emergency Management Organization:

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| | 2 | Purchase equipment to use in the enhanced EOC | | Enhancement |
| | | <i>Description:</i> | Purchase approved equipment and supplies for the EOC enhancement project. Complete EHP as applicable, and obtain equipment approvals, in advance, as applicable | |
| | 3 | Installation, labor and coordination of EOC Enhancements | | Enhancement |
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Budget Sheet
FFY14 Emergency Management Performance Grant Program

| SOLUTION AREA | BUDGET CATEGORY | AMOUNT | NARRATIVE |
|---------------------------------------|-------------------------|---------------|---|
| PLANNING | Salaries & Benefits | \$ - | |
| | Overtime/Backfill | \$ - | |
| | Consultants/Contractors | \$ - | |
| | Goods & Services | \$ - | |
| | Travel/Per Diem | \$ - | |
| | Indirect | \$ - | |
| | <i>Subtotal</i> | \$ - | |
| ORGANIZATIONAL | Salaries & Benefits | \$ - | |
| | Overtime/Backfill | \$ - | |
| | Consultants/Contractors | \$ 8,000 | Reconfiguration of EOC |
| | Goods & Services | \$ - | |
| | Travel/Per Diem | \$ - | |
| | Indirect | \$ - | |
| | <i>Subtotal</i> | \$ 8,000 | |
| EQUIP | Equipment | \$ 8,011 | Collapsible Animal Crates, EOC enhanced |
| | Indirect | \$ - | |
| | <i>Subtotal</i> | \$ 8,011 | |
| TRAINING | Salaries & Benefits | \$ - | |
| | Overtime/Backfill | \$ - | |
| | Consultants/Contractors | \$ 1,800 | Preparedness Post Newsletter |
| | Goods & Services | \$ - | |
| | Travel/Per Diem | \$ 1,500 | WSEMA Conference , ICS 300/400 Training |
| | Indirect | \$ - | |
| | <i>Subtotal</i> | \$ 3,300 | |
| TOTAL Grant Agreement Contract | | | |
| AMOUNT: \$ | | 19,311 | |

- Pacific County will provide a match of \$19,311, 50% of the total project cost (local/tribal budget plus EMPG award), of non-federal origin.
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